

BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT

THURSDAY, JANUARY 14, 2021

8:00 A.M. – REGULAR MEETING

Pursuant to HB 404, this meeting will be held via videoconference at the site listed below:

<https://www.clevelandmetroparks.com/boardstream>

AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PRESENTATION OF JOURNAL ENTRY – APPOINTMENT OF PARK COMMISSIONER BY PRESIDING PROBATE COURT JUDGE ANTHONY J. RUSSO**
4. **ORGANIZATION OF THE BOARD/APPOINTMENT OF COUNSEL** Page 01
 - **President**
 - **Chief Executive Officer/Secretary**
In his official capacity to serve on the following boards:
 - Destination Cleveland
 - Flats Forward
 - Northeast Ohio Sustainability Community Consortium
 - iHeartMedia Local Advisory Board
 - **Vice President**
 - **Vice President**
 - **Counsel**
 - **Chief Financial Officer/Treasurer**
5. **ADOPTION OF 2021 BY-LAWS** Page 03
6. **MINUTES OF PREVIOUS MEETING FOR APPROVAL OR AMENDMENT** Page 92753
 - Regular Meeting of December 17, 2020
7. **FINANCIAL REPORT** Page 04
8. **NEW BUSINESS/CEO’S REPORT**
 - a. **APPROVAL OF ACTION ITEMS**
 - i) **GENERAL ACTION ITEMS**
 - (a) 2021 Budget Adjustment No. 1 Page 12
 - (b) Authorization and Revision to Change Fund and Petty Cash Fund Page 13
 - (c) Designation of 2021 Legislative Consultant Page 19
 - (d) Award of RFP #6539-b – Construction Manager at Risk for Cleveland Metroparks Zoo – Zoo Zip Line Page 20
 - (e) Amendments to Management Services Agreements and Waivers of Certain Management Services Fees as a Result of COVID-19 – Dino's at Manakiki (RFP #5970), Dino's at Acacia (RFP #5885), Go Ape High Ropes Course (RFP #5986), Cleveland Plays Volleyball (RFP #6129) Page 23

(f) Authorization of Acquisition: French Street, Ltd. Property, Rivergate Park Operations Center	Page	26
ii) <u>TABULATION AND AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCE</u>		
<u>RECOMMENDED ACTION RELATED TO ALL BIDS/RFPs/CO-OPS/SINGLE SOURCE:</u>		
(a) <u>Commodities Usage Report:</u>	Page	28
• <u>Ohio/GSA/NASPO #6430:</u> Wireless Voice and Data Services	Page	29
(b) <u>Sourcewell Co-Op #6547:</u> One (1) New Caterpillar 305E2 Mini Hydraulic Excavator	Page	31
(c) <u>Ohio Co-Op #6548:</u> Goodyear and Bridgestone Tires	Page	32
iii) <u>PURCHASES PURSUANT TO BY-LAW, ARTICLE V</u>		
iv) <u>CONSTRUCTION CHANGE ORDERS</u>		
b. <u>APPROVAL OF VOUCHERS AND PAYROLL</u> – Resolution No. 21-01-001	Page	37
9. <u>PUBLIC COMMENTS</u>		
10. <u>INFORMATION/BRIEFING ITEMS/POLICY</u>		
a. Johnson’s Creek Restoration Project, Hinckley Reservation	Page	38
b. Hilliard Road Bridge Replacement	Page	38
c. 2020 Strategic Priorities Review	Page	38
d. Trails Division 2020 Accomplishments and Highlights	Page	39
11. <u>OLD BUSINESS</u>		
None		
12. <u>DATE OF NEXT MEETING</u>		
Regular Meeting – Thursday , February 18, 2021 – 8:00 AM (Location TBD)		

**MEETING OF THE BOARD OF PARK COMMISSIONERS
JANUARY 14, 2021**

ORGANIZATION OF THE BOARD:

That the Board of Park Commissioners nominate:

President: _____

Vice President: _____

Vice President: _____

APPOINTMENT ACKNOWLEDGEMENT:

That the Board of Park Commissioners appoint:

Chief Executive Officer/Secretary: _____

Chief Financial Officer/Treasurer: _____

RECOMMENDED ACTION:

That _____ be nominated as President of the Board for 2021, and further, to nominate _____ and _____ as Vice Presidents of the Board for 2021; and further, to appoint Brian M. Zimmerman as Chief Executive Officer/Secretary and to serve in his official capacity on the boards of Destination Cleveland, Flats Forward, Northeast Ohio Sustainability Community Consortium and the iHeartMedia Local Advisory Board; and further, to continue the appointment of William Chorba as Chief Financial Officer/Treasurer.

APPOINTMENT OF GENERAL COUNSEL, LABOR RELATIONS & EMPLOYMENT COUNSEL, DEFENSE LITIGATION COUNSEL, EMPLOYMENT DEFENSE LITIGATION COUNSEL, WORKERS' COMPENSATION COUNSEL, AND CRIMINAL PROSECUTION COUNSEL.

Pursuant to Article 5, Section 2(b) of the By-Laws, Request for Proposal #6231 was issued for legal services on October 25, 2016 for a term of one year with the ability for four (4), one-year renewals; Request for Proposal #6291 was issued for prosecutorial services on July 3, 2017 for an initial term of five (5) months through December 31, 2017 with the ability for up to four (4), one-year terms after January 1, 2018; and, Request of Proposal #6403 was issued for defense counsel services on December 17, 2018; Request for Proposal #6477 for prosecutorial services and back-up general legal services on November 27, 2019 for a term of one year with a one-year renewal. A review of the proposals was conducted based upon the following categories: (1) Statement of Capability/Biographies; (2) Prior Work History; (3) Compensation/Billing Rate; and (4) Diversity and Inclusion. The firms listed below are recommended by staff.

APPOINTMENT OF COUNSEL (cont.)**RECOMMENDED ACTION:**

That the Board of Park Commissioners appoint the following law firms for 2021:

1. **Thompson Hine LLP as General Counsel of the Board**, at the rate of \$270 per hour for attorneys (\$270 per hour in 2017, 2018, 2019, 2020); and \$183 per hour for the time of non-lawyers, i.e., paralegals, law clerks and other non-lawyers (\$183 per hour in 2017, 2018, 2019, 2020);
2. **Zashin & Rich Co., LPA**
Labor Relations & Employment Counsel at the rate of \$270 per hour for partner-level attorneys (\$270 per hour in 2017, 2018, 2019, 2020); \$245 per hour for associate-level attorneys (\$245 per hour in 2017, 2018, 2019, 2020); and \$125 per hour for the time of non-lawyers, i.e., paralegals, law clerks and other non-lawyers (\$125 per hour in 2017, 2018, 2019, 2020);

Employment Defense Litigation Counsel at the rate of \$270 per hour for partner-level attorneys (\$270 per hour in 2017, 2018, 2019, 2020); \$245 per hour for associate-level attorneys (\$245 per hour in 2017, 2018, 2019, 2020); and \$125 per hour for the time of non-lawyers, i.e., paralegals and law clerks (\$125 per hour in 2017, 2018, 2019, 2020).
Disclaimer: Zashin & Rich agrees to perform this work at the agreed upon rate with the applicable carrier. Rate would also never exceed the agreed upon non-insurance CMP/ZR rate;

Workers' Compensation Counsel, at the rate of \$215 per hour for partner-level attorneys (\$215 per hour in 2017, 2018, 2019, 2020); \$185 per hour for associate-level attorneys (\$185 per hour in 2017, 2018, 2019, 2020); and \$110 per hour for the time of non-lawyers, i.e., paralegals, law clerks and other non-lawyers (\$110 per hour in 2017, 2018, 2019, 2020);

3. **Defense Litigation Counsel**
 - a. **Mazanec, Raskin & Ryder Co., L.P.A.** at the rate of \$165 per hour for partners (\$165 per hour in 2017, 2018, 2019, 2020); \$145 per hour for associates (\$145 per hour in 2017, 2018, 2019, 2020); and \$110 per hour for the time of non-lawyers, i.e., paralegals, law clerks and other non-lawyers (\$110 per hour in 2017, 2018, 2019, 2020);
 - b. **Collins, Roche, Utley & Garner LLC** at the rate of \$165 per hour for partners (\$165 per hour in 2019 and 2020); \$145 per hour for associates (\$145 for 2019 and 2020); and \$75 per hour for paralegals (\$75 per hour in 2019 and 2020);
 - c. **Giffen & Kaminski, LLC** at the rate of \$165 per hour for partners (\$165 per hour in 2019 and 2020); \$145 per hour for associates (\$145 for 2019 and 2020); and \$100 per hour for non-lawyers (\$100 per hour in 2019 and 2020);

APPOINTMENT OF COUNSEL (cont.)

4. **Nicola, Gudbranson & Cooper, LLC**
Workers' Compensation Counsel at the rate of \$181 per hour for attorneys (\$181 per hour in 2017, 2018, 2019, 2020), \$110 per hour for the time for paralegals (\$110 per hour in 2017, 2018, 2019, 2020), and \$75 per hour for legal assistants and law clerks (\$75 per hour in 2017, 2018, 2019, 2020);

Criminal Prosecution Counsel at the rate of \$80 per hour for attorneys (\$80 per hour in 2017, 2018, 2019, 2020);
5. **McMahon DeGulis LLP** as **Environmental Projects Counsel** at the rate of \$250 per hour for partners (\$250 per hour in 2017, 2018, 2019, 2020), \$210 per hour for associates (\$210 per hour in 2017, 2018, 2019, 2020) and \$170 per hour for paralegals and law clerks (\$170 per hour in 2017, 2018, 2019, 2020);
6. **Christina F. Londrico, Esq., LLC** as **Criminal Prosecution Counsel** at the rate of \$80 per hour for attorneys (\$80 per hour in 2017, 2018, 2019, 2020).

ADOPTION OF 2021 BY-LAWS.**RECOMMENDED ACTION:**

That the Board of Park Commissioners adopt the 2021 By-Laws as reflected on pages 40 to 45.

MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
DECEMBER 17, 2020

The Board of Park Commissioners met on this date, Thursday, December 17, 2020, 8:00 a.m., in-person at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio, and via videoconference pursuant to HB 404.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 20-12-162: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of November 19, 2020, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2020 vs. 2019 Year-To-Date, for the Month Ended November 30, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **92793** to **92800** and they were filed for audit.

ACTION ITEMS.

- (a) ***Swearing in of Police Sergeants***
(Originating Source: *Katherine M. Dolan, Chief of Police*)

Stephen M. Howard

Stephen M. Howard will be promoted to the rank of Sergeant, effective December 20, 2020. We would like to publicly recognize Sgt. Howard today as he reaffirms his commitment to protect and serve the visitors and guests of Cleveland Metroparks. His tenure with Cleveland Metroparks Police began on July 9, 2015 under retired Chief Dan Veloski. Stephen attended Baldwin Wallace College for his bachelor's degree. Currently he serves the police department as a field training officer and a crisis intervention officer.

Anthony M. Medlock

Anthony M. Medlock will be promoted to the rank of Sergeant, effective December 20, 2020. We would like to publicly recognize Sgt. Medlock today as he reaffirms his commitment to protect and serve the visitors and guests of Cleveland Metroparks. His tenure with Cleveland Metroparks Police began on July 10, 2014 under retired Chief Dan Veloski. Anthony attended the University of Toledo for his bachelor's degree. Currently he serves the police department as a field training officer, crisis intervention officer, and as a member of our dive team.

- No. 20-12-163:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to appoint Stephen M. Howard and Anthony M. Medlock as full-time police sergeants for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (b) ***Chief Executive Officer's Retiring Guests***
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

Daniel F. Bader, Police Detective Sergeant

Daniel F. Bader has served Cleveland Metroparks for more than 36 years. He devoted these years of service using his knowledge, skills, and abilities as a Dispatcher, Ranger, Senior Ranger, Ranger Sergeant, and Police Detective Sergeant. Dan was assigned to protect and preserve lands and facilities, ensure visitor safety, deter violators of park rules and laws for the State of Ohio, and supervise law enforcement personnel. He attended training opportunities and made contributions to Cleveland Metroparks Police Department which include serving as a Field Training Officer, Bike Team Coordinator, Public Safety Rescue Diver, Dive Team Coordinator, Investigator, Fraternal Order of Police Union Representative, and Detective Bureau Supervisor. Dan also earned the

ACTION ITEMS (cont.)

designation of Master Criminal Investigator in the State of Ohio. He collaborated throughout his career when he volunteered to serve on the Westshore Critical Incident Response Service Team, Cuyahoga County Crisis Intervention Team, Ohio Internet Crimes Against Children Task Force, Northeast Ohio Region Area Maritime Security Sub-Committee, Cuyahoga County OVI Task Force, Marine Patrol Advisory Committee, Use of Force Review Panel, and Event Security Committee. Dan has received numerous commendations and awards, namely the Grand Cordon Award, the Award of Excellence, and the Ohio Attorney General's Distinguished Law Enforcement Group Achievement Award. Dan's commitment and hard work have been appreciated by members of the Police Department and will not be forgotten.

Timothy A. Blunk, Sr. Technician - Lead

Timothy A. Blunk has served Cleveland Metroparks for more than 29 years. He devoted these years of service utilizing his knowledge, skills and abilities as a Technician, Senior Technician, and Senior Technician – Lead. He maintained and enhanced parkways, all-purpose and natural-surface trails, picnic areas, restrooms, ball fields, volleyball courts, buildings, golf courses, and the Zoo, and was responsible for snow-plowing roadways and parking lots. Tim demonstrated a strong attention to detail when he performed arboriculture, tree climbing, and when he operated aerial lift equipment, chain saws, stump grinders and chippers. Additionally, he assisted with several projects throughout the Park District such as tree and shrub plantings at The RainForest, safety and aesthetic pruning for Ohio & Erie Canal Reservation and Washington Golf Course, culvert replacement, trail rehabilitation, paving projects, the renovation of Seneca Golf Clubhouse, and the revitalization of Timberlane Stable. He operated, maintained and repaired heavy equipment and trucks, sanitation lift stations, waterlines, drinking fountains, and facilities. Tim exhibited leadership and good judgment when he temporarily served as Forestry Manager, when he initiated, developed, and presented several in-house workshops which served as an opportunity for staff to develop skills in arboriculture and chainsaw safety. Additionally, he served on the CMEA Executive Board and volunteered to assist with the Forest Hills Park clean-up projects, Career Days, and the OPRA Conference & Trade Show. Tim's dedication and commitment has been an asset to the Park District, and the products of his labor have been appreciated and will not be forgotten.

Charles S. Drake, Technician

Charles S. Drake has served Cleveland Metroparks for 20 years, and prior to that he was an employee for 17 years. He utilized his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Service Worker, Grounds Maintenance, and Technician. Through his knowledge and skills, Charles maintained and enhanced parkways, all-purpose trails, picnic areas, restrooms, ball fields, and buildings, and was responsible for snow-plowing roadways and parking lots. He displayed a strong attention to detail when he assisted with several projects throughout the Park District such as culvert replacement, trail rehabilitation, paving projects, and the addition to Seneca Golf Course. In addition, Charles exhibited leadership and good judgment when he provided work direction and supervision to a seasonal staff, and when he volunteered to mentor

ACTION ITEMS (cont.)

employees participating in the Park Pathways Intern Partnership (PIIP). Charles also volunteered to assist with programs and events such as children's fishing derbies, Riversweep, Outdoor Odyssey, CrossRoads and First Tee of Cleveland grand-opening activities. Charles' dedication and commitment has been an asset to the Park District, and the products of his labor have been appreciated and will not be forgotten.

Nancy C. Grabski, Executive Assistant

Nancy C. Grabski has served Cleveland Metroparks for more than 29 years. Nancy devoted these years of service utilizing her knowledge, skills, and abilities as a Secretary II, Administrative Assistant/Information Systems Specialist, and Executive Assistant. She exhibited excellent attention to detail, organizational skills and professionalism when she performed administrative support for the Protective Services Captains, Deputy Chief, and Chief of Police. She used her knowledge and skills to independently oversee the department budget, conduct training utilizing communication unit software, manage the department network system including user security and procedures, serve as the department liaison to the Data Processing Manager, and oversee the department records retention activities. Additionally, Nancy provided helpful and friendly service experiences to public officials, visitors and staff, and had the respect and confidence of her fellow employees. She was a recipient of the Law Enforcement Civilian Award, served on the Benefit Study Team, Wellness, Information Technology Steering, and Cleveland Metroparks Centennial committees, and volunteered and assisted with numerous Open House, CrossRoads, Summer Magic, and STAR Tour events. Nancy's dedication and commitment has been a valued asset to the Police Department, and the products of her labor have been appreciated and will not be forgotten.

Deborah R. Hairston, Sr. Executive Assistant

Deborah R. Hairston has served Cleveland Metroparks for 24 years. Debbie devoted these years of service utilizing her knowledge, skills and abilities as a Legal Secretary, Legal Assistant/Legal Secretary, Legal Specialist, Executive Assistant, Executive Assistant-General Office Manager, and Senior Executive Assistant. She exhibited excellent attention to detail, organizational skills and professionalism for the Law Director, Chief Executive Officer, and the Board of Park Commissioners. Debbie used her knowledge and skills to independently oversee complex legal department documents related to bids, proposals, concession agreements, licenses, branded sponsor agreements, permits, vendor insurance and bonds, and documents related to real estate acquisitions, and managed and responded to numerous public records inquiries. She prepared countless Board agendas, transitioned them from a paper format to an electronic format, made all information related to Board meetings including agendas, minutes, audio recordings and presentations available to the public on the website, and efficiently implemented strategies that improved the Board meeting processes. Additionally, Debbie provided leadership and good judgment when she oversaw general office operations of the Administration building which included supervising and providing work direction to the building receptionists and assisting them in developing their skills and knowledge of processes and techniques. Debbie planned, coordinated and led STAR Tours and

ACTION ITEMS (cont.)

Administration building activities, initially organized and led the process for Cleveland Metroparks certification through the Commission for Accreditation of Park and Recreation Agencies (CAPRA), served on Cleveland Metroparks Centennial, Information Services Steering, and Personnel committees, and when she volunteered and assisted with numerous CrossRoads, Summer Magic, and Perfect Attendance events. Debbie's dedication and commitment has been a valued asset to the Park District, and the products of her labor have been appreciated and will not be forgotten.

Bruce E. Mitchell, Police Sergeant

Bruce E. Mitchell has served Cleveland Metroparks for more than 25 years, utilizing his knowledge, skills, and abilities as a Ranger, Senior Ranger, and Police Sergeant. Bruce was assigned to protect and preserve lands and facilities, ensure visitor safety, deter violators of park rules and laws for the State of Ohio, and supervise law enforcement personnel. He attended countless training opportunities and made valuable contributions to Cleveland Metroparks Police Department which include serving as a member of a special investigator's taskforce for Ohio Internet Crimes Against Children Task Force, was one of the originators and a member of Cleveland Metroparks Honor Guard, and served as a CPR & First Aid Instructor for law enforcement personnel. He has also served the Greater Cleveland Community and surrounding law enforcement agencies by participating in law enforcement and public safety efforts throughout Cleveland Metroparks and the surrounding communities. His professionalism, dedication and positive representation has been an asset to Cleveland Metroparks as evidenced by his letters of commendations and awards, namely the Life Saving Award. Bruce's commitment and hard work have been appreciated by members of the Police Department and will not be forgotten.

Donald A. Mitzo, Sr. Technician

Donald A. Mitzo has served Cleveland Metroparks for more than 23 years, and prior to that as a seasonal employee for two summers. He has devoted these years of service utilizing his knowledge, skills, and abilities as a Seasonal Maintenance Specialist, Handyperson, Senior Handyperson, Technician, and Senior Technician. He maintained and enhanced parkways, all-purpose trails, picnic areas, restrooms, ball fields, and buildings, and was responsible for snow-plowing roadways and parking lots. Don assisted with countless construction rehabilitation projects throughout the Park District such as the addition to Cleveland Metroparks Administrative Building, Seneca Golf Course, Aukerman Park, Rivergate Park, Royalview Picnic Shelter, the Trailside Program Center and restrooms, and numerous roofing and underground utility improvements. He used his mechanical and construction knowledge to create an innovative toboggan lift system with a team of co-workers which is used to transport toboggans in a safe and efficient manner. Additionally, he exhibited leadership and good judgment when he provided work direction and supervision to seasonal staff, and when he assisted with on-the-job training of his peers. Don volunteered to assist with children's fishing derbies where he provided a positive experience for young anglers and their parents, the OPRA Conference & Trade Show, and as evidenced by his letters of commendation from staff, including recognition for perfect attendance during several years of his career. Don's

ACTION ITEMS (cont.)

dedication and commitment has been a valued asset to the Park District, and the products of his labor have been appreciated and will not be forgotten.

Debra K. Shankland, Naturalist 2

Debra K. Shankland has served Cleveland Metroparks for more than 26 years. She utilized her knowledge, skills, and abilities as a Naturalist, Naturalist II, Naturalist 1, and Naturalist 2. She planned, developed, and implemented a variety of innovative outdoor education programs at the Garfield Park, Brecksville, and Rocky River nature centers, and for the last part of her career at the Watershed Stewardship Center where she increased the participants' environmental awareness, concern for conservation, and appreciation for native plants and wildlife. Debra led watershed and conservation-based programs for diverse audiences and was widely recognized as front-line interpreter by her peers. She received the Master Front Line Interpreter Award at the National Association of Interpretation (NAI) Great Lakes Conference where she was honored with the Outstanding New Interpreter Award. Additionally, she was recognized and commended for her efforts with the Slavic Village Development Corporation and Mill Creek Falls History Center during the planning and opening of Mill Creek Falls. This included developing the interpretive text for the wayside panels where her perseverance with this project resulted in an Ohio Bicentennial Historic Marker for the falls. She was also instrumental in preparation of interpretive graphics for the Lake to Lake Trail where her research, writing, illustrations, and photos resulted in panels of high interest, readability, understanding, and valuable information. Debra also served an integral role as the Outdoor Education representative during the development of the overall master plan for the Watershed Stewardship Center where she worked closely with Cleveland Metroparks Natural Resources and Planning teams, the West Creek Conservancy, the City of Parma, and the Northeast Ohio Regional Sewer District. Debra also successfully planned, created and conducted special events such as RiverDay Expo, Bug Fest, FallFest, Cedar Valley Celebration, World Water Day Celebration, and Backyard Nature Bash. Debra's dedication and commitment has been a valued asset to Cleveland Metroparks, and the products of her labor have been appreciated and will not be forgotten.

No. 20-12-164: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to recognize Daniel F. Bader, Timothy A. Blunk, Charles S. Drake, Nancy C. Grabski, Deborah R. Hairston, Bruce E. Mitchell, Donald A. Mitzo, and Debra K. Shankland for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **92801** to **92808**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

ACTION ITEMS (cont.)

(c) 2020 Budget Adjustment No. 11

(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
Appropriation Summary - 2020**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #11 12/17/2020	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 56,164,224	\$ -	\$ 56,164,224	\$ (108,554)	\$ (151,566) A	\$ 55,904,104
52	Employee Fringe Benefits	18,489,702	43,861	18,533,563	143,852	25,196 B	18,702,611
53	Contractual Services	14,615,911	1,163,297	15,779,208	551,352	201,377 C	16,531,937
54	Office Operations	24,071,314	2,192,891	26,264,205	3,215,413	(33,589) D	29,446,029
	Operating Subtotal	113,341,151	3,400,049	116,741,200	3,802,063	41,418	120,584,681
CAPITAL							
571	Capital Labor	900,000	-	900,000	-	-	900,000
572	Capital Construction Expenses	26,205,084	10,954,935	37,160,019	6,338,004	461,275 E	43,959,298
574	Capital Equipment	2,766,476	681,816	3,448,292	581,944	141,100 F	4,171,336
575	Zoo Animals	75,000	5,265	80,265	-	-	80,265
576	Land	2,032,525	12,406	2,044,931	1,675,036	-	3,719,967
	Capital Subtotal	31,979,085	11,654,422	43,633,507	8,594,984	602,375	52,830,866
TOTALS							
Grand totals		\$ 145,320,236	\$ 15,054,471	\$ 160,374,707	\$ 12,397,046	\$ 643,793	\$ 173,415,546

An explanation of the adjustments, by category, can be found on pages **92809** to **92811**. The net effect of all adjustments is an increase of \$643,793, all of which is provided for by increased revenue, donations, grants, or other restricted funds.

No. 20-12-165: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the 2020 Budget Adjustment No. 11 for a total increase of \$643,793 as delineated on pages **92809** to **92811**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

ACTION ITEMS (cont.)

(d) 2021 Appropriations Budget

(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

According to State statute, the Board of Park Commissioners must adopt Cleveland Metroparks' 2021 appropriations budget on or before December 31, 2020.

Budget proposals were submitted by each of the Chiefs for their respective departments. A comprehensive budget was compiled, not only considering operations for 2021, but also projecting operations through 2023, which is the entire span of the current tax levy.

A summary of the budgeted appropriations for 2021 are as follows:

CLEVELAND METROPARKS Appropriation Summary - 2021				
Object Code	Object Description	Original Budget		
		Baseline Budget	Estimated Carry Over Encumbrances	Estimated Total
OPERATING				
51	Salaries	52,763,744	-	52,763,744
52	Employee Fringe Benefits	18,361,317	254,848	18,616,165
53	Contractual Services	14,829,987	3,822,946	18,652,933
54	Office Operations	23,476,866	4,053,289	27,530,155
	Operating Subtotal	109,431,914	8,131,083	117,562,997
CAPITAL				
571	Capital Labor	835,000	-	835,000
572	Capital Construction Expenses	20,180,409	10,086,250	30,266,659
574	Capital Equipment	2,749,394	680,393	3,429,787
575	Zoo Animals Acq/Freight	45,000	5,973	50,973
576	Land	1,855,900	33,555	1,889,455
	Capital Subtotal	25,665,703	10,806,171	36,471,874
TOTALS				
Grand totals		\$135,097,617	\$18,937,254	\$154,034,871

Additionally, pursuant to Article 4 of its By-Laws, Cleveland Metroparks Board of Park Commissioners shall fix the compensation range for all employees. To account for increases to the State of Ohio minimum wage, cost of living increases, and to maintain market competitiveness, the above 2021 appropriations budget includes the following:

ACTION ITEMS (cont.)

- A Regular Employee compensation range from \$4.40/hour (tipped employee minimum) to \$272,429/annual for 2021, and
- An Intermittent Employee compensation range from \$4.40/hour (tipped employee minimum) to \$35.00/hour for 2021.

No. 20-12-166: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the 2021 proposed appropriations budget, as reflected above, inclusive of the fixing of the 2021 compensation range for all employees.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

(e) ***Single Source(s): Surplus Declaration(s), Auction Approval(s):***
A) Declaration of Surplus Equipment/Vehicles for 2021 and Sale through GovDeals;
B) Permission for “Live Auction” (September 25, 2021); and,
C) Single Source #6545 – 2021 Purchase of Used Vehicles and Equipment through Auction(s).
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/William Chorba, Chief Financial Officer/Charlie Rosol, Procurement Manager/Mike Wegas, Fleet Manager)

A.) Surplus Declaration

GovDeals is an on-line clearinghouse for government surplus property. It provides a means for government agencies to post items for sale and for potential buyers to bid upon these items via an internet-based auction system. Recent results as follows:

	2016	2017	2018	2019	2020
Items Sold	144 (12/3)	114 (12/4)	52 (7/24)	23 (11/8)	46 (11/30)
On-Line Sale Value	\$76,051.10	\$86,256.31	\$30,859.19*	\$19,681.66**	\$166,587.01***
Gov-Deals Cost (7.5%)	\$5,703.83	\$6,469.22	\$2,314.44	\$1,476.12	\$12,494.03

*Live Auction, October 13, 2018 – Items Sold 485 – Net Sales \$170,998.70

**Live Auction, September 28, 2019 – Items Sold 59 – Net Sales \$120,287.70

***No Live Auction in 2020

GovDeals proves to continue to be the lowest and best option for disposition of Park District property that is not well suited for live auction. While the only other viable auction house, LightGov, LLC, had a lower commission, LightGov, LLC has far fewer bidders and sells significantly fewer items. GovDeals has a cooperative

ACTION ITEMS (cont.)

purchasing contract with Sourcewell (contract number 041316-GDI), a consortium of which Cleveland Metroparks is a member.

Fleet Management continues to pass the entire GovDeals administrative fee of 7.5% on to the winning bidder in each instance so GovDeals invoices Cleveland Metroparks for those fees at 0%. This continues to work well with both the winning bidders and Cleveland Metroparks Fleet Management.

Fleet Management would like to continue this process while testing other auction suppliers in an effort to ensure Cleveland Metroparks is obtaining the best resale gain, paying competitive fees, and searching enhanced services such as managing listings, bidder questions, and item logistics.

In 2021, it is recommended that the Park District continue the public sale of surplus equipment to the highest bidder, through either on-line auction or live auction services depending on item and historic sale prices to determine avenue.

B.) Surplus II – Declaration and Auction Permission

However, some items would gain a better price through a live auction so in the fall of 2021 Cleveland Metroparks would like to hold a “Live” Auction, on site, at Rocky River Maintenance. This would be an opportunity for reservations to purge surplus items that typically do not make their way to the on-line auction process. There wasn't a Live Auction in 2020 due to COVID-19.

Park Operations proposes holding a Live Surplus Auction on Saturday, September 25, 2021 at the Rocky River Management Center.

As well as *holding* an auction, Cleveland Metroparks is also interested *in participating* in the same.

C.) Single Source #6545 Summary: 2021 Purchase of Used Vehicles and Equipment through Auction(s)

Cleveland Metroparks is interested in the purchase of, through “live” or online auctions, pickup trucks, compact pickup trucks, service trucks, off-road equipment, and related equipment, to replace some of its aging fleet. Replacement focus will be replacing vehicles from 1999-2008 or those that have repair costs that have exceeded 50% of the acquisition price. The majority of Cleveland Metroparks older fleet (1999-2005) are primarily dump trucks and may not be available for auction-purchase at this time (reason: Cleveland Metroparks is focusing on pickup trucks and service vehicles).

Leaning towards **2015 and newer** vehicles will provide a useful life of an additional 5-7 years and spread the replacement cost over a decade rather than the fleet maturing all at the same time (as is the current scenario). Replacing these vehicles with new would cost anywhere from \$340,000-\$400,000. The goal through auction is to

ACTION ITEMS (cont.)

purchase vehicles as well as equipment with a total value not to exceed \$250,000 for a one (1) year period.

No. 20-12-167: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize utilization of the internet auction services of GovDeals, Inc. for 2021, as described above, to dispose of Park District surplus equipment and vehicles, whereby equipment and vehicles for disposal would be authorized in writing as surplus by the respective Department Chief and the Chief Executive Officer prior to auction and subsequently require prior Board approval being secured for items with anticipated value over \$10,000; and,

Further, that the Board authorize a live auction on September 25, 2021, as described above, for those items that normally do not make their way to the on-line process. Park District surplus equipment and vehicles that are best suited for live auction, whereby equipment and vehicles for disposal would be authorized in writing as surplus by the respective Department Chief and the Chief Executive Officer prior to live auction and subsequently require prior Board approval being secured for items with anticipated value over \$10,000; and,

Lastly, that the Board approve the purchase of used vehicles and/or equipment at live or online auctions, as specified in the above Single Source #6545, for a **total amount not to exceed \$250,000** for a one (1) year period. Further, that the Board authorize the Chief Financial Officer to generate and release a manual check in the amount of the total active auction purchase not to exceed \$250,000.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (f) ***Authorization for Cleveland Metroparks Police Department to Enter into an Intergovernmental Cooperative/Mutual Aid Agreement***
(Originating Sources: Katherine Dolan, Chief of Police/Ken Schabitzer, Lieutenant/Rosalina M. Fini, Chief Legal & Ethics Officer)

Background

The City of Bay Village and Cleveland Metroparks share a mutual concern to provide a safe and secure environment throughout the City and the Park District. Ohio Revised Code §1545.131 provides authority for a park district to enter into agreements with

ACTION ITEMS (cont.)

municipal corporations to assist with police protection. The interagency agreement will delineate requests for assistance, Cleveland Metroparks' responsibilities, the City of Bay Village's responsibilities and other relevant terms.

No. 20-12-168: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into an Intergovernmental Cooperative/Mutual Aid Agreement with the City of Bay Village and Cleveland Metroparks Police Department in a form to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(g) ***Amendment to Board Resolution No. 18-05-070: Prisoner Housing Contracts***
(Originating Sources: Katherine Dolan, Chief of Police/Ken Schabitzer,
Lieutenant/Rosalina M. Fini, Chief Legal & Ethics Officer)

Cleveland Metroparks ~~Ranger~~ Police Department contracts with ~~three~~ four city correctional facilities and one county facility to house their prisoners upon arrest and after sentencing. The ~~four~~ five facilities have agreed to house said prisoners under agreements that outline the costs and responsibilities of each agency. Depending upon the facility, the cost per day to house prisoners ranges ~~from \$80—\$99~~ in value based upon the negotiated rate with each facility. Charges for other services, including but not limited to, Breath Alcohol Content (BAC) tests, video arraignments, and recording equipment, will be paid according to the negotiated terms.

The following are the entities with which the ~~Ranger~~ Police Department recommends to enter into contracts in order to have access to appropriate prisoner housing facilities in multiple jurisdictions served by Cleveland Metroparks:

1. Cuyahoga County
2. City of Solon
3. City of North Royalton
4. City of Strongsville
5. City of Bay Village

Because these agreements have the ability to renew and will exceed the cost of \$50,000 during those renewal terms, the ~~Ranger~~ Police Department is coming before the Board of Park Commissioners for approval.

ACTION ITEMS (cont.)

No. 20-12-169: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to amend Resolution No. 18-05-070 to add the City of Bay Village prisoner housing facility to the list of facilities that may be utilized by the Cleveland Metroparks Police Department and to allow the rates for services to be negotiated with each facility as follows:

No. 18-05-070: It was moved by Vice President Rinker, seconded by President Moore and carried, to authorize the Chief Executive Officer to execute agreements with Cuyahoga County, the City of Solon, the City of North Royalton, ~~and~~ the City of Strongsville, and the City of Bay Village for prisoner housing amenities and other related services, in an amount that exceeds \$50,000 collectively over a term of multiple years, in a form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Messrs. Moore and Rinker.
 Recused: Ms. Berry
 Nays: None.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

- (h) ***Contract Amendment – RFP #6458-B: Beecher’s Brook Restoration, North Chagrin Reservation and Chagrin River Restoration at Jackson Field, South Chagrin Reservation – Construction Guaranteed Maximum Price (Chagrin River Restoration at Jackson Field, South Chagrin Reservation)***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Chris Cheraso, Landscape Architect/Jennifer M. Grieser, Director of Natural Resources)

Background

On February 20, 2020, Cleveland Metroparks awarded a contract to RiverReach Construction (RiverReach) for design-build services for the design and construction of two components: Beecher’s Brook Restoration, North Chagrin Reservation (“Beecher’s Brook Project”) and Chagrin River at Jackson Field, South Chagrin Reservation (“Jackson Field Project”). The project team includes RiverReach and EnviroScience, Inc.

ACTION ITEMS (cont.)

The Jackson Field Project located in South Chagrin Reservation at Jackson Field will restore approximately 650 lineal feet of stream bank on the Chagrin River using natural channel design and bioengineering slope stabilization techniques for erosion control. The project will restore floodplain connectivity and improve fish habitat.

The Jackson Field Project is funded by the Ohio Environmental Protection Agency 319(h) Grant, Northeast Ohio Sewer District, and Cleveland Metroparks. As a Project Partner, Chagrin River Watershed Partners, Inc. is contributing to the grant education and outreach deliverables.

Analyzing historical aerial photography, EnviroScience observed that the Chagrin River has shifted approximately 200' to the north in recent history with the most significant geometry change occurring within the Jackson Field Project area. The shift has caused significant loss of land and required realignment of the bridal trail. The meander is largely intact upstream and downstream of the Jackson Field Project area; additionally, from an aerial view of geometry, the Chagrin River has largely maintained its historical channel geometry. The re-alignment will allow for regrading of bank slopes that will promote vegetation establishment and provide approximately $\pm .53$ acres of new floodplain on the left descending bank and $\pm .23$ acres of floodplain bench along the right descending bank. Together rock toe stabilization, bioengineering and woody debris will create both a short-and long-term resilient streambank. The rock provides structural stability until the vegetation establishes and spreads over the streambank, creating shade, rooting mass and vegetative roughness. Additionally, these improvements will improve habitat for native species.

Cleveland Metroparks has worked closely with the design team to incorporate felled invasive trees, dead trees and live willow cuttings within the vicinity for streambank stabilization.

At the time of the Board's award for the Jackson Field Project, only the preconstruction services fee, due diligence and design fee, and preconstruction expenses were established at \$59,048. During the design stage it was determined that a non-performance of design-stage bonding could occur and save \$1,238. The cost savings was incorporated into the Cost of Work.

The GMP for Beecher's Brook Project and Jackson Field Project are to be developed separately and the contract amended accordingly in order to expedite the project schedule. This Board Action addressed only the Jackson Field Project GMP.

GMP Establishment (Jackson Field Project)

RiverReach, based on 60% complete construction documents, has established the Guaranteed Maximum Price for the Jackson Field Project as referenced below.

ACTION ITEMS (cont.)

<u>ITEM</u>	<u>COST</u>
Tree Dropping and Processing	\$ 14,160.77
Mobilization, Staging and Access	\$ 18,278.89
Layout	\$ 17,940.00
Earthmoving	\$ 64,684.93
Rock Import and Placement	\$ 102,080.66
Lock Logs	\$ 15,851.47
Erosion Control Matting	\$ 11,001.77
Demobilization, Staging and Access Repair	\$ 10,515.58
Planting	\$ 28,783.67
<i>Cost of Work Subtotal</i>	\$ 283,297.74
Staff Costs/General Conditions 3.99%	\$ 11,303.58
Construction Contingency 0.00%	\$ 0.00
Construction Stage Design Services Fee 1.39%	\$ 3,937.84
Design-Builder's Fee 7.00%	\$ 19,830.84
<i>Total of Guaranteed Maximum Price 1</i>	\$ 318,370.00

Funding for the project is comprised of a combination of Ohio Environmental Protection Agency 319(h) grant funding, Northeast Ohio Regional Sewer District Stormwater Management Reimbursement Fund, as well as Cleveland Metroparks capital funds.

Staff will return to the Board to amend the Guaranteed Maximum Price for the Beecher's Brook Project.

Construction Schedule

RiverReach's construction schedule associated with the proposed GMP for the Jackson Field Project anticipates commencing construction in late December 2020 and completing construction in the summer of 2021. Cleveland Metroparks staff will monitor construction progress and provide updates to the Board.

No. 20-12-170: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **RiverReach Construction**, for construction of **RFP #6458-b, Chagrin River Restoration at Jackson Field, South Chagrin Reservation**, to reflect a GMP for the Jackson Field Project in the amount of **\$318,370**, which will be an amount in addition to the \$57,810 (adjusted to reflect Preconstruction Stage Compensation savings of \$1,238) already awarded

ACTION ITEMS (cont.)

for preconstruction services, for a total of \$376,180, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (i) ***Lakefront Reservation: Authorization to Submit Grant Application and Commit Funds***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Natalie Ronayne, Chief Development Officer/Jennifer Grieser, Director of Natural Resources/Kristen Trolio, Grants Manager)

The Ohio Department of Natural Resources Office of Coastal Management offers funds through the Coastal Management Assistance Grant (CMAG) Program, with a goal to support Lake Erie Coastal Resources. Public access and coastal planning are two current priorities of the CMAG Program and Cleveland Metroparks has applied to this program for funds to complete a nature-based shoreline restoration plan for a ±400ft stretch of shoreline at Wendy Park. Since 2017, more than 10 feet of shoreline loss has been documented by staff. This erosion affects water quality by contributing to increased sediment loads and accumulating debris on the shoreline. Additionally, the erosion threatens park infrastructure.

Cleveland Metroparks will hire KS Associates (KS) (via RFQu #6447 – Coastal, Shoreline and Riverfront Professional Design Services 2019-2024) to complete this nature-based shoreline restoration design, which will include probable cost estimates, and KS will subcontract with GEI Consultants, Inc. to perform a Level 1 Ecological Survey for the project area. Cleveland Metroparks is confident in a nature-based shoreline design in this specific location because it exists within the Cleveland Harbor and does receive a measure of protection not seen by most of the Park District's other open-water locations on the Lake Erie shore.

The proposed nature-based design will mimic the natural shoreline and the natural water/shore interface, will incorporate native materials, will maintain natural coastal processes, and will provide learning opportunities for other natural resource professionals in northeast Ohio. The outcome will be a comprehensive design that will prepare Cleveland Metroparks for execution of the plan, which will combat excessive erosion along this stretch of shoreline to benefit water quality and public amenities at the park and to provide additional native habitat for fish, birds, and other wildlife.

The project budget is as follows:

Cleveland Metroparks	\$21,000
<u>Coastal Management Assistance Grant</u>	<u>\$21,000</u>
Total Project:	\$42,000

ACTION ITEMS (cont.)

The required resolution is on page **92812**.

No. 20-12-171: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the adoption of the resolution to authorize the submittal of a grant application to the Ohio Department of Natural Resources for funding assistance of ± \$21,000 through the Coastal Management Assistance Grant Program as described above; to authorize and agree to obligate the required matching funds and all funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award; form of agreement(s) and document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCE:

No. 20-12-172: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the following awards:

- (a) **RFP #6513:** **Cleveland Metroparks Mobile Application** (see page **92771**);
- (b) **RFP #6530:** **Information Systems Staff Augmentation** (see page **92774**);
- (c) **Bid #6532:** **Park Wide Demolition Package - 2020** (see page **92776**);
- (d) **Single Source #6533:** **Estimated 2021 Postage** (see page **92778**);
- (e) **Bid #6534:** **Concrete** (see page **92779**);
- (f) **Co-Ops #6535:** **Information Technology Equipment and Services** (see page **92780**);
- (g) **RFP #6536:** **2021 Information Technology Kentico Website Development Services** (see page **92782**);
- (h) **Single Source #6540:** **Paid Media Advertising for 2021** (see page **92783**); and,
- (i) **Single Source #6546:** **Hand Scooped Ice Cream** (see page **92784**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

RFP #6513 SUMMARY: CLEVELAND METROPARKS MOBILE APPLICATION

Background

Cleveland Metroparks plans to publicly release a robust mobile application in spring of 2021 to provide guests with an opportunity to explore Cleveland Metroparks and engage in various Cleveland Metroparks offerings prior to, as well as during, their visit to the Park District.

Initial research was conducted by Cleveland Metroparks staff to identify user preferences on key feature sets and mobile application functionality. The research concluded that three areas of mobile app functionality were most important to guests: 1. the ability to find a trail; 2. finding locations of popular spots; and, 3. access to downloadable maps.

Therefore, the three key feature sets included in the proposal (RFP #6513) were: 1. Maps, directions & wayfinding; 2. Events, activities & registrations; and, 3. Content & interactive experiences.

The development and release of Cleveland Metroparks mobile application is contingent on securing sponsorship support and funds.

Cleveland Metroparks created an interdepartmental committee with representatives from Marketing, Information Technology Services (ITS), and Geographic Information Systems (GIS), to review the Mobile Application proposal responses. The proposal responses were analyzed using the following criteria:

1. **Statement of capability/biographies/experience in subject matter.** This included proposer’s experience in education, technical certifications, and overall IT experience.
2. **Prior work history** included relevant feature and government project experience.
3. **Pricing.**
4. **References** were contacted for highest performing proposers and the feedback was aggregated into #1 and #2 above.

Proposals received in response to RFP #6513

Cleveland Metroparks received 16 proposals. The following four (4) vendors submitted proposals that met the required criteria: AgreeYa, M Genio, Recess Creative, and Sudhi.

The evaluation selection criteria were based on the following:

Weight	Criteria
40%	Statement of Capability/Biographies/Experience in Subject Matter This will include the experience of the specific Proposer(s) in the areas described in Section C as well as technical resumes of staff which may include but is not limited to education, technical certifications, and overall IT experience.
30%	Prior Work History Please include work history of services provided for related information technology projects.
30%	Pricing
100%	Total

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

The overall scoring and estimated costs per section is listed below in the two (2) charts.

	Points Possible	AgreeYa	M Genio	Recess Creative	Sudhi
Statement of Capability/Biographies/Experience in Subject Matter (40%)					
Capability/Staff/Experience (All)	0.10	0.08	0.05	0.10	0.02
Project Management/Scoping (All)	0.10	0.07	0.02	0.10	0.05
Technical Competence (GIS/IT)	0.20	0.18	0.15	0.12	0.05
Total	0.40	0.33	0.22	0.32	0.12
Prior Work History (30%)					
Similar Applications (All)	0.15	0.15	0.12	0.12	0.05
Public Sector Apps (All)	0.15	0.15	0.00	0.15	0.10
Total	0.30	0.30	0.12	0.27	0.15
Pricing (30%)					
Total	1.00	0.78	0.42	0.82	0.57

Pricing

	AgreeYa	M Genio	Recess Creative	Sudhi
Grand Total	\$ 286,740.00	\$ 325,000.00	\$ 232,500.00	\$ 194,926.80

Based upon the above criteria and scoring, staff recommends Recess Creative, as the vendor of choice for Cleveland Metroparks Mobile Application. Recess Creative emerged as the preferred vendor to both develop and maintain the mobile application because they provided the overall best value and qualifications for this project.

Recess Creative’s estimated cost to develop the mobile application is \$232,500. Once the contract is awarded, but before work begins, a more in-depth scoping session between Recess Creative and Cleveland Metroparks staff will narrow the project requirements.

The final budget will be funded by corporate sponsorship and/or other funding sources. An additional \$40,000 contingency fund will also be established for mobile app-related products and services that may not be assigned to this vendor. The total amount of funds allocated for the mobile application project is \$272,500. The contract will include language specifying that costs shall not to exceed the budget threshold of \$272,500.

Cleveland Metroparks reserves the right to not award any contracts to any of mobile application vendors stated above and/or to adjust the scope of work to meet any potential budget changes or requirements. This contract authorization is contingent upon the receipt of funding for this project.

RECOMMENDED ACTION:

That the Board authorize, contingent upon the receipt of funding, the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer,

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

between Cleveland Metroparks and **Recess Creative** in an amount **not to exceed \$272,500** for its lowest and best proposal, as summarized above and maintained in the proposal file for RFP #6513, for the Cleveland Metroparks Mobile Application. The contract term will be mutually agreed upon by the parties in writing.

(See Approval of this Item by Resolution No. 20-12-172 on Page 92770)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

RFP #6530 SUMMARY: INFORMATION SYSTEMS STAFF AUGMENTATION

<i>--- HIGHLIGHTS AT A GLANCE ---</i>
2020 Expenditures = \$124,749
2021 Estimate = \$200,000

*NOTE: The 2020 expenditure is significantly less due to COVID-19 impact on operations.

Background

Currently, the Information Technology Services (ITS) utilizes outside IT contracts and consultants to supplement the efforts of related IT projects and services. This includes, but is not limited to, database administration, desktop services, web development, and other system services. These contractors assist Cleveland Metroparks in a variety of ways, including, but not limited to:

- a.) Additional projects in which outside knowledge is required,
- b.) IT services in order to expedite timelines, and
- c.) IT services for internal employment scenarios (departures, etc.).

This recommendation is to select a list of companies for which Cleveland Metroparks may obtain certain contractors to assist Cleveland Metroparks with IT services. This competitive process allows Cleveland Metroparks to select the best contractors for the required job while maintaining financial objectivity. Therefore, the below companies were selected in order to provide IT related services on an “as-needed” basis.

The proposal looked at various companies examining three criteria including: 1. Statement of capability (experience, resumes); 2. Prior work history and overall company (previous work with government, process, etc.); and, 3. average pricing. All of this concluded with an overall score highlighting the awarded clients below.

Anticipated Vendors (include, but are not limited to the following):

Vendor	Statement of Capability (Exp./Resumes) - 40%	Prior Work History - 30%	Pricing Score - 30%	Total
Beacon Systems, Inc.	35	28	30	93
Convertex Technologies	40	20	30	90
Dataman USA	35	30	20	85
DevCare Solutions	40	25	20	85
Global Solutions Group	35	20	30	85
TMH Solutions	35	30	20	85
ComTec Consultants	33	20	30	83

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

Vendor	Statement of Capability (Exp./Resumes) - 40%	Prior Work History - 30%	Pricing Score - 30%	Total
Saigan Technologies	35	18	30	83
Robert Half	35	25	20	80
Vertex Computer Systems	35	25	20	80
Infojini	38	20	20	78
Diskriter, Inc.	30	15	30	75
Maven Workforce	30	15	30	75
Randstad Tech	30	25	20	75
SJN Data Center/Encore	30	25	20	75
Pomeroy	35	18	20	73
Provato	30	22	20	72
Beacon Hill Staffing Group	30	20	20	70
Paramount Software Solutions	18	20	30	68
SecurityZeal	20	18	30	68

*Please note other vendors/consultants may be chosen throughout 2021 through the State of Ohio Cooperative Contract or another cooperative agreement available to government entities.

Cleveland Metroparks reserves the right to not award any contracts to any of the vendors/consultants listed above.

Contracted services from the vendors/consultants listed above will be provided on an “as needed” basis for a two (2) year contract beginning January 1, 2021 through December 31, 2022, renewable for up to two (2) additional one (1) year terms at Cleveland Metroparks’ sole discretion.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **various consultants** listed and summarized above, and maintained in the proposal file for RFP #6530, for a two (2) year contract beginning January 1, 2021 through December 31, 2022, with an option to renew for up to two (2) additional one (1) year terms, for a **total two (2) year cost not to exceed \$400,000** and a **total four (4) year cost not to exceed \$800,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 20-12-172 on Page 92770)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

BID #6532 SUMMARY: PARK WIDE DEMOLITION PACKAGE - 2020

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Ryan Denker, Architect/Bob Burichin, Project Manager)

Background

The inventory of structures contained within the Cleveland Metroparks system is impressive, diverse and often fluctuating. Currently, there are more than 680 structures tracked on the Park District’s infrastructure database. Structures within the Park District vary in history, with some being constructed by the Park District itself, some acquired, some donated and others reconstructed on or relocated to the park premises.

In recent years, as the Park District grew and protected additional lands, strategic purchases of land sometimes included homes, buildings, structures and/or other ancillary improvements. At the time of acquisition, many of the structures were assigned little to no value and most were ancillary to the primary interest of protecting the land. Like performed in previous years, staff has prepared a bid package to secure pricing for the potential demolition of specific structures in the inventory.

The primary structures listed below were included in the bid package:

- Bid No. 1: 15009 Schrieber Road, Maple Heights, Ohio 44137
- Bid No. 2: 9617 Brecksville, Road, Brecksville, Ohio 44141
- Bid No. 3: 14702 Bennett Road, North Royalton, Ohio 44133
- Bid No. 4: 4248 – 4258 Warner Road, Cleveland, Ohio 44105
- Bid No. 5: 14010 Royalton Road, Strongsville, Ohio 44136
- Bid No. 6: 5876 Lewis Road, Olmsted Township, Ohio 44138

Bid Results

On December 3, 2020 the following sealed bids were received for Bid #6532 – Park Wide Demolition Package - 2020:

Bid #6532 - Park Wide Demolition Package - 2020									
VENDOR	Bid No. 1	Bid No. 2	Bid No. 3	Bid No. 4	Bid No. 5	Bid No. 6	Base Bid 1-6 Total	Alt. 1 (deduct)	Total with Alt. 1
Badger Construction	\$ 8,000.00	\$ 29,000.00	\$ 11,000.00	\$ 38,000.00	\$ 21,000.00	\$ 22,000.00	\$ 135,000.00	\$ (2,000.00)	\$ 133,000.00
D&B Wrecking & Excavating	\$ 16,000.00	\$ 22,400.00	\$ 11,400.00	\$ 41,600.00	\$ 21,520.00	\$ 20,000.00	\$ 135,920.00	\$ (2,200.00)	\$ 133,720.00
Prosupply inc	\$ 12,400.00	\$ 21,258.50	\$ 16,644.25	\$ 32,896.00	\$ 20,826.00	\$ 12,250.00	\$ 139,274.75	\$ (1,800.00)	\$ 137,474.75
Daumann Enterprises	\$ 11,000.00	\$ 40,200.00	\$ 18,000.00	\$ 38,200.00	\$ 38,000.00	\$ 21,280.00	\$ 169,680.00	\$ (1,000.00)	\$ 168,680.00
C&J Contractors	\$ 15,800.00	\$ 37,480.00	\$ 18,680.00	\$ 51,051.00	\$ 22,567.00	\$ 26,908.00	\$ 176,487.00	\$ (1,000.00)	\$ 175,487.00
Cornerstone Earthwork LLC	\$ 15,750.00	\$ 61,835.00	\$ 20,000.00	\$ 21,000.00	\$ 40,100.00	\$ 20,700.00	\$ 182,385.00	\$ (800.00)	\$ 181,585.00
Great Lakes Grading	\$ 20,000.00	\$ 50,000.00	\$ 17,000.00	\$ 45,000.00	\$ 46,000.00	\$ 25,000.00	\$ 269,000.00	\$ (1,500.00)	\$ 267,500.00
KMU Trucking & Excavating	\$ 26,978.00	\$ 59,956.00	\$ 27,450.00	\$ 64,890.00	\$ 48,589.00	\$ 34,550.00	\$ 262,713.00	NA	\$ 262,713.00
Prty Group	\$ 29,500.00	\$ 107,000.00	\$ 24,500.00	\$ 63,500.00	\$ 76,500.00	\$ 49,000.00	\$ 340,000.00	\$ (1,900.00)	\$ 338,100.00

Bid Analysis

Following the receipt of bids, staff performed a review and recommends the acceptance and award of Bid Nos. 1 through 6 and Bid Alternate No. 1 for the Park Wide Demolition Package - 2020 to Badger Construction Co. of Morgantown, West Virginia. Badger Construction Co. is a

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

well-established demolition contractor in West Virginia and has successfully performed similar projects in the area for the Lake Metroparks, Xenia Township (Ohio), City of Fairborn (Ohio), and Fairbanks Local School District (Ohio).

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Badger Construction Co.** as the lowest and best bidder for **Bid #6532 – Park Wide Demolition Package - 2020**, Bid Nos. 1 through 6 and Bid Alternate No. 1, in the amount not to exceed \$133,000. In the event that the bidder cannot satisfy the bid the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lower and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of the contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 20-12-172 on Page 92770)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SINGLE SOURCE #6533 SUMMARY: ESTIMATED 2021 POSTAGE for Presort and First-Class Mailing from U.S. Postmaster

---- HIGHLIGHTS AT A GLANCE ----
2020 YTD Expenditure -- \$114,492.00
2021 Estimate -- \$150,500.00

*NOTE: The 2020 expenditure is significantly less due to COVID-19 impact on operations.

Cleveland Metroparks currently uses the services of the United States Postmaster for the mailing of both presort and first-class mail.

Presort Mail Postage

A total of \$123,000 is estimated for the Park District's 2021 Presort Mail expenses to accommodate the mailing of publications offered by Cleveland Metroparks (primarily the "Emerald Necklace [monthly] Newsletter").

First-Class Postage

First-Class postage for the Park District is estimated at \$27,500 (\$25,000 Administration, \$1,500 Zoo, and \$1,000 Police) for 2021. First-Class postage is used primarily for outgoing office mail including daily correspondence, vendor payments, news releases, and reservation confirmations.

1013005 – (Presort Mail)	Administration Office	\$123,000.00
1013005 – (First-Class)	Administration Office	25,000.00
1017010 – (First-Class)	Zoo Administration	1,500.00
1016030 – (First-Class)	Police Department	<u>1,000.00</u>
	TOTAL BUDGET ALLOCATION	\$150,500.00

RECOMMENDED ACTION:

That the Board approve **U.S. Postmaster** as a Single Source supplier of Presort and First-Class Postage during 2021, for a **total cost not to exceed \$150,500**, as itemized in the Single Source #6533 Summary. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 20-12-172 on Page 92770)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

BID #6534 SUMMARY: CONCRETE to be supplied on an “as needed” basis from January 1, 2021 through December 31, 2021 to various locations throughout Cleveland Metroparks

--- HIGHLIGHTS AT A GLANCE ---
2020 YTD Expenditures = \$47,775.25
2021 Estimate = \$150,000.00 (1)

*NOTE: The 2020 expenditure is significantly less due to COVID-19 impact on operations.

(1) The 2021 estimate includes miscellaneous patches and repairs of roads and asphalt trails, as well as specific infrastructure rehabilitation, and capital projects performed by Park District staff.

The awarded supplier will provide and may pour up to \$150,000 of 3000 psi, 3500 psi, 4000 psi, 4500 psi, Class C, LSM 50, and LSM 100 concrete (all based on per yard pricing) as well as additives, additional services and colors at specified locations throughout Cleveland Metroparks on an "as needed" basis. The concrete will be used by Park District personnel for various projects such as footers, pads and other concrete items.

CONCRETE TYPE	3000 psi	3500 psi	4000 psi	4500 psi	Class C	LSM 50	LSM 100
2020	\$111.00	\$114.00	\$117.00	\$120.00	\$120.00	\$88.00	\$90.00
2021	\$109.00	\$112.00	\$115.00	\$118.50	\$118.00	\$88.00	\$90.00

**Prices for additives, additional services and colors are on file in the Procurement Office.*

The bid was sourced to ±20 suppliers and Cleveland Metroparks only received one (1) bid: Shelly Materials, DBA: Medina Supply Company.

Overall, the Park District will see ±1% decrease in cost per yard compared to 2020 price structure.

RECOMMENDED ACTION:

That the Board authorize an award of Bid #6534 to the lowest and best bidder, **Shelly Materials, DBA: Medina Supply Company**, for the supply of concrete for the period beginning January 1, 2021 extending through December 31, 2021, at the unit costs specified in the summary and bid file, for a **total cost not to exceed \$150,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 20-12-172 on Page 92770)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

CO-OPS #6535 SUMMARY: **INFORMATION TECHNOLOGY EQUIPMENT AND SERVICES** for a one (1) year period beginning January 1, 2021 through December 31, 2021

<i>--- HIGHLIGHTS AT A GLANCE ---</i>
2020 YTD Expenditure - \$496,152.85
2021 Estimate - \$600,000.00

*NOTE: The 2020 YTD expenditure is significantly less due to COVID-19 impact on operations.

This recommendation makes available certain equipment and services on an “as-needed” basis for a one (1) year period beginning January 1, 2021 through December 31, 2021 to the Information Technology Department (ITS) for the purchase of multiple items which may include, but are not limited to: desktop computers, laptops, servers, storage area network (SAN) storage devices, switches, firewall, phone system equipment, wireless equipment, audio/visual equipment, and other related technologies and services.

In 2020, multiple items were procured from various vendors such as: Dell, Logicalis, CDWG, MCPc, and Integrated Precision Systems. The purchases from these vendors approved in this summary are part of a cooperative agreement (*e.g.*, either the State of Ohio, GSA pricing, or other purchasing cooperative programs).

The award will provide flexibility to purchase from various vendors based on need and availability. Furthermore, this recommendation will allow the ITS Department to purchase products more quickly and efficiently on state term or other purchasing cooperatives.

Vendors and Possible Equipment/Services (include but not limited to):

- **Dell:** Cleveland Metroparks generally does two bulk purchases, one at the beginning of the year and one at the end, that is focused on desktop computers, laptops, etc. In addition, Networking Operations will purchase servers, additional storage, and other network equipment needed with various purchases done throughout the year.
- **Logicalis:** Network switches, wireless access points, routers, firewalls, and necessary VoIP equipment.
- **CDWG:** Anti-Virus Software, Renewals of various hardware and software, Microsoft Surface Devices, and other various technologies.
- **MCPc:** Microsoft Software, Endpoints (desktops, laptops), and various hardware.
- **Integrated Precision Systems (IPS):** Access Control systems, security cameras, gate and door access.
- **SoundCom:** Audio/Visual components, media systems
- **AVI/SPL:** Audio/Visual components, media systems

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**RECOMMENDED ACTION:**

That the Board approve the purchase of information technology equipment and services per Co-Ops #6535 for a one (1) year period beginning January 1, 2021 through December 31, 2021, from **various vendors** as indicated above, for a **total cost not to exceed \$600,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 20-12-172 on Page 92770)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

**RFP #6536 SUMMARY: 2021 INFORMATION TECHNOLOGY KENTICO
WEBSITE DEVELOPMENT SERVICES**

<i>--- HIGHLIGHTS AT A GLANCE ---</i>
2020 YTD Expenditures = \$60,000.00
2021 Estimate = \$100,000.00

Background

Currently, Information Technology Services (ITS) utilizes outside IT consultants to supplement the efforts of related IT projects and services. This includes programming and development of features for Cleveland Metroparks website. These IT consultants assist Cleveland Metroparks in a variety of ways, including but not limited to 1. targeted expertise on using and extending the Kentico Content Management System; 2. quick turnaround support for high-priority projects; and, 3. unexpected internal employment scenarios.

This recommendation enables Cleveland Metroparks to select the best development partners while maintaining financial objectivity. Therefore, the below companies were selected to provide services on an “as needed” basis for a one (1) year period beginning January 1, 2021 through December 31, 2021, renewable for one (1) additional one (1) year term at Cleveland Metroparks’ sole discretion.

Anticipated Vendors (include, but are not limited to):

VENDOR	Resumes, Capabilities, Expt. (40%)	References, Projects, Prior Work (30%)	Pricing (30%)	Total
BlueModus	40	30	20	90
iMedia	40	30	25	95
Svanco/American Eagle	40	25	20	85

*Please note other consultants may be chosen throughout the contract term through the State of Ohio Cooperative Contract, GSA Cooperative Contract, or another cooperative agreement available to government municipalities.

Cleveland Metroparks reserves the right to not award any contracts to any of the development firm listed above.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **various consultants** listed and summarized above, and maintained in the proposal file for RFP #6536, for a one (1) year period beginning January 1, 2021 through December 31, 2021, renewable for one (1) additional one (1) year term, with a **total one (1) year cost not to exceed \$100,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 20-12-172 on Page 92770)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**SINGLE SOURCE #6540 SUMMARY: PAID MEDIA ADVERTISING FOR 2021**

<i>--- HIGHLIGHTS AT A GLANCE ---</i>
2020 YTD Expenditures = \$380,112.88
2021 Estimate = \$1,550,000.00

*NOTE: The 2020 YTD expenditure is significantly less due to COVID-19 impact on operations.

The 2020 YTD expenditures reflects invoices paid to date. The 2020 forecasted spend, including the remaining fourth quarter advertising and outstanding invoices, is \$563,000.

This item provides for paid media advertising to be used/secured on an “as-needed” basis throughout 2021 in support of the following initiatives: grow attendance/usage for Zoo, golf, parks, rental facilities, and retail.

The media advertising mix and vendor allocations will be based on ability to effectively and efficiently reach the relevant target market(s) specific to each initiative.

The following is a summary of the advertising mediums and anticipated vendors. Actual expenditures for a given vendor will depend on market driven factors determined at the time of the actual advertising buys, therefore the recommendation authorizes an overall “not to exceed” \$1,550,000 amount, versus a specific spend allocation by medium and/or vendor.

Advertising Mediums & Anticipated Vendors (include, but are not limited to):

- **Digital** (Online Display/Paid Search/Mobile): Facebook, Google, WeddingWire
- **Outdoor** (Billboards/Transit): Clear Channel Airports, Lamar, Outfront Media
- **Radio**: Cleveland Indians Radio Network, Entercom (*i.e.*, WDOK, WKRK), iHeartMedia (*i.e.*, WHLK, WMJI), Radio One (*i.e.*, WENZ, WZAK), TSJ Media, WCPN, WKNR
- **Print**: Call and Post, Crain's, Destination Cleveland, Great Lakes Publishing, La Prensa, Northeast Ohio Boomer, Northeast Ohio Parent
- **Television**: Spectrum Reach, WEWS, WJW, WKYC, WUAB/WOIO

Media buys are purchased utilizing funds contributed by branded product sponsors (*i.e.*, Cleveland Clinic, Cuyahoga Community College, Fifth Third Bank) and general fund (Marketing).

RECOMMENDED ACTION:

That the Board approve the purchase of various single source paid media advertising buys, Single Source #6540, from **various vendors** as indicated above, for a **total cost not to exceed \$1,550,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 20-12-172 on Page 92770)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SINGLE SOURCE #6546 SUMMARY: **HAND SCOOPED ICE CREAM** to be dispensed at various Cleveland Metroparks Locations for 2021

-- HIGHLIGHTS AT A GLANCE --
2020 Expenditures = \$55,609.26
2021 Estimate = \$225,000.00

*NOTE: The 2020 expenditure is significantly less due to COVID-19 impact on operations.

Cleveland Metroparks will purchase premium quality, hand scooped ice cream from single source vendor Honey Hut Ice Cream for resale at Edgewater Beach House, The Pier at Edgewater Beach, Quarry Rock Cafe at Wallace Lake, Hinckley Spillway, Huntington Beach, Wildwood Concessions, Euclid Beach Concessions, and Emerald Necklace Marina in 2021. Honey Hut is a sole proprietor of their brand, and their headquarters and manufacturing plant is located in or near Cleveland. The ice cream is available in 2.5 gallon or greater containers and the company reuses their ice cream tubs.

RECOMMENDED ACTION:

That the Board authorize Single Source #6546 to purchase hand scooped ice cream to be dispensed at the various Cleveland Metroparks locations as noted above from **Honey Hut Ice Cream** throughout 2021, for a **total cost not to exceed \$225,000**. In the event the log of consumption approaches 90 percent of the total estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 20-12-172 on Page 92770)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 12/17/2020)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Costume characters for 2020 Wild Winter Lights at Zoo, additional performances.	Spectacular Party Entertainment LLC	\$36,315.00 <u>4,212.00</u> \$40,527.00	(3)
Two (2) Santa performers for 2020 Wild Winter Lights at Zoo, additional performances.	Raymond P. Jasko	\$18,360.00 <u>2,944.62</u> \$21,304.62	(3)
Lights for 2020 Wild Winter Lights at Zoo.	Zone Entertainment	\$23,385.00	(3)
FMLA Administration services for a one (1) year period beginning 9/1/2020 through 8/31/21, with an option to renew for one (1) additional year.	Basic Benefits LLC	\$28,745.68	(7)
Treated lumber (columns, poles, beams, and decking) for new playground structure for Upper Edgewater Playground.	Building Products Plus	\$30,150.03	(7)
Generators for 2020 Wild Winter Lights at Zoo, additional rental.	Ohio Cat Power Systems	\$7,200.00 3,300.00 <u>750.00</u> \$11,250.00	(6)
2020 acquisition mailing to non-donors; includes printing, mailing and postage.	Master Printing + Mailing	\$12,955.00	(7)
Pump station for Iron Springs; Garfield Park Reservation.	Norwalk Concrete	\$17,085.00	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Professional topographic survey and construction plan services for Highland/Euclid Creek Parkway Signal in Euclid Creek Reservation.	E.L. Robinson	\$44,042.00	(5)
Various proprietary uniform apparel.	Arborwear	\$25,000.00	(3)
Various proprietary uniform apparel.	Land’s End	\$25,000.00	(3)
Venison meat processing and packaging service fee for 2020-2021.	T.L. Keller’s Meats	\$50,000.00	(7)
Professional consulting services for strategic level advising and related tasks for the development of the Andean Bear Conservation Alliance (ABCA) for a two (2) year period from August 1, 2019 through September 30, 2021.	Robert Marquez	\$48,720.00	(3)
Four (4) new adaptive kayaks and kayak chariot transfer cart.	Chosen Valley LLC	\$11,575.00	(3)
Remove existing pole banners and install new pole banners for 2020, additional services.	Apex Pinnacle Services, LLC	\$12,819.52 <u>4,000.00</u> \$16,819.52	(7)
Portable mini donut maker and cart for 2020 Winterfest at Merwin’s Wharf and other locations throughout the park.	Lil Orbits Inc.	\$11,500.00	(3)
Professional services of Green Infrastructure Monitoring to be installed in the parking area of the Brookside Reservation.	Ohio State University	\$26,939.00	(5)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Golf Handicap Service Resale.	Northern Ohio Golf Association	\$6,000.00	(3)
		2,670.00	
		1,530.00	
		180.00	
		<u>\$10,380.00</u>	

===== **KEY TO TERMS** =====

- (1) "BID" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "COOPERATIVE" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "SINGLE SOURCE" – Purchased from one source as competitive alternatives are not available.
- (4) "PROPRIETARY" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "PROFESSIONAL SERVICE" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "COMPETITIVE QUOTE (up to \$10,000)" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "COMPETITIVE QUOTE (over \$10,000 to \$50,000)" – Chosen through the accumulation of three written quotes.

CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO PROFESSIONAL SERVICE CONTRACTS (12/17/2020)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.”, the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Design-Builder for Cleveland Metroparks RainForest Dome Replacement Improvement Project</u></p> <p>Revised Contract Amount: Change Order No. 6 adds \$45,173.40 and a revised total to \$3,140,749.59.</p>	<p>Additional services for insulating the air inflation lines, enrichment ring/bolts revision, alterations to the exhibit conduit, and canvas tent replacement.</p>	<p>Regency Construction Services</p>	<p>#6</p>
<p><u>Lion Holding Caging Replacement, Cleveland Metroparks Zoo</u></p> <p>Revised Contract Amount: Change Order No. 1 adds \$3,500.00 and a revised total to \$176,500.00.</p>	<p>Additional services for alternations to door controls.</p>	<p>Lawler Construction</p>	<p>#1</p>

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCE; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **92770** through **92784**; \$10,000 to \$50,000 purchased items/services report, pages **92785** through **92787**; and construction change orders, page **92788**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 20-12-161: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **92813** to **92919**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Ms. Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.**(a) *TIGER Trails Update***

(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

On April 21, 2016, the Board authorized submission of the Re-Connecting Cleveland: Pathways to Opportunity application to the U.S. Department of Transportation's highly competitive Transportation Investment Generating Economic Recovery ("TIGER") discretionary grant program. The application, submitted in partnership with The Trust for Public Land and L.A.N.D. studio, Inc., was awarded \$7,950,000 in July of 2016, leveraging nearly another \$8.5M in matching funds. The TIGER project entails five components: the Wendy Park Bridge, Whiskey Island Connector Trail, Red Line Greenway, Cleveland Lakefront Bikeway Connector, and Canal Basin Park Connector. All projects are now either complete or nearing completion in spring of 2021. Staff will give an update on construction progress of the TIGER trails and the further efforts to complete the contiguous Cleveland Foundation Centennial Lake Link Trail.

(b) *Government Finance Officers Association Distinguished Budget Presentation Award for 2020*

(Originating Source: William Chorba, Chief Financial Officer)

Cleveland Metroparks has been awarded the Distinguished Budget Presentation Award for its 2020 budget by the Government Finance Officers Association of the United States and Canada (GFOA). This award reflects the commitment of Cleveland Metroparks and its staff to meeting the highest principles of governmental budgeting. In order to receive this award, Cleveland Metroparks had to satisfy nationally recognized guidelines for effective budget presentation that assess how well its budget serves as a policy document, financial plan, operations guide, and communications device. This is the 28th consecutive year Cleveland Metroparks has won this award.

(c) *2020 Year End Review*

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Kelly Manderfield, Chief Marketing Officer)

As 2020 concludes, Cleveland Metroparks leadership team thanks the community for record support during an unprecedented year. Despite the challenges brought by the COVID-19 pandemic, Cleveland Metroparks continued its mission-based work to conserve significant natural resources and provide guests with education and recreation opportunities throughout the year.

In 2020, the Park District surpassed 24,000 acres of protection and conservation across 48 communities and six counties. Cleveland Metroparks sought new ways to enhance inclusivity across its many diverse communities with the creation of the IDEA (Inclusion, Diversity, Equity, Accessibility) Committee. New amenities across the Park District

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

including significant progress on the key TIGER Trail projects continued, expanding access and opportunities for communities to connect with nature and supporting healthy living. Several special events including Cruise the Zoo, Asian Lantern Festival, Trick-or-Treat Fest, Wild Winter Lights and the all-new Winter RiverFest provided the community with creative ways to continue family traditions, and support Cleveland Metroparks Zoo and its global mission, while safely staying connected. Cleveland Metroparks golf courses and trails saw record use, as people looked for new ways to stay active outdoors. New virtual programming helped support educational institutions and reach millions of students, families, and nature-lovers throughout the ongoing pandemic. Cleveland Metroparks and its leadership team also received significant national and local recognition in 2020 including top awards for programming and trails, top awards for organizational culture, a top award for technological achievement, and several individual awards and nominations based upon excellence in parks and recreation management.

A video presentation will share a comprehensive overview of 2020 challenges and accomplishments of the entire Cleveland Metroparks organization.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, January 14, 2021, 8:00 a.m. Details regarding meeting logistics will be posted on the Cleveland Metroparks website.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 20-12-173: At 9:03 a.m., upon motion by Vice President Moore, seconded by Vice President Berry and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, Personnel Matter: Compensation, and Collective Bargaining, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry.
Aye: Mr. Moore.
Aye: Mr. Rinker.
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 20-12-174: There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Berry, and carried, President Rinker adjourned the meeting at 10:37 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

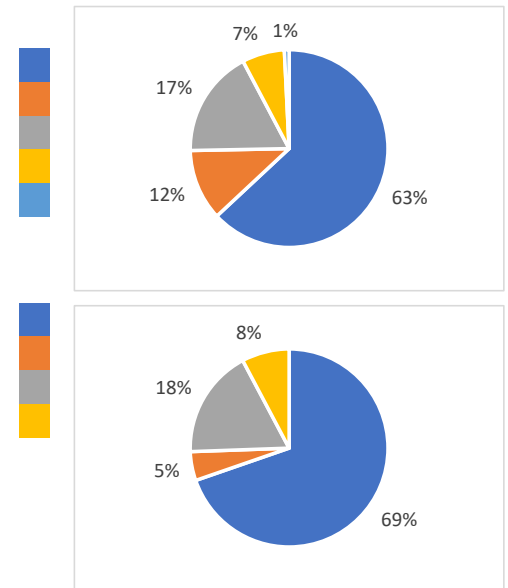
President.

Attest:

Secretary.

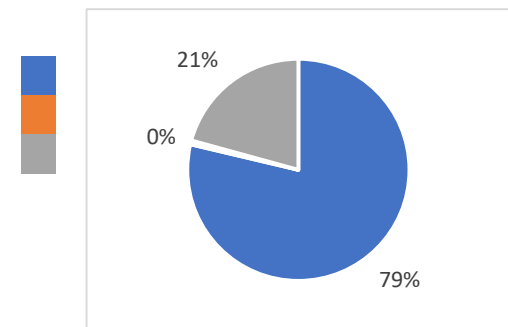
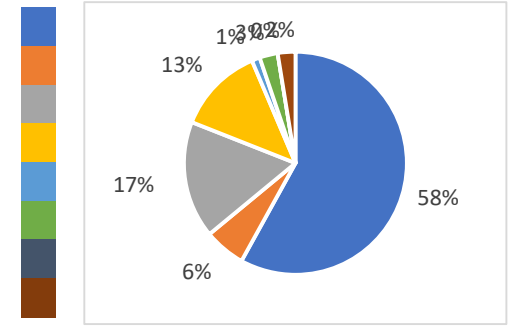
**Cleveland Metroparks
Financial Performance
11/30/2020
CM Park District**

	Actual Nov '19	Actual Nov '20	Fav (Unfav)	Actual YTD Nov '19	Actual YTD Nov '20	Fav (Unfav)
Revenue:						
Property Tax	13,546	7,796	(5,750)	76,364,465	76,937,420	572,955
Local Gov/Grants/Gifts	486,294	557,034	70,740	8,981,412	14,185,549	5,204,137
Charges for Services	1,046,540	1,635,524	588,984	30,000,899	21,446,576	(8,554,323)
Self-Funded	779,922	756,436	(23,486)	8,569,314	8,470,190	(99,124)
Interest, Fines, Other	46,370	423,686	377,316	1,150,030	957,172	(192,858)
Total Revenue	2,372,672	3,380,476	1,007,804	125,066,120	121,996,907	(3,069,213)
OpEx:						
Salaries and Benefits	7,184,137	4,294,998	2,889,139	63,664,466	55,304,481	8,359,985
Contractual Services	759,339	493,677	265,662	4,183,244	3,757,935	425,309
Operations	1,982,904	1,272,485	710,419	20,967,494	14,161,259	6,806,235
Self-Funded Exp	586,895	515,966	70,929	5,911,763	6,154,542	(242,779)
Total OpEx	10,513,275	6,577,126	3,936,149	94,726,967	79,378,217	15,348,750
Op Surplus/(Subsidy)	(8,140,603)	(3,196,650)	4,943,953	30,339,153	42,618,690	12,279,537
CapEx:						
Capital Labor	67,267	69,480	(2,213)	821,195	867,592	(46,397)
Construction Expenses	1,204,626	4,390,230	(3,185,604)	8,701,539	19,566,250	(10,864,711)
Capital Equipment	104,938	23,302	81,636	2,902,226	2,043,207	859,019
Land Acquisition	2,702,671	13,379	2,689,292	5,015,396	3,454,734	1,560,662
Capital Animal Costs	17,997	1,669	16,328	40,465	11,013	29,452
Total CapEx	4,097,499	4,498,060	(400,561)	17,480,821	25,942,796	(8,461,975)
Net Surplus/(Subsidy)	(12,238,102)	(7,694,710)	4,543,392	12,858,332	16,675,894	3,817,562



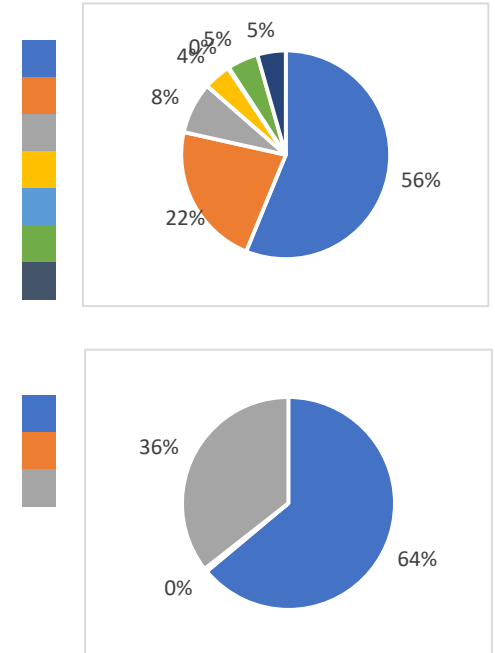
**Cleveland Metroparks
Financial Performance
11/30/2020
Zoo**

	Actual Nov '19	Actual Nov '20	Fav (Unfav)	Actual YTD Nov '19	Actual YTD Nov '20	Fav (Unfav)
Revenue:						
General/SE Admissions	342,289	677,462	335,173	6,020,458	4,560,650	(1,459,808)
Guest Experience	(2,630)	19,241	21,871	952,529	472,640	(479,889)
Zoo Society	176,949	71,432	(105,517)	2,756,958	1,333,299	(1,423,659)
Souvenirs/Refreshments	120,850	168,632	47,782	1,762,022	990,626	(771,396)
Education	28,361	1,550	(26,811)	464,396	94,750	(369,646)
Rentals & Events	4,168	23,276	19,108	393,703	207,723	(185,980)
Consignment	39,338	0	(39,338)	81,971	0	(81,971)
Other	<u>201</u>	<u>(216)</u>	<u>(417)</u>	<u>14,179</u>	<u>200,073</u>	<u>185,894</u>
Total Revenue	709,526	961,377	251,851	12,446,216	7,859,761	(4,586,455)
OpEx:						
Salaries and Benefits	1,748,291	977,998	770,293	14,393,224	12,389,442	2,003,782
Contractual Services	20,478	8,804	11,674	179,601	91,846	87,755
Operations	<u>861,441</u>	<u>271,439</u>	<u>590,002</u>	<u>5,019,800</u>	<u>3,261,453</u>	<u>1,758,347</u>
Total OpEx	2,630,210	1,258,241	1,371,969	19,592,625	15,742,741	3,849,884
Op Surplus/(Subsidy)	(1,920,684)	(296,864)	1,623,820	(7,146,409)	(7,882,980)	(736,571)
CapEx:						
Capital Labor	0	0	0	41,372	0	41,372
Construction Expenses	762,690	14,029	748,661	2,520,396	3,826,160	(1,305,764)
Capital Equipment	33,583	0	33,583	199,888	116,365	83,523
Capital Animal Costs	<u>17,997</u>	<u>1,669</u>	<u>16,328</u>	<u>40,465</u>	<u>11,013</u>	<u>29,452</u>
Total CapEx	814,270	15,698	798,572	2,802,121	3,953,538	(1,151,417)
Net Surplus/(Subsidy)	(2,734,954)	(312,562)	2,422,392	(9,948,530)	(11,836,518)	(1,887,988)
Restricted Revenue	73,085	119,651	46,566	1,772,572	2,887,377	1,114,805
Restricted Expenses	<u>71,855</u>	<u>211,473</u>	<u>(139,618)</u>	<u>1,027,512</u>	<u>2,946,888</u>	<u>(1,919,376)</u>
Restricted Surplus/(Subsidy)	1,230	(91,822)	(93,052)	745,060	(59,511)	(804,571)



**Cleveland Metroparks
Financial Performance
11/30/2020
Golf Summary**

	Actual Nov '19	Actual Nov '20	Fav (Unfav)	Actual YTD Nov '19	Actual YTD Nov '20	Fav (Unfav)
Revenue:						
Greens Fees	19,118	219,844	200,726	3,445,650	4,730,052	1,284,402
Equipment Rentals	13,993	102,836	88,843	1,457,020	1,877,089	420,069
Food Service	15,175	22,110	6,935	868,702	669,961	(198,741)
Merchandise Sales	2,084	18,944	16,860	380,205	354,115	(26,090)
Pro Services	(1,652)	0	1,652	150,202	15,577	(134,625)
Driving Range	(884)	20,410	21,294	342,234	400,769	58,535
Other	<u>13,547</u>	<u>27,700</u>	<u>14,153</u>	<u>376,898</u>	<u>369,125</u>	<u>(7,773)</u>
Total Revenue	61,381	411,844	350,463	7,020,911	8,416,688	1,395,777
OpEx:						
Salaries and Benefits	406,893	279,122	127,771	3,938,826	3,697,433	241,393
Contractual Services	9,846	12,196	(2,350)	35,652	30,573	5,079
Operations	<u>180,456</u>	<u>241,197</u>	<u>(60,741)</u>	<u>2,076,538</u>	<u>2,055,117</u>	<u>21,421</u>
Total OpEx	597,195	532,515	64,680	6,051,016	5,783,123	267,893
Op Surplus/(Subsidy)	(535,814)	(120,671)	415,143	969,895	2,633,565	1,663,670
CapEx:						
Capital Labor	6,181	0	6,181	177,359	93,161	84,198
Construction Expenses	11,660	18,150	(6,490)	321,099	99,936	221,163
Capital Equipment	<u>46,102</u>	<u>0</u>	<u>46,102</u>	<u>869,424</u>	<u>148,445</u>	<u>720,979</u>
Total CapEx	63,943	18,150	45,793	1,367,882	341,542	1,026,340
Net Surplus/(Subsidy)	(599,757)	(138,821)	460,936	(397,987)	2,292,023	2,690,010

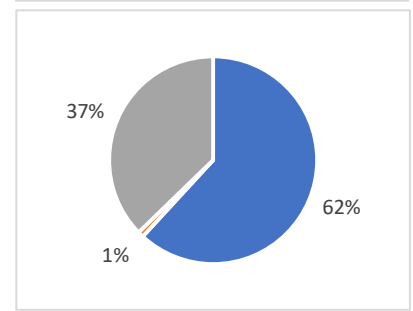
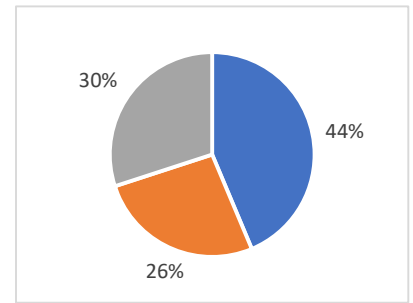


**Cleveland Metroparks
Financial Performance
11/30/2020
Golf Detail**

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20
Operating Revenue	1,247,508	1,346,448	320,399	443,208	241,682	308,567	1,122,520	1,347,734	1,461,185	1,578,242
Operating Expenses	888,099	964,039	240,943	202,793	251,252	181,826	842,235	881,024	1,296,014	1,221,161
Operating Surplus/(Subsidy)	359,409	382,409	79,456	240,415	(9,570)	126,741	280,285	466,710	165,171	357,081
Capital Labor	0	0	0	0	0	0	0	0	34,303	0
Construction Expenses	11,160	13,531	0	0	0	0	0	0	287,397	0
Capital Equipment	480,815	13,584	0	0	0	0	339,893	13,584	20,984	13,606
Total Capital Expenditures	491,975	27,115	0	0	0	0	339,893	13,584	342,684	13,606
Net Surplus/(Subsidy)	(132,566)	355,294	79,456	240,415	(9,570)	126,741	(59,608)	453,126	(177,513)	343,475
	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20
Operating Revenue	1,008,531	1,250,548	423,066	484,193	1,165,643	1,620,258	30,377	37,490	7,020,911	8,416,688
Operating Expenses	799,200	766,406	424,450	331,576	922,393	865,240	386,430	369,058	6,051,016	5,783,123
Operating Surplus/(Subsidy)	209,331	484,142	(1,384)	152,617	243,250	755,018	(356,053)	(331,568)	969,895	2,633,565
Capital Labor	0	0	0	0	143,056	93,161	0	0	177,359	93,161
Construction Expenses	0	0	0	83,420	22,542	2,985	0	0	321,099	99,936
Capital Equipment	3,356	54,713	0	0	24,376	48,800	0	4,158	869,424	148,445
Total Capital Expenditures	3,356	54,713	0	83,420	189,974	144,946	0	4,158	1,367,882	341,542
Net Surplus/(Subsidy)	205,975	429,429	(1,384)	69,197	53,276	610,072	(356,053)	(335,726)	(397,987)	2,292,023

**Cleveland Metroparks
Financial Performance
11/30/2020
Enterprise Summary**

	Actual Nov '19	Actual Nov '20	Fav (Unfav)	Actual YTD Nov '19	Actual YTD Nov '20	Fav (Unfav)
Revenue:						
Concessions	63,145	67,574	4,429	4,410,465	1,155,592	(3,254,873)
Dock Rentals	2,934	8,533	5,599	762,280	695,624	(66,656)
Other	<u>54,721</u>	<u>28,482</u>	<u>(26,239)</u>	<u>1,426,293</u>	<u>793,869</u>	<u>(632,424)</u>
Total Revenue	120,800	104,589	(16,211)	6,599,038	2,645,085	(3,953,953)
OpEx:						
Salaries and Benefits	244,559	136,008	108,551	3,407,182	2,095,907	1,311,275
Contractual Services	5,074	2,436	2,638	56,035	29,221	26,814
Operations	<u>126,491</u>	<u>165,513</u>	<u>(39,022)</u>	<u>2,931,861</u>	<u>1,263,076</u>	<u>1,668,785</u>
Total OpEx	376,124	303,957	72,167	6,395,078	3,388,204	3,006,874
Op Surplus/(Subsidy)	(255,324)	(199,368)	55,956	203,960	(743,119)	(947,079)
CapEx:						
Capital Labor	0	6,432	(6,432)	9,691	14,685	(4,994)
Construction Expenses	24,541	9,260	15,281	164,995	116,337	48,658
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,677</u>	<u>10,042</u>	<u>(365)</u>
Total CapEx	24,541	15,692	8,849	184,363	141,064	43,299
Net Surplus/(Subsidy)	(279,865)	(215,060)	64,805	19,597	(884,183)	(903,780)



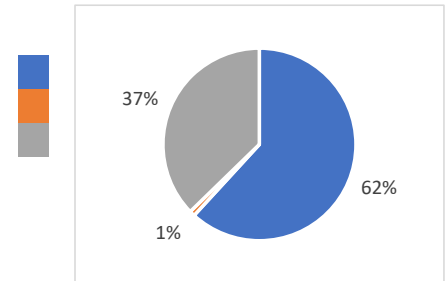
*Other includes Chalet, Hayrides, Aquatics and Misc.

Cleveland Metroparks
Financial Performance
11/30/2020
Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20		
Operating Revenue	2,266,793	401,880	834,177	224,015	898,355	787,878	741,708	317,381		
Operating Expenses	<u>2,133,734</u>	<u>845,352</u>	<u>642,115</u>	<u>209,667</u>	<u>401,183</u>	<u>280,961</u>	<u>664,401</u>	<u>362,373</u>		
Operating Surplus/(Subsidy)	133,059	(443,472)	192,062	14,348	497,172	506,917	77,307	(44,992)		
Capital Labor	9,691	14,685	0	0	0	0	0	0		
Construction Expenses	6,103	48,490	0	0	54,329	40,011	0	0		
Capital Equipment	<u>0</u>	<u>10,042</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	15,794	73,217	0	0	54,329	40,011	0	0		
Net Surplus/(Subsidy)	117,265	(516,689)	192,062	14,348	442,843	466,906	77,307	(44,992)		
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20		
Operating Revenue	66,137	39,433	22,030	0	384,261	372,101	407,494	50,571		
Operating Expenses	<u>128,909</u>	<u>2,413</u>	<u>29,773</u>	<u>47,408</u>	<u>289,166</u>	<u>245,333</u>	<u>423,871</u>	<u>124,940</u>		
Operating Surplus/(Subsidy)	(62,772)	37,020	(7,743)	(47,408)	95,095	126,768	(16,377)	(74,369)		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	49,950	0	0	2,787	24,999	0	7,232	49		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,375</u>	<u>0</u>		
Total Capital Expenditures	49,950	0	0	2,787	24,999	0	8,607	49		
Net Surplus/(Subsidy)	(112,722)	37,020	(7,743)	(50,195)	70,096	126,768	(24,984)	(74,418)		
	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington			
	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20		
Operating Revenue	90,603	40,907	65,502	31,640	34,438	0	148,864	85,630		
Operating Expenses	<u>94,627</u>	<u>38,522</u>	<u>59,349</u>	<u>30,716</u>	<u>37,620</u>	<u>1,437</u>	<u>143,554</u>	<u>67,505</u>		
Operating Surplus/(Subsidy)	(4,024)	2,385	6,153	924	(3,182)	(1,437)	5,310	18,125		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,416</u>	<u>0</u>		
Total Capital Expenditures	0	0	0	0	0	0	1,416	0		
Net Surplus/(Subsidy)	(4,024)	2,385	6,153	924	(3,182)	(1,437)	3,894	18,125		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20	YTD Nov '19	YTD Nov '20
Operating Revenue	291,394	215,352	191,036	535	156,246	77,762	0	0	6,599,038	2,645,085
Operating Expenses	<u>257,002</u>	<u>205,651</u>	<u>133,527</u>	<u>5,978</u>	<u>29,125</u>	<u>14,784</u>	<u>927,122</u>	<u>905,164</u>	<u>6,395,078</u>	<u>3,388,204</u>
Operating Surplus/(Subsidy)	34,392	9,701	57,509	(5,443)	127,121	62,978	(927,122)	(905,164)	203,960	(743,119)
Capital Labor	0	0	0	0	0	0	0	0	9,691	14,685
Construction Expenses	7,373	0	15,009	0	0	0	0	25,000	164,995	116,337
Capital Equipment	<u>4,276</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,610</u>	<u>0</u>	<u>9,677</u>	<u>10,042</u>
Total Capital Expenditures	11,649	0	15,009	0	0	0	2,610	25,000	184,363	141,064
Net Surplus/(Subsidy)	22,743	9,701	42,500	(5,443)	127,121	62,978	(929,732)	(930,164)	19,597	(884,183)

**Cleveland Metroparks
Financial Performance
11/30/2020
Nature Shops and Kiosks**

	Actual Nov '19	Actual Nov '20	Fav (Unfav)	Actual YTD Nov '19	Actual YTD Nov '20	Fav (Unfav)
Retail Revenue	34,143	18,447	(15,696)	587,968	348,859	(239,109)
OpEx:						
Salaries and Benefits	26,047	12,523	13,524	283,849	169,209	114,640
Contractual Services	1,096	373	723	6,853	5,076	1,777
Operations	<u>26,387</u>	<u>9,149</u>	<u>17,238</u>	<u>260,867</u>	<u>139,217</u>	<u>121,650</u>
Total OpEx	53,530	22,045	31,485	551,569	313,502	238,067
Op Surplus/(Subsidy)	(19,387)	(3,598)	15,789	36,399	35,357	(1,042)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	(19,387)	(3,598)	15,789	36,399	35,357	(1,042)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED NOVEMBER 30, 2020**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90+ Days	
\$457,910	\$265,275	\$858	\$80,190	\$804,233

RANGER/COURT FINES RECEIVABLE

Total
\$53,174

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
11/01/20	PNC Bank	Money Market (A)	29	0.02%	11/30/20	\$1	\$58,537
11/01/20	Fifth Third Securities	Money Market (B)	29	0.01%	11/30/20	\$0	\$3,294
11/01/20	STAR Ohio	State pool (C)	29	0.15%	11/30/20	\$4,979	\$40,344,105
11/01/20	STAR Plus	State pool (D)	29	0.18%	11/30/20	\$99	\$694,854

- (A) Government Performance Money Market Account.
Investment balance ranged from \$58,535 to \$58,537 in November.
- (B) Federated Government Money Market Account.
Investment balance ranged from \$3,294 to \$3,294 in November.
- (C) State Treasurer's Asset Reserve (STAR Ohio).
Investment balance ranged from \$47,339,125 to \$40,344,105 in November.
- (D) State Treasurer's Asset Reserve Plus Account (STAR Plus)
Investment balance ranged from \$694,755 to \$694,854 in November.

**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
DANIEL F. BADER**

WHEREAS, *Daniel F. Bader has served Cleveland Metroparks for more than 36 years; and,*

WHEREAS, *Daniel F. Bader has devoted these years of service utilizing his knowledge, skills, and abilities as a Dispatcher, Ranger, Senior Ranger, Ranger Sergeant, and Police Detective Sergeant; and,*

WHEREAS, *Daniel F. Bader was assigned to protect and preserve the lands and facilities, ensure visitor safety, deter violators of park rules and laws of the State of Ohio, and supervise law enforcement personnel; and,*

WHEREAS, *Daniel F. Bader has attended countless training opportunities and utilized the acquired skills to make valuable contributions to Cleveland Metroparks Police Department which include serving as a Field Training Officer, Bike Team Coordinator, Public Safety Rescue Diver, Dive Team Coordinator, Investigator, Fraternal Order of Police Union Representative, and Detective Bureau Supervisor; and,*

WHEREAS, *Daniel F. Bader has earned the designation of Master Criminal Investigator in the State of Ohio for his investigative expertise; and,*

WHEREAS, *Daniel F. Bader collaborated throughout his career when he volunteered to serve on the Westshore Critical Incident Response Service Team, Cuyahoga County Crisis Intervention Team, Ohio Internet Crimes Against Children Task Force, Northeast Ohio Region Area Maritime Security Sub-Committee, Cuyahoga County OVI Task Force, Marine Patrol Advisory Committee, Use of Force Review Panel, and Event Security Committee; and,*

WHEREAS, *Daniel F. Bader has served the Greater Cleveland Community and surrounding law enforcement agencies by participating in law enforcement and public safety efforts throughout Cleveland Metroparks and the surrounding communities; and,*

WHEREAS, *Daniel F. Bader's has received numerous commendations and awards, namely the Grand Cordon Award, the Award of Excellence, and the Ohio Attorney General's Distinguished Law Enforcement Group Achievement Award. Daniel F. Bader's commitment and hard work have been appreciated by members of the Police Department and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Daniel F. Bader for his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
TIMOTHY A. BLUNK**

WHEREAS, *Timothy A. Blunk has served Cleveland Metroparks for more than 29 years; and,*

WHEREAS, *Timothy A. Blunk has devoted these years of service utilizing his knowledge, skills and abilities as a Technician, Senior Technician, and Senior Technician - Lead; and,*

WHEREAS, *Timothy A. Blunk has used his knowledge and skills to maintain and enhance parkways, all-purpose and natural-surface trails, picnic areas, restrooms, ball fields, volleyball courts, buildings, golf courses, and the zoo, and was responsible for snow-plowing roadways and parking lots; and,*

WHEREAS, *Timothy A. Blunk has demonstrated a strong attention to detail when he performed arboriculture, tree climbing, and when he operated aerial lift equipment, chain saws, stump grinders and chippers; and,*

WHEREAS, *Timothy A. Blunk has assisted with several projects throughout the Park District such as tree and shrub plantings at The RainForest, safety and aesthetic pruning for Ohio & Erie Canal Reservation and Washington Golf Course, culvert replacement, trail rehabilitation, paving projects, the renovation of Seneca Golf Clubhouse, and the revitalization of Timberlane Stable; and,*

WHEREAS, *Timothy A. Blunk has operated, maintained and repaired heavy equipment and trucks, sanitation lift stations, waterlines, drinking fountains, and facilities; and,*

WHEREAS, *Timothy A. Blunk has participated in continuous learning opportunities which allowed him to successfully implement new skills and changing technologies over the course of his career; and,*

WHEREAS, *Timothy A. Blunk has exhibited leadership and good judgment when he temporarily served as Forestry Manager, when he initiated, developed and presented several in-house workshops which served as an opportunity for staff to develop skills in arboriculture and chainsaw safety, and when he provided work direction and supervision to seasonal staff; and,*

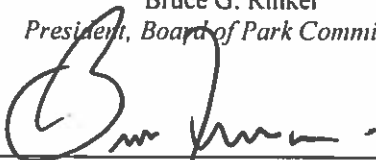
WHEREAS, *Timothy A. Blunk demonstrated a spirit of cooperation as evidenced by letters of commendation from staff, when he served on the CMEA Executive Board, and when he volunteered to assist with programs and events such as the Forest Hills Park clean-up projects, Career Days, and the OPRA Conference & Trade Show; and,*

WHEREAS, *Timothy A. Blunk's dedication and commitment has been a valued asset to the Park District. The products of his labor have been appreciated and will not be forgotten.*

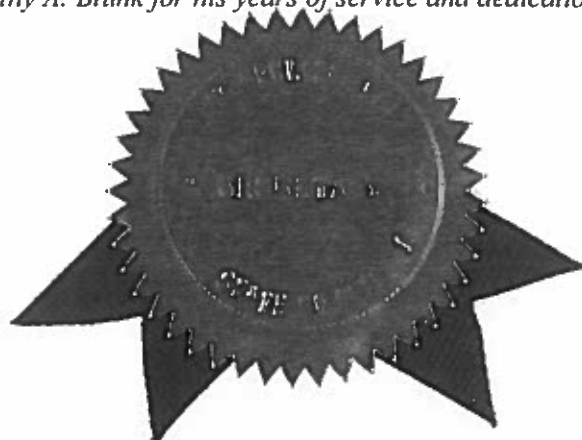
NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Timothy A. Blunk for his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
CHARLES S. DRAKE**

WHEREAS, *Charles S. Drake has served Cleveland Metroparks for 20 years, and prior to that he was an employee for 17 years; and,*

WHEREAS, *Charles S. Drake has devoted these years of service utilizing his knowledge, skills and abilities as a Handyman, Senior Handyman, Service Worker, Grounds Maintenance, and Technician; and,*

WHEREAS, *Charles S. Drake has used his knowledge and skills to maintain and enhance parkways, all-purpose trails, picnic areas, restrooms, ball fields, and buildings, and was responsible for snow-plowing roadways and parking lots; and,*

WHEREAS, *Charles S. Drake has displayed a strong attention to detail when he assisted with several projects throughout the Park District such as culvert replacement, trail rehabilitation, and paving projects, and the addition to Seneca Golf Course; and,*

WHEREAS, *Charles S. Drake has used his mechanical skills to maintain and repair equipment and trucks; and,*

WHEREAS, *Charles S. Drake has participated in continuous learning opportunities which allowed him to successfully implement new skills and changing technologies over the course of his career; and,*

WHEREAS, *Charles S. Drake has exhibited leadership and good judgment when he provided work direction and supervision to seasonal staff, and when he volunteered and mentored employees participating in the Park Pathways Intern Partnership (PIIP); and,*

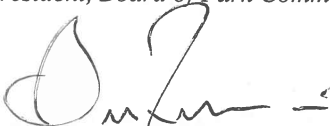
WHEREAS, *Charles S. Drake demonstrated a spirit of cooperation as evidenced by letters of commendation from staff, and when he volunteered to assist with programs and events such as children's fishing derbies, Riversweep, Outdoor Odyssey, CrossRoads, and First Tee of Cleveland grand-opening activities; and,*

WHEREAS, *Charles S. Drake's dedication and commitment has been a valued asset to the Park District. The products of his labor have been appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Charles S. Drake for his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
NANCY C. GRABSKI**

WHEREAS, *Nancy C. Grabski has served Cleveland Metroparks for more than 29 years; and,*

WHEREAS, *Nancy C. Grabski has devoted these years of service utilizing her knowledge, skills and abilities as a Secretary II, Administrative Assistant/Information Systems Specialist, and Executive Assistant; and,*

WHEREAS, *Nancy C. Grabski exhibited excellent attention to detail, organization skills and professionalism when she performed administrative support for the Protective Services and Support Services Captains, Deputy Chief, and Chief of Police; and,*

WHEREAS, *Nancy C. Grabski used her knowledge and skills to independently oversee the department budget, conduct training utilizing communication unit software, manage the department network system including user security and procedures, serve as the department liaison to the Data Processing Manager, and oversee the department records retention activities; and,*

WHEREAS, *Nancy C. Grabski has provided leadership and excellent judgment when she supervised and provided work direction to the Administrative Specialist and when she assisted other support staff in developing their skills and knowledge of department processes and techniques; and,*

WHEREAS, *Nancy C. Grabski has provided helpful and friendly service experiences to public officials, visitors and staff, and had the respect and confidence of her fellow employees; and,*

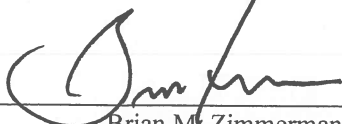
WHEREAS, *Nancy C. Grabski demonstrated a spirit of cooperation as evidenced by letters in her file, she was a recipient of the Law Enforcement Civilian Award, served on the Benefit Study Team, Wellness, Information Technology Steering, and Cleveland Metroparks Centennial committees, and when she volunteered and assisted with numerous Open House, CrossRoads, Summer Magic, and STAR Tour events; and,*

WHEREAS, *Nancy C. Grabski's dedication and commitment has been a valued asset to the Police Department. The products of her labor have been appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Nancy C. Grabski for her years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



RESOLUTION RECOGNIZING THE RETIREMENT OF DEBORAH R. HAIRSTON

WHEREAS, *Deborah R. Hairston has served Cleveland Metroparks for 24 years; and,*

WHEREAS, *Deborah R. Hairston has devoted these years of service utilizing her knowledge, skills and abilities as a Legal Secretary, Legal Assistant/Legal Secretary, Legal Specialist, Executive Assistant, Executive Assistant–General Office Manager, and Senior Executive Assistant; and,*

WHEREAS, *Deborah R. Hairston exhibited excellent attention to detail, organization skills and professionalism for the Law Director, Chief Executive Officer, and the Board of Park Commissioners; and,*

WHEREAS, *Deborah R. Hairston used her knowledge and skills to independently oversee complex legal department documents related to bids, proposals, concession agreements, licenses, branded sponsor agreements, permits, vendor insurance and bonds, and documents related to real estate acquisitions, and managed and responded to numerous public records inquiries; and,*

WHEREAS, *Deborah R. Hairston prepared countless Board agendas, transitioned them from a paper format to an electronic format, made all information related to Board meetings including agendas/minutes/audio recordings/presentations available to the public on the website, and efficiently implemented strategies that improved the Board meeting processes; and,*


WHEREAS, *Deborah R. Hairston has provided leadership and good judgment when she oversaw general office operations of the Administration Building which included supervising and providing work direction to the building receptionists and assisting them in developing their skills and knowledge of processes and techniques; and,*

WHEREAS, *Deborah R. Hairston has provided helpful and friendly service experiences to public officials, visitors and staff, and had the respect and confidence of her fellow employees; and,*


WHEREAS, *Deborah R. Hairston demonstrated initiative and a spirit of cooperation when she planned, coordinated and led STAR Tours and Administration building activities, initially organized and led the process for Cleveland Metroparks certification through the Commission for Accreditation of Park and Recreation Agencies (CAPRA), served on Cleveland Metroparks Centennial, Information Services Steering, and Personnel committees, and when she volunteered and assisted with numerous CrossRoads, Summer Magic, and Perfect Attendance events; and,*

WHEREAS, *Deborah R. Hairston's dedication and commitment has been a valued asset to the Park District. The products of her labor have been appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Deborah R. Hairston for her years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
BRUCE E. MITCHELL**

WHEREAS, *Bruce E. Mitchell has served Cleveland Metroparks for more than 25 years; and,*

WHEREAS, *Bruce E. Mitchell has devoted these years of service utilizing his knowledge, skills and abilities as a Ranger, Senior Ranger, and Police Sergeant; and,*

WHEREAS, *Bruce E. Mitchell was assigned to protect and preserve lands and facilities, ensure visitor safety, deter violators of park rules and laws of the State of Ohio, and supervise law enforcement personnel; and,*

WHEREAS, *Bruce E. Mitchell has provided superior service and law enforcement to the community through proactive, innovative and unbiased practices; and,*

WHEREAS, *Bruce E. Mitchell has attended countless training opportunities, and utilized the acquired skills to make valuable contributions to Cleveland Metroparks Police Department which include serving as a member of a special investigator's taskforce for Ohio Internet Crimes Against Children Task Force, was one of the originators and a member of Cleveland Metroparks Honor Guard, and served as a CPR & First Aid Instructor for law enforcement personnel; and,*

WHEREAS, *Bruce E. Mitchell has demonstrated a spirit of cooperation when he volunteered and assisted with various Career Day opportunities and CrossRoads events, and during the Republican National Convention; and,*

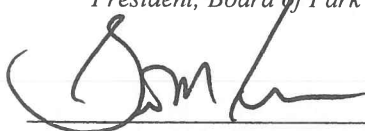
WHEREAS, *Bruce E. Mitchell has served the Greater Cleveland Community and surrounding law enforcement agencies by participating in law enforcement and public safety efforts throughout Cleveland Metroparks and the surrounding communities; and,*

WHEREAS, *Bruce E. Mitchell's professionalism, dedication and positive representation has been an asset to Cleveland Metroparks as evidenced by his letters of commendations and awards, namely the Life Saving Award. Bruce E. Mitchell's commitment and hard work have been appreciated by members of the Police Department and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Bruce E. Mitchell for his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
DONALD A. MITZO**

WHEREAS, *Donald A. Mitzo has served Cleveland Metroparks for more than 23 years, and prior to that as a seasonal employee for two summers; and,*

WHEREAS, *Donald A. Mitzo has devoted these years of service utilizing his knowledge, skills and abilities as a Seasonal Maintenance Specialist, Handyperson, Senior Handyperson, Technician, and Senior Technician; and,*

WHEREAS, *Donald A. Mitzo has used his knowledge and skills to maintain and enhance parkways, all-purpose trails, picnic areas, restrooms, ball fields, and buildings, and was responsible for snow-plowing roadways and parking lots; and,*

WHEREAS, *Donald A. Mitzo, as a heavy equipment operator, displayed a strong attention to detail when he assisted with countless construction and rehabilitation projects throughout the Park District such as the addition to Cleveland Metroparks Administration Building, Seneca Golf Course, Aukerman Park, Rivergate Park, Royalview Picnic Shelter, the Trailside Program Center and restrooms, and numerous roofing and underground utility improvements; and,*

WHEREAS, *Donald A. Mitzo used his mechanical and construction knowledge to create an innovative toboggan lift system with a team of co-workers which is used to transport toboggans in a safe and efficient manner; and,*

WHEREAS, *Donald A. Mitzo has participated in continuous learning opportunities which allowed him to successfully implement new skills and changing technologies over the course of his career; and,*

WHEREAS, *Donald A. Mitzo exhibited leadership and good judgment when he provided work direction and supervision to seasonal staff, and when he assisted with on the job training of his peers; and,*

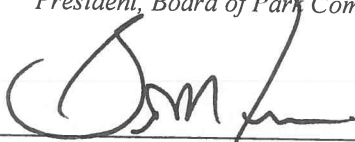
WHEREAS, *Donald A. Mitzo demonstrated a spirit of cooperation when he volunteered to assist with children's fishing derbies where he provided a positive experience for young anglers and their parents, the OPRA Conference & Trade Show, and as evidenced by his letters of commendation from staff, including recognition for perfect attendance during several years of his career; and,*

WHEREAS, *Donald A. Mitzo's dedication and commitment has been a valued asset to the Park District. The products of his labor have been appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Donald A. Mitzo for his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
DEBRA K. SHANKLAND**

WHEREAS, *Debra K. Shankland has served Cleveland Metroparks for more than 26 years; and,*

WHEREAS, *Debra K. Shankland has devoted these years of service utilizing her knowledge, skills and abilities as a Naturalist, Naturalist II, Naturalist I, and Naturalist 2; and,*

WHEREAS, *Debra K. Shankland has planned, developed and implemented a variety of innovative outdoor education programs at the Garfield Park, Brecksville and Rocky River nature centers, and for the last part of her career at the Watershed Stewardship Center where she increased the participant's environmental awareness, concern for conservation, and appreciation for native plants and wildlife; and,*

WHEREAS, *Debra K. Shankland has led watershed and conservation based programs for diverse audiences and was widely regarded as a front-line interpreter by her peers; and,*

WHEREAS, *Debra K. Shankland has received the Master Front Line Interpreter Award at the National Association of Interpretation (NAI) Great Lakes Conference where she was honored with the Outstanding New Interpreter Award; and,*

WHEREAS, *Debra K. Shankland was recognized and commended for her efforts with the Slavic Village Development Corporation and Mill Creek Falls History Center during the planning and opening of Mill Creek Falls which included developing the interpretive text for the wayside panels where her perseverance with this project resulted in an Ohio Bicentennial Historic Marker for the falls, and she was also instrumental in preparation of interpretive graphics for the Lake to Lake Trail where her research, writing, illustrations and photos resulted in panels of high interest, readability, understanding and valuable information; and,*

WHEREAS, *Debra K. Shankland served an integral role as the Outdoor Education representative during the development of the overall master plan for the Watershed Stewardship Center where she worked closely with Cleveland Metroparks natural resources and planning teams, the West Creek Conservancy, the City of Parma, and The Northeast Ohio Regional Sewer District; and,*

WHEREAS, *Debra K. Shankland was praised for producing youth programs for children to easily learn and successfully perform difficult skills, and summer STEM- based youth camps for teens; and,*

WHEREAS, *Debra K. Shankland initiated and developed a "For Adults Only" series and day-long guided bus tours which helped life-long learners develop a deeper understanding of natural history of the region, a volunteer database for monitoring volunteer records, a summer "Junior Naturalist" program, and she also successfully planned, created and conducted special events such as RiverDay Expo, Bug Fest, FallFest, Cedar Valley Celebration, World Water Day Celebration, and Backyard Nature Bash; and,*

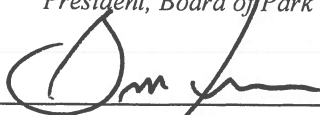
WHEREAS, *Debra K. Shankland has demonstrated a spirit of cooperation as evidenced by her letters of commendation from staff and park visitors, for her cross-training efforts, when she assisted with coordinating several events and celebrations, and when she served as a volunteer coordinator; and,*

WHEREAS, *Debra K. Shankland's dedication has been a valued asset to Cleveland Metroparks. The products of her labor have been appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Debra K. Shankland for her years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



CLEVELAND METROPARKS
Appropriation Summary - 2020

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #11 12/17/2020	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 56,164,224	\$ -	\$ 56,164,224	\$ (108,554)	\$ (151,566) A	\$ 55,904,104
52	Employee Fringe Benefits	18,489,702	43,861	18,533,563	143,852	25,196 B	18,702,611
53	Contractual Services	14,615,911	1,163,297	15,779,208	551,352	201,377 C	16,531,937
54	Office Operations	24,071,314	2,192,891	26,264,205	3,215,413	(33,589) D	29,446,029
	Operating Subtotal	113,341,151	3,400,049	116,741,200	3,802,063	41,418	120,584,681
CAPITAL							
571	Capital Labor	900,000	-	900,000	-	-	900,000
572	Capital Construction Expenses	26,205,084	10,954,935	37,160,019	6,338,004	461,275 E	43,959,298
574	Capital Equipment	2,766,476	681,816	3,448,292	581,944	141,100 F	4,171,336
575	Zoo Animals	75,000	5,265	80,265	-	-	80,265
576	Land	2,032,525	12,406	2,044,931	1,675,036	-	3,719,967
	Capital Subtotal	31,979,085	11,654,422	43,633,507	8,594,984	602,375	52,830,866
TOTALS							
Grand totals		\$ 145,320,236	\$ 15,054,471	\$ 160,374,707	\$ 12,397,046	\$ 643,793	\$ 173,415,546

OPERATING

51 SALARIES

\$ 432 Transfer of appropriations from Scholarships to Salaries-Full Time to cover expenses as approved by CZS
 Net budget effect is zero

\$ 24,002 Increase in restricted fund appropriations for Salaries-Part Time for Conservation & Science graduate students
 Appropriation increase will be covered by new grant funds from CZS

\$ (176,000) Transfer of appropriations from Deputies, Seasonal Salaries & Overtime to Misc. Contractual Services for initial payment to
 Chagrin Valley Dispatch
 Net budget effect is zero

A \$ (151,566) Total increase (decrease) to Salaries

52 FRINGE BENEFITS

\$ 21,900 Transfer of appropriations from Scholarships to PERS, Hospitalization & Medicare to cover expenses as approved by CZS
 Net budget effect is zero

\$ 3,296 Increase in restricted fund appropriations for PERS and Medicare for Conservation & Science graduate students
 Appropriation increase will be covered by new grant funds from CZS

B \$ 25,196 Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

\$ 399 Transfer of appropriations from Water-Sewer to Turf Management Supplies for driving range supplies
 Net budget effect is zero

\$ 25,000 Transfer of restricted fund appropriations from Capital Project Expenses to Misc. Contractual Services per grant
 Net budget effect is zero

\$ (22) Transfer of appropriations from Misc. Contractual Services to Minor Computer Equipment
 Net budget effect is zero

\$ 176,000 Transfer of appropriations from Deputies, Seasonal Salaries & Overtime to Misc. Contractual Services for initial payment to
 Chagrin Valley Dispatch
 Net budget effect is zero

C \$ 201,377 Total increase (decrease) to Contractual Services

54 OFFICE OPERATIONS

\$ (22,332) Transfer of appropriations from Scholarships to Salaries-Full Time, PERS, Hospitalization & Medicare to cover expenses
 as approved by CZS
 Net budget effect is zero

\$ (10,880) Transfer of restricted fund appropriations from Tools/Minor Equip. to Misc. Capital Equipment for adaptive kayaks
 Net budget effect is zero

\$ (399) Transfer of appropriations from Water-Sewer to Turf Management Supplies for driving range supplies
 Net budget effect is zero

\$ 22 Transfer of appropriations from Misc. Contractual Services to Minor Computer Equipment
 Net budget effect is zero

D \$ (33,589) Total increase (decrease) to Office Operations

\$ 41,418 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

\$	(84,025)	Transfer of appropriations from Capital Project Expenses to Capital Equipment to avoid 2021 price increases on Huntington Concession equipment Appropriation increase will be covered by new restricted funds
\$	17,500	Transfer of appropriations from Mowers to Capital Project Expenses for critical repairs at Manakiki & Sleepy Hollow Net budget effect is zero
\$	(25,000)	Transfer of restricted fund appropriations from Capital Project Expenses to Misc. Contractual Services per grant Net budget effect is zero
\$	48,500	Increase in restricted fund appropriations for Capital Project Expenses for Rocky River Stables bathroom improvements Appropriation increase will be covered by existing restricted funds
\$	115,000	Increase in restricted fund appropriations for Capital Project Expenses for downpayment on Zoo zipline attraction Appropriation increase will be covered by new restricted funds from CZS
\$	389,300	Increase in appropriations for Capital Project Expenses for breakwall repairs at Edgewater & Whiskey Island Appropriation increase will be covered by a BWC refund received earlier in 2020

E	\$ 461,275	Total increase (decrease) to Capital Materials
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574 CAPITAL EQUIPMENT

\$	84,025	Transfer of appropriations from Capital Project Expenses to Capital Project Equipment to avoid 2021 price increases on Huntington Concession equipment Net budget effect is zero
\$	(17,500)	Transfer of appropriations from Mowers to Capital Project Expenses for critical repairs at Manakiki & Sleepy Hollow Net budget effect is zero
\$	10,880	Transfer of restricted fund appropriations from Tools/Minor Equip. to Misc. Capital Equipment for adaptive kayaks Net budget effect is zero
\$	5,479	Increase in restricted fund appropriations for Misc. Capital Equipment for Edgewater donor bench Appropriation increase will be covered by existing restricted funds
\$	58,216	Increase in appropriations for Vehicles to purchase two Chevy Bolt electric vehicles Appropriation increase will be covered by existing 2020 auction proceeds

F	\$ 141,100	Total increase (decrease) to Capital Equipment
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	\$ 602,375	TOTAL INCREASE (DECREASE) TO CAPITAL
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	\$ 643,793	GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT
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**Resolution of Authorization
Coastal Management Assistance Grant
December 17, 2020**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources Office of Coastal Management, administers financial assistance through the federal Coastal Management Assistance Grant Program, and

WHEREAS, Cleveland Metroparks desires financial assistance under the Coastal Management Assistance Grant Program, and

WHEREAS, Cleveland Metroparks desires to complete coastal planning activities for nature-based shoreline restoration at Wendy Park, Cuyahoga County, Ohio, and

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Coastal Management Assistance Grant Program.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 17th day of December 2020, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

RESOLUTION NO. 20-12-161

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Wire Transfer dated November 13, 2020 in the amount of \$72,672.15

Printed Checks dated November 13, 2020 in the amount of \$1,442,034.43

Printed Checks dated November 17, 2020 in the amount of \$3,129,102.01

Printed Checks dated November 20, 2020 in the amount of \$730,763.14

Wire Transfer dated November 24, 2020 in the amount of \$72,697.15

Printed Checks dated November 24, 2020 in the amount of \$864,305.71

Direct Disbursement dated December 4, 2020 in the amount of \$10,790.88

Printed Checks dated December 4, 2020 in the amount of \$756,396.95

Net Payroll dated October 25, 2020 to November 7, 2020 in the amount of \$1,029,142.13

Withholding Taxes in the amount of \$236,980.69

Net Payroll dated November 8, 2020 to November 21, 2020 in the amount of \$1,086,702.11

Withholding Taxes in the amount of \$252,622.20

Bank Fees/ADP Fees in the amount of \$41,337.68

Cigna Payments in the amount of \$481,222.51

ACH Debits (First Energy; Sales Tax) in the amount of \$54,285.46

Visa/Travel Purchasing Card dated November 8, 2020 to November 28, 2020 in the amount of \$237,181.75

Total amount: \$10,498,236.95

PASSED: December 17, 2020

Attest: _____

President of The Board of Park Commissioners

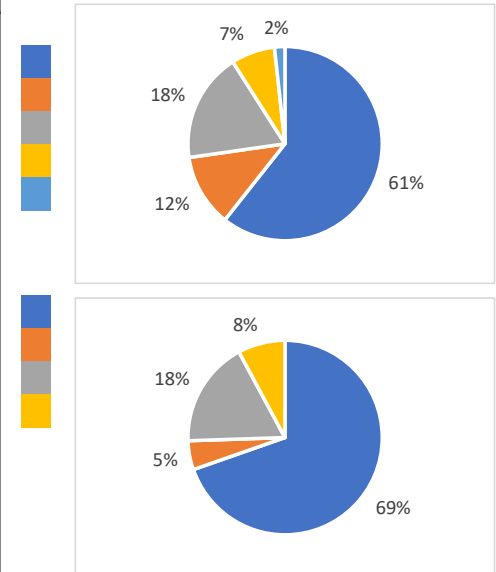
Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 20-12-161** listed above.

**Cleveland Metroparks
Financial Performance
12/31/2020
CM Park District**

	Actual Dec '19	Actual Dec '20	Fav (Unfav)	Actual YTD Dec '19	Actual YTD Dec '20	Fav (Unfav)
Revenue:						
Property Tax	370,049	10,570	(359,479)	76,734,514	76,947,990	213,476
Local Gov/Grants/Gifts	4,897,547	1,093,696	(3,803,851)	13,878,959	15,279,245	1,400,286
Charges for Services	1,665,913	1,682,132	16,219	31,676,450	23,128,709	(8,547,741)
Self-Funded	777,913	765,718	(12,195)	9,347,227	9,235,908	(111,319)
Interest, Fines, Other	<u>58,539</u>	<u>1,281,346</u>	<u>1,222,807</u>	<u>1,198,931</u>	<u>2,238,517</u>	<u>1,039,586</u>
Total Revenue	7,769,961	4,833,462	(2,936,499)	132,836,081	126,830,369	(6,005,712)
OpEx:						
Salaries and Benefits	5,106,607	4,895,480	211,127	68,771,073	60,199,961	8,571,112
Contractual Services	178,663	407,119	(228,456)	4,361,907	4,165,054	196,853
Operations	1,463,698	1,110,201	353,497	22,431,193	15,271,461	7,159,732
Self-Funded Exp	<u>541,369</u>	<u>638,665</u>	<u>(97,296)</u>	<u>6,453,132</u>	<u>6,793,206</u>	<u>(340,074)</u>
Total OpEx	7,290,337	7,051,465	238,872	102,017,305	86,429,682	15,587,623
Op Surplus/(Subsidy)	479,624	(2,218,003)	(2,697,627)	30,818,776	40,400,687	9,581,911
CapEx:						
Capital Labor	60,218	86,180	(25,962)	881,413	953,773	(72,360)
Construction Expenses	946,715	1,830,996	(884,281)	9,648,254	21,397,246	(11,748,992)
Capital Equipment	76,095	42,225	33,870	2,978,320	2,085,433	892,887
Land Acquisition	5,029,640	118,242	4,911,398	10,045,036	3,572,975	6,472,061
Capital Animal Costs	<u>799</u>	<u>5,783</u>	<u>(4,984)</u>	<u>41,264</u>	<u>16,797</u>	<u>24,467</u>
Total CapEx	6,113,467	2,083,426	4,030,041	23,594,287	28,026,224	(4,431,937)
Net Surplus/(Subsidy)	(5,633,843)	(4,301,429)	1,332,414	7,224,489	12,374,463	5,149,974

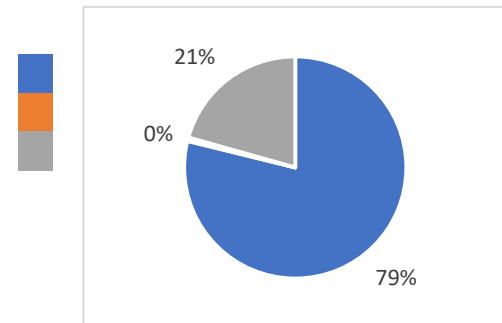
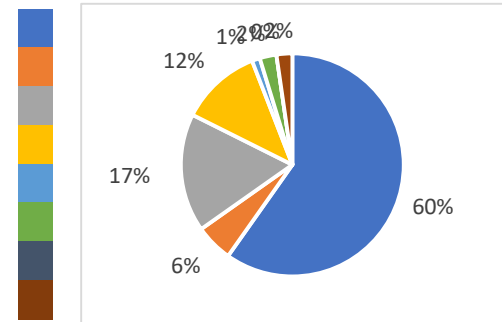


Financial Performance

12/31/2020

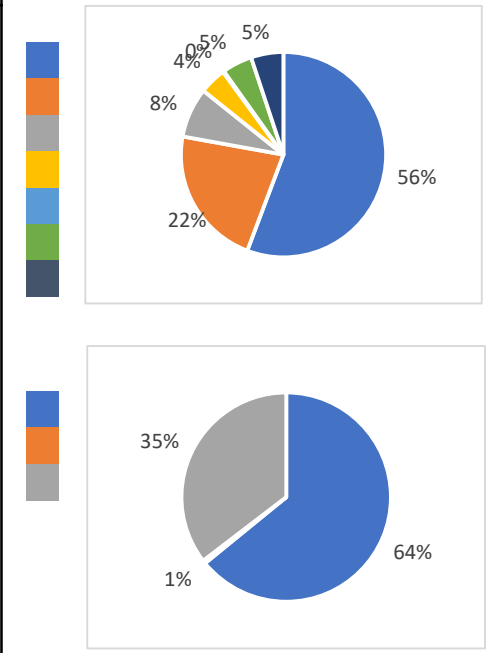
Zoo

	Actual Dec '19	Actual Dec '20	Fav (Unfav)	Actual YTD Dec '19	Actual YTD Dec '20	Fav (Unfav)
Revenue:						
General/SE Admissions	1,000,700	776,111	(224,589)	7,021,159	5,336,760	(1,684,399)
Guest Experience	12,884	17,247	4,363	965,413	489,887	(475,526)
Zoo Society	0	197,705	197,705	2,756,958	1,531,005	(1,225,953)
Souvenirs/Refreshments	57,601	57,837	236	1,819,623	1,048,464	(771,159)
Education	12,493	4,930	(7,563)	476,889	99,680	(377,209)
Rentals & Events	12,600	12,944	344	406,303	220,667	(185,636)
Consignment	263	0	(263)	82,233	0	(82,233)
Other	<u>4,671</u>	<u>2,270</u>	<u>(2,401)</u>	<u>18,850</u>	<u>202,343</u>	<u>183,493</u>
Total Revenue	1,101,212	1,069,044	(32,168)	13,547,428	8,928,806	(4,618,622)
OpEx:						
Salaries and Benefits	1,214,777	1,078,523	136,254	15,608,000	13,467,966	2,140,034
Contractual Services	11,599	752	10,847	191,200	92,598	98,602
Operations	<u>418,434</u>	<u>262,644</u>	<u>155,790</u>	<u>5,438,234</u>	<u>3,524,096</u>	<u>1,914,138</u>
Total OpEx	1,644,810	1,341,919	302,891	21,237,434	17,084,660	4,152,774
Op Surplus/(Subsidy)	(543,598)	(272,875)	270,723	(7,690,006)	(8,155,854)	(465,848)
CapEx:						
Capital Labor	0	0	0	41,372	0	41,372
Construction Expenses	151,085	121,802	29,283	2,671,481	3,950,963	(1,279,482)
Capital Equipment	41,462	1,847	39,615	241,350	118,212	123,138
Capital Animal Costs	<u>799</u>	<u>5,783</u>	<u>(4,984)</u>	<u>41,264</u>	<u>16,797</u>	<u>24,467</u>
Total CapEx	193,346	129,432	63,914	2,995,467	4,085,972	(1,090,505)
Net Surplus/(Subsidy)	(736,944)	(402,307)	334,637	(10,685,473)	(12,241,826)	(1,556,353)
Restricted Revenue	49,890	335,447	285,557	1,822,463	3,222,824	1,400,361
Restricted Expenses	<u>741,123</u>	<u>419,847</u>	<u>321,276</u>	<u>1,768,635</u>	<u>3,366,735</u>	<u>(1,598,100)</u>
Restricted Surplus/(Subsidy)	(691,233)	(84,400)	606,833	53,828	(143,911)	(197,739)



**Cleveland Metroparks
Financial Performance
12/31/2020
Golf Summary**

	Actual Dec '19	Actual Dec '20	Fav (Unfav)	Actual YTD Dec '19	Actual YTD Dec '20	Fav (Unfav)
Revenue:						
Greens Fees	27,087	20,923	(6,164)	3,472,736	4,750,976	1,278,240
Equipment Rentals	10,156	5,791	(4,365)	1,467,177	1,882,880	415,703
Food Service	21,305	878	(20,427)	890,007	670,839	(219,168)
Merchandise Sales	4,223	5,983	1,760	384,428	360,098	(24,330)
Pro Services	100	1,895	1,795	150,302	17,472	(132,830)
Driving Range	3,900	4,300	400	346,134	405,070	58,936
Other	<u>50,967</u>	<u>65,854</u>	<u>14,887</u>	<u>427,865</u>	<u>434,979</u>	<u>7,114</u>
Total Revenue	117,738	105,624	(12,114)	7,138,649	8,522,314	1,383,665
OpEx:						
Salaries and Benefits	254,053	302,661	(48,608)	4,192,879	4,000,094	192,785
Contractual Services	1,665	727	938	37,317	31,301	6,016
Operations	<u>184,032</u>	<u>155,239</u>	<u>28,793</u>	<u>2,260,570</u>	<u>2,210,356</u>	<u>50,214</u>
Total OpEx	439,750	458,627	(18,877)	6,490,766	6,241,751	249,015
Op Surplus/(Subsidy)	(322,012)	(353,003)	(30,991)	647,883	2,280,563	1,632,680
CapEx:						
Capital Labor	12,362	0	12,362	189,721	93,161	96,560
Construction Expenses	0	0	0	321,099	99,936	221,163
Capital Equipment	<u>6,219</u>	<u>6,422</u>	<u>(203)</u>	<u>875,643</u>	<u>154,867</u>	<u>720,776</u>
Total CapEx	18,581	6,422	12,159	1,386,463	347,964	1,038,499
Net Surplus/(Subsidy)	(340,593)	(359,425)	(18,832)	(738,580)	1,932,599	2,671,179



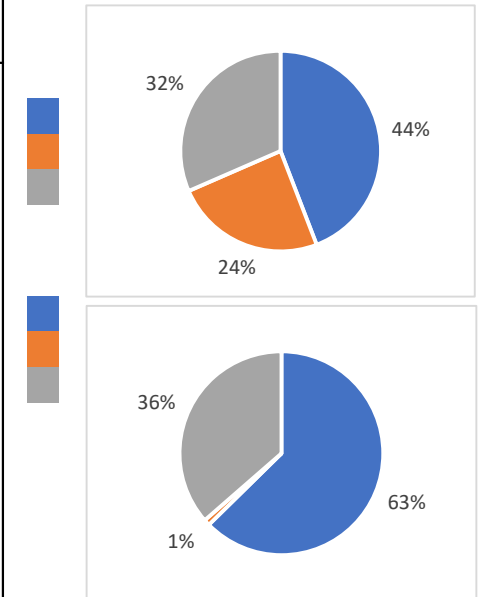
**Cleveland Metroparks
Financial Performance
12/31/2020
Golf Detail**

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20
Operating Revenue	1,270,120	1,370,042	320,314	441,912	241,641	307,682	1,146,334	1,364,010	1,492,275	1,601,901
Operating Expenses	953,792	1,053,232	254,328	223,560	272,078	203,241	905,945	939,017	1,366,170	1,309,255
Operating Surplus/(Subsidy)	316,328	316,810	65,986	218,352	(30,437)	104,441	240,389	424,993	126,105	292,646
Capital Labor	0	0	0	0	0	0	0	0	34,303	0
Construction Expenses	11,160	13,531	0	0	0	0	0	0	287,397	0
Capital Equipment	480,815	13,584	0	0	0	0	339,893	16,795	20,984	13,606
Total Capital Expenditures	491,975	27,115	0	0	0	0	339,893	16,795	342,684	13,606
Net Surplus/(Subsidy)	(175,647)	289,695	65,986	218,352	(30,437)	104,441	(99,504)	408,198	(216,579)	279,040

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20
Operating Revenue	1,015,730	1,255,219	426,019	488,399	1,176,235	1,630,920	49,981	62,229	7,138,649	8,522,314
Operating Expenses	868,608	812,356	458,910	362,848	991,833	935,488	419,102	402,753	6,490,765	6,241,751
Operating Surplus/(Subsidy)	147,122	442,863	(32,891)	125,551	184,402	695,432	(369,121)	(340,524)	647,884	2,280,563
Capital Labor	0	0	0	0	155,418	93,161	0	0	189,721	93,161
Construction Expenses	0	0	0	83,420	22,543	2,985	0	0	321,100	99,936
Capital Equipment	9,576	57,924	0	0	24,375	48,800	0	4,158	875,643	154,867
Total Capital Expenditures	9,576	57,924	0	83,420	202,336	144,946	0	4,158	1,386,464	347,964
Net Surplus/(Subsidy)	137,546	384,939	(32,891)	42,131	(17,934)	550,486	(369,121)	(344,682)	(738,580)	1,932,599

**Cleveland Metroparks
Financial Performance
12/31/2020
Enterprise Summary**

	Actual Dec '19	Actual Dec '20	Fav (Unfav)	Actual YTD Dec '19	Actual YTD Dec '20	Fav (Unfav)
Revenue:						
Concessions	98,770	167,494	68,724	4,509,234	1,323,086	(3,186,148)
Dock Rentals	41,195	32,466	(8,729)	803,475	728,090	(75,385)
Other	<u>131,932</u>	<u>150,028</u>	<u>18,096</u>	<u>1,558,227</u>	<u>943,898</u>	<u>(614,329)</u>
Total Revenue	271,897	349,988	78,091	6,870,936	2,995,074	(3,875,862)
OpEx:						
Salaries and Benefits	184,431	189,752	(5,321)	3,591,613	2,285,659	1,305,954
Contractual Services	832	6,450	(5,618)	56,868	35,671	21,197
Operations	<u>52,706</u>	<u>65,066</u>	<u>(12,360)</u>	<u>2,984,566</u>	<u>1,328,143</u>	<u>1,656,423</u>
Total OpEx	237,969	261,268	(23,299)	6,633,047	3,649,473	2,983,574
Op Surplus/(Subsidy)	33,928	88,720	54,792	237,889	(654,399)	(892,288)
CapEx:						
Capital Labor	0	4,873	(4,873)	9,691	19,558	(9,867)
Construction Expenses	15,550	946	14,604	180,545	117,283	63,262
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,677</u>	<u>10,042</u>	<u>(365)</u>
Total CapEx	15,550	5,819	9,731	199,913	146,883	53,030
Net Surplus/(Subsidy)	18,378	82,901	64,523	37,976	(801,282)	(839,258)



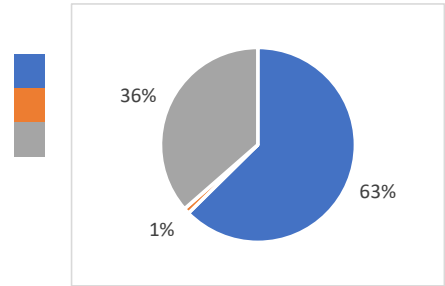
*Other includes Chalet, Hayrides, Aquatics and Misc.

Cleveland Metroparks
 Financial Performance
 12/31/2020
 Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20		
Operating Revenue	2,340,901	637,941	834,177	224,015	938,628	813,323	742,050	317,381		
Operating Expenses	<u>2,207,013</u>	<u>987,611</u>	<u>646,502</u>	<u>215,737</u>	<u>412,271</u>	<u>285,774</u>	<u>677,786</u>	<u>362,435</u>		
Operating Surplus/(Subsidy)	133,888	(349,670)	187,675	8,278	526,357	527,549	64,264	(45,054)		
Capital Labor	9,691	19,558	0	0	0	0	0	0		
Construction Expenses	21,653	49,439	0	0	54,330	40,008	0	0		
Capital Equipment	<u>0</u>	<u>10,042</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	31,344	79,039	0	0	54,330	40,008	0	0		
Net Surplus/(Subsidy)	102,544	(428,709)	187,675	8,278	472,027	487,541	64,264	(45,054)		
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20		
Operating Revenue	67,037	39,433	22,030	0	383,114	379,122	418,954	50,571		
Operating Expenses	<u>129,284</u>	<u>47,817</u>	<u>29,778</u>	<u>2,418</u>	<u>289,762</u>	<u>250,057</u>	<u>439,506</u>	<u>125,307</u>		
Operating Surplus/(Subsidy)	(62,247)	(8,384)	(7,748)	(2,418)	93,352	129,065	(20,552)	(74,736)		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	49,950	2,787	0	0	24,999	0	7,232	49		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,375</u>	<u>0</u>		
Total Capital Expenditures	49,950	2,787	0	0	24,999	0	8,607	49		
Net Surplus/(Subsidy)	(112,197)	(11,171)	(7,748)	(2,418)	68,353	129,065	(29,159)	(74,785)		
	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington			
	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20		
Operating Revenue	90,603	40,907	65,502	31,640	34,438	0	148,864	85,629		
Operating Expenses	<u>94,632</u>	<u>42,664</u>	<u>59,388</u>	<u>30,713</u>	<u>37,625</u>	<u>1,442</u>	<u>143,726</u>	<u>67,529</u>		
Operating Surplus/(Subsidy)	(4,029)	(1,757)	6,114	927	(3,187)	(1,442)	5,138	18,100		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,415</u>	<u>0</u>		
Total Capital Expenditures	0	0	0	0	0	0	1,415	0		
Net Surplus/(Subsidy)	(4,029)	(1,757)	6,114	927	(3,187)	(1,442)	3,723	18,100		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20	YTD Dec '19	YTD Dec '20
Operating Revenue	426,371	291,761	191,201	625	167,066	82,726	0	0	6,870,936	2,995,074
Operating Expenses	<u>294,788</u>	<u>230,843</u>	<u>133,708</u>	<u>6,036</u>	<u>29,936</u>	<u>15,331</u>	<u>1,007,342</u>	<u>977,759</u>	<u>6,633,047</u>	<u>3,649,473</u>
Operating Surplus/(Subsidy)	131,583	60,918	57,493	(5,411)	137,130	67,395	(1,007,342)	(977,759)	237,889	(654,399)
Capital Labor	0	0	0	0	0	0	0	0	9,691	19,558
Construction Expenses	7,373	0	15,008	0	0	0	0	25,000	180,545	117,283
Capital Equipment	<u>4,276</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,611</u>	<u>0</u>	<u>9,677</u>	<u>10,042</u>
Total Capital Expenditures	11,649	0	15,008	0	0	0	2,611	25,000	199,913	146,883
Net Surplus/(Subsidy)	119,934	60,918	42,485	(5,411)	137,130	67,395	(1,009,953)	(1,002,759)	37,976	(801,282)

**Cleveland Metroparks
Financial Performance
12/31/2020
Nature Shops and Kiosks**

	Actual Dec '19	Actual Dec '20	Fav (Unfav)	Actual YTD Dec '19	Actual YTD Dec '20	Fav (Unfav)
Retail Revenue	49,826	35,739	(14,087)	637,794	384,598	(253,196)
OpEx:						
Salaries and Benefits	17,946	12,036	5,910	301,795	181,245	120,550
Contractual Services	0	0	0	6,853	5,076	1,777
Operations	<u>9,391</u>	<u>7,922</u>	<u>1,469</u>	<u>270,259</u>	<u>147,139</u>	<u>123,120</u>
Total OpEx	27,337	19,958	7,379	578,907	333,460	245,447
Op Surplus/(Subsidy)	22,489	15,781	(6,708)	58,887	51,138	(7,749)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	22,489	15,781	(6,708)	58,887	51,138	(7,749)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED DECEMBER 31, 2020**

ACCOUNTS RECEIVABLE

RANGER/COURT FINES RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90+ Days	
\$156,112	\$188,585	\$249,810	\$81,548	\$676,056

Total
\$53,174

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
12/01/20	PNC Bank	Money Market (A)	30	0.02%	12/31/20	\$1	\$58,538
12/01/20	Fifth Third Securities	Money Market (B)	30	0.01%	12/31/20	\$0	\$3,294
12/01/20	STAR Ohio	State pool (C)	30	0.17%	12/31/20	\$4,204	\$30,348,308
12/01/20	STAR Plus	State pool (D)	30	0.15%	12/31/20	\$86	\$694,939

- (A) Government Performance Money Market Account.
Investment balance ranged from \$58,537 to \$58,538 in December.
- (B) Federated Government Money Market Account.
Investment balance ranged from \$3,294 to \$3,294 in December.
- (C) State Treasurer's Asset Reserve (STAR Ohio).
Investment balance ranged from \$40,344,105 to \$30,348,308 in December.
- (D) State Treasurer's Asset Reserve Plus Account (STAR Plus)
Investment balance ranged from \$694,854 to \$694,939 in December.

CHIEF EXECUTIVE OFFICER’S REPORT

JANUARY 14, 2021

ACTION ITEMS.

- (a) **2021 Budget Adjustment No. 1**
(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

CLEVELAND METROPARKS
Appropriation Summary - 2021

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #1 1/14/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 52,763,744	\$ -	\$ 52,763,744	\$ -	\$ -	\$ 52,763,744
52	Employee Fringe Benefits	18,361,317	254,848	18,616,165	-	-	18,616,165
53	Contractual Services	14,829,987	3,822,946	18,652,933	-	-	18,652,933
54	Office Operations	23,476,866	4,053,289	27,530,155	-	-	27,530,155
	Operating Subtotal	109,431,914	8,131,083	117,562,997	-	-	117,562,997
CAPITAL							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,086,250	30,266,659	-	744,889 A	31,011,548
574	Capital Equipment	2,749,394	680,393	3,429,787	-	-	3,429,787
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	-	-	1,889,455
	Capital Subtotal	25,665,703	10,806,171	36,471,874	-	744,889	37,216,763
TOTALS							
Grand totals		\$ 135,097,617	\$ 18,937,254	\$ 154,034,871	\$ -	\$ 744,889	\$ 154,779,760

An explanation of the adjustments, by category, can be found on pages 46 to 47 . The net effect of all adjustments is an increase of \$744,889, all of which is provided for by new restricted funds.

RECOMMENDED ACTION:

That the Board of Park Commissioners approve the 2021 Budget Adjustment No. 1 for a total increase of \$744,889 as delineated on pages 46 to 47 .

ACTION ITEMS (cont.)

(b) *Authorization and Revision to Change Fund and Petty Cash Fund*
(Originating Source: William Chorba, Chief Financial Officer)

Cleveland Metroparks has a need for a Change Fund to be able to operate revenue-producing amenities. Additionally, the Park District has a need for a Petty Cash Fund to be able to make emergency cash and other necessary purchases (in accordance with the Petty Cash Administrative Procedure). State auditors require that the Board of Park Commissioners reauthorize existing, and approve revisions to, Change and Petty Cash Fund amounts.

Therefore, Cleveland Metroparks is requesting that the Board of Park Commissioners authorize a revised Change Fund of \$73,700, and a Petty Cash Fund of \$61,100, distributed as follows (edits or updates are indicated by ***bold italics***):

Change Fund:

Location	Division Number	Custodian/Title	Current 2020	Proposed 2021
Administrative Deposit Account, Finance Department	12010	G. Butzback, Controller; <i>TBD, Accounting Manager</i>	\$ 50	\$ 50
Special Events/ Experience	13070	S. Cario, General Manager Events and Experiences; S. Dechant, Group Sales Manager	300	300
Nature Shops - North Chagrin	13301	K. Kam, Manager of Retail	200	200
Nature Shops - Rocky River	13303	K. Kam, Manager of Retail; N. Caraballo, Warehouse Specialist	250	250
Nature Shops - West Creek	13304	K. Kam, Manager of Retail	200	200
Nature Shops - Hinckley Lake	13305	K. Kam, Manager of Retail; M. Pinto, Manager of Hinckley Lake Boathouse and Store	900	900
Retail - Special Events Off-Site	13306	K. Kam, Manager of Retail	250	250

ACTION ITEMS (cont.)

Location	Division Number	Custodian/Title	Current 2020	Proposed 2021
Nature Shops - Edgewater	13310	K. Kam, Manager of Retail	200	200
Ledge Pool	15702	C. Moore, Aquatics/Facilities Manager	700	700
North Chagrin Nature Center	15602	B. Majeski, Center Manager; L. Barron, Information Specialist	50	50
Look-About-Lodge	15602	B. Majeski, Center Manager	50	50
Rocky River Outdoor Education	15604	V. Fetzer, Nature Center Manager; J. Masterson, Information Specialist	50	50
CanalWay Visitor Center	15605	T. Joyce, Center Manager; J. Kubicki, Information Specialist	150	150
Watershed Stewardship Center	15606	G. Albers, Center Manager; T. Martincic, Information Specialist	50	50
Outdoor Recreation	15608	R. Nagle, Outdoor Recreation Manager; K. Braski, Information Specialist	200	200
Chalet (includes hayrides)	15703	A. McRitchie, Concession Manager	3,000	3,000
East 55 th Marina	15706	<i>TBD, General Manager of Marina Facilities & Operations;</i> A. Schill, Assistant Marina Manager	1,500	1,500
Emerald Necklace Marina	15707	<i>TBD, General Manager of Marina Facilities & Operations;</i> <i>M. Bobincheck, Assistant Marina Manager</i>	3,000	<i>1,500</i>
Wildwood Marina	15708	<i>TBD, General Manager of Marina Facilities & Operations;</i> A. Schill, Assistant Marina Manager	1,000	1,000

ACTION ITEMS (cont.)

Location	Division Number	Custodian/Title	Current 2020	Proposed 2021
Park Operations Mobile Concessions	15801	B. Rockower, General Manager of Restaurant Food Service; <i>J. Reed, General Manager</i>	8,000	8,000
Wallace Lake Concessions	15802	A. McRitchie, Concession Manager	500	500
Huntington Concessions	15803	A. McRitchie, Concession Manager	2,000	2,000
The Pier Edgewater Concessions	15805	A. McRitchie, Concession Manager	1,500	1,500
Hinckley Spillway Concessions	15806	A. McRitchie, Concession Manager	1,000	1,000
Euclid Beach Concessions	15807	<i>TBD, General Manager of Marina Facilities & Operations</i>	1,000	1,000
Merwin's Wharf	15850	B. Rockower, General Manager of Restaurant Food Service; <i>K. Johnson, Assistant Manager</i>	4,000	4,000
East 55 th Restaurant	15851	B. Rockower, General Manager of Restaurant Food Service; <i>S. Carroll, Assistant Manager</i>	3,000	3,000
EN Marina Restaurant	15852	K. Beltavski, Assistant Restaurant Manager	2,000	2,000
Edgewater Beach House	15853	B. Rockower, General Manager of Restaurant Food Service; <i>K. Karp, Assistant Manager</i>	6,000	6,000
Zoo	17401	T. Savona, Director of Revenue; T. Moore, Admissions Manager Zoo Guest Services	20,000	20,000
Big Met Clubhouse	31101	M. Pucky, Golf Course General Manager; <i>D. Crandall, Golf Clubhouse Manager/Pro</i>	1,500	1,500

ACTION ITEMS (cont.)

Location	Division Number	Custodian/Title	Current 2020	Proposed 2021
Big Met Concessions	31102	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	1,000	1,000
Little Met Clubhouse	31201	M. Pucky, Golf Course General Manager	800	800
Mastick Woods Clubhouse	31301	M. Pucky, Golf Course General Manager; M. Inman, Assistant Clubhouse Supervisor	800	800
Manakiki Clubhouse	31401	B. Roeder, Golf Course General Manager; M. Johnson, Golf Clubhouse Manager/Pro	1,500	1,500
Sleepy Hollow Clubhouse	31501	C. Lewanski, Golf Course General Manager; J. Fiander, Golf Clubhouse Manager/Pro	1,500	1,500
Sleepy Hollow Concessions	31502	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	1,000	1,000
Shawnee Hills Clubhouse	31601	B. Vecchio, Golf Course General Manager; TBD, Clubhouse Supervisor/Pro	1,500	1,500
Shawnee Hills Concessions	31602	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	1,000	1,000
Washington Golf Learning Center Clubhouse	31701	B. Vecchio, Golf Course General Manager; B. Ladaika, Golf Professional/ Camp & Events Coordinator	1,000	1,000
Seneca Clubhouse	31801	D. Donner, Golf Course General Manager; G. Koller, Golf Clubhouse Manager/Pro	1,500	1,500
Seneca Concessions	31802	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	1,000	1,000
Total Change Fund			\$ 75,200	\$73,700

ACTION ITEMS (cont.)

Petty Cash:

Location	Division Number	Custodian/Title	Current 2020	Proposed 2021
Administrative Petty Cash, Finance Department	12010	G. Butzback, Controller; <i>TBD, Accounting Manager</i>	\$ 20,000	\$ 20,000
Special Purchase Account, Finance Department	12010	G. Butzback, Controller; <i>TBD, Accounting Manager</i>	20,000	20,000
Nature Shops - North Chagrin	13301	K. Kam, Manager of Retail	50	50
Nature Shops - Rocky River	13303	K. Kam, Manager of Retail; N. Caraballo, Warehouse Specialist	50	50
Nature Shops - West Creek	13304	K. Kam, Manager of Retail	50	50
Nature Shops - Hinckley Lake	13305	K. Kam, Manager of Retail; M. Pinto, Manager of Hinckley Lake Boathouse and Store	50	50
Nature Shops - Edgewater	13310	K. Kam, Manager of Retail	100	100
Chalet	15703	A. McRitchie, Concession Manager	300	300
East 55 th Marina	15706	<i>TBD, General Manager of Marina Facilities & Operations;</i> A. Schill, Assistant Marina Manager	500	500
Emerald Necklace Marina	15707	<i>TBD, General Manager of Marina Facilities & Operations;</i> <i>M. Bobincheck, Assistant Marina Manager</i>	500	500
Wildwood Marina	15708	<i>TBD, General Manager of Marina Facilities & Operations;</i> <i>A. Schill, Assistant Marina Manager</i>	500	500

ACTION ITEMS (cont.)

Location	Division Number	Custodian/Title	Current 2020	Proposed 2021
Euclid Beach Concessions	15807	<i>B. Rockower, General Manager of Restaurant Food Service</i>	500	500
Merwin’s Wharf	15850	B. Rockower, General Manager of Restaurant Food Service; <i>K. Johnson, Assistant Manager</i>	2,000	2,000
East 55 th Restaurant	15851	B. Rockower, General Manager of Restaurant Food Service; <i>S. Carroll, Assistant Manager</i>	2,000	2,000
EN Marina Restaurant	15852	K. Beltavski, Assistant Restaurant Manager	2,000	2,000
Edgewater Beach House	15853	B. Rockower, General Manager of Restaurant Food Service; <i>K. Karp, Assistant Manager</i>	2,000	2,000
Big Met Concessions	31102	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	2,000	2,000
Little Met Clubhouse	31201	M. Pucky, Golf Course General Manager	500	500
Mastick Woods Clubhouse	31301	M. Pucky, Golf Course General Manager; M. Inman, Assistant Clubhouse Supervisor	1,000	1,000
Sleepy Hollow Concessions	31502	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf; <i>B. Smith, Chef</i>	2,500	2,500
Shawnee Hills Concessions	31602	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	2,000	2,000
Washington Golf Learning Center Clubhouse	31701	B. Vecchio, Golf Course General Manager; <i>B. Ladaika, Golf Professional/ Camp & Events Coordinator</i>	500	500

ACTION ITEMS (cont.)

Location	Division Number	Custodian/Title	Current 2020	Proposed 2021
Seneca Concessions	31802	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	2,000	2,000
Total Petty Cash Fund			\$61,100	\$61,100

RECOMMENDED ACTION:

That the Board of Park Commissioners authorize revised Change and Petty Cash Funds as listed above.

- (c) ***Designation of 2021 Legislative Consultant***
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

Background

It is beneficial for Cleveland Metroparks to retain legislative consulting services related to the State of Ohio to monitor State programs, laws, and initiatives that impact the Park District. Local government funding, state grants, workers' compensation, etc., represent examples of Ohio legislative policy which potentially affect Cleveland Metroparks.

Recommendation Re: Capitol Consulting Group, Inc.

During November and December of 2009, the Board interviewed potential legislative consulting groups, and on February 25, 2010, the Board awarded 2010 consulting services to Capitol Consulting Group, Inc. who reflects the following:

President: Dan Jones
Located in Columbus; four full-time staff.

In 1982, Mr. Jones began his career as an employee of the Ohio House of Representatives. In 1985, Mr. Jones embarked upon his lobbying career as Public Affairs Director for the Ohio Council of Retail Merchants. In 1989, the State’s largest Blue Cross/Blue Shield plan (Community Mutual Insurance Company), hired Mr. Jones as Manager of Government Affairs. In 1990, Mr. Jones was recruited to serve as Legislative Liaison for Governor George Voinovich. After leaving the Governor’s office in 1992, Mr. Jones formed Capitol Consulting Group, Inc. where he has served the interests of a variety of private, corporate and association clients in the following: health care, manufacturing, agriculture, waste, construction, telecommunications and service industries.

Dan Jones is a graduate of The Ohio State University where he earned the following degrees: Bachelor of Science in International Business, Bachelor of Arts in Russian Language and a Master’s in Business Administration.

ACTION ITEMS (cont.)

Clients: Columbus Zoo and Aquarium
 The Wilds
 Big Brothers/Big Sisters of Central Ohio
 Ohio Nursery and Landscape Association
 American College of Surgeons, Ohio Chapter
 American Electric Power
 Columbus and Franklin County Metropolitan Park District

Having worked successfully with Mr. Jones since 2010, staff has concluded that Capitol Consulting Group would continue to be effective in representing Cleveland Metroparks. Capitol Consulting has submitted a fee proposal and scope of work for professional services to commence January 1, 2021, payable in installments of \$2,500 per month, for an annual fee of \$30,000.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to execute an agreement with Capitol Consulting Group, Inc., in form acceptable to the Chief Legal and Ethics Officer, for legislative consultant professional services from January 1, 2021 through December 31, 2021, at the rate of \$2,500 per month, for a total annual fee of \$30,000.

- (d) ***Award of RFP #6539-b – Construction Manager at Risk for Cleveland Metroparks Zoo – Zoo Zip Line***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer, Andy Simons, Project Manager)

Background

On November 10, 2020, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6539) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Zoo Zip Line (Project). As presented to the Board on November 19, 2020, the Project includes the construction and installation of a unique zip line experience, in the heart of the Cleveland Metroparks Zoo.

Supplied by Altitude Rides and Attractions, LLC, the Soaring Eagle Zip Line has been installed at several zoos around the country resulting in a unique revenue generating opportunity. Soaring Eagle Zipline is a unique and proprietary zipline experience that originates and returns to the same location which allows family groups to stay together, and kids and teens to safely ride and return to the point of origin. Additionally, the two-person seat design allows for greater accessibility for a broader audience than a traditional zipline which requires a harness. The zipline is also usable in four seasons, as it is operational at multiple ski resorts around the country. As such, the zipline provides a revenue opportunity that fits with the Zoo's core demographic and provides the opportunity to expand the demographic to a more adventure-seeking audience.

ACTION ITEMS (cont.)

Altitude Rides and Attractions, LLC will be fabricating and providing two approximately 680-foot-long ziplines that include carts, drive cables, braking, control panel and LED light and sound packages. Site preparation is needed to accept delivery and perform installation of the dual ziplines via services of a construction manager (at risk). The construction manager will provide a guaranteed maximum price to perform the necessary site improvements which will be in addition to the zip line fabrication costs.

Cleveland Metroparks staff prepared RFQu #6539 and requested that the respondents demonstrate qualifications relative to unique challenges that the Project presents. The construction manager at risk RFQu yielded nine (9) responding construction manager at risk firms. Each firm’s statements of qualifications were reviewed by a panel of Cleveland Metroparks staff, including Sean McDermott, Andy Simons, John Cardwell, Christopher Widdowson, and Christopher Lowe.

Cleveland Metroparks Construction Manager at Risk for Cleveland Metroparks Zoo Zoo Zip Line RFQu #6539	
Construction Manager (at Risk) Firm	Short List
A. M. Higley Co.	X
CT Taylor Company	
Engelke Construction Solutions	
The Great Lakes Construction Company	
Panzica Construction	X
Regency Construction Services	X
Save One’s Life	
Schirmer Construction LLC	
Turner Construction Company	

Through an independent evaluation of the qualifications, the review panel determined a short list of three firms and requested a proposal (RFP #6539-b) from each. Following receipt of the proposal each short-listed firm was interviewed. Following the interviews, the proposals from each short-listed construction management firm were then ranked by the panel in compliance with the Ohio Revised Code (ORC). As permitted by the ORC, both the qualifications of the firm and their proposed price are blended to produce a “best value” score. At Cleveland Metroparks election, qualifications are weighted at 70% and price at 30%. Below is a listing of the three short-listed firms, and their correlating “best value” score.

RFP #6539-b Results

Ranking	Construction Manager (at Risk) Firm	Price (sum)	(1) Price Component (30 pts max)	(2) Qualifications Component (70 pts max)	(1)+(2) Best Value Score (100 pts max)
1	Regency Construction Services, Inc.	\$114,575	29.8	69.3	99.1
2	A.M. Higley Co.	\$113,640	30	67.9	97.9
3	Panzica Construction	\$135,540	24.2	68.6	92.8

ACTION ITEMS (cont.)

The price reflected in the above table includes the preconstruction services fee, the preconstruction stage compensation, a \$10,000 design assist allowance, estimated general conditions costs (based on percentage of construction cost), and the construction manager at risk fee (based on percentage of construction cost). The current construction cost is estimated at \$800,000 (not inclusive of the zip line fabrication and delivery costs). Once construction documents are nearing finalization, staff will return to the Board to set a Guaranteed Maximum Price for each phase of construction, at which time the construction costs, the general conditions costs, and the construction manager fee will be finalized. Upon the negotiation of a contract with the recommended construction manager, Regency Construction Services, Inc., the preconstruction stage compensation will be established at \$20,800, which is inclusive of the \$10,000 design assist allowance.

RFP Analysis

Staff recommends the construction manager at risk contract be negotiated and awarded to **Regency Construction Services, Inc.** (“Regency”). Regency, based in Brook Park, has performed positively for Cleveland Metroparks in the past on projects such as Stillwater Place, Zoo 4-D Theater, Mandel Welcome Pavilion, RainForest Dome Replacement, among others. The combination of Regency’s abilities, thoughtful approach to the Project, understanding of how best to execute design assist, and competitive pricing provide many positive attributes for the Project. Their project team and goals align with Cleveland Metroparks staff. Their understanding of the Project, approach and methodology will prove valuable in the execution of the Project in the aggressive timeline desired. Regency’s team experience with similar and complementary projects, along with the competitive price associated with their services, establishes their firm as the “best value” when ranked against the other short-listed construction manager (at risk) firms. Notwithstanding, the Panzica and Higley teams submitted thorough and competitive proposals and interviewed extremely well.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a Guaranteed Maximum Price contract with **Regency Construction Services, Inc.**, being ranked as the “best value” for RFP #6539-b, Cleveland Metroparks Zoo - Zoo Zip Line, inclusive of \$20,800 for preconstruction stage compensation. In the event that a GMP contract cannot be negotiated with the construction manager, a contract would then be negotiated, per Ohio Revised Code, with the next ranked construction manager, who the Board, in its discretion, has reflected in the minutes as being the next ranked construction manager. Form of contract to be approved by the Chief Legal and Ethics Officer.

ACTION ITEMS (cont.)

- (e) ***Amendments to Management Services Agreements and Waivers of Certain Management Services Fees as a Result of COVID-19 – Dino's at Manakiki (RFP #5970), Dino's at Acacia (RFP #5885), Go Ape High Ropes Course (RFP #5986), Cleveland Plays Volleyball (RFP #6129)***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/William Chorba, Chief Financial Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Katie M. McVoy, Assistant Legal Counsel/Brittany B. Taylor, Sr. Legal Assistant)

Background**COVID-19**

On March 23, 2020, the Director of the Ohio Department of Health ("ODH") instituted a stay-at-home order in Ohio to combat the rapidly spreading COVID-19 pandemic. The stay-at-home order required nonessential businesses to close, and mandated that Ohioans stay at home, except to engage in essential activities. The stay-at-home order shuttered banquet facilities, outdoor recreational facilities and amateur sports leagues. When these businesses were allowed to reopen beginning in May 2020 (outdoor recreation) and June 2020 (banquet facilities), the ODH instituted mandatory guidelines severely limiting the number of participants and guests and requiring masks and social distancing.

Several of Cleveland Metroparks' management services partners were significantly impacted by the orders and the COVID pandemic, resulting in losses of tens to hundreds of thousands of dollars in revenue. The management services partners who operate Dino's at Manakiki and Acacia, the Go Ape high ropes course at Mill Stream Run and volleyball operations at Whiskey Island approached Cleveland Metroparks to request full forgiveness of or changes to their annual remittances for 2020 and/or changes to their contracts. The requests were made in early- to mid-2020, but were not fully considered by Cleveland Metroparks until financial information for the year could be gathered for each partner to allow consideration of the full impact of the pandemic and the likelihood of the partner being financially able to operate after the pandemic ends.

After engaging in discussions with its partners and reviewing their financial information, Cleveland Metroparks staff recommends that amendments be made to certain management services contracts and certain fees be waived for the 2020 year to allow its management services partners to survive the COVID-19 pandemic and continue to provide services to Cleveland Metroparks patrons. Staff details each of those amendments and waivers here.

Dino's at Manakiki

In response to proposals submitted in response to Request for Proposal #5970 to manage the Manakiki banquet/conference facility catering operation and the golf clubhouse food service/snack bar, the Board voted to award the Management Services Agreement to Dino's Catering Inc. ("Dino's"), with a term through April 30, 2019, which was extended through April 30, 2024.

ACTION ITEMS (cont.)

The remittances for the years 2019-2020 through 2023-2024 are \$110,000 per year.

Dino's at Manakiki was closed from March 23, 2020 through May 31, 2020 and was limited by public health orders after reopening in June. In response to Dino's financial situation and federal and state orders requesting forbearance of rent, including Governor DeWine's Executive Order 2020-8D, Cleveland Metroparks staff suspended payment of rent for Dino's through October.

Dino's gross profits at Manakiki through August 2020 were approximately 30% of 2019 gross profits, and, even excluding deferred rent and utility payments, net losses were three times the amount of net loss in 2019 during the same period.

In response to COVID-19, Cleveland Metroparks staff recommends the following changes to the Dino's contract at Manakiki:

- Waive \$55,000 of rent payments for 2020, which represents approximately 2/3 of outstanding rent payments for the year
- Dino's will pay Cleveland Metroparks \$27,500 in back rent payments for 2020 and \$20,192.27 in back utility payments for 2020 in 18 installments beginning in January 2021
- For January 1, 2021 through June 30, 2021, replace Dino's contractually required payments of \$5,500 (January-April) and \$11,000 (May and June) with a profit-sharing model in which Dino's will pay to Cleveland Metroparks 15% of all sales over \$40,000

Dino's at Acacia

In response to proposals submitted in response to RFP #5885 for managing the Acacia Facility concession operation, the Board voted to award the management services agreement to Dino's Catering Inc. d/b/a Dino's Restaurant Group, LLC ("Dino's"), with a term through March 31, 2018, which term was extended through March 31, 2023. The required remittances are \$135,000 for 2019/2020, \$140,000 for 2020/2021, and \$145,000 each for 2021/2022 and 2022/2023.

Dino's at Acacia was closed from March 23, 2020 through May 31, 2020 and impacted by other public health orders upon reopening. As was the case with Manakiki, Cleveland Metroparks staff suspended payment of rent for Dino's through October.

As a result of COVID-19, Dino's gross profits at Acacia through August 2020 were less than 20% of 2019 gross profits, and, even excluding deferred rent and utility payments, Dino's at Acacia recognized a net loss five times greater than its net gain during the same period in 2019.

In response to COVID-19, Cleveland Metroparks staff recommends the following changes to the Dino's contract at Acacia:

ACTION ITEMS (cont.)

- Cleveland Metroparks waives outstanding rent payments for 2020 for a total of \$110,000
- Cleveland Metroparks waives outstanding utility payments for March 2020 through August 2020 for a total of \$36,269.21
- Provided Dino's continues to operate at Acacia during 2021, Cleveland Metroparks waives rent payments in 2021
- Dino's pays utility payments for September 2020 through December 2021
- The contract will terminate December 31, 2021 rather than March 31, 2023

High Ropes Course at Mill Stream Run

In response to a single proposal submitted in response to RFP #5986 for operation of a high ropes course at Mill Stream Run, the Board awarded the management services to Adventure Forest LLC (for Go Ape Mill Stream Run LLC), for an initial ten-year period. The parties are in year six of the Agreement, which will run through at least April 2025.

Outdoor recreation was shuttered on March 23, 2020. Go Ape could not reopen its axe throwing course until June 20, 2020; its ropes course was opened on July 1, 2020. Go Ape, which in typical years earns between \$350,000 and \$500,000, brought in \$209,513 in 2020.

The Agreement has an annual guaranteed minimum payment of \$20,000 with the following graduated revenue share model:

Gross Revenues of \$800,000 or less	3% of Gross Revenues
Gross Revenues of more than \$800,000 but \$900,000 or less	4% of Gross Revenues
Gross Revenues of more than \$900,000 but \$1,000,000 or less	5% of Gross Revenues
Gross Revenues of more than \$1,000,000	6% of Gross Revenues

As a result of COVID-19, Cleveland Metroparks staff recommends the following changes:

- Waive its minimum fee for 2020
- Continue the same graduated revenue share model, but reduce the annual guaranteed minimum payment from \$20,000 to \$10,000 beginning in 2021 and for each year remaining in the Agreement

Volleyball Court Operation at Wendy Park and E. 55th Marina

On October 5, 2015, Cleveland Metroparks issued RFP #6129 for proposals to manage the volleyball court operations at Wendy Park and E. 55th Street Marina for a three (3) year agreement term with the potential for a longer term. On December 17, 2015, based upon staff's recommendation, the Board voted to award the Management Services Agreement to Cleveland Plays, Inc. ("Cleveland Plays") pursuant to Board Resolution

ACTION ITEMS (cont.)

No. 15-12-204. The Agreement was amended three times to allow operation of the Court through December 31, 2021. Remittances for 2020 and 2021 are \$12,500 per year.

Cleveland Plays did not operate leagues during the first half of its usual summer season, reopening with fewer teams than usual on June 29, 2020. Cleveland Plays' gross profits were approximately 21% of its profits during 2019. With property taxes and rent, Cleveland Plays will suffer a net loss in 2020 of approximately the same amount as its net profits in 2019.

As a result of COVID-19, Cleveland Metroparks staff recommends the following change to Cleveland Plays' payment in 2020:

- Cleveland Metroparks will waive \$8,500 of Cleveland Plays' 2020 annual remittance; Cleveland Plays will pay the remaining \$4,000

RECOMMENDED ACTION:

That the Board approve and authorize the Chief Executive Officer to execute, via amendments and/or waivers, the following changes to the identified contracts in a form approved by the Chief Legal & Ethics Officer:

- (1) Dino's at Manakiki: (a) waive \$55,000 of rent payments for 2020; (b) modify rent for January 2021-June 2021 to a profit share model, whereby Dino's pays Cleveland Metroparks 15% of all sales over \$40,000; (c) change the payment schedule to allow Dino's to pay back-rent and utility payments over 18 months beginning January 2021;
- (2) Dino's at Acacia: (a) waive \$146,269.21 of rent and utility payments for 2020; (b) waive rent payments in 2021; (c) modify the termination date from March 31, 2023 to December 31, 2021;
- (3) Go Ape: (a) Waive the 2020 annual guaranteed minimum payment of \$20,000; (b) Modify the annual guaranteed minimum payment to a \$10,000 minimum payment for the remainder of the term; and,
- (4) Cleveland Plays: Waive \$8,500 of rent payments for 2020.

(f) *Authorization of Acquisition: French Street, Ltd. Property, Rivergate Park Operations Center*

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Sean E. McDermott, Chief Planning and Design Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie A. Kutsko, Real Estate Manager)

Cleveland Metroparks is currently leasing the first floor of a building located at 1772 and 1776 Columbus Road, Cleveland from Columbus Road Foundry LLC (the "Foundry") for park operations/management, storage and maintenance of equipment. The most recent lease term was renewed in July of 2020. Cleveland Metroparks received notice

ACTION ITEMS (cont.)

from the Foundry that they sold the property to Integrity Realty Group and that the new owner would honor the current lease term, which expires in July of 2022. However, it is currently unknown as to whether Cleveland Metroparks will be able to continue to lease the building beyond the current lease term. Aware of this fact and the potential uncertainty it creates, along with the adjacent expanding trail network, Cleveland Metroparks leadership and staff began exploring alternatives for a new operations center.

Unsolicited, in late 2020, Greg and Barb Scott reached out to Cleveland Metroparks with an interest in selling their property located at 1045 French Street and 1725 Fall Street, Cleveland (“French Street Property”) to Cleveland Metroparks (see map, page 48). The Scott’s formerly operated a printing company at this location and have recently retired and approached Cleveland Metroparks about acquiring the French Street Property prior to listing it for sale with a Realtor. Given the central location and proximity to Rivergate Park, Lakefront and Ohio & Erie Canal Reservations, future Irishtown Bend improvements, and the recently constructed Cleveland Foundation Centennial Lake Link Trail, Towpath Trail, Red Line Greenway, and other associated connector trails, the French Street Property became of interest to Cleveland Metroparks. The 0.6-acre French Street Property is centrally located within Cleveland Metroparks service area and contains a 16,310 square foot structure. The French Street Property was identified as an ideal facility to host the Rivergate Park Operations Center.

The French Street Property will be an important addition to Cleveland Metroparks as it will provide a centrally located operations center for the Lakefront and Ohio & Erie Canal Reservations and will expand upon Cleveland Metroparks ability to maintain and enhance high-quality greenspace and trail connections within the City of Cleveland.

RECOMMENDED ACTION:

That the Board authorize the acquisition of fee simple title of a ± 0.6 acre property as hereinabove described, from French Street Ltd., for a purchase price of \$1,000,000 subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE:

RECOMMENDED ACTION:

THAT THE BOARD AUTHORIZE THE FOLLOWING AWARDS:

- (a) **Commodities Usage Report:**
 - **Ohio/GSA/NASPO Co-Op #6430:** **Wireless Voice and Data Services** (see page 29);
- (b) **Sourcewell Co-Op #6547:** **One (1) New Caterpillar 305E2 Mini Hydraulic Excavator** (see page 31); and,
- (c) **Ohio Co-Op #6548:** **Goodyear and Bridgestone Tires** (see page 32).

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

COMMODITIES USAGE REPORT - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

OHIO/GSA/NASPO CO-OP #6430: **WIRELESS VOICE AND DATA SERVICES** for a two (2) year period beginning July 1, 2019 through June 30, 2021

ORIGINAL ESTIMATE \$312,000 (90% = \$280,800)

The estimated encumbrance was based upon a two (2) year spend of **Wireless Voice and Data Services** for Cleveland Metroparks.

Background (Current Cell Phone Data Service)

Since 2001, Verizon Select Services has been the primary provider of cellular services to Cleveland Metroparks. The Park District cellular device total is ±360 devices, of which there are 250 smart devices including phones, tablets, and laptops; non-smart devices, and various Internet of Things (IoT) devices. The Park District utilizes three difference contracts: 1. GSA Pricing; 2. State of Ohio DAS Office of Information Technology (OIT) pricing (OIT negotiates pricing with Verizon); and, 3. NASPO pricing. The selection of those particular plans depends on the particular usage of the device for lowest cost.

Plans range in price from \$4.99 to \$64.80 on the State of Ohio DAS (OIT) pricing and \$5.00 to \$60.00 for services on the GSA contract number GS-35F-0119P, and other specialty devices at varying prices depending on particular type and usage (*i.e.*, parking meters, cameras, and other miscellaneous devices). Many of the plans offer unlimited voice and data service. Verizon allows both staff and other Verizon customers to communicate with each other at no “minute” costs.

Most Cleveland Metroparks data phone plans are unlimited minute and data use. The standard cellular service user receives an average of 350 minutes per month, and additionally mobile-to-mobile (MTM) and night and weekend minutes at no cost. These devices allow users to use their cellular phones for e-mail and when necessary, internet access. Some of these devices, including the specialty devices include cellular service for parking/ticketing kiosks, water sensors, trail counters, and other potential internet (IoT) devices. In total, the Park District's current monthly bills run approximately ±\$13,000 per month for all cell phone, voice, and data services. Verizon offers new/replacement cellular phones at varying costs depending on specific model and overall date. These replacement costs can range from \$0 cost to \$99 and as high as \$599 for devices with more storage or memory. In lieu of a comprehensive upgrade, free individual upgrades are and will be issued upon request with supervisor approval.

ORIGINAL AWARD (5/16/19)	\$312,000
Additional Consumption Estimate	<u>20,000</u>
REVISED TOTAL AWARD:	\$332,000

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to amend Resolution No. 19-05-066 to accommodate usage in excess of the original estimate as follows:

No. 19-05-066: It was moved by Vice President Rinker, seconded by President Berry and carried, to authorize the award for wireless voice and data service to Verizon Select Services, Inc., at terms and rates as per Ohio/GSA Co-Op #6430 beginning July 1, 2019 and extending through June 30, 2021, estimated at ~~\$312,000~~ **\$332,000** over a two (2) year period, in full utilization of the State of Ohio DAS Office of Information Technology (OIT) Contract Number MSA0033 and GSA Contract Number GS-35F-0119P. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.
Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

**SOURCEWELL CO-OP #6547 SUMMARY: **ONE (1) NEW CATERPILLAR 305E2
MINI HYDRAULIC EXCAVATOR****

ITEM	One (1) New Caterpillar 305E2 Mini Excavator
DESIGNATION	Park Operations/Site Construction
Total Unit Cost	\$72,172
Description	Unit will be equipped with all standard equipment, specifications, and 24 months/2000-hour premier warranty as per Quote Number 210572-03; in full cooperation with Sourcewell Contract Number 032119-CAT.

RECOMMENDED ACTION:

That the Board approve the purchase of **One (1) New Caterpillar 305E2 Mini Excavator** as per Sourcewell Co-Op #6547, equipped as specified in the above summary, from **Ohio CAT for a total cost of \$72,172**, in full utilization of the Sourcewell Cooperative Purchasing Program, Contract Number 032119-CAT.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

OHIO CO-OP #6548 SUMMARY: **GOODYEAR AND BRIDGESTONE TIRES** for various equipment and vehicles to be supplied on an “as needed” basis from February 1, 2021 through March 31, 2022 to various locations throughout Cleveland Metroparks

<i>--- HIGHLIGHTS AT A GLANCE ---</i>
2020-2021 YTD Expenditures = \$46,272.65
2021-2022 Estimate = \$95,000.00

*NOTE: The 2020 expenditure is significantly less due to COVID-19 impact on operations.

Background

Cleveland Metroparks purchases Goodyear tires for various equipment and vehicles throughout the Park District. Staff recommends leveraging the State of Ohio Cooperative Agreement, Contract Number RS902819, for a fourteen (14) month period beginning February 1, 2021 through March 31, 2022 to fulfill these needs.

Anticipated vendors (include, but are not limited to):

- Goodyear Tires
- Sylvester Truck and Tire
- Other vendors would include only those that are a part of the State of Ohio Cooperative Agreement, Contract Number RS902819

RECOMMENDED ACTION:

That the Board authorize the purchase of Goodyear and Bridgestone Tires for various equipment and vehicles per Ohio Co-Op #6548 for a fourteen (14) month period beginning February 1, 2021 through March 31, 2022, from **various vendors** as indicated above, for a **total cost not to exceed \$95,000** in full utilization of the State of Ohio Cooperative Agreement, Contract Number RS902819 and Cleveland Metroparks purchasing policies. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 1/14/2021)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Demographic and Recreational Trends Analysis and Community Inventory.	Pros Consulting	\$24,000.00	(7)
Final design and construction document preparation for Lake Avenue Path in Rocky River Reservation.	Michael Baker International Inc.	\$49,800.00	(5)
2021 fuel infrastructure, maintenance, inspection, and installations for various locations.	Collins Equipment Corp.	\$50,000.00	(2)
2021 equipment rental and purchases.	Ohio Cat	\$50,000.00	(2)
2021 cost-per-copy program for Xerox Copiers (includes maintenance, toner, parts, and labor) for various locations.	ComDoc	\$50,000.00	(2)
2021 cost-per-copy program for HP Laser Jet Printers (includes maintenance, toner, parts, and labor) for various locations.	ComDoc	\$15,000.00	(2)
Forever Lawn turf installation for Lindsey Family Play Space at Edgewater Park, additional time and materials.	S-N-S Grounds	\$48,900.00 <u>980.00</u> \$49,880.00	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Various purchases of iPhones, iPads, etc. for 2021.	Verizon	\$25,000.00	(2)
Clothing for resale at Golf.	Antigua	\$14,517.25	(3)
Riding arena bathroom renovations at Rocky River Stables; Rocky River Reservation.	Engelke Construction Solutions, LLC	\$46,300.00	(5)
2020 Zoo Lab Fees, additional services.	Northwest Zoopath PC, Petlabs Diagnostic Laboratories, Inc., Marshfield Lab, Ohio Dept. of Agric., and Idexx Distribution Inc.	\$15,000.00 10,000.00 7,500.00 6,000.00 2,700.00 2,000.00 2,500.00 750.00 \$46,450.00	(3)
2021 Institutional Membership for Zoo animal collection database.	Species 360	\$22,227.32	(3)
Generators for 2020 Wild Winter Lights at Zoo, additional rental.	Ohio Cat Power Systems	\$7,200.00 3,300.00 750.00 1,830.00 \$13,080.00	(6)
2020-2022 Hepatitis B vaccines.	St. Vincent Charity Hospital	\$18,060.00	(7)
Legal advertisements with Cleveland Plain Dealer and Cleveland.com for a one (1) year period beginning February 1, 2021 through January 31, 2022.	Advance Ohio Media, LLC	\$25,000.00	(3)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
2021 TV and Internet Services for various locations.	Time Warner	\$28,347.00	(3)

===== **KEY TO TERMS** =====

- (1) "BID" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "COOPERATIVE" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "SINGLE SOURCE" – Purchased from one source as competitive alternatives are not available.
- (4) "PROPRIETARY" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "PROFESSIONAL SERVICE" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "COMPETITIVE QUOTE (up to \$10,000)" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "COMPETITIVE QUOTE (over \$10,000 to \$50,000)" – Chosen through the accumulation of three written quotes.

CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO PROFESSIONAL SERVICE CONTRACTS (1/14/2021)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.”, the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Construction Manager at Risk for Cleveland Metroparks Brighton Park Trail and Site Improvement Project</u></p> <p>Revised Contract Amount: Change Order No. 1 adds \$10,508.92 and a revised total to \$707,115.67.</p>	<p>Additional labor, material and equipment to install 75 lineal feet of wood fence along property line of Laboo Property on W. 21st.</p>	<p>F. Buddie Contracting, LTD.</p>	<p>#1</p>

RESOLUTION NO. 21-01-001

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Wire Transfer dated December 11, 2020 in the amount of \$73,087.15

Printed Checks dated December 11, 2020 in the amount of \$2,527,689.09

Printed Checks dated December 18, 2020 in the amount of \$489,029.21

Wire Transfer dated December 22, 2020 in the amount of \$88,060.64

Printed Checks dated December 22, 2020 in the amount of \$536,909.29

Net Payroll dated November 22, 2020 to December 5, 2020 in the amount of \$1,348,183.67

Withholding Taxes in the amount of \$353,483.47

Net Payroll dated December 6, 2020 to December 19, 2020 in the amount of \$1,185,892.41

Withholding Taxes in the amount of \$278,890.98

Bank Fees/ADP Fees in the amount of \$34,599.40

Cigna Payments in the amount of \$486,686.62

ACH Debits (First Energy; Sales Tax) in the amount of \$49,855.71

PNC Visa/Visa Travel Purchasing Card dated November 29, 2020 to December 18, 2020 in the amount of \$46,262.64

JP Morgan Mastercard/Mastercard Travel Card dated November 25, 2020 to January 2, 2021 in the amount of \$127,637.92

Total amount: \$7,626,268.20

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 21-01-001** listed above.

INFORMATION/BRIEFING ITEMS/POLICY.

- (a) ***Johnson's Creek Restoration Project, Hinckley Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Chris Cheraso, Landscape Architect)

Cleveland Metroparks has received grant funding from the Ohio Environmental Protection Agency 319(h) program for restoration at Johnson's Creek in Hinckley Reservation. Johnson's Creek is in the headwaters of the East Branch Rocky River. Overall, this sub-watershed is the healthiest within the Rocky River Watershed. However, along this stretch of Johnson's Creek, excessive erosion along steep streambanks are polluting downstream water resources with increased sediment and nutrient loads. Bank erosion continues to be a maintenance concern and a threat to park infrastructure. Furthermore, an undersized box culvert at West Road acts as a barrier to fish and macroinvertebrate populations. The restoration will replace the culvert to enable fish and macroinvertebrate passage, stabilize streambanks, and improve water and habitat quality within this stretch of Johnson's Creek.

Cleveland Metroparks staff is acting as the criteria architect of the project. Conceptual designs recommend restoration methods using natural channel design and bioengineering to stabilize eroding streambanks, improve in-stream and floodplain riparian habitat, and reduce sediment and nutrient loads that are polluting high quality water resources.

A Request for Qualifications was issued to design-build firms to design and perform the work. Staff will provide a background of the project to the Board and then return to provide a recommendation of a design-builder and correlating guaranteed maximum price in the coming months.

- (b) ***Hilliard Road Bridge Replacement***
(Originating Source: Sean E. McDermott, P.E., Chief Planning & Design Officer)

Cuyahoga County has informed Cleveland Metroparks of forthcoming work to the Hilliard Road Bridge over the Rocky River Reservation and Rocky River Valley. Cleveland Metroparks staff has been engaged by the Cuyahoga County Department of Public Works in concert with the cities of Rocky River and Lakewood. The bridge, constructed in 1924-1925, has served the area for decades and the origination of the bridge has unique ties to Rocky River Reservation. Staff will provide an update to the Board on the county's project development process.

- (c) ***2020 Strategic Priorities Review***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Kelly Manderfield, Chief Marketing Officer/William Chorba, Chief Financial Officer/Harold Harrison, Chief Human Resources Officer/Matthew Hawes, Director of Human Resources/Christopher W. Kuhar, Zoo Executive Director)

On March 16, 2020, Cleveland Metroparks was forced to deal with the unknown associated with the COVID-19 pandemic. Navigating the challenges caused by

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

COVID-19 has taken a significant toll on the citizens of Northeast Ohio. However, during this historic period in time, Cleveland Metroparks has been able to successfully adjust and continue to fulfill the organization's mission and vision as well as advance its five (5) strategic priorities (Protection, Relevancy, Time to Explore, Connections and Organizational Sustainability) that serve as the basis for Cleveland Metroparks Emerald Necklace Centennial Plan. Every decision rendered during 2020 was rooted in conserving natural resources and enhancing people's lives by integrating high-quality outdoor education, recreation, and zoological opportunities into the lives of the citizens of Northeast Ohio.

(d) *Trails Division 2020 Accomplishments and Highlights*

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction/Ralph Protano, Trails Development Manager)

With the construction season of 2020 concluding, Cleveland Metroparks Trails Division reflects on the accomplishments that were achieved despite the unprecedented year. The logistical and safety challenges brought by the COVID-19 pandemic did not prevent the division from producing some of their most sustainable and technically advanced projects to date. In addition, expansion of the trail volunteer and monitoring programs, and implementation of advanced technology for mapping and planning purposes has allowed the division to expand its impact and more effectively manage the natural surface trail network throughout the Park District. Providing guest-focused trail experiences while maintaining sustainability and natural resource protection continues to drive the direction of the division and trail development throughout Cleveland Metroparks.

RESOLUTION NO. 4499 - Adopted August 1, 1977
 RESOLUTION NO. 4682 - Revised October 6, 1980
 RESOLUTION NO. 4867 - Revised June 17, 1985
 RESOLUTION NO. 4887 - Revised October 21, 1985
 RESOLUTION NO. 4986 - Revised March 21, 1988
 RESOLUTION NO. 5034 - Revised January 9, 1989
 RESOLUTION NO. 90-01-010 - Revised January 12, 1990
 RESOLUTION NO. 91-01-006 - Revised January 10, 1991
 RESOLUTION NO. 92-01-006 - Revised January 9, 1992
 RESOLUTION NO. 93-01-005 - Revised January 8, 1993
 RESOLUTION NO. 98-01-009 - January 9, 1998 (no revisions from May 7, 1997)
 RESOLUTION NO. 99-01-006 - January 14, 1999
 RESOLUTION NO. 94-01-007 - Revised January 13, 1994
 RESOLUTION NO. 95-01-009 - Revised January 5, 1995
 RESOLUTION NO. 96-01-006 - Revised January 9, 1996
 RESOLUTION NO. 97-01-007 - Revised January 9, 1997
 RESOLUTION NO. 97-05-130 - Revised May 7, 1997

RESOLUTION NO. 00-01-007 - January 6, 2000
 RESOLUTION NO. 01-01-007 - January 11, 2001
 RESOLUTION NO. 03-01-006 - January 9, 2003
 RESOLUTION NO. 06-01-005 - January 9, 2006
 RESOLUTION NO. 08-01-005 - January 10, 2008
 RESOLUTION NO. 13-01-006- January 10, 2013
 RESOLUTION NO. 15-01-006 - January 8, 2015
 RESOLUTION NO. 16-01-004 - January 7, 2016
 RESOLUTION NO. 16-05-095 - May 26, 2016
 RESOLUTION NO. 17-01-004 - January 6, 2017
 RESOLUTION NO. 18-01-004- January 18, 2018
 RESOLUTION NO. 20-01-006 - January 15, 2020
RESOLUTION NO. 20-01- - January 14, 2021

**BOARD OF PARK COMMISSIONERS OF THE
 CLEVELAND METROPOLITAN PARK DISTRICT**

BY-LAWS

ARTICLE 1. BOARD OF PARK COMMISSIONERS

Section 1. Board of Park Commissioners. The commissioners, appointed in accordance with Section 1545.09 of the Ohio Revised Code (ORC), will constitute the Board of Park Commissioners of the Cleveland Metropolitan Park District (the "Board") and shall have all of the powers and responsibilities enumerated in ORC Chapter 1545. Commissioners will serve without compensation, but will be allowed their actual and necessary expenses incurred in the performance of their duties pursuant to ORC §1545.05. The Board was created on July 23, 1917 by action of the Cuyahoga County Probate Court in accordance with provisions of ORC Chapter 1545, constitutes a separate political subdivision of the State of Ohio, and as such is not subject to the jurisdiction of any local form of government such as a county, municipality or township.

- a. Board Policies: The Board shall serve as the policy-making approval authority and shall review Board level policy at least once every five (5) years or more often as necessary. New Board policies shall have two public readings before being voted upon and adopted by the Board. Existing Board policies which are being reviewed at the five-year anniversary and contain no substantial changes, may be adopted upon one public reading.
- b. Park District Ordinances: The Board shall adopt, on an annual basis, and more frequently if necessary, Rules and Regulations that are numbered laws or decrees. Ordinances are developed by the Chief Police, Chief Prosecuting Attorney and Chief Legal & Ethics Officer and submitted to the Board for adoption.

Section 2. Quorum. Two members constitute a quorum of the Board for any meeting. Actions of the Board may be by motion or resolution with affirmative votes of at least two members necessary in order to adopt any motion or resolution. The President may second and vote on any action.

Section 3. Officers and Appointments of the Board.

- a. The officers of this Board shall consist of a President and two Vice Presidents, and shall serve one year terms. Board members shall annually rotate through the officer positions at the first meeting of the calendar year as determined by the date of his or her appointment to the Board. Specifically, unless otherwise as is necessary, a newly appointed Board member shall serve one, one-year term as Vice President prior to serving as President. Once a Board member serves his/her term as President and if the Probate Judge appoints the Board member to an

additional term, he/she shall then serve at least one, one-year term as Vice President prior to serving an additional term as President. Pursuant to ORC §1545.07, an Executive Director-Secretary shall be chosen by the Board, and a Treasurer and outside General Counsel, and other counsel deemed necessary, shall be chosen by the Board at the latest by the first meeting of the calendar year, to serve at the pleasure of the Board, and none of such positions shall be filled by members of the Board. This provision does not preclude additional counsel from being retained throughout the year pursuant to Article 5.

- b. The Executive Director-Secretary shall be known as the Chief Executive Officer (CEO) of the Cleveland Metropolitan Park District and shall serve as the secretary to the Board pursuant to ORC §1545.07. The CEO shall make an accurate and permanent record of the proceedings of the Board, affix his/her signature thereto after the proceedings have been approved, shall certify all vouchers approved by the Board for payment, shall set employee compensation including but not limited to tips/gratuities, commissions, merit bonuses, moving expenses, in accordance with the Board-approved compensation range established pursuant to Article 4, and shall sign, as authorized, all legal documents for and on behalf of the Board, and may authorize employees to serve in their official capacity on certain boards, commissions or offices. In the absence of the CEO from the office which is documented by a written statement, his/her designee, shall serve in the place of the CEO. The CEO may designate certain staff to execute template contracts which have been created or approved by the Legal Department. The CEO shall have the responsibility of approving operational and administrative policies which have been developed and updated by staff. These operational and administrative policies shall govern the day-to-day operations, and shall be consistent with the policies formulated and adopted by the Board.
- c. The Treasurer shall be an ex officio officer of the Board and shall be known as the Chief Financial Officer (CFO), serve as custodian of their funds and serve as their fiscal officer pursuant to ORC §1545.07. The CFO will endorse all checks payable to the depository of the Board, depositing to the credit of the Board all monies received and shall certify sufficiency of funds for contracts and vouchers on behalf of the Board. The CFO shall sign all checks for payment of Board approved and CEO certified payables. The CFO shall also sign all payroll checks in compliance with the Administrative Procedure for Payroll Processing. In the absence of the CFO, his/her designee, shall serve in the place of the CFO.

ARTICLE 2. MEETINGS OF THE BOARD

Section 1. Meetings. As used herein, "meeting" shall be defined as any prearranged discussion of the public business of the Board by a majority of its members.

Section 2. Business of the Board. Every meeting of the Board shall be open to the public, ~~unless~~ except the section of the meeting held in an Executive Session ~~is held~~ pursuant to applicable state law.

Section 3. Posting Time and Place of Meetings. Regular or special meetings of the Board will be determined by the Board. The meetings will be held at such times and places as the Board will from time to time designate. Notice of the date, time and place of regularly scheduled meetings will be determined annually no later than the first meeting of the calendar year, subject to change at the Board's sole discretion, and that schedule will be posted on the Board's Web site and in the Administrative Offices located at 4101 Fulton Parkway, Cleveland, Ohio 44144.

Section 4. Notice of Regular and Special Meetings to the Public. Notice of any change in date, time, or place of a regular meeting shall be posted on the Board's Web site and in the Administrative Offices at least 72 hours in advance of such meeting. The time, place and purpose of a special meeting shall be posted on the Board's Web site and in the Administrative Offices at least twenty-four hours in advance of such meeting, except in the case of an emergency meeting.

- a. Any person who desires to receive advance personal notice of any change in date, time or place of a regular meeting or of any regular or special meeting of the Board at which any specific type of business is to be discussed may receive such advance notice by requesting in writing annually that the CEO put his or her name on a list, and by providing (1) a current email address; or (2) current phone number; or (3) self-addressed, stamped envelopes or postcards. Notice of emergency meetings of the Board requiring immediate official action will be given only to the news media that have requested notification immediately pursuant to ORC §121.22 and as the same may be amended.

Section 5. Notification of Regular and Special Meetings to the News Media. News media requesting notification of any meetings of the Board will provide the CEO with written designation of the person to whom notification will be given, including said person's name, phone number and e-mail address. The Board will, if at all possible, provide such notice only within normal working

hours. It shall be the obligation of the news media requesting notification to keep this written designation current at all times.

Section 6. Special Meetings. Special meetings of the Board shall be held upon call of any member of the Board or the CEO. Notices of special meetings shall be mailed to each member at least twenty-four hours before the time of such meetings or given by telephone, e-mail or personally served on each member at least three hours before the time of such meeting. If any member of the Board is unavailable for a period of at least twenty-four hours before such special meeting, failure of such member to receive notice of a special meeting shall not invalidate such meeting or any of its proceedings.

Section 7. Minutes of the Board. An accurate and permanent record of the proceedings and minutes of all meetings, regular and special, shall be kept and entered in a book to be known as the "Minutes of the Board"; and the record of each meeting in the "Minutes of the Board" shall be and constitute the only evidence of the acts of the Board at such meeting, when signed at the end of the record of such meeting by the presiding officer and CEO. The Resolutions shall be properly indexed. In addition, each meeting shall be tape recorded and those tapes kept in the Board archives as dictated by the records retention schedule. The CEO shall be the official custodian of all the records of the Board and shall be the proper person to certify any action of the Board.

Section 8. Minutes for Public Inspection. The minutes of the Board shall be open for public inspection and recorded after they have been read and approved by the Board. The minutes need only reflect the general subject matter of discussions in Executive Sessions which have been called and held pursuant to and in compliance with the applicable law.

Section 9. Business for Consideration of the Board. All petitions, applications and communications intended for the consideration of the Board (other than those presented by the members of the Board) must be in writing and shall not be considered nor acted upon by the Board unless placed in the hands of the CEO at least five (5) days before the meeting of the Board; provided, however, that the Board may grant exceptions to such requirement in its sole discretion. Public comment at board meetings is at the sole discretion of the Board and, if permitted, shall be received in a manner prescribed by the Board President.

Section 10. Absence of President. The President shall preside at all meetings. In the absence or disability of the President, a Vice President shall perform this duty. "Robert's Rules of Parliamentary Procedure" shall guide the proceedings of the Board when not expressly covered or provided for herein.

Section 11. Order of Business. The business of the Board will generally be considered as follows:

- a. Roll call.
- b. Minutes of previous meeting for approval or amendment.
- c. Presentation of Financial Statement.
- d. New Business/CEO's Report.
 - ii. Approval of action items.
 - iii. Approval of resolution to pay expenses of the Board.
- e. Information/Briefing Items/Policy.
- f. Old business.
- g. Schedule for next meeting.

ARTICLE 3. ETHICS

Section 1. Ohio Ethics Laws. The Board and all of its employees are bound by Ohio's Ethics Laws as codified in Chapters 102 and 2921 of the Ohio Revised Code and as interpreted by the courts of Ohio and by the Opinions of the Ohio Ethics Commission and shall act in full compliance therewith. Additionally, the Board and all of its employees shall not violate any other provision of Ohio Law including, but not limited to, bribery and theft prohibitions.

Section 2. Conflict of Interest Process. In an effort to assist the Board's and its employees' compliance with the conflict of interest provisions of Ohio's Ethics Laws, a conflict of interest vetting process, which includes the review of a list of all Cleveland Metroparks current vendors and/or contractors, shall be completed at least annually. In the event that a conflict of interest scenario would arise after the annual conflict of interest process was conducted, the Board member or employee shall disclose the potential conflict of interest to the CFO and Chief Legal & Ethics Officer to determine appropriate next steps.

ARTICLE 4. EMPLOYEES

The Board shall set the salaries of the CEO and CFO. The Board shall also fix the compensation range for all employees, and no person shall be employed in any position unless the compensation has been fixed for such position. The Board, in its discretion, may review the appointments of senior staff positions, prior to the person's employment, consisting of, *inter alia*, the Executive Director of Cleveland Metroparks Zoo; Chief Legal & Ethics Officer; Chief Human Resources Officer; Chief Operating

Officer; Chief Planning and Design Officer; Chief Marketing Officer; Chief of Police; Executive Director of Golf Operations, Chief Information Officer, Chief Development Officer. Appointment of Police personnel shall be in conformance with ORC §1545.13.

ARTICLE 5. PROCUREMENT

Section 1. Procurement of Goods. In procuring any goods, the Board shall contract as a contracting authority under ORC §§[307.86](#) to [307.91](#).

Section 2. Procurement of Services.

- a. *Services with a cost of greater than \$1,000 and up to and including \$50,000.* In contracting for services, unless otherwise required under any of ORC §§9.33 to 9.334 or 153.65 to 153.71, inclusive, the CEO may, after considering no fewer than three quotes from persons or entities who could perform the contract and the competence, ability and availability of said person or entity, hire any such person or entity and authorize a contract therewith.
- b. *Services with a cost over \$50,000.* In contracting for services except the services of an accountant, attorney at law, physician, consultant, surveyor, or appraiser, unless otherwise required under any of ORC §§9.33 to 9.334, inclusive, the CEO shall issue a Request for Proposal (RFP), Request for Qualifications (RFQu), Request for Information (RFI) or other competitive process to evaluate the competence, ability and availability of any person or entity and, upon the recommendation of the CEO, the Board may hire any such person or entity and authorize a contract therewith. For services of an accountant, attorney at law, physician, consultant, or appraiser, Section 2(a) shall be followed.
- c. For services valued below \$1,000, the CEO is authorized to implement procurement process requirements.
- d. For services obtained pursuant to Sections 2(a) or (b), the CEO need not obtain three quotes or issue a RFP, RFQu, or RFI if: (a) the purchase is being made pursuant to a joint purchasing program similar to those addressed by ORC § 9.48; (b) the purchase is of services of a proprietary nature or are otherwise limited to a single source; or (c) the purchase is from the federal government, the state, another county or contracting authority of another county, or a board of education, educational service center, township or municipal corporation.
- e. In procuring “professional design services,” the Board shall comply with §§ 153.65 — 153.99 of the Ohio Revised Code. “Professional design services” means services within the scope of practice of an architect or landscape architect registered under Chapter 4703. of the Revised Code or a professional engineer or surveyor registered under Chapter 4733. of the Revised Code.

Section 3. Concession/Management Operations or Special Services.

- a. For agreements valued under \$100,000.00 per annum, the CEO may approve a concession/management agreement for a “new concession/management operation” on a trial, or pilot, basis to last no longer than three (3) years without conducting a RFP, RFQu, RFI or other competitive process. A “new concession/management operation” is defined as a concession/management operation the Board has not contracted for in the immediately preceding five (5) years at that location. After the trial or pilot period, an RFP, RFQu, RFI or other competitive process which evaluates multiple criteria (*i.e.*, including, but not limited to, quality, consistency with the Park District mission, level of revenue generated, etc.) shall be utilized to identify the person or entity to conduct the concession/management operation that has completed a trial or pilot time period.
- b. The CEO shall issue a RFP, RFQu, RFI or other competitive process for all concession/management operations that do not qualify as a “new concession/management operation,” to evaluate the competence, ability and availability of any person or entity, and upon the recommendation of the CEO, the Board, may hire any such person or entity and authorize a contract therewith.
 - i. Contracts for concession, management operation or other special services under Section 2(c)(ii) may be for a period of years not to exceed five (5) years, except where substantial capital improvements to be paid by the concessionaire/management entity are involved. Any such contracts may be renewed by the Board on one or more occasions, but the total number of years of all such renewals combined may not exceed the number of years of the initial contract period. Thereafter, any consideration of a further contract for the same service must first be advertised, new bids or proposals received, and then

accepted by the Board.

Section 4. Procurement of Construction

- a. *Cost Up To and including \$50,000.* In contracting for anything to be constructed at a cost up to \$50,000 unless otherwise required under ORC §§ 153.12 to 153.14, 9.33 to 9.334, or 153.65 to 153.71, inclusive, the CEO may, after considering no fewer than three quotes from persons or entities who could perform the contract and the competence, ability and availability of said person or entity, hire any such person or entity and authorize a contract therewith.
- b. *Cost Over \$50,000.* For anything to be constructed at a cost of greater than \$50,000, the Board shall award all construction contracts to the bidder it determines to be the lowest and best bidder or the best value proposer, as the case may be, in accordance with the applicable provisions of ORC §§ 153.12 to 153.14, 9.33 to 9.334, or 153.65 to 153.71 inclusive.

Section 5. Procurement Authority of CEO.

- a. *Authority up to and including \$50,000.* The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase.
- b. *Change Orders.* For construction contracts that are greater than \$50,000, the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order.
- c. *Amendment to Professional Service Contract.* For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.
- d. *Emergencies.* All goods and services must be procured in accordance with Sections 1, 2, 3 and 4 of this Article 5, except that when, due to an emergency beyond the control of the Board, or any of its officers, employees or agents, the CEO determines that the delay in utilizing the bidding or proposal process would create a real and present danger to the health, safety or well-being of the public, Board employees, or Park animals or turf or other significant resources, the CEO shall be deemed authorized, after considering the competence, ability, availability and price of any person, firm, or corporation, with respect to any services or goods, including without limitation services and goods, to hire the person, firm, or corporation and to execute a contract with such person, firm or corporation, provided that the CEO shall report such actions to each member of the Board by telephone, e-mail or facsimile transmission within one workday of such actions and by written summary of such actions containing the determination and the reasons therefore at the next meeting of the Board for ratification of the emergency contract by the Board.

Section 6. No value or use.

- a. *Sale at Auction.* Personal property not needed for Park purposes, the estimated value of which is less than \$10,000, may be sold upon approval by the CEO at public auction or by informal quotations to the highest informal bidder. Personal property not needed for Park purposes, the estimated value of which is \$10,000 or greater, may be sold upon approval by the Board at public auction or by informal quotations to the highest informal bidder. The auctioning of property set forth in this Section 6(a) may be conducted via internet auction.
- b. *Donation or Disposal of Items of No Value.* Personal property that is obsolete or unfit for the use for which it was acquired or that has no value may be auctioned at a public auction, discarded, or donated to an organization or individual

deemed appropriate in the CEO's discretion.

c. Donation or Disposal of Items Not Saleable. When the CEO or Board has offered personal property for sale at public auction at least once pursuant to Subsection 6(a) or 6(b), and the property has not been sold, the CEO, for property valued at less than \$10,000, or the Board, for property valued at \$10,000 or more, may authorize the sale of the property at a private sale, discard the property, or donate the property to an organization or individual deemed appropriate in the CEO's discretion.

Section 7. Certification by CFO. All contracts will be certified by the CFO for sufficiency of funds.

Section 8. Rejection of Bids and/or Proposals. In awarding any contracts pursuant to Article 5 of the By-Laws, the Board may choose to reject all bids and/or proposals.

Section 9. No Split or division. No contract may be artificially split or divided so as to avoid any of the bidding requirements provided in these By-Laws.

ARTICLE 6. APPROVAL OF VOUCHERS

Section 1. Voucher for Payment. All vouchers in payment of bills shall be certified by the CEO and then ratified for payment by a resolution duly approved by the Board at the board meeting immediately following payment.

Section 2. Approval of Payment. The resolution authorizing payment shall not include any voucher which has not been first approved by the proper employee of the Board, as to its quantity, quality, price, validity and legality.

Section 3. Certification. The CFO shall not issue his/her check unless the voucher is certified by the CEO.

ARTICLE 7. PERMANENT FILES

No papers or documents belonging to the permanent files of the Board shall be taken out of the office of the Board, except upon approval of the Board, or upon legal process.

ARTICLE 8. SETTLEMENT AUTHORITY

Section 1. Value. The following Board employees or insurance carriers pursuant to the terms of an agreement approved by the Chief Legal & Ethics Officer shall have authority to settle claims arising against the Board for up to and including the following amounts: Insurance Carrier: \$10,000; Director of Risk Management--\$25,000; Chief Legal & Ethics Officer--\$50,000; CEO--\$100,000.

Section 2. Limit of Authority. No such claim shall be settled for more than \$100,000 without the prior approval of the Board through passage of a resolution.

All previous resolutions pertaining to the bylaws of the Board of Park Commissioners of the Cleveland Metropolitan Park District are hereby repealed.

Approved this 14th day of January 2021.

Board of Park Commissioners
Cleveland Metropolitan Park District

Attest:

President Daniel T. Moore

Brian M. Zimmerman, Chief Executive Officer

Vice President Debra K. Berry

Vice President Bruce G. Rinker

CLEVELAND METROPARKS
Appropriation Summary - 2021

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #1 1/14/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 52,763,744	\$ -	\$ 52,763,744	\$ -	\$ -	\$ 52,763,744
52	Employee Fringe Benefits	18,361,317	254,848	18,616,165	-	-	18,616,165
53	Contractual Services	14,829,987	3,822,946	18,652,933	-	-	18,652,933
54	Office Operations	23,476,866	4,053,289	27,530,155	-	-	27,530,155
	Operating Subtotal	109,431,914	8,131,083	117,562,997	-	-	117,562,997
CAPITAL							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,086,250	30,266,659	-	744,889 A	31,011,548
574	Capital Equipment	2,749,394	680,393	3,429,787	-	-	3,429,787
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	-	-	1,889,455
	Capital Subtotal	25,665,703	10,806,171	36,471,874	-	744,889	37,216,763
TOTALS							
Grand totals		\$ 135,097,617	\$ 18,937,254	\$ 154,034,871	\$ -	\$ 744,889	\$ 154,779,760

CLEVELAND METROPARKS

Appropriations 2021 - Legend - Amendment #1

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

- \$ 294,380 Increase in restricted fund appropriations for Capital Project Expenses for Irishtown Bend demolition
Appropriation increase will be covered by new restricted funds

- \$ 440,000 Increase in restricted fund appropriations for Capital Project Expenses for Soaring Eagle zipline at the Zoo
Appropriation increase will be covered by new restricted funds from CZS

- \$ 10,509 Increase in restricted fund appropriations for Capital Project Expenses for Brighton Park
Appropriation increase will be covered by new restricted funds

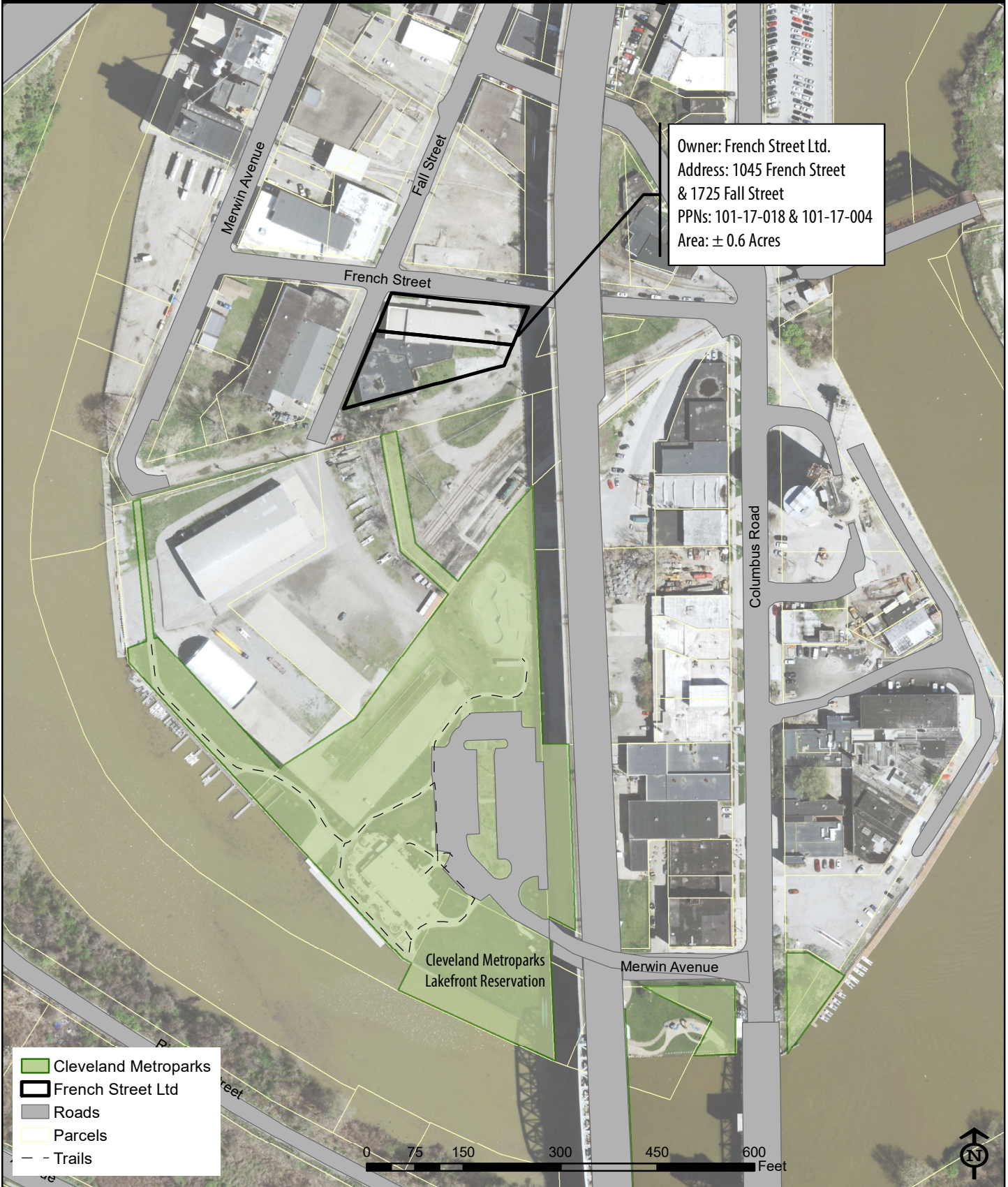
A \$ 744,889 Total increase (decrease) to Capital Construction Expenses

\$ 744,889 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 744,889 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

Lakefront Reservation

French Street Ltd. Property - Cleveland



A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL DESC				
2234	12/11/2020	WIRE	659 OHIO DEFERRED COMPEN		PAYROLL 12/5/20	12/05/2020		WI121120	70,267.15	
Invoice: PAYROLL 12/5/20						EMPLOYEE DEDUCTIONS				
								CHECK	2234 TOTAL:	70,267.15
2235	12/11/2020	WIRE	659 OHIO DEFERRED COMPEN		PAYROLL 12/5/20	12/05/2020		WI121120	2,820.00	
Invoice: PAYROLL 12/5/20						EMPLOYEE DEDUCTIONS				
								CHECK	2235 TOTAL:	2,820.00
NUMBER OF CHECKS						2	*** CASH ACCOUNT TOTAL ***		73,087.15	
TOTAL WIRE TRANSFERS						COUNT	AMOUNT			
						2	73,087.15			
								*** GRAND TOTAL ***	73,087.15	

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
275795	12/11/2020	PRTD	8 A. M. CAR WASH SERVI		1493JM	11/30/2020	20200880	12/11/20	77.00	
Invoice: 1493JM										
						INVOICE DTL DESC				
						CAR WASHES	9/8/20-11/11/20			
						CHECK	275795	TOTAL:	77.00	
275796	12/11/2020	PRTD	32 ADVANCED FRYER SOLUT		05-2429	12/08/2020	20200617	12/11/20	158.00	
Invoice: 05-2429										
						FRYER MGMT.SERVICE-MERWIN'S				
						CHECK	275796	TOTAL:	158.00	
275797	12/11/2020	PRTD	1170 AMERIGAS PROPANE LP		804861774	11/24/2020	20201528	12/11/20	50.65	
Invoice: 804861774										
						HEATING PROPANE-INTERGROVE				
						CHECK	275797	TOTAL:	50.65	
275798	12/11/2020	PRTD	1170 AMERIGAS PROPANE LP		804863527	12/04/2020	20201597	12/11/20	250.86	
Invoice: 804863527										
						HEATING PROPANE-BRECKS.STABLE				
						CHECK	275798	TOTAL:	250.86	
275799	12/11/2020	PRTD	1199 ARAMARK UNIFORM SERV		996293572	12/02/2020	20191846	12/11/20	9.80	
Invoice: 996293572										
						MAT SERVICE RFP#6401-WILDWOOD MGMT.CTR.				
Invoice: 996293573						996293573	12/02/2020	20191846	12/11/20	15.80
						MAT SERVICE RFP#6401-EUCLID				
Invoice: 996293675						996293675	12/02/2020	20191949	12/11/20	13.29
						MAT SERVICE RFP#6401-MERWIN'S				
						CHECK	275799	TOTAL:	38.89	
275800	12/11/2020	PRTD	1225 AT & T		216 398-9797 041 2	11/28/2020	20201092	12/11/20	45.92	
Invoice: 216 398-9797 041 2										
						TELEPHONE 11/28-12/27/20				
Invoice: 216 431-3280 467 5						216 431-3280 467 5	11/22/2020	20201092	12/11/20	92.51
						TELEPHONE 11/22-12/21/20				
Invoice: 216 531-0319 976 3						216 531-0319 976 3	11/28/2020	20201092	12/11/20	104.14
						TELEPHONE 11/28-12/27/20				
Invoice: 216 531-9110 919 5						216 531-9110 919 5	11/28/2020	20201092	12/11/20	52.07
						TELEPHONE 11/28-12/27/20				
Invoice: 216 961-9178 021 8						216 961-9178 021 8	11/22/2020	20201092	12/11/20	96.29
						TELEPHONE 11/22-12/21/20				
						440 546-1681 527 6	11/22/2020	20201092	12/11/20	216.08

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 440	546-1681	527	6			TELEPHONE	11/22-12/21/20		
Invoice: 440	546-7797	470	7	440	546-7797 470 7	TELEPHONE	11/22/2020 20201092 11/22-12/21/20	12/11/20	11.04
Invoice: 440	546-7797	470	7	440	546-7797 470 7	TELEPHONE	11/22/2020 11/22-12/21/20	12/11/20	175.80
Invoice: 440	617-9343	289	5	440	617-9343 289 5	TELEPHONE	11/22/2020 20201092 11/22-12/21/20	12/11/20	52.07
Invoice: 440	842-3312	684	1	440	842-3312 684 1	TELEPHONE	11/22/2020 20201092 11/22-12/21/20	12/11/20	286.62
Invoice: 440	887-1964	770	8	440	887-1964 770 8	TELEPHONE	11/22/2020 20201092 11/22-12/21/20	12/11/20	276.74
Invoice: 440	891-3775	613	7	440	891-3775 613 7	TELEPHONE	11/28/2020 20201092 11/28-12/27/20	12/11/20	392.23
CHECK 275800 TOTAL:									1,801.51
275801	12/11/2020	PRTD	1225 AT & T	831-000-6100	332	IP FLEX	11/29/2020 20201092 11/29/20	12/11/20	880.80
Invoice: 831-000-6100									880.80
CHECK 275801 TOTAL:									880.80
275802	12/11/2020	PRTD	1225 AT & T	SOH-ASE-CMP		FIBER OPTIC NETWORK	12/01/2020 11/1-11/30/20	12/11/20	422.64
Invoice: SOH-ASE-CMP									422.64
Invoice: SOH-ASE-CMP									6,197.36
CHECK 275802 TOTAL:									6,620.00
275803	12/11/2020	PRTD	1314 BIALOSKY	15185		PARK WIDE FACILITY DATABASE	11/18/2020 20183922 9/30-10/31/20	12/11/20	24,351.00
Invoice: 15185									24,351.00
CHECK 275803 TOTAL:									24,351.00
275804	12/11/2020	PRTD	4777 BLUEMODUS, INC.	22507		GIVEX GIFT CARD/TOKENIZATION INTEGRATION	10/31/2020 20200133 12/11/20	12/11/20	4,083.75
Invoice: 22507									4,083.75
CHECK 275804 TOTAL:									4,083.75

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
275805	12/11/2020	PRTD	11462 BROWN WOOD FISH		1003-8725	12/01/2020	20201592	12/11/20	950.00
			Invoice: 1003-8725					PATHFINDER BROCHURE OPTIMIZATION PRINT DESIGN	
			Invoice: 1003-8727		1003-8727	12/04/2020	20201604	12/11/20	950.00
								PATHFINDER DESIGN UPDATES-PRINT DESIGN	
								CHECK 275805 TOTAL:	1,900.00
275806	12/11/2020	PRTD	145 BUCKEYE DRAFT BEER S		107621	12/04/2020	20200627	12/11/20	102.00
			Invoice: 107621					BEER LINE MTCE. SERVICE-MERWIN'S	
								CHECK 275806 TOTAL:	102.00
275807	12/11/2020	PRTD	4880 CAHOON NURSERY & GAR		120921/68895	11/24/2020	20200747	12/11/20	114.00
			Invoice: 120921/68895					LEGACY DONATION TREES	
								CHECK 275807 TOTAL:	114.00
275808	12/11/2020	PRTD	1412 CALLAWAY		932324557	12/01/2020	20201346	12/11/20	337.56
			Invoice: 932324557					GOLF MDSE. FOR RESALE	
								CHECK 275808 TOTAL:	337.56
275809	12/11/2020	PRTD	1417 CAMP CHEERFUL		PAYROLL 12/5/20	12/05/2020		12/11/20	184.75
			Invoice: PAYROLL 12/5/20					EMPLOYEE DEDUCTIONS	
								CHECK 275809 TOTAL:	184.75
275810	12/11/2020	PRTD	1418 CANINE COMPANIONS FO		PAYROLL 12/5/20	12/05/2020		12/11/20	82.00
			Invoice: PAYROLL 12/5/20					EMPLOYEE DEDUCTIONS	
								CHECK 275810 TOTAL:	82.00
275811	12/11/2020	PRTD	1423 CAPITOL CONSULTING G		21590	12/02/2020	20200301	12/11/20	2,500.00
			Invoice: 21590					LEGISLATIVE CONSULTANT-DEC 2020	
								CHECK 275811 TOTAL:	2,500.00
275812	12/11/2020	PRTD	1445 CDW GOVERNMENT		3183127	10/22/2020	20201431	12/11/20	1,480.41
			Invoice: 3183127					SURFACE PRO 7 TABLET-FINANCE	
								CHECK 275812 TOTAL:	1,480.41

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
275813	12/11/2020	PRTD	171 CENTAMAN INC.		SF01348	11/30/2020	20183296	12/11/20	3,600.00
			Invoice: SF01348					PROJ.FEE: INSTALL/TRAIN INTEGRATION W/IMPORTOMATIC	
								CHECK 275813 TOTAL:	3,600.00
275814	12/11/2020	PRTD	1453 CENTRAL EXTERMINATIN		787771	12/04/2020	20181352	12/11/20	80.00
			Invoice: 787771					PEST CONTROL SERVICE-ENM	
					787624	12/04/2020	20181352	12/11/20	70.00
			Invoice: 787624					PEST CONTROL SERVICE-LAKEFRONT	
								CHECK 275814 TOTAL:	150.00
275815	12/11/2020	PRTD	11449 CHAGRIN VALLEY DISPA		3399	11/07/2020	20201646	12/11/20	41,583.32
			Invoice: 3399					MONTHLY OPERATING EXP./RADIO MTCE-DEC 2020	
					3400	11/07/2020	20201646	12/11/20	39,916.66
			Invoice: 3400					ONE MONTH'S WORKING CAPITAL ADVANCE	
					3401	11/07/2020	20201646	12/11/20	36,000.00
			Invoice: 3401					ONE-TIME CAPITAL CHARGE SHARE 1 OF 5	
					3402	11/07/2020	20201646	12/11/20	51,167.00
			Invoice: 3402					TAC RECORDS MGMT. SOFTWARE COST 1 OF 3	
								CHECK 275815 TOTAL:	168,666.98
275816	12/11/2020	PRTD	1521 CLEVELAND FOUNDATION		PAYROLL 12/5/20	12/05/2020		12/11/20	175.47
			Invoice: PAYROLL 12/5/20					EMPLOYEE DEDUCTIONS	
								CHECK 275816 TOTAL:	175.47
275817	12/11/2020	PRTD	1530 CLEVELAND METROPARKS		PAYROLL 12/5/20	12/05/2020		12/11/20	12,934.14
			Invoice: PAYROLL 12/5/20					EMPLOYEE DEDUCTIONS	
								CHECK 275817 TOTAL:	12,934.14
275818	12/11/2020	PRTD	1531 CLEVELAND METROPARKS		PAYROLL 12/5/20	12/05/2020		12/11/20	4,308.48
			Invoice: PAYROLL 12/5/20					EMPLOYEE DEDUCTIONS	
								CHECK 275818 TOTAL:	4,308.48
275819	12/11/2020	PRTD	1534 CLEVELAND MUNICIPAL		PAYROLL 12/5/20	12/05/2020		12/11/20	571.92
			Invoice: PAYROLL 12/5/20					EMPLOYEE DEDUCTIONS	

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
								CHECK 275819 TOTAL:	571.92
275820	12/11/2020	PRTD	10527 CLEVELAND OPERA THEA		PERFORMER	12/07/2020	20201516	12/11/20	1,000.00
			Invoice: PERFORMER					ZOO WILD WINTER LIGHTS	
								CHECK 275820 TOTAL:	1,000.00
275821	12/11/2020	PRTD	1540 CLEVELAND PUBLIC POW		1165841111	11/30/2020	20200089	12/11/20	38.34
			Invoice: 1165841111					ELECTRICITY 10/30-11/30/20	
			Invoice: 0365841111		0365841111	11/30/2020	20200089	12/11/20	207.75
			Invoice: 4841941111		4841941111	11/30/2020	20200089	12/11/20	998.35
			Invoice: 8466741111		8466741111	11/30/2020	20200089	12/11/20	80.82
			Invoice: 8509441111		8509441111	11/30/2020	20200089	12/11/20	26.67
								CHECK 275821 TOTAL:	1,351.93
275822	12/11/2020	PRTD	212 CLEVELAND ZOOLOGICAL		PAYROLL 12/5/20	12/05/2020		12/11/20	257.00
			Invoice: PAYROLL 12/5/20					EMPLOYEE DEDUCTIONS	
								CHECK 275822 TOTAL:	257.00
275823	12/11/2020	PRTD	193 NORTHEAST OHIO REGIO		45502	11/30/2020	20200055	12/11/20	4,350.76
			Invoice: 45502					SEWER 10/1-10/31/20 LAKEFRONT E 55TH	
								CHECK 275823 TOTAL:	4,350.76
275824	12/11/2020	PRTD	1557 CITY OF CLEVELAND		0279220000	11/24/2020	20200057	12/11/20	18.05
			Invoice: 0279220000					WATER 10/23-11/23/20	
			Invoice: 0495802358		0495802358	11/25/2020	20200057	12/11/20	61.35
			Invoice: 2102566153		2102566153	11/24/2020	20200057	12/11/20	9.20
			Invoice: 5591030000		5591030000	11/24/2020	20200057	12/11/20	18.05
					6591534531	11/23/2020	20200057	12/11/20	16.19

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 6591534531						WATER 10/22-11/19/20			
Invoice: 6610620000				6610620000		11/25/2020 20200057 12/11/20			74.28
Invoice: 6783237076				6783237076		WATER 10/26-11/25/20			
Invoice: 0055733398				0055733398		11/24/2020 20200057 12/11/20			9.20
Invoice: 0823810000				0823810000		WATER 10/22-11/20/20			
Invoice: 0893740000				0893740000		11/30/2020 20200057 12/11/20			66.65
Invoice: 2276130000				2276130000		WATER 10/28-11/25/20			
Invoice: 2526420000				2526420000		12/01/2020 20200057 12/11/20			119.95
Invoice: 2893740000				2893740000		WATER 11/3-12/1/20			
Invoice: 4413520000				4413520000		12/01/2020 20200057 12/11/20			67.20
Invoice: 4669263329				4669263329		WATER 11/3-12/1/20			
Invoice: 5528813910				5528813910		12/01/2020 20200057 12/11/20			67.20
Invoice: 5698219853				5698219853		WATER 11/3-12/1/20			
Invoice: 6403067688				6403067688		12/01/2020 20200057 12/11/20			67.20
Invoice: 6978420000				6978420000		WATER 11/3-12/1/20			
Invoice: 6978420000				6978420000		12/01/2020 20200057 12/11/20			67.20
Invoice: 7406510000				7406510000		WATER 11/3-12/1/20			
Invoice: 7400381527				7400381527		11/27/2020 20200057 12/11/20			147.66
						WATER 10/27-11/25/20			
						11/27/2020 12/11/20			38.59
						WATER 10/27-11/25/20			
						12/01/2020 20200057 12/11/20			119.95
						WATER 11/3-12/1/20			
						11/27/2020 20200057 12/11/20			9.20
						WATER 10/26-11/24/20			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
					7911050000	12/01/2020	20200057	12/11/20	119.95
					Invoice: 7911050000	WATER 11/3-12/1/20			
					7942710000	12/01/2020	20200057	12/11/20	119.95
					Invoice: 7942710000	WATER 11/3-12/1/20			
					8098420000	11/27/2020	20200057	12/11/20	66.65
					Invoice: 8098420000	WATER 10/27-11/24/20			
					8671049809	11/27/2020	20200057	12/11/20	33.00
					Invoice: 8671049809	WATER 10/28-11/25/20			
					9188420000	11/30/2020		12/11/20	14.55
					Invoice: 9188420000	WATER 10/27-11/24/20			
					4221918304	01/30/2020	20200057	12/11/20	60.00
					Invoice: 4221918304	WATER 12/26/19-1/29/20			
					4221918304	02/26/2020	20200057	12/11/20	61.35
					Invoice: 4221918304	WATER 1/29-2/25/20			
					4221918304	03/30/2020	20200057	12/11/20	61.35
					Invoice: 4221918304	WATER 2/25-3/27/20			
							CHECK 275824	TOTAL:	2,040.91
275825	12/11/2020	PRTD	1557 CITY OF CLEVELAND		4221918304	04/28/2020	20200057	12/11/20	61.35
					Invoice: 4221918304	WATER 3/27-4/24/20			
					4221918304	05/28/2020	20200057	12/11/20	61.35
					Invoice: 4221918304	WATER 4/24-5/26/20			
					4221918304	06/25/2020	20200057	12/11/20	61.35
					Invoice: 4221918304	WATER 5/26-6/25/20			
					4221918304	06/25/2020	20200057	12/11/20	61.35
					Invoice: 4221918304	WATER 5/26-6/25/20			
					4221918304	07/29/2020	20200057	12/11/20	61.35
					Invoice: 4221918304	WATER 6/25-7/27/20			
					4221918304	08/27/2020	20200057	12/11/20	61.35
					Invoice: 4221918304	WATER 7/27-8/27/20			
					4221918304	08/28/2020	20200057	12/11/20	61.35
					Invoice: 4221918304	WATER 8/27-9/24/20			
					4221918304	10/28/2020	20200057	12/11/20	61.35
					Invoice: 4221918304	WATER 9/24-10/26/20			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
Invoice: 4221918304				4221918304		11/27/2020	20200057	12/11/20	61.35
						WATER 10/26-11/24/20			
								CHECK 275825 TOTAL:	552.15
275826	12/11/2020	PRTD	214 CLUB METRO	PAYROLL	12/5/20	12/05/2020		12/11/20	203.61
			Invoice: PAYROLL 12/5/20			EMPLOYEE DEDUCTIONS			
								CHECK 275826 TOTAL:	203.61
275827	12/11/2020	PRTD	218 COLLINS EQUIPMENT CO	55020		12/04/2020	20201616	12/11/20	7,665.00
			Invoice: 55020			CENTERON CALL BLOCK RENEWAL-FUEL MONITORING			
								CHECK 275827 TOTAL:	7,665.00
275828	12/11/2020	PRTD	1571 COLUMBIA GAS OF OHIO	12512901	001 000 5	11/30/2020	20200094	12/11/20	108.51
			Invoice: 12512901 001 000 5			GAS 10/27-11/25/20			
Invoice: 20691228			001 000 0	20691228	001 000 0	11/30/2020	20200094	12/11/20	56.01
						GAS 10/27-11/25/20			
								CHECK 275828 TOTAL:	164.52
275829	12/11/2020	PRTD	1575 COMDOC, INC	IN4014685		11/11/2020	20200366	12/11/20	73.50
			Invoice: IN4014685			NON-NETWORK PRINTER AGREEMENT-NOV 2020			
Invoice: IN4014685*				IN4014685*		11/11/2020	20200366	12/11/20	497.35
						NETWORK PRINTER AGREEMENT-OCT 2020			
								CHECK 275829 TOTAL:	570.85
275830	12/11/2020	PRTD	1577 COMMITTEE FOR OUR CL	PAYROLL	12/5/20	12/05/2020		12/11/20	150.60
			Invoice: PAYROLL 12/5/20			EMPLOYEE DEDUCTIONS			
								CHECK 275830 TOTAL:	150.60
275831	12/11/2020	PRTD	6887 COMMUNITY WEST FOUND	PAYROLL	12/5/20	12/05/2020		12/11/20	7.00
			Invoice: PAYROLL 12/5/20			EMPLOYEE DEDUCTIONS			
								CHECK 275831 TOTAL:	7.00
275832	12/11/2020	PRTD	1588 CONSUMERS GAS COOP	0031320000828527		11/10/2020	20200086	12/11/20	141.67
			Invoice: 0031320000828527			GAS 10/18-11/18/20			
				0031330000828528		11/12/2020	20200086	12/11/20	29.33

A/P CASH DISBURSEMENTS

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 0031330000828528						INVOICE DTL DESC			
						GAS 10/13-11/13/20			
						CHECK 275832	TOTAL:		171.00
275833	12/11/2020	PRTD	229 COOK FIRE & SECURITY		2020-35	11/15/2020 20201548	12/11/20		332.00
			Invoice: 2020-35			MSR OPS FIRE ALARM SYS.MONITORING	12/11-12/10/21		
						CHECK 275833	TOTAL:		332.00
275834	12/11/2020	PRTD	237 CRAIN, LANGNER & CO		6279	11/25/2020 20200409	12/11/20		2,486.25
			Invoice: 6279			RISK MGMT.CONSULTING SERVICES-JULY 2020			
						CHECK 275834	TOTAL:		2,486.25
275835	12/11/2020	PRTD	1675 DELL MARKETING L.P.		10441467776	11/25/2020 20201567	12/11/20		7,170.00
			Invoice: 10441467776			MICROSOFT OFFICE PRO LICENSE ANNUAL RENEWAL			
						CHECK 275835	TOTAL:		7,170.00
275836	12/11/2020	PRTD	1703 DIRECTV		058990948	11/02/2020 20200178	12/11/20		77.01
			Invoice: 058990948			E.55TH MARINA SERVICE 10/22-10/29/20			
						CHECK 275836	TOTAL:		77.01
275837	12/11/2020	PRTD	1703 DIRECTV		002894260	11/30/2020 20200178	12/11/20		145.63
			Invoice: 002894260			ADMN.OFFICE SERVICE 11/29/20-12/28/20			
						CHECK 275837	TOTAL:		145.63
275838	12/11/2020	PRTD	1707 DISTILLATA COMPANY,		934892/019297	11/06/2020 20200439	12/11/20		41.25
			Invoice: 934892/019297			TIMBERLANE STABLE WATER			
					963628/019297	11/30/2020 20200439	12/11/20		9.00
			Invoice: 963628/019297			TIMBERLANE STABLE COOLER RENTAL-DEC 2020			
						CHECK 275838	TOTAL:		50.25
275839	12/11/2020	PRTD	1739 DOMINION ENERGY		3 5000 5432 8861	11/25/2020 20200073	12/11/20		338.35
			Invoice: 3 5000 5432 8861			GAS 10/26-11/24/20			
					8 4418 0013 3962	11/25/2020 20200073	12/11/20		107.28
			Invoice: 8 4418 0013 3962			GAS 10/27-11/25/20			
					8 4418 0013 3977	11/25/2020 20200073	12/11/20		209.27
			Invoice: 8 4418 0013 3977			GAS 10/27-11/25/20			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
			Invoice: 9 4417 0047 4335	9 4417 0047 4335		11/24/2020	20200073	12/11/20	402.90
						GAS 10/26-11/24/20			
							CHECK	275839 TOTAL:	1,057.80
275840	12/11/2020	PRTD	999998 GUNKELMAN, DONALD		REIMBURSEMENT	11/02/2020		12/11/20	19.00
			Invoice: REIMBURSEMENT			CDL-GUNKELMAN			
							CHECK	275840 TOTAL:	19.00
275841	12/11/2020	PRTD	10260 ENGELKE CONSTRUCTION		APPL.#3 BID 6517	10/31/2020	20201330	12/11/20	140,186.00
			Invoice: APPL.#3 BID 6517			HUNTINGTON CONCESSION BLDG./WATER TOWER RESTORE			
							CHECK	275841 TOTAL:	140,186.00
275842	12/11/2020	PRTD	1771 ENV WILDLIFE CONSERV		2020 DISBURSEMENT	11/16/2020	20201589	12/11/20	9,152.00
			Invoice: 2020 DISBURSEMENT			ZOO CONSERVATION FUNDS			
							CHECK	275842 TOTAL:	9,152.00
275843	12/11/2020	PRTD	314 EARTHSHARE OHIO		PAYROLL 12/5/20	12/05/2020		12/11/20	56.50
			Invoice: PAYROLL 12/5/20			EMPLOYEE DEDUCTIONS			
							CHECK	275843 TOTAL:	56.50
275844	12/11/2020	PRTD	3555 EP GRAPHICS, INC.		56012	11/24/2020	20192678	12/11/20	4,467.23
			Invoice: 56012			EN PRINTING/DESIGN/MAILING BID 6371-DEC 2020			
							CHECK	275844 TOTAL:	4,467.23
275845	12/11/2020	PRTD	319 ERIE MATERIALS INC		12668	11/30/2020	20191924	12/11/20	1,971.25
			Invoice: 12668			AGGREGATE BID 6423-R.RIVER			
			Invoice: 12669		12669	11/30/2020	20201276	12/11/20	578.64
						AGGREGATE BID 6423-SITE			
			Invoice: 12667		12667	11/30/2020	20191580	12/11/20	1,735.40
						AGGREGATE BID 6423-SITE			
							CHECK	275845 TOTAL:	4,285.29
275846	12/11/2020	PRTD	3354 EXPEDIENT / CONTINEN		B1-536509	11/12/2020	20200255	12/11/20	1,940.64
			Invoice: B1-536509			WEB SITE HOSTING 11/12/20-12/12/20			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
								CHECK 275846 TOTAL:	1,940.64
275847	12/11/2020	PRTD	333 F. BUDDIE CONTRACTIN	2020-100		12/07/2020	20201239	12/11/20	3,600.00
			Invoice: 2020-100					BRIGHTON PARK TRAIL/SITE IMPROVEMENTS	
			Invoice: APPL.#1 RFP 6483	APPL.#1 RFP 6483		09/15/2020	20201239	12/11/20	52,711.21
								BRIGHTON PARK TRAIL/SITE IMPROVEMENTS	
								CHECK 275847 TOTAL:	56,311.21
275848	12/11/2020	PRTD	11315 FIRE BY DESIGN INC	21283		10/22/2020	20201414	12/11/20	1,380.00
			Invoice: 21283					MERWIN'S WHARF FIRE PIT IGNITION SYSTEM	
								CHECK 275848 TOTAL:	1,380.00
275849	12/11/2020	PRTD	1860 FRATERNAL ORDER OF P	PAYROLL 12/5/20		12/05/2020		12/11/20	2,967.45
			Invoice: PAYROLL 12/5/20					EMPLOYEE DEDUCTIONS	
								CHECK 275849 TOTAL:	2,967.45
275850	12/11/2020	PRTD	1868 FRONTIER	330-239-2911-0421145		11/28/2020	20200060	12/11/20	53.57
			Invoice: 330-239-2911-0421145					TELEPHONE 11/28-12/27/20	
								CHECK 275850 TOTAL:	53.57
275851	12/11/2020	PRTD	7879 GABLE ELEVATOR INC.	12845		12/01/2020	20182949	12/11/20	81.59
			Invoice: 12845					ACACIA ELEVATOR MAINTENANCE-DEC 2020	
								CHECK 275851 TOTAL:	81.59
275852	12/11/2020	PRTD	1902 GORDON FOOD SERVICE,	844137885*		11/19/2020	20200383	12/11/20	9.99
			Invoice: 844137885*					CONCESSION DISPOSABLES SS#6307-CHALET	
			Invoice: 965038152*	965038152*		11/20/2020	20200228	12/11/20	19.96
								CONCESSION DISPOSABLES SS#6307-SLEEPY	
								CHECK 275852 TOTAL:	29.95
275853	12/11/2020	PRTD	3614 GORDON FOOD SERVICE,	844137885		11/19/2020	20201120	12/11/20	78.98
			Invoice: 844137885					CONCESSION COOP#6511-CHALET	
			Invoice: 965038152	965038152		11/20/2020	20201111	12/11/20	11.94
								CONCESSION COOP#6511-SLEEPY	

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
								CHECK 275853 TOTAL:	90.92
275854	12/11/2020	PRTD	1903 GIANT EAGLE, INC Invoice: CLEVELAND METROPARK1		CLEVELAND METROPARK1	11/30/2020	20201382	12/11/20	6,612.00
								2020 FLU VACCINE PROGRAM "GTE FLU SHOT -XX"	
								CHECK 275854 TOTAL:	6,612.00
275855	12/11/2020	PRTD	7261 GILL FARMS LLC Invoice: 201060	201060		11/25/2020	20191423	12/11/20	8,683.20
								TIMOTHY MIXED HAY BID 6417-ZOO	
								CHECK 275855 TOTAL:	8,683.20
275856	12/11/2020	PRTD	1907 GILLESPIE CO. UNDERG Invoice: 219603	219603		12/02/2020	20201454	12/11/20	1,270.97
								WHISKEY ISLAND MARINA A DOCK NEW BACKFLOW BID 6381	
								CHECK 275856 TOTAL:	1,270.97
275857	12/11/2020	PRTD	3444 GIRAFFE CONSERVATION Invoice: 2020 DISBURSEMENT	2020 DISBURSEMENT		11/16/2020	20201588	12/11/20	11,717.00
								ZOO CONSERVATION FUNDS	
								CHECK 275857 TOTAL:	11,717.00
275858	12/11/2020	PRTD	1910 GIRL SCOUTS OF NORTH Invoice: PAYROLL 12/5/20	PAYROLL 12/5/20		12/05/2020		12/11/20	11.00
								EMPLOYEE DEDUCTIONS	
								CHECK 275858 TOTAL:	11.00
275859	12/11/2020	PRTD	382 GREAT LAKES CONSTRUC Invoice: APPL.#10 BID 6451	APPL.#10 BID 6451		11/30/2020	20192630	12/11/20	238,059.20
								WENDY PARK BRIDGE	
								CHECK 275859 TOTAL:	238,059.20
275860	12/11/2020	PRTD	1944 GREAT LAKES PETROLEU Invoice: 1645125-IN	1645125-IN		11/30/2020	20200010	12/11/20	2,587.09
								DIESEL COOP#6427-BRECKSVILLE	
								CHECK 275860 TOTAL:	2,587.09
275861	12/11/2020	PRTD	385 GREATER CLEVELAND CO Invoice: PAYROLL 12/5/20	PAYROLL 12/5/20		12/05/2020		12/11/20	261.00
								EMPLOYEE DEDUCTIONS	
								CHECK 275861 TOTAL:	261.00

A/P CASH DISBURSEMENTS

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
275862	12/11/2020	PRTD	1970 HARRELL'S, LLC		INV01442268	11/17/2020	20201509	12/11/20	9,215.00
			Invoice: INV01442268			FUNGICIDE BID 6473-SLEEPY			
							CHECK	275862 TOTAL:	9,215.00
275863	12/11/2020	PRTD	413 HERMAN LOSELY & SON		055896	10/20/2020	20201376	12/11/20	5,263.25
			Invoice: 055896			EUCLID/WILDWOOD B & B NATIVE TREES			
							CHECK	275863 TOTAL:	5,263.25
275864	12/11/2020	PRTD	4226 HISSONG KENWORTH GMC		746674/75083	12/08/2020	20201556	12/11/20	1,075.85
			Invoice: 746674/75083			EO4499 REPLACEMENT OIL PAN			
							CHECK	275864 TOTAL:	1,075.85
275865	12/11/2020	PRTD	10763 HOOKED ON TROUT FARM		12/9/20	12/09/2020	20200506	12/11/20	6,375.00
			Invoice: 12/9/20			RAINBOW TROUT FISH STOCKING SS#6497			
							CHECK	275865 TOTAL:	6,375.00
275866	12/11/2020	PRTD	436 HYDROCHEM		YOH2000249	12/08/2020	20200247	12/11/20	1,618.91
			Invoice: YOH2000249			JETTING SERVICES BID 6080-BEDFORD			
			Invoice: YOH2000251		YOH2000251	12/08/2020	20200417	12/11/20	2,479.68
						ROMTEC CLEAN OUT/JETTING SERVICE BID 6080-BRECKS.			
							CHECK	275866 TOTAL:	4,098.59
275867	12/11/2020	PRTD	6597 HYLANT - CLEVELAND		269476/METROPCL01	11/04/2020	20201601	12/11/20	4,403.00
			Invoice: 269476/METROPCL01			TREASURER'S/CFO BOND-CHORBA 11/1/20-10/31/21			
							CHECK	275867 TOTAL:	4,403.00
275868	12/11/2020	PRTD	2025 I A LEWIN, PE & ASSO		11212	12/03/2020	20201316	12/11/20	1,200.00
			Invoice: 11212			KIWANIS SHELTER STRUCTURAL REVIEW			
							CHECK	275868 TOTAL:	1,200.00
275869	12/11/2020	PRTD	2041 ILLUMINATING COMPANY		110 021 570 111	11/30/2020	20200090	12/11/20	1,978.58
			Invoice: 110 021 570 111			ELECTRICITY 10/27-11/23/20			
			Invoice: 110 021 590 283		110 021 590 283	11/30/2020	20200090	12/11/20	111.76
						ELECTRICITY 10/27-11/23/20			

A/P CASH DISBURSEMENTS

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
					110 021 814 873	11/30/2020	20200090	12/11/20	108.02
						ELECTRICITY 10/27-11/24/20			
					110 022 268 509	11/30/2020	20200090	12/11/20	119.83
						ELECTRICITY 10/27-11/24/20			
					110 022 555 988	11/30/2020	20200090	12/11/20	405.31
						ELECTRICITY 10/27-11/23/20			
					110 023 021 410	12/03/2020	20200090	12/11/20	98.86
						ELECTRICITY 10/29-11/30/20			
					110 023 066 456	12/03/2020	20200090	12/11/20	327.07
						ELECTRICITY 10/29-11/30/20			
					110 023 485 912	12/03/2020	20200090	12/11/20	508.92
						ELECTRICITY 10/29-11/30/20			
					110 023 499 590	11/30/2020	20200090	12/11/20	101.29
						ELECTRICITY 10/27-11/23/20			
					110 023 550 038	12/03/2020	20200090	12/11/20	610.63
						ELECTRICITY 10/29-11/30/20			
					110 025 083 921	11/30/2020	20200090	12/11/20	94.67
						ELECTRICITY 10/24-11/23/20			
					110 025 251 213	11/30/2020	20200090	12/11/20	6.44
						ELECTRICITY 10/24-11/23/20			
					110 025 410 371	11/30/2020	20200090	12/11/20	99.91
						ELECTRICITY 10/28-11/24/20			
					110 025 441 186	11/30/2020	20200090	12/11/20	8.04
						ELECTRICITY 10/24-11/23/20			
					110 025 441 491	11/30/2020	20200090	12/11/20	92.41
						ELECTRICITY 10/24-11/23/20			
					110 026 046 489	11/30/2020	20200090	12/11/20	1,154.39
						ELECTRICITY 10/27-11/23/20			
					110 026 143 476	11/30/2020	20200090	12/11/20	324.20
						ELECTRICITY 10/27-11/23/20			
					110 026 143 559	11/30/2020	20200090	12/11/20	95.83
						ELECTRICITY 10/27-11/23/20			
					110 026 144 250	11/30/2020	20200090	12/11/20	552.45
						ELECTRICITY 10/27-11/23/20			
					110 026 641 651	11/30/2020	20200090	12/11/20	1,015.88

A/P CASH DISBURSEMENTS

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 110 026 641 651						ELECTRICITY 10/27-11/23/20			
Invoice: 110 026 650 132				110 026 650 132		11/30/2020	20200090	12/11/20	157.60
						ELECTRICITY 10/27-11/23/20			
Invoice: 110 031 666 180				110 031 666 180		11/30/2020	20200090	12/11/20	94.78
						ELECTRICITY 10/27-11/24/20			
Invoice: 110 035 356 002				110 035 356 002		11/30/2020	20200090	12/11/20	97.39
						ELECTRICITY 10/27-11/24/20			
Invoice: 110 041 343 648				110 041 343 648		12/03/2020	20200090	12/11/20	866.87
						ELECTRICITY 10/29-11/30/20			
Invoice: 110 042 534 765				110 042 534 765		12/03/2020	20200090	12/11/20	600.57
						ELECTRICITY 10/29-11/30/20			
Invoice: 110 074 921 740				110 074 921 740		11/30/2020	20200090	12/11/20	167.59
						ELECTRICITY 10/27-11/23/20			
Invoice: 110 074 923 761				110 074 923 761		11/30/2020	20200090	12/11/20	275.51
						ELECTRICITY 10/27-11/23/20			
Invoice: 110 075 929 718				110 075 929 718		11/30/2020	20200090	12/11/20	94.03
						ELECTRICITY 10/27-11/23/20			
Invoice: 110 101 448 402				110 101 448 402		11/30/2020	20200090	12/11/20	300.91
						ELECTRICITY 10/27-11/23/20			
Invoice: 110 105 456 666				110 105 456 666		11/30/2020	20200090	12/11/20	100.96
						ELECTRICITY 10/27-11/23/20			
								CHECK 275869 TOTAL:	10,570.70
275870	12/11/2020	PRTD	2041 ILLUMINATING COMPANY	110 125 972 049		12/04/2020	20200090	12/11/20	286.73
						ELECTRICITY 11/3-12/1/20			
Invoice: 110 131 083 997				110 131 083 997		11/30/2020	20200090	12/11/20	92.41
						ELECTRICITY 10/27-11/24/20			
Invoice: 110 021 000 846				110 021 000 846		12/02/2020	20200090	12/11/20	95.39
						ELECTRICITY 10/27-11/24/20			
Invoice: 110 021 814 808				110 021 814 808		12/02/2020	20200090	12/11/20	143.32
						ELECTRICITY 10/27-11/24/20			
Invoice: 110 021 982 118				110 021 982 118		12/02/2020	20200090	12/11/20	378.47
						ELECTRICITY 10/27-11/24/20			
Invoice: 110 022 268 582				110 022 268 582		12/02/2020	20200090	12/11/20	154.84
						ELECTRICITY 10/27-11/24/20			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
					110 022 268 640	12/02/2020	20200090	12/11/20	314.36
					Invoice: 110 022 268 640	ELECTRICITY 10/27-11/24/20			
					110 022 962 267	12/02/2020	20200090	12/11/20	639.03
					Invoice: 110 022 962 267	ELECTRICITY 11/1-11/30/20			
					110 026 133 980	12/02/2020	20200090	12/11/20	111.19
					Invoice: 110 026 133 980	ELECTRICITY 10/27-11/25/20			
					110 026 493 939	12/02/2020	20200090	12/11/20	92.41
					Invoice: 110 026 493 939	ELECTRICITY 10/27-11/25/20			
					110 027 344 271	12/02/2020	20200090	12/11/20	1,436.47
					Invoice: 110 027 344 271	ELECTRICITY 10/27-11/25/20			
					110 028 962 907	12/02/2020	20200090	12/11/20	5,621.25
					Invoice: 110 028 962 907	ELECTRICITY 10/27-11/25/20			
					110 131 082 064	12/02/2020	20200090	12/11/20	97.73
					Invoice: 110 131 082 064	ELECTRICITY 10/27-11/24/20			
					110 132 956 456	12/02/2020	20200090	12/11/20	99.23
					Invoice: 110 132 956 456	ELECTRICITY 10/27-11/25/20			
							CHECK	275870 TOTAL:	9,562.83
275871	12/11/2020	PRTD	9176 IMAGINE EXHIBITIONS, Invoice: 1797	1797		12/03/2020	20201640	12/11/20	1,190.00
						SEPARATELY SHIPPED FINAL DINOSAUR EXPENSE			
							CHECK	275871 TOTAL:	1,190.00
275872	12/11/2020	PRTD	464 J. C. MURRAY, LLC Invoice: 008	008		09/09/2020	20201614	12/11/20	4,905.00
						1840/1842	COLUMBUS ROAD RENT 10/1/20-9/30/21		
							CHECK	275872 TOTAL:	4,905.00
275873	12/11/2020	PRTD	11130 JACOBS ENGINEERING G Invoice: C6A16400-001	C6A16400-001		10/22/2020	20201001	12/11/20	54,869.35
						BIG CREEK FLOODPLAIN ANAYLSIS 7/1-10/16/20			
							CHECK	275873 TOTAL:	54,869.35
275874	12/11/2020	PRTD	483 JOSHEN PAPER OF CLEV Invoice: 14737700	14737700		12/04/2020	20201622	12/11/20	660.00
						TRASH CAN LINERS BID 6453-S.CHAGRIN			
					14738408	12/06/2020	20201569	12/11/20	363.00
					Invoice: 14738408	TRASH CAN LINERS BID 6453-W.CREEK			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					14738637				
Invoice: 14738637									
						12/07/2020	20201642	12/11/20	39.70
						TRASH CAN LINERS BID 6453-WGLC			
								CHECK 275874 TOTAL:	1,062.70
275875	12/11/2020	PRTD	507 LAKE ERIE GOLF CARS	NOVEMBER 2020		11/30/2020		12/11/20	3,129.19
Invoice: NOVEMBER 2020						GOLF CAR RENTAL RFP#6149			
								CHECK 275875 TOTAL:	3,129.19
275876	12/11/2020	PRTD	508 LAKE ERIE NATURE & S	PAYROLL 12/5/20		12/05/2020		12/11/20	43.00
Invoice: PAYROLL 12/5/20						EMPLOYEE DEDUCTIONS			
								CHECK 275876 TOTAL:	43.00
275877	12/11/2020	PRTD	1616 STANDING CHAPTER 13	PAYROLL 12/5/20		12/05/2020		12/11/20	1,113.85
Invoice: PAYROLL 12/5/20						EMPLOYEE DEDUCTIONS			
								CHECK 275877 TOTAL:	1,113.85
275878	12/11/2020	PRTD	9002 LIFE INSURANCE COMPA	NOVEMBER 2020		11/30/2020	20190392	12/11/20	1,157.70
Invoice: NOVEMBER 2020						BASIC/EXECUTIVE LIFE AND AD&D #FLX968706/OK970183			
Invoice: NOVEMBER 2020						11/30/2020	20200170	12/11/20	2,180.45
						LONG TERM DISABILITY RFP#6443-POLICY LK965853			
Invoice: NOVEMBER 2020						11/30/2020		12/11/20	8,014.06
						SUPPLEMENTAL LIFE POLICY #FLX968706 & OK970183			
								CHECK 275878 TOTAL:	11,352.21
275879	12/11/2020	PRTD	11414 LIFESAVING SYSTEMS C	28980		12/03/2020	20201595	12/11/20	2,331.92
Invoice: 28980						LPSV AUTO PFD LIFE JACKETS			
								CHECK 275879 TOTAL:	2,331.92
275880	12/11/2020	PRTD	11478 LIL' ORBITS	74445		12/01/2020	20201627	12/11/20	11,108.43
Invoice: 74445						PORTABLE MINI DONUT CART			
								CHECK 275880 TOTAL:	11,108.43
275881	12/11/2020	PRTD	533 LODI LUMBER	16062		11/02/2020	20201345	12/11/20	4,594.64
Invoice: 16062						E.72ND SWING STRUCTURE PROJECT MATERIAL			
					17668	11/25/2020	20201463	12/11/20	33,984.68

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 17668						KIWANIS PICNIC SHELTER PROJECT MATERIAL			
						CHECK	275881	TOTAL:	38,579.32
275882	12/11/2020	PRTD	11392 MARINE TECH CONCEPTS	2645		12/08/2020	20201467	12/11/20	13,336.19
Invoice: 2645						MARINE UNIT PARTS			
						CHECK	275882	TOTAL:	13,336.19
275883	12/11/2020	PRTD	8295 MARK HAYNES CONSTRUC		APPL.#8 BID 6445	10/31/2020	20192624	12/11/20	445,573.31
Invoice: APPL.#8 BID 6445						WHISKEY ISLAND CONNECTOR TRAIL			
Invoice: APPL.#11 BID 6444						APPL.#11 BID 6444 10/31/2020 20192173 12/11/20 230,169.73			
						RED LINE GREENWAY TRAIL			
						CHECK	275883	TOTAL:	675,743.04
275884	12/11/2020	PRTD	8295 MARK HAYNES CONSTRUC		APPL.#8R BID 6445	10/31/2020	20192624	12/11/20	145,844.59
Invoice: APPL.#8R BID 6445						WHISKEY ISLAND CONNECTOR TRAIL			
						CHECK	275884	TOTAL:	145,844.59
275885	12/11/2020	PRTD	2336 MEDINA SUPPLY CO	2208650		11/09/2020	20200208	12/11/20	3,864.00
Invoice: 2208650						CONCRETE BID 6475			
						CHECK	275885	TOTAL:	3,864.00
275886	12/11/2020	PRTD	597 MORGAN LINEN	1447257		12/03/2020	20190904	12/11/20	84.10
Invoice: 1447257						TOWELS/LINENS-MERWINS			
						CHECK	275886	TOTAL:	84.10
275887	12/11/2020	PRTD	2443 NORTHEAST OHIO REGIO	2818009380		11/18/2020	20200064	12/11/20	38.18
Invoice: 2818009380						SEWER 10/19-11/17/20			
Invoice: 7135950001						7135950001 11/18/2020 20200064 12/11/20 481.48			
						SEWER 10/19-11/17/20			
Invoice: 1073792742						1073792742 11/27/2020 20200064 12/11/20 7.95			
						SEWER 10/26-11/24/20			
Invoice: 4117427629						4117427629 11/24/2020 20200064 12/11/20 7.95			
						SEWER 10/22-11/20/20			
Invoice: 6365872495						6365872495 11/25/2020 20200064 12/11/20 7.95			
						SEWER 10/26-11/24/20			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
					8411082489	11/27/2020	20200064	12/11/20	209.45
					Invoice: 8411082489	SEWER 10/27-11/25/20			
					4902280001	11/27/2020	20200064	12/11/20	38.18
					Invoice: 4902280001	SEWER 10/28-11/25/20			
								CHECK 275887 TOTAL:	791.14
275888	12/11/2020	PRTD	2479 NORTHERN HASEROT		541868	12/09/2020	20200201	12/11/20	1,695.51
			Invoice: 541868			CONCESSION SS 6307-MERWINS			
								CHECK 275888 TOTAL:	1,695.51
275889	12/11/2020	PRTD	2479 BRANDT MEAT COMPANY		541869	12/09/2020	20200201	12/11/20	221.22
			Invoice: 541869			MERWIN'S WHARF SS#6307			
								CHECK 275889 TOTAL:	221.22
275890	12/11/2020	PRTD	642 NORTHERN OHIO GOLF A		20483	10/07/2020	20200904	12/11/20	180.00
			Invoice: 20483			GOLF HANDICAP SERVICE			
								CHECK 275890 TOTAL:	180.00
275891	12/11/2020	PRTD	1624 NUTRIEN AG SOLUTIONS		44008239	11/18/2020	20201225	12/11/20	928.00
			Invoice: 44008239			HERBICIDE BID 6473			
								CHECK 275891 TOTAL:	928.00
275892	12/11/2020	PRTD	2525 OHIO CAT		RR0000023590	10/06/2020	20201280	12/11/20	817.00
			Invoice: RR0000023590			MINI EXCAVATOR RENTAL			
								CHECK 275892 TOTAL:	817.00
275893	12/11/2020	PRTD	666 TREASURER, STATE OF		1396247	12/04/2020	20201633	12/11/20	112.00
			Invoice: 1396247			PUBLIC WATER SYSTEM LICENSE-ALBION WOODS			
								CHECK 275893 TOTAL:	112.00
275894	12/11/2020	PRTD	685 OLMSTED HISTORICAL S		PAYROLL 12/5/20	12/05/2020		12/11/20	1.00
			Invoice: PAYROLL 12/5/20			EMPLOYEE DEDUCTIONS			
								CHECK 275894 TOTAL:	1.00

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
275895	12/11/2020	PRTD	2585 OPERS-EMPLOYER CONTR		PAYROLL 12/5/20	12/05/2020		12/11/20	140,709.85
			Invoice: PAYROLL 12/5/20						
			Invoice: PAYROLL 12/5/20		PAYROLL 12/5/20	12/05/2020		12/11/20	39,312.80
			Invoice: PAYROLL 12/5/20						
			Invoice: PAYROLL 12/5/20		PAYROLL 12/5/20	12/05/2020		12/11/20	196,993.67
			Invoice: PAYROLL 12/5/20						
			Invoice: PAYROLL 12/5/20		PAYROLL 12/5/20	12/05/2020		12/11/20	54,735.49
								CHECK 275895 TOTAL:	431,751.81
275896	12/11/2020	PRTD	999999 JACINTA BADER	786	9/1-9/30/20 REFUND	12/08/2020		12/11/20	341.00
			Invoice: 9/1-9/30/20 REFUND						
								CHECK 275896 TOTAL:	341.00
275897	12/11/2020	PRTD	999999 JENNA BETZEL	788	2/6/21 REFUND	12/10/2020		12/11/20	225.00
			Invoice: 2/6/21 REFUND						
								CHECK 275897 TOTAL:	225.00
275898	12/11/2020	PRTD	999999 MICHAEL JEROME FIORU	787	8/13/21 REFUND	12/10/2020		12/11/20	500.00
			Invoice: 8/13/21 REFUND						
								CHECK 275898 TOTAL:	500.00
275899	12/11/2020	PRTD	999999 NEW LIFE MISSIONARY	785	9/19/20 REFUND	12/04/2020		12/11/20	175.00
			Invoice: 9/19/20 REFUND						
								CHECK 275899 TOTAL:	175.00
275900	12/11/2020	PRTD	999999 ROBERT BLAYLOCK	790	5/21/21 REFUND	12/10/2020		12/11/20	45.00
			Invoice: 5/21/21 REFUND						
								CHECK 275900 TOTAL:	45.00
275901	12/11/2020	PRTD	999999 WILLIE COX	789	3/27/21 REFUND	12/10/2020		12/11/20	175.00
			Invoice: 3/27/21 REFUND						
								CHECK 275901 TOTAL:	175.00

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
275902	12/11/2020	PRTD	748 QUADSTAR DIGITAL GUI		66603	11/23/2020	20201443	12/11/20	1,698.00
			Invoice: 66603			IMAC			
								CHECK 275902 TOTAL:	1,698.00
275903	12/11/2020	PRTD	8917 SIMPLE BOOTH		D5404	12/01/2020	20201639	12/11/20	2,832.50
			Invoice: D5404			ANNUAL RENEWAL			
								CHECK 275903 TOTAL:	2,832.50
275904	12/11/2020	PRTD	895 SURETY TITLE AGENCY,		18-481C	12/03/2020	20201634	12/11/20	103,193.50
			Invoice: 18-481C			LAND ACQUISITION-WEST CREEK			
								CHECK 275904 TOTAL:	103,193.50
275905	12/11/2020	PRTD	895 SURETY TITLE AGENCY,		18-482C	12/03/2020	20201634	12/11/20	7,756.25
			Invoice: 18-482C			LAND ACQUISITION-WEST CREEK			
								CHECK 275905 TOTAL:	7,756.25
275906	12/11/2020	PRTD	895 SURETY TITLE AGENCY,		19-044C	12/03/2020	20201634	12/11/20	2,415.00
			Invoice: 19-044C			LAND ACQUISITION-WEST CREEK			
								CHECK 275906 TOTAL:	2,415.00
275907	12/11/2020	PRTD	895 SURETY TITLE AGENCY,		16-260C	12/03/2020	20201635	12/11/20	5,019.95
			Invoice: 16-260C			LAND ACQUISITION-EUCLID BOARD OF EDUCATION			
								CHECK 275907 TOTAL:	5,019.95
275908	12/11/2020	PRTD	900 SYLVESTER TRUCK & TI		02-252041	12/08/2020	20200359	12/11/20	576.28
			Invoice: 02-252041			TIRES BID 6489			
								CHECK 275908 TOTAL:	576.28
275909	12/11/2020	PRTD	3002 SYSCO FOOD SERVICES		315381195	11/19/2020	20201119	12/11/20	186.55
			Invoice: 315381195			CONCESSION BID 6511-CHALET			
								CHECK 275909 TOTAL:	186.55
275910	12/11/2020	PRTD	3009 T2 SYSTEMS CANADA, I		IRIS0000079270	11/30/2020	20200488	12/11/20	650.00
			Invoice: IRIS0000079270			PARKING LOT PAYSTATIONS			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
								CHECK 275910 TOTAL:	650.00
275911	12/11/2020	PRTD	3016 TAYLOR OSWALD, LLC	678529		09/28/2020	20201129	12/11/20	12,375.00
			Invoice: 678529			BENEFITS CONSULTING			
								CHECK 275911 TOTAL:	12,375.00
275912	12/11/2020	PRTD	3023 TEAMSTER UNION LOCAL	PAYROLL 12/5/20		12/05/2020		12/11/20	7,050.00
			Invoice: PAYROLL 12/5/20			EMPLOYEE DEDUCTIONS			
								CHECK 275912 TOTAL:	7,050.00
275913	12/11/2020	PRTD	921 THE FIRST TEE OF CLE	PAYROLL 12/5/20		12/05/2020		12/11/20	18.00
			Invoice: PAYROLL 12/5/20			EMPLOYEE DEDUCTIONS			
								CHECK 275913 TOTAL:	18.00
275914	12/11/2020	PRTD	3266 GOODYEAR TIRE & RUBB	070-1168628		12/03/2020	20200360	12/11/20	944.00
			Invoice: 070-1168628			TIRE COOP#6489-FLEET			
								CHECK 275914 TOTAL:	944.00
275915	12/11/2020	PRTD	925 DIAN FOSSEY GORILLA	2020 DISBURSEMENT		11/16/2020	20201586	12/11/20	10,130.00
			Invoice: 2020 DISBURSEMENT			ZOO CONSERVATION FUNDS			
								CHECK 275915 TOTAL:	10,130.00
275916	12/11/2020	PRTD	925 DIAN FOSSEY GORILLA	2020 DISBURSEMENT*		11/16/2020	20201586	12/11/20	6,649.00
			Invoice: 2020 DISBURSEMENT*			ZOO CONSERVATION FUNDS			
								CHECK 275916 TOTAL:	6,649.00
275917	12/11/2020	PRTD	10423 PIEROGI LADY, THE	5082		12/03/2020	20200283	12/11/20	142.00
			Invoice: 5082			CONCESSION SS 6307-MERWINS			
			Invoice: 4393	4393		03/03/2020	20200283	12/11/20	120.00
						CONCESSION SS 6307-MERWINS			
			Invoice: 4334	4334		02/15/2020	20200283	12/11/20	120.00
						CONCESSION SS 6307-MERWINS			
								CHECK 275917 TOTAL:	382.00

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
275918	12/11/2020	PRTD	936 THREE-Z-INC		0230696-IN	11/23/2020	20191744	12/11/20	590.73
			Invoice: 0230696-IN			BALL DIAMOND MIX BID 6424			
							CHECK	275918 TOTAL:	590.73
275919	12/11/2020	PRTD	3061 TIME WARNER CABLE-NE		01047-318786002-2001	11/27/2020	20200130	12/11/20	111.31
			Invoice: 01047-318786002-2001			INTERNET/CABLE-HINCKLEY			
							CHECK	275919 TOTAL:	111.31
275920	12/11/2020	PRTD	3061 TIME WARNER CABLE-NE		01042-327784801-5001	11/24/2020	20200130	12/11/20	203.88
			Invoice: 01042-327784801-5001			INTERNET/PHONE-WATER TAXI			
							CHECK	275920 TOTAL:	203.88
275921	12/11/2020	PRTD	3061 TIME WARNER CABLE-NE		01042-229599802-6001	11/23/2020	20200130	12/11/20	114.98
			Invoice: 01042-229599802-6001			INTERNET-WILDWOOD			
							CHECK	275921 TOTAL:	114.98
275922	12/11/2020	PRTD	3091 TRIMARK		301736	12/03/2020	20200249	12/11/20	128.21
			Invoice: 301736			SMALLWARES-MERWINS			
					301864	12/04/2020	20200249	12/11/20	183.64
			Invoice: 301864			SMALLWARES-MERWINS			
							CHECK	275922 TOTAL:	311.85
275923	12/11/2020	PRTD	3101 TRUSTMARK VOLUNTARY		PAYROLL 12/5/20	12/05/2020		12/11/20	1,498.51
			Invoice: PAYROLL 12/5/20			EMPLOYEE DEDUCTIONS			
							CHECK	275923 TOTAL:	1,498.51
275924	12/11/2020	PRTD	9490 TURF WORLD COMPANY		2739	12/09/2020	20192713	12/11/20	5,565.00
			Invoice: 2739			SHADE SAILS-ENM			
							CHECK	275924 TOTAL:	5,565.00
275925	12/11/2020	PRTD	3115 TYLER TECHNOLOGIES,		045-318616	10/16/2020	20183919	12/11/20	86,588.42
			Invoice: 045-318616			SYSTEM MGMT SUPPORT 12/29/20-12/28/21			
							CHECK	275925 TOTAL:	86,588.42

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
275926	12/11/2020	PRTD	11436 UNILOCK OHIO, INC		SIN4196957	12/08/2020	20201519	12/11/20	6,352.53
			Invoice: SIN4196957					ECO-OPTILOC PAVERS-WEST CREEK	
								CHECK 275926 TOTAL:	6,352.53
275927	12/11/2020	PRTD	3130 UNITED NEGRO COLLEGE		PAYROLL 12/5/20	12/05/2020		12/11/20	41.70
			Invoice: PAYROLL 12/5/20					EMPLOYEE DEDUCTIONS	
								CHECK 275927 TOTAL:	41.70
275928	12/11/2020	PRTD	5665 UNITED RENTALS (NORT		180268150-008	11/21/2020	20200898	12/11/20	172.00
			Invoice: 180268150-008					TOILET RENTAL BID 6414-CHIPPEWA PICNIC	
			Invoice: 162863809-028		162863809-028	11/20/2020	20191048	12/11/20	72.00
								TOILET RENTAL BID 6414-EW BOAT RAMP	
			Invoice: 180230426-009		180230426-009	11/20/2020	20191048	12/11/20	264.00
								TOILET RENTAL BID 6414-UPPER EW PAVILION	
			Invoice: 180230481-009		180230481-009	11/20/2020	20191048	12/11/20	142.00
								TOILET RENTAL BID 6414-LOWER EW PAVILION	
			Invoice: 175665638-014		175665638-014	11/21/2020	20191048	12/11/20	144.00
								TOILET RENTAL BID 6414-ADMIN BLDG	
			Invoice: 175665669-014		175665669-014	11/21/2020	20191048	12/11/20	180.00
								TOILET RENTAL BID 6414-GORDON BOAT RAMP	
			Invoice: 175665691-014		175665691-014	11/21/2020	20191048	12/11/20	180.00
								TOILET RENTAL BID 6414-E 55TH FISHING	
			Invoice: 175665619-014		175665619-014	11/21/2020	20191048	12/11/20	180.00
								TOILET RENTAL BID 6414-ADMIN BLDG	
			Invoice: 180230561-008		180230561-008	11/20/2020	20191048	12/11/20	484.00
								TOILET RENTAL BID 6414-EW PIER	
			Invoice: 175665712-015		175665712-015	11/21/2020	20191048	12/11/20	110.00
								TOILET RENTAL BID 6414-UPPER EW PAVILION	
			Invoice: 175665732-014		175665732-014	11/21/2020	20191048	12/11/20	180.00
								TOILET RENTAL BID 6414-UPPER EW MTCE	
			Invoice: 152088348-040		152088348-040	11/21/2020	20200923	12/11/20	70.00
								TOILET RENTAL BID 6414-PAW PAW	
			Invoice: 180230069-009		180230069-009	11/20/2020	20200923	12/11/20	110.00
								TOILET RENTAL BID 6414-ROYALVIEW	

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC			
Invoice: 175797728-014	175797728-014	11/21/2020	20200923	12/11/20	182.00
		TOILET RENTAL BID 6414-WALLACE LAKE			
Invoice: 152088342-040	152088342-040	11/21/2020	20200907	12/11/20	70.00
		TOILET RENTAL BID 6414-WILSON MILLS TRAIL			
Invoice: 152088408-040	152088408-040	11/21/2020	20200907	12/11/20	70.00
		TOILET RENTAL BID 6414-WHISPERING WOODS			
Invoice: 182024795-006	182024795-006	11/19/2020	20200907	12/11/20	344.00
		TOILET RENTAL BID 6414-ACACIA			
Invoice: 180230909-008	180230909-008	11/20/2020	20200908	12/11/20	282.00
		TOILET RENTAL BID 6414-SETTLERS PARKING LOT			
Invoice: 180230968-008	180230968-008	11/20/2020	20200908	12/11/20	282.00
		TOILET RENTAL BID 6414-CLARK FIELD			
Invoice: 180249282-008	180249282-008	11/21/2020	20200908	12/11/20	172.00
		TOILET RENTAL BID 6414-OLD HARVARD			
Invoice: 182187693-006	182187693-006	10/28/2020	20200769	12/11/20	65.00
		TOILET RENTAL BID 6414-SCENIC PARK			
Invoice: 152088363-039	152088363-039	11/23/2020	20200831	12/11/20	110.00
		TOILET RENTAL BID 6414-BROADWAY PARKING			
Invoice: 180331180-008	180331180-008	11/23/2020	20200926	12/11/20	172.00
		TOILET RENTAL BID 6414-BEYERS POND			
Invoice: 180331366-008	180331366-008	11/23/2020	20200926	12/11/20	172.00
		TOILET RENTAL BID 6414-LAKE TO LAKE			
Invoice: 188462931-001	188462931-001	11/24/2020	20200898	12/11/20	35.00
		SWAP OUT CHARGE-STABLES			
Invoice: 152088326-039	152088326-039	11/23/2020	20200898	12/11/20	110.00
		TOILET RENTAL BID 6414-STABLES			
Invoice: 152089469-039	152089469-039	11/23/2020	20200925	12/11/20	110.00
		TOILET RENTAL BID 6414-OLD BIRCH			
Invoice: 175713778-014	175713778-014	11/24/2020	20191048	12/11/20	144.00
		TOILET RENTAL BID 6414-GORDON BOAT RAMP			
Invoice: 175713792-014	175713792-014	11/24/2020	20191048	12/11/20	144.00
		TOILET RENTAL BID 6414-E 55TH FISHING			
Invoice: 175713829-014	175713829-014	11/24/2020	20191048	12/11/20	144.00
		TOILET RENTAL BID 6414-UPPER EW MTCE			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

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								CHECK 275928 TOTAL:	4,896.00
275929	12/11/2020	PRTD	5665 UNITED RENTALS (NORT		181385056-008	11/28/2020	20200907	12/11/20	172.00
			Invoice: 181385056-008					TOILET RENTAL BID 6414-HORSE PARKING LOT	
			Invoice: 188809645-001		188809645-001	12/07/2020	20200907	12/11/20	35.00
								SWAP OUT CHARGE BID 6414-WHISPERING WOODS	
								CHECK 275929 TOTAL:	207.00
275930	12/11/2020	PRTD	971 UNITED WAY OF GREATE		PAYROLL 12/5/20	12/05/2020		12/11/20	213.50
			Invoice: PAYROLL 12/5/20					EMPLOYEE DEDUCTIONS	
								CHECK 275930 TOTAL:	213.50
275931	12/11/2020	PRTD	3445 AMERICANS FOR OXFORD		2020 DISBURSEMENT	11/16/2020	20201590	12/11/20	11,762.00
			Invoice: 2020 DISBURSEMENT					ZOO CONSERVATION FUNDS-RUAHA CARNIVORE PROJECT	
								CHECK 275931 TOTAL:	11,762.00
275932	12/11/2020	PRTD	978 VALLEY RIDING INC		PAYROLL 12/5/20	12/05/2020		12/11/20	45.00
			Invoice: PAYROLL 12/5/20					EMPLOYEE DEDUCTIONS	
								CHECK 275932 TOTAL:	45.00
275933	12/11/2020	PRTD	3177 VERIZON WIRELESS		242043724-00001	11/23/2020	20191404	12/11/20	227.21
			Invoice: 242043724-00001					IPAD SERVICE 10/24-11/23/20	
								CHECK 275933 TOTAL:	227.21
275934	12/11/2020	PRTD	3177 VERIZON WIRELESS		242043724-00002	11/23/2020	20191404	12/11/20	72.68
			Invoice: 242043724-00002					IPAD SERVICE 10/24-11/23/20	
								CHECK 275934 TOTAL:	72.68
275935	12/11/2020	PRTD	3177 VERIZON WIRELESS		242043724-00003	11/23/2020	20191404	12/11/20	159.24
			Invoice: 242043724-00003					IPAD SERVICE 10/24-11/23/20	
								CHECK 275935 TOTAL:	159.24
275936	12/11/2020	PRTD	3177 VERIZON WIRELESS		242043724-00006	11/23/2020	20191404	12/11/20	38.11
			Invoice: 242043724-00006					IPAD SERVICE 10/24-11/23/20	

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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								CHECK 275936 TOTAL:	38.11
275937	12/11/2020	PRTD	3177 VERIZON WIRELESS	342021158-00001		11/23/2020	20191404	12/11/20	179.73
			Invoice: 342021158-00001					IPAD SERVICE 10/24-11/23/20	
								CHECK 275937 TOTAL:	179.73
275938	12/11/2020	PRTD	3177 VERIZON WIRELESS	386113048-00038		11/23/2020	20191404	12/11/20	300.90
			Invoice: 386113048-00038					IPAD SERVICE 10/24-11/23/20	
								CHECK 275938 TOTAL:	300.90
275939	12/11/2020	PRTD	3177 VERIZON WIRELESS	442012861-00001		11/23/2020	20191404	12/11/20	185.62
			Invoice: 442012861-00001					IPAD/MIFI/JETPACK 10/24-11/23/20	
								CHECK 275939 TOTAL:	185.62
275940	12/11/2020	PRTD	3177 VERIZON WIRELESS	542045995-00001		11/23/2020	20191404	12/11/20	213.18
			Invoice: 542045995-00001					M2M PARKING LOTS 10/24-11/23/20	
								CHECK 275940 TOTAL:	213.18
275941	12/11/2020	PRTD	3184 VET-RAD, LTD	VRINV-001740		11/30/2020	20200371	12/11/20	160.00
			Invoice: VRINV-001740					VET CONSULTING	
								CHECK 275941 TOTAL:	160.00
275942	12/11/2020	PRTD	3251 WILDLIFE CONSERVATIO	CROSS RIVER GORILLA		11/16/2020	20201585	12/11/20	6,649.00
			Invoice: CROSS RIVER GORILLA					ZOO CONSERVATION FUNDS	
								CHECK 275942 TOTAL:	6,649.00
275943	12/11/2020	PRTD	3830 WINZER	6763383		12/08/2020	20200256	12/11/20	1,211.29
			Invoice: 6763383					MISC. HARDWARE	
			Invoice: 6764801	6764801		12/09/2020	20200256	12/11/20	529.41
								MISC. HARDWARE	
			Invoice: 6764800	6764800		12/09/2020	20200256	12/11/20	272.24
								MISC. HARDWARE	
								CHECK 275943 TOTAL:	2,012.94

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

275944 12/11/2020 PRD 3309 ZONE ENTERTAINMENT
 Invoice: 174502

174502

11/17/2020 20201649 12/11/20
 WILD WINTER LIGHTS DANCE PARTY

23,385.00

CHECK 275944 TOTAL: 23,385.00

NUMBER OF CHECKS 150 *** CASH ACCOUNT TOTAL *** 2,527,689.09

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	150	2,527,689.09

*** GRAND TOTAL *** 2,527,689.09

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
275945	12/18/2020	PRTD	11481 ALTITUDE RIDE AND AT		197	12/15/2020	20201652	12/18/20	110,000.00
			Invoice: 197						
						SOARING EAGLE ZIPLINE SS#6539-20% DEPOSIT			
						CHECK	275945	TOTAL:	110,000.00
275946	12/18/2020	PRTD	1170 AMERIGAS PROPANE LP		804862166	11/29/2020	20201481	12/18/20	325.60
			Invoice: 804862166						
						HEATING PROPANE-SENECA			
						CHECK	275946	TOTAL:	325.60
275947	12/18/2020	PRTD	1170 AMERIGAS PROPANE LP		804830576	11/15/2020	20201461	12/18/20	371.51
			Invoice: 804830576						
						HEATING PROPANE-HLBH			
						CHECK	275947	TOTAL:	371.51
275948	12/18/2020	PRTD	1170 AMERIGAS PROPANE LP		804887266	12/11/2020	20201533	12/18/20	59.50
			Invoice: 804887266						
						CYLINDER PROPANE-ZOO			
						CHECK	275948	TOTAL:	59.50
275949	12/18/2020	PRTD	1170 AMERIGAS PROPANE LP		804886285	12/09/2020	20201527	12/18/20	382.39
			Invoice: 804886285						
						HEATING PROPANE-S.CHAGRIN			
						CHECK	275949	TOTAL:	382.39
275950	12/18/2020	PRTD	5545 APEX PINNACLE SERVIC		2163	11/25/2020	20200825	12/18/20	4,263.55
			Invoice: 2163						
						POLE BANNER INSTALLATION/REPAIR			
						CHECK	275950	TOTAL:	4,263.55
275951	12/18/2020	PRTD	1199 ARAMARK UNIFORM SERV		996296494	12/09/2020	20191949	12/18/20	13.29
			Invoice: 996296494						
						MAT SERVICE RFP#6401-MERWIN'S			
			Invoice: 996296530		996296530	12/09/2020	20191799	12/18/20	7.10
						MAT SERVICE RFP#6401-SHAWNEE			
						CHECK	275951	TOTAL:	20.39
275952	12/18/2020	PRTD	10513 ARTISTIC HOLIDAY DES 791		11/29/20-12/12/20	12/17/2020		12/18/20	157,421.41
			Invoice: 11/29/20-12/12/20						
						ZOO WILD WINTER LIGHTS			
						CHECK	275952	TOTAL:	157,421.41

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
275953	12/18/2020	PRTD	1225 AT & T	216	381-7218 872 1	11/25/2020	20201092	12/18/20	104.14
			Invoice: 216 381-7218 872 1			TELEPHONE 11/25-12/24/20			
			Invoice: 216 641-1864 337 2	216	641-1864 337 2	11/25/2020	20201092	12/18/20	376.49
						TELEPHONE 11/25-12/24/20			
			Invoice: 216 641-8350 214 9	216	641-8350 214 9	11/25/2020	20201092	12/18/20	201.85
						TELEPHONE 11/25-12/24/20			
			Invoice: 216 941-9672 838 8	216	941-9672 838 8	11/28/2020	20201092	12/18/20	108.14
						TELEPHONE 11/28-12/27/20			
			Invoice: 440 243-6103 742 4	440	243-6103 742 4	11/28/2020	20201092	12/18/20	45.92
						TELEPHONE 11/28-12/27/20			
			Invoice: 440 333-0305 189 6	440	333-0305 189 6	11/25/2020	20201092	12/18/20	223.93
						TELEPHONE 11/25-12/24/20			
			Invoice: 440 R01-0303 526 5	440	R01-0303 526 5	12/01/2020	20201092	12/18/20	560.75
						PRI LINE 12/1-12/31/20			
			Invoice: 216 521-1525 939 0	216	521-1525 939 0	12/01/2020	20201092	12/18/20	140.80
						TELEPHONE 12/1-12/31/20			
			Invoice: 440 942-2500 408 7	440	942-2500 408 7	12/07/2020	20201092	12/18/20	330.14
						TELEPHONE 12/7/20-1/6/21			
			Invoice: 440 942-2500 408 7	440	942-2500 408 7	12/07/2020		12/18/20	25.64
						TELEPHONE 12/7/20-1/6/21			
			Invoice: 216 226 3030 772 5	216	226 3030 772 5	12/01/2020	20201092	12/18/20	86.90
						TELEPHONE 12/1-12/31/20			
			Invoice: 216 583-0684 431 7	216	583-0684 431 7	12/01/2020	20201092	12/18/20	41.88
						TELEPHONE 12/1-12/31/20			
			Invoice: 440 247-7075 175 0	440	247-7075 175 0	12/07/2020	20201092	12/18/20	171.83
						TELEPHONE 12/7/20-1/6/21			
			Invoice: 440 239-1875 041 6	440	239-1875 041 6	12/07/2020	20201092	12/18/20	52.28
						TELEPHONE 12/7/20-1/6/21			
			Invoice: 440 526-0043 421 9	440	526-0043 421 9	12/04/2020		12/18/20	449.62
						TELEPHONE 12/4/20-1/3/21			
			Invoice: 440 526-8300 100 0	440	526-8300 100 0	12/04/2020	20201092	12/18/20	568.89
						TELEPHONE 12/4/20-1/3/21			
			Invoice: 440 871-5353 449 3	440	871-5353 449 3	12/07/2020	20201092	12/18/20	117.37
						TELEPHONE 12/7/20-1/6/21			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
								CHECK 275953 TOTAL:	3,606.57
275954	12/18/2020	PRTD	1228 AT&T		SB196264	12/02/2020	20200085	12/18/20	41.57
	Invoice: SB196264					BIG MET TELE.MTCE.SERVICE		12/16/20-1/15/21	
								CHECK 275954 TOTAL:	41.57
275955	12/18/2020	PRTD	115 BERE, CITY OF		212*4740*1	12/15/2020	20200052	12/18/20	60.95
	Invoice: 212*4740*1					WATER/SEWER		8/31-11/30/20	
								CHECK 275955 TOTAL:	60.95
275956	12/18/2020	PRTD	118 BEST TRUCK EQUIPMENT		121759	12/10/2020	20201609	12/18/20	3,699.00
	Invoice: 121759					EO3406 ELECTRIC POLY SALT SPREADER			
								CHECK 275956 TOTAL:	3,699.00
275957	12/18/2020	PRTD	10661 CAMELOT BAKERY LLC		16547	11/27/2020	20200284	12/18/20	343.00
	Invoice: 16547					MERWIN'S WHARF SS#6307			
	Invoice: 16556				16556	12/03/2020	20200284	12/18/20	407.50
								CHECK 275957 TOTAL:	750.50
275958	12/18/2020	PRTD	168 CATANESE CLASSIC SEA		147479	12/09/2020	20200200	12/18/20	414.89
	Invoice: 147479					MERWIN'S WHARF SS#6307			
								CHECK 275958 TOTAL:	414.89
275959	12/18/2020	PRTD	1445 CDW GOVERNMENT		4700681	11/25/2020	20201495	12/18/20	627.10
	Invoice: 4700681					SAMSUNG DCE 32" LED DISPLAYS			
								CHECK 275959 TOTAL:	627.10
275960	12/18/2020	PRTD	1453 CENTRAL EXTERMINATIN		787778	12/10/2020	20181352	12/18/20	63.00
	Invoice: 787778					PEST CONTROL SERVICE-MERWIN'S			
								CHECK 275960 TOTAL:	63.00
275961	12/18/2020	PRTD	1540 CLEVELAND PUBLIC POW		0248250000	12/07/2020	20200089	12/18/20	45.01
	Invoice: 0248250000					ELECTRICITY		11/4-12/3/20	
						0481151111		12/07/2020 20200089 12/18/20	73.70

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
					Invoice: 0481151111				
						ELECTRICITY	11/4-12/3/20		
					Invoice: 0863151111	0863151111	12/07/2020	20200089 12/18/20	94.50
						ELECTRICITY	11/4-12/3/20		
					Invoice: 1409541111	1409541111	12/07/2020	20200089 12/18/20	163.21
						ELECTRICITY	11/4-12/3/20		
					Invoice: 4848641111	4848641111	12/03/2020	20200089 12/18/20	193.73
						ELECTRICITY	11/3-12/1/20		
					Invoice: 4994351111	4994351111	12/07/2020	20200089 12/18/20	149.49
						ELECTRICITY	11/4-12/3/20		
					Invoice: 5814741111	5814741111	12/07/2020	20200089 12/18/20	1.84
						ELECTRICITY	11/4-12/3/20		
					Invoice: 5848641111	5848641111	12/07/2020	20200089 12/18/20	133.46
						ELECTRICITY	11/4-12/3/20		
					Invoice: 6848641111	6848641111	12/07/2020	20200089 12/18/20	661.95
						ELECTRICITY	11/4-12/3/20		
					Invoice: 7848641111	7848641111	12/07/2020	20200089 12/18/20	173.47
						ELECTRICITY	11/4-12/3/20		
					Invoice: 8848641111	8848641111	12/03/2020	20200089 12/18/20	43.31
						ELECTRICITY	11/3-12/1/20		
					Invoice: 8986841111	8986841111	12/07/2020	20200089 12/18/20	1,847.32
						ELECTRICITY	11/4-12/3/20		
						CHECK	275961	TOTAL:	3,580.99
275962	12/18/2020	PRTD	1557 CITY OF CLEVELAND		1195616858	12/03/2020	20200057 12/18/20		497.37
					Invoice: 1195616858		WATER 11/3-12/2/20		
					Invoice: 1642177266	1642177266	12/03/2020	20200057 12/18/20	48.63
						WATER	11/3-12/3/20		
					Invoice: 4206841306	4206841306	12/03/2020	20200057 12/18/20	268.87
						WATER	11/3-12/2/20		
					Invoice: 5195470143	5195470143	12/03/2020	20200057 12/18/20	120.27
						WATER	11/3-12/2/20		
					Invoice: 8453940000	8453940000	12/03/2020	20200057 12/18/20	18.05
						WATER	11/3-12/2/20		
					Invoice: 9360440000	9360440000	12/01/2020	20200057 12/18/20	67.20
						WATER	11/3-12/1/20		

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 0135940000					0135940000	12/09/2020	20200057	12/18/20	105.65
						WATER 11/6-12/7/20			
Invoice: 2286622408					2286622408	12/07/2020	20200057	12/18/20	68.34
						WATER 11/5-12/4/20			
Invoice: 2461239331					2461239331	12/07/2020	20200057	12/18/20	199.89
						WATER 11/5-12/4/20			
Invoice: 4641740000					4641740000	12/07/2020	20200057	12/18/20	61.35
						WATER 11/5-12/3/20			
Invoice: 5557510000					5557510000	12/07/2020	20200057	12/18/20	1,409.58
						WATER 11/4-12/3/20			
Invoice: 8384213822					8384213822	12/07/2020	20200057	12/18/20	40.55
						WATER 11/5-12/4/20			
CHECK 275962 TOTAL:									2,905.75
275963	12/18/2020	PRTD	1613 COX COMMUNICATIONS	001	6011 024455101	12/01/2020	20200122	12/18/20	47.42
			Invoice: 001 6011 024455101			POLICE HDQTRS. CABLE SERVICE 12/1/20-12/31/20			
CHECK 275963 TOTAL:									47.42
275964	12/18/2020	PRTD	1613 COX COMMUNICATIONS	001	6011 023213301	12/01/2020	20200122	12/18/20	124.04
			Invoice: 001 6011 023213301			BIG MET CABLE SERVICE 12/1-12/31/20			
CHECK 275964 TOTAL:									124.04
275965	12/18/2020	PRTD	1613 COX BUSINESS	001	6011 025262801	12/10/2020	20200122	12/18/20	352.35
			Invoice: 001 6011 025262801			SENECA CABLE/INTERNET SERVICE 12/8/20-1/7/21			
CHECK 275965 TOTAL:									352.35
275966	12/18/2020	PRTD	1621 CRIMINAL JUSTICE COO	10696		10/01/2020	20200166	12/18/20	1,003.75
			Invoice: 10696			NORIS PROSECUTOR SERVICES-4TH QUARTER 2020			
Invoice: 10697				10697		10/01/2020	20200166	12/18/20	3,791.25
						NORIS POLICE SERVICES-4TH QUARTER 2020			
CHECK 275966 TOTAL:									4,795.00
275967	12/18/2020	PRTD	1675 DELL MARKETING L.P.	10441753276		11/26/2020	20201477	12/18/20	1,910.54
			Invoice: 10441753276			LATITUDE 5510 XCTO LAPTOPS-P&D			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
CHECK 275967 TOTAL:									1,910.54
275968	12/18/2020	PRTD	1739 DOMINION ENERGY	1	1800 1217 3284	12/02/2020	20200073	12/18/20	362.73
Invoice: 1 1800 1217 3284						GAS 10/30-12/1/20			
Invoice: 3 5000 5460 4276						GAS 11/3-12/3/20	20200073	12/18/20	120.92
Invoice: 3 1800 1015 3863						GAS 10/29-11/30/20	20200073	12/18/20	34.18
Invoice: 1 4403 0013 3802						GAS 11/6-12/8/20	20200073	12/18/20	52.91
Invoice: 1 4403 0013 3817						GAS 11/6-12/8/20	20200073	12/18/20	141.65
Invoice: 3 4401 0013 3908						GAS 11/4-12/4/20	20200073	12/18/20	49.98
Invoice: 8 4400 0013 3785						GAS 11/6-12/8/20	20200073	12/18/20	152.44
CHECK 275968 TOTAL:									914.81
275969	12/18/2020	PRTD	7879 GABLE ELEVATOR INC.	12846		12/01/2020	20182949	12/18/20	163.18
Invoice: 12846						ZOO RAINFOREST ELEVATOR MAINTENANCE-DEC 2020			
CHECK 275969 TOTAL:									163.18
275970	12/18/2020	PRTD	1944 GREAT LAKES PETROLEU	1649169-IN		12/07/2020	20200010	12/18/20	1,783.20
Invoice: 1649169-IN						GASOLINE/DIESEL COOP#6427-HINCKLEY			
Invoice: 1650042-IN						GASOLINE/DIESEL COOP#6427-LAKEFRONT	20200010	12/18/20	957.91
Invoice: 1651065-IN						GASOLINE/DIESEL COOP#6427-LAKEFRONT	20200010	12/18/20	7,059.52
CHECK 275970 TOTAL:									9,800.63
275971	12/18/2020	PRTD	436 HYDROCHEM	YOH2000250		12/08/2020	20182413	12/18/20	635.69
Invoice: YOH2000250						CXT CLEAN OUT/JETTING SERVICES BID 6080-S.CHAGRIN			
Invoice: YOH2000256						JETTING SERVICES BID 6080-ZOO	20182331	12/18/20	428.53
Invoice: YOH2000262							20182597	12/18/20	2,625.00

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL DESC				
Invoice: YOH2000262						ROMTEC/CXT CLEAN OUT BID 6080-HINCKLEY				
Invoice: YOH2000263						YOH2000263	12/08/2020	20182765	12/18/20	1,675.00
						ROMTEC CLEAN OUT BID 6080-R.RIVER				
						CHECK	275971	TOTAL:	5,364.22	
275972	12/18/2020	PRTD	2041 ILLUMINATING COMPANY	110 026 852 217	110 026 852 217	12/09/2020	20200090	12/18/20	181.12	
Invoice: 110 026 852 217						ELECTRICITY 11/4-12/5/20				
Invoice: 110 027 472 502						110 027 472 502	12/09/2020	20200090	12/18/20	178.42
						ELECTRICITY 11/4-12/5/20				
Invoice: 110 027 646 436						110 027 646 436	12/09/2020	20200090	12/18/20	145.67
						ELECTRICITY 11/4-12/5/20				
Invoice: 110 054 116 410						110 054 116 410	12/09/2020	20200090	12/18/20	1,918.47
						ELECTRICITY 11/5-12/4/20				
Invoice: 110 022 610 304						110 022 610 304	12/07/2020	20200090	12/18/20	93.83
						ELECTRICITY 10/30-12/2/20				
Invoice: 110 022 610 825						110 022 610 825	12/07/2020	20200090	12/18/20	158.07
						ELECTRICITY 10/30-12/2/20				
Invoice: 110 026 923 323						110 026 923 323	12/07/2020	20200090	12/18/20	93.08
						ELECTRICITY 10/30-12/2/20				
Invoice: 110 027 255 212						110 027 255 212	12/07/2020	20200090	12/18/20	94.46
						ELECTRICITY 10/30-12/2/20				
Invoice: 110 020 676 836						110 020 676 836	12/11/2020	20200090	12/18/20	93.32
						ELECTRICITY 11/10-12/9/20				
Invoice: 110 021 372 492						110 021 372 492	12/11/2020	20200090	12/18/20	101.71
						ELECTRICITY 11/10-12/9/20				
Invoice: 110 024 274 794						110 024 274 794	12/11/2020	20200090	12/18/20	674.02
						ELECTRICITY 11/6-12/8/20				
Invoice: 110 052 359 558						110 052 359 558	12/11/2020	20200090	12/18/20	111.92
						ELECTRICITY 11/7-12/8/20				
Invoice: 110 097 125 865						110 097 125 865	12/11/2020	20200090	12/18/20	642.94
						ELECTRICITY 10/8-12/8/20				
Invoice: 110 021 179 558						110 021 179 558	12/14/2020	20200090	12/18/20	364.85
						ELECTRICITY 11/10-12/9/20				
Invoice: 110 021 524 357						110 021 524 357	12/14/2020	20200090	12/18/20	400.21
						ELECTRICITY 11/10-12/9/20				

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 110 023 841 759				110 023 841 759		12/14/2020	20200090	12/18/20	94.92
						ELECTRICITY 11/7-12/9/20			
Invoice: 110 023 916 924				110 023 916 924		12/14/2020	20200090	12/18/20	452.15
						ELECTRICITY 11/7-12/9/20			
Invoice: 110 023 947 473				110 023 947 473		12/14/2020	20200090	12/18/20	94.11
						ELECTRICITY 11/7-12/9/20			
Invoice: 110 024 317 239				110 024 317 239		12/14/2020	20200090	12/18/20	1,980.75
						ELECTRICITY 11/7-12/9/20			
Invoice: 110 064 475 293				110 064 475 293		12/08/2020	20200090	12/18/20	98.49
						ELECTRICITY 11/4-12/3/20			
Invoice: 110 097 123 340				110 097 123 340		12/08/2020	20200090	12/18/20	153.56
						ELECTRICITY 11/4-12/3/20			
Invoice: 110 107 409 614				110 107 409 614		12/08/2020	20200090	12/18/20	218.95
						ELECTRICITY 11/5-12/4/20			
						CHECK	275972	TOTAL:	8,345.02
275973 12/18/2020 PRTD			2216 LAKEWOOD, CITY OF	20261-19304		12/03/2020	20200063	12/18/20	378.72
Invoice: 20261-19304						WATER/SEWER 10/20-11/15/20			
						CHECK	275973	TOTAL:	378.72
275974 12/18/2020 PRTD			2217 LAMAR COMPANIES	112050302		12/07/2020	20201066	12/18/20	4,125.00
Invoice: 112050302						ADVERTISING SS#6479			
						CHECK	275974	TOTAL:	4,125.00
275975 12/18/2020 PRTD			11342 LANDFALL	540044/421409		12/15/2020	20201383	12/18/20	5,073.00
Invoice: 540044/421409						POLICE MARINE UNIT DRY SUITS			
						CHECK	275975	TOTAL:	5,073.00
275976 12/18/2020 PRTD			591 ZOOM CAR WASH	00253		11/30/2020	20200452	12/18/20	12.00
Invoice: 00253						CAR WASHES-NOV			
						CHECK	275976	TOTAL:	12.00
275977 12/18/2020 PRTD			2443 NORTHEAST OHIO REGIO	6906450000		11/30/2020	20200064	12/18/20	98.63
Invoice: 6906450000						SEWER 10/28-11/25/20			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
								CHECK 275977 TOTAL:	98.63
275978	12/18/2020	PRTD	2479 BRANDT MEAT COMPANY		544276	12/11/2020	20200201	12/18/20	30.88
			Invoice: 544276					MERWIN'S WHARF SS#6307	
								CHECK 275978 TOTAL:	30.88
275979	12/18/2020	PRTD	672 O.P. AQUATICS		4075961-000	12/09/2020	20201394	12/18/20	625.00
			Invoice: 4075961-000					POOL CHEMICALS	
								CHECK 275979 TOTAL:	625.00
275980	12/18/2020	PRTD	2656 PINPOINT PAINTING, L		3404	12/07/2020	20201506	12/18/20	3,500.00
			Invoice: 3404					ZOO FOOD COURT PAINTING/STAINING	
								CHECK 275980 TOTAL:	3,500.00
275981	12/18/2020	PRTD	2673 POWER ALARM		645098	12/01/2020	20200191	12/18/20	34.95
			Invoice: 645098					ALARM MONITORING-REVENUE OFFICE	
			Invoice: 645099		645099	12/01/2020	20200191	12/18/20	34.95
								ALARM MONITORING-WILDERNESS TREK TICKET BOOTH	
			Invoice: 645091		645091	12/01/2020	20200191	12/18/20	34.95
								ALARM MONITORING-MAIN TICKET BOOTH	
								CHECK 275981 TOTAL:	104.85
275982	12/18/2020	PRTD	2697 PRIZE POSSESSIONS		INV414060	08/25/2020	20201011	12/18/20	110.35
			Invoice: INV414060					GOLF TROPHIES	
								CHECK 275982 TOTAL:	110.35
275983	12/18/2020	PRTD	755 R.J. PLATTEN CONTRAC		1325	12/14/2020	20201485	12/18/20	21,827.00
			Invoice: 1325					WEST CREEK CONCRETE AND PAVERS	
								CHECK 275983 TOTAL:	21,827.00
275984	12/18/2020	PRTD	2774 REPUBLIC SERVICES #2		0224-008970350	11/30/2020	20200033	12/18/20	1,415.65
			Invoice: 0224-008970350					TRASH HAULING BID 6420	
			Invoice: 0224-008970350		0224-008970350	11/30/2020	20191381	12/18/20	68.00
								TRASH HAULING BID 6420	
					0224-008970350	11/30/2020	20191313	12/18/20	51.00

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 0224-008970350						TRASH HAULING BID 6420			
Invoice: 0224-008970350					0224-008970350	11/30/2020	20191327	12/18/20	17.00
Invoice: 0224-008970350					0224-008970350	11/30/2020	20191174	12/18/20	68.00
Invoice: 0224-008970350					0224-008970350	11/30/2020	20200022	12/18/20	439.19
Invoice: 0224-008970350					0224-008970350	11/30/2020	20191330	12/18/20	70.00
Invoice: 0224-008970350					0224-008970350	11/30/2020	20191221	12/18/20	34.00
Invoice: 0224-008970350					0224-008970350	11/30/2020	20191157	12/18/20	17.00
Invoice: 0224-008970350					0224-008970350	11/30/2020	20191289	12/18/20	1,595.05
Invoice: 0224-008970350					0224-008970350	11/30/2020	20191222	12/18/20	17.00
Invoice: 0224-008970350					0224-008970350	11/30/2020	20191382	12/18/20	64.00
Invoice: 0224-008970350					0224-008970350	11/30/2020	20191228	12/18/20	3,133.28
Invoice: 0224-008970350					0224-008970350	11/30/2020	20191229	12/18/20	32.00
Invoice: 0224-008970350					0224-008970350	11/30/2020	20191352	12/18/20	17.00
Invoice: 0224-008970350					0224-008970350	11/30/2020	20200162	12/18/20	13.00
								CHECK 275984 TOTAL:	7,051.17
275985	12/18/2020	PRTD	9876 RUNNING AWARDS AND A		13162	11/03/2020	20201483	12/18/20	2,555.00
			Invoice: 13162						
								CHECK 275985 TOTAL:	2,555.00

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
275986	12/18/2020	PRTD	3061 TIME WARNER CABLE-NE	01042-321486501-5001	01042-321486501-5001	12/02/2020	20200130	12/18/20	159.95
			Invoice: 01042-321486501-5001						
								CHECK 275986 TOTAL:	159.95
275987	12/18/2020	PRTD	3061 TIME WARNER CABLE-NE	01042-348360001-0001	01042-348360001-0001	12/03/2020	20200130	12/18/20	124.98
			Invoice: 01042-348360001-0001						
								CHECK 275987 TOTAL:	124.98
275988	12/18/2020	PRTD	3061 TIME WARNER CABLE	086883001	086883001	12/01/2020	20182846	12/18/20	104.98
			Invoice: 086883001						
								CHECK 275988 TOTAL:	209.96
275989	12/18/2020	PRTD	11361 TUCKER LANDSCAPING,	42618	42618	11/19/2020	20201466	12/18/20	22,166.00
			Invoice: 42618						
								CHECK 275989 TOTAL:	22,166.00
275990	12/18/2020	PRTD	5665 UNITED RENTALS (NORT	152088676-040	152088676-040	11/19/2020	20200924	12/18/20	72.00
			Invoice: 152088676-040						
								CHECK 275990 TOTAL:	72.00
			Invoice: 152088422-040						
								CHECK 275991 TOTAL:	70.00
			Invoice: 183841406-004						
								CHECK 275992 TOTAL:	70.00
			Invoice: 182103803-006						
								CHECK 275993 TOTAL:	182.00
			Invoice: 152088634-040						
								CHECK 275994 TOTAL:	70.00
			Invoice: 180230190-009						
								CHECK 275995 TOTAL:	72.00
			Invoice: 152088587-040						
								CHECK 275996 TOTAL:	70.00
			Invoice: 152088511-039						
								CHECK 275997 TOTAL:	110.00

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL DESC				
Invoice: 176990462-012				176990462-012		11/26/2020	20200824	12/18/20	110.00	
						TOILET RENTAL BID 6414-SLEDDING HILL				
Invoice: 152088605-039				152088605-039		11/23/2020	20200824	12/18/20	110.00	
						TOILET RENTAL BID 6414-QUARRY ROCK				
Invoice: 181068108-008				181068108-008		11/24/2020	20200824	12/18/20	72.00	
						TOILET RENTAL BID 6414-POLO FIELD				
Invoice: 181068205-008				181068205-008		11/24/2020	20200824	12/18/20	72.00	
						TOILET RENTAL BID 6414-JACKSON FIELD				
Invoice: 181068452-008				181068452-008		11/24/2020	20200824	12/18/20	72.00	
						TOILET RENTAL BID 6414-QUARRY ROCK				
Invoice: 152088414-040				152088414-040		11/28/2020	20200794	12/18/20	70.00	
						TOILET RENTAL BID 6414-JUDGE'S LAKE				
Invoice: 180479680-008				180479680-008		11/28/2020	20200923	12/18/20	72.00	
						TOILET RENTAL BID 6414-PAW PAW				
								CHECK	275990 TOTAL:	1,294.00
275991	12/18/2020	PRTD	3171 VAN AUKEN AKINS ARCH	20528		11/30/2020	20201096	12/18/20	98,941.50	
Invoice: 20528						GORILLA PRIMATE RAINFOREST ADDITION				
								CHECK	275991 TOTAL:	98,941.50
275992	12/18/2020	PRTD	3264 WINDSTREAM	330-278-2160		12/01/2020	20200078	12/18/20	229.34	
Invoice: 330-278-2160						TELEPHONE 11/28-12/27/20				
								CHECK	275992 TOTAL:	229.34
				NUMBER OF CHECKS	48	*** CASH ACCOUNT TOTAL ***			489,029.21	
						COUNT	AMOUNT			
TOTAL PRINTED CHECKS						48	489,029.21			
								*** GRAND TOTAL ***	489,029.21	

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
2256	12/22/2020	WIRE	659 OHIO DEFERRED COMPEN		PAYROLL 12/19/20	12/22/2020		WI122220	85,190.64	
			Invoice: PAYROLL 12/19/20	EMPLOYEE DEDUCTIONS						
								CHECK	2256 TOTAL:	85,190.64
2257	12/22/2020	WIRE	659 OHIO DEFERRED COMPEN		PAYROLL 12/19/20	12/22/2020		WI122220	2,870.00	
			Invoice: PAYROLL 12/19/20	EMPLOYEE DEDUCTIONS						
								CHECK	2257 TOTAL:	2,870.00
NUMBER OF CHECKS						2	*** CASH ACCOUNT TOTAL ***		88,060.64	
TOTAL WIRE TRANSFERS						COUNT	2	AMOUNT	88,060.64	
*** GRAND TOTAL ***									88,060.64	

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
275993	12/22/2020	PRTD	1225 AT & T		216 651-5591 395 0	12/07/2020	20201092	12/22/20	52.28
			Invoice: 216 651-5591 395 0			TELEPHONE	12/7/20-1/6/21		
			Invoice: 216 741-9578 578 9		216 741-9578 578 9	12/07/2020	20201092	12/22/20	112.88
			Invoice: 440 232 -7184 184 2		440 232 -7184 184 2	12/04/2020	20201092	12/22/20	615.27
			Invoice: 440 473-3371 385 7		440 473-3371 385 7	12/04/2020	20201092	12/22/20	103.54
			Invoice: 440 684-0079 360 3		440 684-0079 360 3	12/04/2020	20201092	12/22/20	184.29
			Invoice: 440 684-9275 062 8		440 684-9275 062 8	12/04/2020	20201092	12/22/20	5.19
			Invoice: 440 684-9275 062 8		440 684-9275 062 8	12/04/2020		12/22/20	36.69
						TELEPHONE	12/4/20-1/3/21		
						CHECK	275993 TOTAL:		1,110.14
275994	12/22/2020	PRTD	1225 AT & T		293252175	12/07/2020	20201092	12/22/20	167.31
			Invoice: 293252175			INTERNET-MASTICK	12/8/20-1/7/21		
						CHECK	275994 TOTAL:		167.31
275995	12/22/2020	PRTD	1417 CAMP CHEERFUL		PAYROLL 12/19/20	12/22/2020		12/22/20	184.75
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
						CHECK	275995 TOTAL:		184.75
275996	12/22/2020	PRTD	1418 CANINE COMPANIONS FO		PAYROLL 12/19/20	12/22/2020		12/22/20	82.00
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
						CHECK	275996 TOTAL:		82.00
275997	12/22/2020	PRTD	1521 CLEVELAND FOUNDATION		PAYROLL 12/19/20	12/22/2020		12/22/20	175.31
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
						CHECK	275997 TOTAL:		175.31
275998	12/22/2020	PRTD	1530 CLEVELAND METROPARKS		PAYROLL 12/19/20	12/22/2020		12/22/20	12,759.82
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
								CHECK 275998 TOTAL:	12,759.82
275999	12/22/2020	PRTD	1534 CLEVELAND MUNICIPAL		PAYROLL 12/19/20	12/22/2020		12/22/20	397.63
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
								CHECK 275999 TOTAL:	397.63
276000	12/22/2020	PRTD	1540 CLEVELAND PUBLIC POW		2615170000	12/11/2020	20200089	12/22/20	80,819.64
			Invoice: 2615170000			ELECTRICITY 11/6-12/7/20			
			Invoice: 9772841111		9772841111	12/11/2020	20200089	12/22/20	4,597.70
						ELECTRICITY 11/9-12/8/20			
								CHECK 276000 TOTAL:	85,417.34
276001	12/22/2020	PRTD	212 CLEVELAND ZOOLOGICAL		PAYROLL 12/19/20	12/22/2020		12/22/20	252.00
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
								CHECK 276001 TOTAL:	252.00
276002	12/22/2020	PRTD	1557 CITY OF CLEVELAND		0476130000	12/10/2020	20200057	12/22/20	9.20
			Invoice: 0476130000			WATER 11/10-12/9/20			
			Invoice: 3666130000		3666130000	12/10/2020	20200057	12/22/20	18.05
						WATER 11/10-12/9/20			
			Invoice: 6241230000		6241230000	12/10/2020	20200057	12/22/20	21.55
						WATER 11/10-12/9/20			
								CHECK 276002 TOTAL:	48.80
276003	12/22/2020	PRTD	214 CLUB METRO		PAYROLL 12/19/20	12/22/2020		12/22/20	201.09
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
								CHECK 276003 TOTAL:	201.09
276004	12/22/2020	PRTD	1577 COMMITTEE FOR OUR CL		PAYROLL 12/19/20	12/22/2020		12/22/20	150.44
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
								CHECK 276004 TOTAL:	150.44
276005	12/22/2020	PRTD	6887 COMMUNITY WEST FOUND		PAYROLL 12/19/20	12/22/2020		12/22/20	7.00
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
								CHECK 276005 TOTAL:	7.00
276006	12/22/2020	PRTD	1739 DOMINION ENERGY	3 1800 0942 2957		12/04/2020	20200073	12/22/20	130.90
			Invoice: 3 1800 0942 2957			GAS 11/3-12/4/20			
			Invoice: 3 4401 0013 3895	3 4401 0013 3895		12/04/2020	20200073	12/22/20	572.83
						GAS 11/4-12/4/20			
CHECK 276006 TOTAL:									703.73
276007	12/22/2020	PRTD	314 EARTHSHARE OHIO	PAYROLL 12/19/20		12/22/2020		12/22/20	56.50
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
CHECK 276007 TOTAL:									56.50
276008	12/22/2020	PRTD	1910 GIRL SCOUTS OF NORTH	PAYROLL 12/19/20		12/22/2020		12/22/20	11.00
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
CHECK 276008 TOTAL:									11.00
276009	12/22/2020	PRTD	385 GREATER CLEVELAND CO	PAYROLL 12/19/20		12/22/2020		12/22/20	260.00
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
CHECK 276009 TOTAL:									260.00
276010	12/22/2020	PRTD	2041 ILLUMINATING COMPANY	110 022 160 318		12/17/2020	20200090	12/22/20	18.35
			Invoice: 110 022 160 318			ELECTRICITY 11/19-12/18/20			
			Invoice: 110 022 696 584	110 022 696 584		12/17/2020	20200090	12/22/20	35.05
						ELECTRICITY 11/19-12/18/20			
			Invoice: 110 023 655 019	110 023 655 019		12/11/2020	20200090	12/22/20	262.41
						ELECTRICITY 11/6-12/8/20			
			Invoice: 110 023 757 914	110 023 757 914		12/11/2020	20200090	12/22/20	92.15
						ELECTRICITY 11/7-12/8/20			
			Invoice: 110 023 757 963	110 023 757 963		12/11/2020	20200090	12/22/20	163.75
						ELECTRICITY 11/7-12/8/20			
			Invoice: 110 023 758 177	110 023 758 177		12/11/2020	20200090	12/22/20	723.13
						ELECTRICITY 11/7-12/8/20			
			Invoice: 110 024 274 745	110 024 274 745		12/11/2020	20200090	12/22/20	92.58
						ELECTRICITY 11/6-12/8/20			
				110 024 532 860		12/11/2020	20200090	12/22/20	99.19

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice:	110 024	532	860						
						ELECTRICITY	11/6-12/8/20		
Invoice:	110 024	864	321	110 024	864 321	12/17/2020	20200090	12/22/20	24.59
						ELECTRICITY	11/19-12/18/20		
Invoice:	110 025	329	738	110 025	329 738	12/21/2020	20200090	12/22/20	333.22
						ELECTRICITY	11/17-12/15/20		
Invoice:	110 025	373	728	110 025	373 728	12/21/2020	20200090	12/22/20	149.93
						ELECTRICITY	11/17-12/15/20		
Invoice:	110 025	567	659	110 025	567 659	12/17/2020	20200090	12/22/20	112.39
						ELECTRICITY	11/13-12/14/20		
Invoice:	110 025	770	634	110 025	770 634	12/07/2020	20200090	12/22/20	256.25
						ELECTRICITY	11/3-12/1/20		
Invoice:	110 025	808	632	110 025	808 632	12/07/2020	20200090	12/22/20	180.02
						ELECTRICITY	11/3-12/2/20		
Invoice:	110 025	808	723	110 025	808 723	12/07/2020	20200090	12/22/20	163.07
						ELECTRICITY	11/3-12/2/20		
Invoice:	110 025	981	850	110 025	981 850	12/07/2020	20200090	12/22/20	92.15
						ELECTRICITY	11/3-12/1/20		
Invoice:	110 026	099	975	110 026	099 975	12/07/2020	20200090	12/22/20	219.63
						ELECTRICITY	11/3-12/2/20		
Invoice:	110 026	218	997	110 026	218 997	12/17/2020	20200090	12/22/20	92.15
						ELECTRICITY	11/12-12/12/20		
Invoice:	110 026	259	819	110 026	259 819	12/17/2020	20200090	12/22/20	349.36
						ELECTRICITY	11/13-12/12/20		
Invoice:	110 027	457	453	110 027	457 453	12/07/2020	20200090	12/22/20	1,139.30
						ELECTRICITY	10/30-12/2/20		
Invoice:	110 035	032	231	110 035	032 231	12/17/2020	20200090	12/22/20	95.98
						ELECTRICITY	11/14-12/14/20		
Invoice:	110 042	621	232	110 042	621 232	12/17/2020	20200090	12/22/20	92.15
						ELECTRICITY	11/13-12/14/20		
Invoice:	110 043	216	677	110 043	216 677	12/17/2020	20200090	12/22/20	10.09
						ELECTRICITY	11/14-12/15/20		
Invoice:	110 043	772	851	110 043	772 851	12/17/2020	20200090	12/22/20	94.46
						ELECTRICITY	11/14-12/14/20		
Invoice:	110 051	994	108	110 051	994 108	12/21/2020	20200090	12/22/20	218.27
						ELECTRICITY	11/17-12/15/20		

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
					110 055 200 171	12/17/2020	20200090	12/22/20	783.85
					Invoice: 110 055 200 171	ELECTRICITY 11/13-12/14/20			
					110 058 480 952	12/07/2020	20200090	12/22/20	2,142.40
					Invoice: 110 058 480 952	ELECTRICITY 10/30-12/2/20			
					110 076 147 419	12/17/2020	20200090	12/22/20	615.18
					Invoice: 110 076 147 419	ELECTRICITY 11/13-12/14/20			
					110 076 147 419	12/17/2020		12/22/20	216.37
					Invoice: 110 076 147 419	ELECTRICITY 11/13-12/14/20			
					110 078 516 017	12/17/2020	20200090	12/22/20	715.49
					Invoice: 110 078 516 017	ELECTRICITY 11/13-12/14/20			
							CHECK 276010	TOTAL:	9,582.91
276011	12/22/2020	PRTD	2041 ILLUMINATING COMPANY		110 094 771 695	12/21/2020	20200090	12/22/20	96.60
					Invoice: 110 094 771 695	ELECTRICITY 11/18-12/15/20			
					110 094 772 685	12/21/2020	20200090	12/22/20	224.74
					Invoice: 110 094 772 685	ELECTRICITY 11/18-12/15/20			
					110 097 126 731	12/17/2020	20200090	12/22/20	717.45
					Invoice: 110 097 126 731	ELECTRICITY 11/11-12/11/20			
					110 109 550 910	12/17/2020		12/22/20	155.24
					Invoice: 110 109 550 910	ELECTRICITY 11/13-12/14/20			
					110 133 678 182	12/07/2020	20200090	12/22/20	61.29
					Invoice: 110 133 678 182	ELECTRICITY 11/4-12/3/20			
					110 142 255 204	12/07/2020	20200090	12/22/20	96.04
					Invoice: 110 142 255 204	ELECTRICITY 11/3-12/3/20			
							CHECK 276011	TOTAL:	1,351.36
276012	12/22/2020	PRTD	508 LAKE ERIE NATURE & S		PAYROLL 12/19/20	12/22/2020		12/22/20	43.00
					Invoice: PAYROLL 12/19/20	EMPLOYEE DEDUCTIONS			
							CHECK 276012	TOTAL:	43.00
276013	12/22/2020	PRTD	1616 STANDING CHAPTER 13		PAYROLL 12/19/20	12/22/2020		12/22/20	1,098.54
					Invoice: PAYROLL 12/19/20	EMPLOYEE DEDUCTIONS			
							CHECK 276013	TOTAL:	1,098.54

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
276014	12/22/2020	PRTD	2443 NORTHEAST OHIO REGIO	3340190001		12/07/2020	20200064	12/22/20	716.83
			Invoice: 3340190001			SEWER 11/4-12/3/20			
			Invoice: 3340190001	3340190001		12/07/2020		12/22/20	1,744.80
						SEWER 11/4-12/3/20			
			Invoice: 3366979712	3366979712		12/08/2020	20200064	12/22/20	28.10
						SEWER 11/6-12/7/20			
			Invoice: 8365160000	8365160000		12/07/2020	20200064	12/22/20	7.95
						SEWER 11/5-12/4/20			
			Invoice: 8965380000	8965380000		12/07/2020	20200064	12/22/20	7.95
						SEWER 11/5-12/4/20			
							CHECK	276014 TOTAL:	2,505.63
276015	12/22/2020	PRTD	685 OLMSTED HISTORICAL S	PAYROLL	12/19/20	12/22/2020		12/22/20	1.00
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
							CHECK	276015 TOTAL:	1.00
276016	12/22/2020	PRTD	2585 OPERS-EMPLOYER CONTR	PAYROLL	12/19/20	12/22/2020		12/22/20	143,298.66
			Invoice: PAYROLL 12/19/20			EMPLOYEE PICKUP			
			Invoice: PAYROLL 12/19/20	PAYROLL	12/19/20	12/22/2020		12/22/20	31,201.27
						EMPLOYEE POLICE PICKUP			
			Invoice: PAYROLL 12/19/20	PAYROLL	12/19/20	12/22/2020		12/22/20	200,617.99
						EMPLOYER PICKUP			
			Invoice: PAYROLL 12/19/20	PAYROLL	12/19/20	12/22/2020		12/22/20	43,441.83
						EMPLOYER POLICE PICKUP			
							CHECK	276016 TOTAL:	418,559.75
276017	12/22/2020	PRTD	921 THE FIRST TEE OF CLE	PAYROLL	12/19/20	12/22/2020		12/22/20	18.00
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
							CHECK	276017 TOTAL:	18.00
276018	12/22/2020	PRTD	3101 TRUSTMARK VOLUNTARY	PAYROLL	12/19/20	12/22/2020		12/22/20	1,468.24
			Invoice: PAYROLL 12/19/20			EMPLOYEE DEDUCTIONS			
							CHECK	276018 TOTAL:	1,468.24

A/P CASH DISBURSEMENTS

CASH ACCOUNT: 0000000 100000 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

										INVOICE DTL DESC			
276019	12/22/2020	PRTD	3130	UNITED NEGRO COLLEGE		PAYROLL	12/19/20	12/22/2020		12/22/20		41.50	
Invoice: PAYROLL 12/19/20										EMPLOYEE DEDUCTIONS			
										CHECK	276019	TOTAL:	41.50
276020	12/22/2020	PRTD	971	UNITED WAY OF GREATE		PAYROLL	12/19/20	12/22/2020		12/22/20		213.50	
Invoice: PAYROLL 12/19/20										EMPLOYEE DEDUCTIONS			
										CHECK	276020	TOTAL:	213.50
276021	12/22/2020	PRTD	978	VALLEY RIDING INC		PAYROLL	12/19/20	12/22/2020		12/22/20		41.00	
Invoice: PAYROLL 12/19/20										EMPLOYEE DEDUCTIONS			
										CHECK	276021	TOTAL:	41.00
										NUMBER OF CHECKS	29	*** CASH ACCOUNT TOTAL ***	536,909.29
										TOTAL PRINTED CHECKS	COUNT	AMOUNT	
											29	536,909.29	
										*** GRAND TOTAL ***			536,909.29

PNC Bank Visa and Visa Travel Card

11/29/2020 to 12/18/2020

Supplier	Merchant Category	Amount USD
A & A Hydraulic Repair Total	Automotive Parts Stores (5533)	\$106.75
Action Industries, Inc. Total	Industrial Supplies - Def (5085)	\$378.61
Active Plumbing Total	Plumbing/Heating Equipment (5074)	\$170.21
Airgas Usa, Llc Total	Utilities/Elec/Gas/H2O/Sani (4900)	\$136.28
Akron Pest Control Llc Total	Disinfect/Exterminate Serv (7342)	\$118.00
Amazon Web Services Total	Business Services - Default (7399)	\$144.95
Amazon.Com Total	Book Stores (5942)	-\$29.99
Amazon.Com*1q86543p3 Amzn Total	Book Stores (5942)	\$699.98
Amazon.Com*8e5kd5043 Total	Book Stores (5942)	\$179.04
Amazon.Com*iv8856oj3 Amzn Total	Book Stores (5942)	\$35.16
Amzn Mktp Us Total	Book Stores (5942)	\$2,013.10
Apple.Com/Bill Total	Record Shops (5735)	\$7.40
Autozone1996autozone Total	Automotive Parts Stores (5533)	\$32.18
Baker Vehicle Systems In Total	Commercial Equipment - Default (5046)	\$925.65
Bond Chemicals Inc Total	Chemicals/Allied Prods - Def (5169)	\$855.44
Bonnie Speed Delivery Total	Business Services - Default (7399)	\$16.00
Boyas Excavating Total	Business Services - Default (7399)	\$120.00
Brinkley Tech Group Llc Total	Business Services - Default (7399)	\$11.08
Buffer Publish Sbp Mo Total	Misc Publishing & Printing (2741)	\$89.10
Bureau Of Bldg Code Comp Total	Govt Serv - Default (9399)	\$72.00
Car Parts Warehouse-4 Total	Automotive Parts Stores (5533)	\$794.79
Carhartt Total	Family Clothing Stores (5651)	-\$6.40
Cbi*parallels Total	Computer Software Stores (5734)	\$49.99
Century Equipment Total	Equip/Furn Rent/Lease Serv (7394)	\$672.93
Champion Lighting Total	Pet Stores/Food & Supply (5995)	\$129.64
Charge.Prezi.Com Total	Computers/Peripherals/Software (5045)	\$0.00
Cheap Joes Art Stuff In Total	Artist/Craft Shops (5970)	\$139.60
Chucks Custom Total	Auto Service Shops/Non Dealer (7538)	\$375.05
Cleveland Hermetic & S Total	Plumbing/Heating Equipment (5074)	\$369.77
Cleveland Key And Securit Total	Misc Repair Services (7699)	\$9.80
Cleveland Printwear Inc Total	Business Services - Default (7399)	\$1,596.00
Clinton Aluminum & Stain Total	Metal Service Centers (5051)	\$271.00
Cloudinary Ltd Total	Computer Program/Sys Design (7372)	\$99.00
Core & Main Lp 256 Total	Construction Materials - Def (5039)	\$192.43
Core & Main Lp 529 Total	Construction Materials - Def (5039)	\$587.35
Custom Electric Service Total	Electrical Parts/Equipment (5065)	\$105.00
Cvs/pharmacy #03314 Total	Drug Stores & Pharmacies (5912)	\$56.01
Cvs/pharmacy #03329 Total	Drug Stores & Pharmacies (5912)	\$13.49

Supplier	Merchant Category	Amount USD
Daigger Scientific Inc Total	Lab/Med/Hospital Equipment (5047)	\$555.23
Daves Supermarket Ohio Total	Grocery Stores/Supermarkets (5411)	\$31.52
Distillata Co. Total	Durable Goods - Default (5099)	\$8.50
Dm Merchandising Total	Non-Durable Goods - Default (5199)	\$636.53
Dunn Hdwe Llc Total	Hardware Stores (5251)	\$10.37
Eig Total	Continuity/Subscription Mercht (5968)	\$565.00
Elc*elanco US Inc Total	Veterinary Services (742)	\$764.28
Exploretock.Com Total	Eating Places/Restaurants (5812)	\$199.00
Fabrizi Trucking & Paving Total	Contractors - Concrete (1771)	\$90.00
Facebk 5s7g7y2mw2 Total	Advertising Services (7311)	\$900.00
Facebk G7rzeywlv2 Total	Advertising Services (7311)	\$699.83
Fedex Total	Courier Services (4215)	\$160.27
Fhs Inc Total	Misc Personal Serv - Def (7299)	\$320.00
Fisher Fed Auto Pt 526 Total	Automotive Parts Stores (5533)	\$13.10
Four O Corporation Total	Chemicals/Allied Prods - Def (5169)	\$563.00
Fresh Technology Total	Computers/Peripherals/Software (5045)	\$20.00
Friendship #98 Total	Automated Fuel Dispensers (5542)	\$21.39
Galls Total	Uniforms & Commercial Clothing (5137)	\$850.50
Gaylord Bros Inc Total	Catalog Merchant (5964)	\$216.59
Gem Edwards Pharmacy - Mo Total	Drug Stores & Pharmacies (5912)	\$233.32
Gfs Store #1987 Total	Grocery Stores/Supermarkets (5411)	\$445.69
Giant-Eagle #6376 Total	Grocery Stores/Supermarkets (5411)	\$145.16
Gibson Machinery Total	Misc Auto Dealers - Default (5599)	\$970.50
Gold Crest Distributing Total	Non-Durable Goods - Default (5199)	\$212.50
Government Finance Offic Total	Member Organizations - Def (8699)	\$170.00
Grainger Total	Industrial Supplies - Def (5085)	\$1,478.74
Graybar Electric Company Total	Electrical Parts/Equipment (5065)	\$9.61
Grimco Inc Total	Durable Goods - Default (5099)	\$151.20
Hobby-Lobby #912 Total	Hobby/Toy/Game Stores (5945)	-\$47.33
Homedepot.Com Total	Home Supply Warehouse Stores (5200)	\$126.78
Honeyville Grain Online Total	Misc Food Stores - Default (5499)	\$196.97
Hummert International Total	Lawn/Garden Supply/Nursery (5261)	\$30.60
In *aquatic Equipment And Total	Industrial Supplies - Def (5085)	\$50.74
In *aslan Inc Total	Clean/Maint/Janitorial Serv (7349)	\$1,301.50
In *global Environmental Total	Professional Services - Def (8999)	\$870.00
In *integrated Precision Total	Misc Personal Serv - Def (7299)	\$636.66
Independence Office And B Total	Commercial Equipment - Default (5046)	\$668.89
John Wiley & Sons, Inc Total	Continuity/Subscription Mercht (5968)	\$49.00
Johnstone Supply Clevela Total	Industrial Supplies - Def (5085)	\$128.25
Kirk Battery Co Inc Total	Automotive Parts Stores (5533)	\$91.95
Kuhlman Const Akron Total	Lumber/Build. Supply Stores (5211)	\$586.80
Kwik Kleen Parts Washer Total	Commercial Equipment - Default (5046)	\$120.00
Laboratory Certification Total	Business Services - Default (7399)	\$216.00

Supplier	Merchant Category	Amount USD
Lakeside Supply Company Total	Industrial Supplies - Def (5085)	\$50.21
Lakewood Supply Co Total	Lumber/Build. Supply Stores (5211)	\$187.47
Lands End Bus Outfitters Total	Uniforms & Commercial Clothing (5137)	\$50.21
Lexington Services Inc Total	Misc Food Stores - Default (5499)	\$2,705.00
Little Caesars 1935 001 Total	Fast Food Restaurants (5814)	\$77.35
Lowes #00770 Total	Home Supply Warehouse Stores (5200)	\$1,247.20
Lowes #01642 Total	Home Supply Warehouse Stores (5200)	\$105.00
Lowes #02339 Total	Home Supply Warehouse Stores (5200)	\$104.94
Lowes #02450 Total	Home Supply Warehouse Stores (5200)	\$557.98
Lowes #02770 Total	Home Supply Warehouse Stores (5200)	\$85.78
Loy Instrument, Inc. Total	Industrial Supplies - Def (5085)	\$182.00
Macho Tool And Supply Total	Commercial Equipment - Default (5046)	\$181.88
Maple Heights Automotive Total	Automotive Parts Stores (5533)	\$91.99
Markers Inc Total	Durable Goods - Default (5099)	\$31.50
Mars Electric Total	Electrical Parts/Equipment (5065)	\$193.83
Mars Electric Medina Total	Electrical Parts/Equipment (5065)	\$29.68
Marshall Power Equipment Total	Misc Specialty Retail (5999)	\$89.99
McCracken Materials, L Total	Business Services - Default (7399)	\$425.00
Menards 3358 Total	Home Supply Warehouse Stores (5200)	\$178.46
Merrick Enterprises Co Total	Industrial Supplies - Def (5085)	\$335.95
Michaels Stores 1289 Total	Artist/Craft Shops (5970)	\$40.04
Michaels Stores 5015 Total	Artist/Craft Shops (5970)	-\$5.17
Midwest Veterinary Suppl Total	Lab/Med/Hospital Equipment (5047)	\$226.33
Millbrook Cricket Farm In Total	Misc Personal Serv - Def (7299)	\$432.00
Millcraft Paper Total	Stationery/Office Supplies (5111)	-\$622.31
Mood Pandora Total	Cable/Pay Tv Services (4899)	\$80.85
Moore Medical Llc Total	Lab/Med/Hospital Equipment (5047)	\$13.80
Msu Veterinary Diag Lab Total	Colleges/Univ/Jc/Profession (8220)	\$75.00
Napa (Chagrin Falls) Total	Automotive Parts Stores (5533)	\$28.19
Napa Ohio Inc14740 Total	Automotive Parts Stores (5533)	-\$11.24
Nas Inc Total	Sporting Goods Stores (5941)	\$50.00
Natures Way/internet Total	Pet Stores/Food & Supply (5995)	\$522.85
Nimbelink Corp Total	Business Services - Default (7399)	\$18.00
Ohio Cat 00 Total	Commercial Equipment - Default (5046)	\$64.20
Ohio Turnpike Replenishme Total	Toll and Bridge Fees (4784)	\$37.98
Oreilly Auto Parts 2370 Total	Automotive Parts Stores (5533)	\$65.52
Oreilly Auto Parts 3306 Total	Automotive Parts Stores (5533)	\$32.46
Oreilly Auto Parts 3999 Total	Automotive Parts Stores (5533)	\$31.99
Party City 5217 Total	Misc Specialty Retail (5999)	\$5.00
Pentair Aquatic Eco Sys Total	Other Direct Marketers (5969)	-\$8.68
Pirtek Valley View Total	Industrial Supplies - Def (5085)	\$519.20
Praxair Dist Inc Oam Total	Industrial Supplies - Def (5085)	\$235.60
Pump Systems, Llc Total	Industrial Supplies - Def (5085)	\$20.00

Supplier	Merchant Category	Amount USD
R L Wurz Co Inc Total	Construction Materials - Def (5039)	\$88.29
Rockbot Total	Computer Software Stores (5734)	\$635.04
Samsel Supply Store Total	Marinas (4468)	\$70.64
Sherwin Williams 701010 Total	Glass/Paint/Wallpaper Store (5231)	\$73.88
Sill S Motor Sales Total	Motorcycle Dealers (5571)	\$34.12
Sol*snap-On Industrial Total	Hardware Stores (5251)	\$997.79
South Hills Hardware Total	Hardware Stores (5251)	\$19.94
Southwest Air Cargo Total	Courier Services (4215)	\$269.67
Sq *bissell Maple Farm Total	Business Services - Default (7399)	\$628.97
Standard Welding & Steel Total	Spec Contractors - Default (1799)	\$42.90
Sterling Distribution Total	Stationery/Office Supplies (5111)	\$483.98
Sunbelt Rentals Total	Equip/Furn Rent/Lease Serv (7394)	\$135.55
Sunbelt Rentals #242 Total	Equip/Furn Rent/Lease Serv (7394)	-\$386.42
Taylor's Pharmacy Lab Total	Drug Stores & Pharmacies (5912)	\$305.00
Telestream Llc Total	Computer Program/Sys Design (7372)	\$99.00
Tfs*fisher Sci Hus Total	Lab/Med/Hospital Equipment (5047)	\$943.93
The Home Depot #3803 Total	Home Supply Warehouse Stores (5200)	\$13.56
The Home Depot #3820 Total	Home Supply Warehouse Stores (5200)	\$118.37
The Home Depot #3824 Total	Home Supply Warehouse Stores (5200)	\$194.33
The Home Depot #3842 Total	Home Supply Warehouse Stores (5200)	\$160.42
The Home Depot #3847 Total	Home Supply Warehouse Stores (5200)	\$125.89
The Home Depot #6857 Total	Home Supply Warehouse Stores (5200)	\$154.69
The Home Depot 3806 Total	Home Supply Warehouse Stores (5200)	\$86.94
The Home Depot 3817 Total	Home Supply Warehouse Stores (5200)	\$98.32
The Home Depot 6857 Total	Home Supply Warehouse Stores (5200)	\$97.60
The Webstaurant Store Total	Commercial Equipment - Default (5046)	\$74.41
Tractor Supply Co #5509 Total	Misc Auto Dealers - Default (5599)	\$39.06
Trailbuilders.Org Total	Professional Services - Def (8999)	-\$1,275.00
Usda, Aphis, Nvsl Total	Govt Serv - Default (9399)	\$600.00
Usps Po 3816840091 Total	Postage Stamps (9402)	\$550.00
Usps.Com Clicknship Total	Postage Stamps (9402)	\$2,397.46
Valley Ford Truck, Inc. Total	Automobile Dealers and Leasing (5511)	\$125.83
Vermeer Mid Atlantic Medi Total	Commercial Equipment - Default (5046)	\$39.48
Vulcan Inc Total	Durable Goods - Default (5099)	\$957.50
Wal-Mart #1895 Total	Discount Stores (5310)	\$86.28
Wal-Mart #2266 Total	Grocery Stores/Supermarkets (5411)	-\$31.52
Walmart.Com Total	Discount Stores (5310)	-\$30.99
Wickr Inc Total	Computers/Peripherals/Software (5045)	\$200.93
Wilcor International Total	Sporting Goods Stores (5941)	\$226.80
Wildlife Pharmaceutical Total	Drugs/Druggists Sundries (5122)	\$650.00
Wolff Bros Supply Inc Total	Plumbing/Heating Equipment (5074)	\$84.19
Woodhill Supply Inc Total	Plumbing/Heating Equipment (5074)	\$172.53
Www.Alibaba.Com Total	Wholesale Clubs (5300)	-\$411.80

Supplier	Merchant Category	Amount USD
Zeigler Bros Inc Total	Durable Goods - Default (5099)	\$547.02
Grand Total		\$46,262.64

JP Morgan Mastercard and Mastercard Travel

11/25/20-1/2/21

Supplier	Merchant Category	Amount USD
4TE*CULLIGAN OF CLEVEL	Plumbing And Heating	
Total	Equipment And Supplies	\$58.95
8275 OH EPA PWS LTO Total	Government Services	\$224.00
8283 OH EPA SERVICE FE		
Total	Government Services	\$4.26
A & A HYDRAULIC REPAIR	Automotive Parts, Accessories	
Total	Stores	\$63.34
ACE 51 INDEPENDENCE Total	Hardware Stores	\$34.13
ACE 56 WESTLAKE Total	Hardware Stores	\$55.97
ACE 65 KAMM'S CORNER		
Total	Hardware Stores	\$75.42
ACME NO. 20 Total	Grocery Stores, Supermarkets	\$2.50
ACTION DOOR BROOKLYN		
Total	Industrial Supplies	\$202.50
ACTIVE PLUMBING Total	Plumbing And Heating Equipment And Supplies	\$328.69
ADOBE STOCK Total	Computer Software Stores	\$29.99
ADVANCE AUTO PARTS #75	Automotive Parts, Accessories	
Total	Stores	\$24.47
ADW Total	Motor Vehicle Supplies And New Parts	\$796.68
AETNA PLASTICS CORP Total	Industrial Supplies	\$945.60
AIRGAS USA, LLC Total	Electric,Gas,Water,Telephone,S anitary	\$1,219.76
AKRON TRACTOR & EQUIPM		
Total	Commercial Equipment	\$171.50
ALPHA INSULATION & GUT	SpecialTradeContractor,NotElse whereClassified	\$475.00
Total	Direct Marketing - Comb.	
AM LEONARD Total	Catalog &Retail Merchants	\$225.97
AMAZON.COM*1T6SJ8DA3		
Total	Book Stores	\$26.61
AMAZON.COM*4G52Q6EH3 A		
Total	Book Stores	\$297.49
AMAZON.COM*4L4YX8D13 A		
Total	Book Stores	\$33.59
AMAZON.COM*5Z5TQ5OP3		
Total	Book Stores	\$164.30
AMAZON.COM*670JS0913 A		
Total	Book Stores	\$1,250.75
Total	Book Stores	\$42.84
Total	Book Stores	\$29.43
Total	Book Stores	\$47.45
Total	Book Stores	\$26.63
Total	Book Stores	\$24.24
Total	Book Stores	\$43.99
Total	Book Stores	\$34.36
Total	Book Stores	\$88.16
Total	Book Stores	\$617.50
Total	Book Stores	\$129.90
Total	Book Stores	\$140.37
AMZN MKTP US Total	Book Stores	\$1,381.35

Supplier	Merchant Category	Amount USD
AN FORD WESTLAKE Total	New & Used	\$251.40
ANYPROMO INC Total	General Merchandise	\$10.54
APPLIED IND TECH 2130 Total	Industrial Supplies	\$4.25
Total	Commercial Equipment	\$449.67
ARIN Total	Membership Organization	\$150.00
ASSOC OF ZOOS & AQUAR Total	Membership Organization	\$1,230.00
AUTO PARTS OF CHESTERL Total	Automotive Parts, Accessories Stores	\$390.31
Total	Stores	\$152.74
AVENZA MMP RENEWAL Total	Computer Software Stores	\$362.96
BAKER VEHICLE SYSTEMS Total	Commercial Equipment Specialty Retail Stores-	\$4,910.31
BATTERIES PLUS #0139 Total	Miscellaneous	\$65.97
BATTERYJUNCTION WHO Total	Industrial Supplies	\$993.75
BEST TRUCK EQUIPMENT I Total	Rentals-Tools, Equipment and Furniture	\$765.91
BINDERY PARTS, INC Total	Industrial Supplies Charitable And Social Service Organizations	\$457.50
BLUECOATS, INC. Total	Automobile & Truck Dealer -	\$500.00
BOB GILLINGHAM FORD Total	New & Used	\$20.96
BOND CHEMICALS INC Total	Chemical&Allied Product	\$912.25
BONNIE SPEED DELIVERY Total	Business Services	\$35.50
BORCHERT FENCE COMPANY Total	SpecialTradeContractor	\$825.00
BROOKSIDE AUTO PARTS Total	Automotive Service Shops	\$550.00
BROWN CAMPBELL CO Total	Construction Materials Lab,Medical,Dental,Ophthalmic,H	\$420.00
BTS*PATTERSONVET Total	osp Equip&Supplies	\$135.48
CANVAS SPECIALTY MFG C Total	Tent & Awning Shops	\$365.00
CAR PARTS WAREHOUSE-4 Total	Automotive Parts, Accessories Stores	\$1,705.00
CARQUEST 9306 Total	Automotive Parts, Accessories Stores	\$554.57
CENTER SERVICE CAMPER Total	Recreational & Utility Trailers, Camper Dealers	\$474.76
CENTURY EQUIPMENT Total	Furniture	\$1,384.17
Total	New & Used	\$255.00
Total	Stores	\$78.65
Total	Supply Stores	\$218.42
CHARGE.PREZI.COM Total	Equipment,Software	\$10.00
CHUCK'S CUSTOM Total	Automotive Service Shops	\$327.65
CINTAS CORP Total	Unifroms	\$41.81
Total	Equipment And Supplies	\$651.68
Total	Elsewhere Classified	\$974.00
Total	Hardware Stores	\$19.98
Total	Government Services	\$12.86
CNA SURETY Total	and Premiums	\$255.00
Total	Commercial Equipment	\$1,178.61
CRAIGSLIST.ORG Total	Online Store	\$25.00
CRANDALLCO, INC. Total	Hardware Stores	2 \$140.00

Supplier	Merchant Category	Amount USD
Total	Electrical Parts And Equipment	\$570.00
CVS/PHARMACY #03314 Total	Drug Stores, Pharmacies	\$385.95
DIONNE'S MEATS Total	Grocery Stores, Supermarkets	\$450.00
DISTILLATA CO. Total	Durable Goods	\$66.60
Total	Veterinary Services	\$1,572.00
DOG WASTE DEPOT Total	Stores	\$906.59
DRIVEWAY MARKERS Total	Durable Goods	\$325.00
DTV Total	Cable and Other Pay Television	\$348.20
EBAY O*09-06213-79421 Total	Department Stores	\$29.95
ECOLABFOODSAFETY Total	Lab Supply	\$55.82
Total	Stores	\$415.00
EDELMAN Total	Equipment And Supplies	\$67.27
Total	Stores	\$49.00
Total	Membership Organization	\$65.00
EXIT 11 TIRE Total	Automotive Tire Stores	\$47.00
Total	Concrete Work Contractors	\$195.00
Total	Equipment And Supplies	\$646.43
Total	Industrial Supplies	\$21.26
FEDEX Total	Ground,Freight Forwarder	\$356.88
FIND IT PARTS Total	Stores	\$211.92
Total	Stores	\$33.85
Total	Stores	\$54.89
FOUR O CORPORATION Total	Chemical&Allied Product	\$94.75
GANLEY BUICK GMC Total	New & Used Automobile & Truck Dealer -	\$142.57
GANLEY LINCOLN Total	New & Used	\$4,411.79
GARDINER SERVICE COMPA Total	Heating, Plumbing, and Air Conditioning	\$1,038.59
GATEWAY TIRE CENTER 70 Total	Automotive Tire Stores	\$807.70
GEO COMPONENTS Total	Industrial Supplies	\$110.00
GFS STORE #1987 Total	Grocery Stores, Supermarkets	\$696.95
GIANT EAGLE #0230 Total	Grocery Stores, Supermarkets	\$50.96
GIANT-EAGLE #6376 Total	Grocery Stores, Supermarkets	\$110.47
GOODYEAR COMMERCIAL TI Total	Automotive Service Shops	\$146.28
GRAINGER Total	Industrial Supplies	\$2,435.02
GRAYBAR ELECTRIC Total	Electrical Parts And Equipment	\$978.51
GRAYBAR ELECTRIC COMPA Total	Electrical Parts And Equipment	\$377.41
GRIMCO INC Total	Durable Goods	\$209.52
GRUNDENS USA Total	Sporting Goods Stores	\$279.96
GUARANTEED TRUCK SERVI Total	Automotive Service Shops	\$126.30
HAHN VENTURES LLC Total	Variety Stores	\$102.99
HAJOCA WELKER-MCKEE 14 Total	Plumbing And Heating Equipment And Supplies	\$25.34
HARBOR FREIGHT TOOLS 1 Total	Hardware Stores	\$124.85
HARBOR FREIGHT TOOLS 2 Total	Hardware Stores	\$23.98

Supplier	Merchant Category	Amount USD
HARBOR FREIGHT TOOLS 4		
Total	Hardware Stores	\$466.71
HARDWOOD LUMBER	Lumber & Building Materials	
COMPAN Total	Stores	\$125.92
HARRINGTON IND PLASTIC	Plumbing And Heating	
Total	Equipment And Supplies	\$120.94
Total	Industrial Supplies	\$448.98
Total	Automotive Service Shops	\$135.00
Total	Conditioning	\$695.00
HILTI INC Total	Hardware Stores	\$216.88
H-MAC SYSTEMS. INC Total	Equipment And Supplies	\$335.70
HOBBY-LOBBY #912 Total	Hobby, Toy & Game Shops	\$12.97
HOMEDEPOT.COM Total	Home Supply Warehouse Stores	\$18.97
IN *ASLAN INC Total	Janitorial Services	\$3,614.50
Total	Stores	\$427.43
Total	Durable Goods	\$312.63
IN *SENSOURCE, INC. Total	Electrical Parts And Equipment	\$540.00
INDEPENDENCE OFFICE AN		
Total	Commercial Equipment	\$1,366.74
INDUSTRIAL SAFETY PROD		
Total	Industrial Supplies	\$137.00
JOB RITE MOWER Total	Specialty Retail Stores-	
JOHNSTONE SUPPLY CLEVE	Miscellaneous	\$3.59
Total	Industrial Supplies	\$373.66
JOSHS FROGS Total	Pet Shops - Pet Foods & Supply	
KING ORCHARDS Total	Stores	\$100.95
KIRK BATTERY CO INC Total	Convenience, Deli, Specialty	
KOOL SNACKS Total	Food Stores	\$94.95
KOPY KAT Total	Automotive Parts, Accessories	
KRYSTOWSKI TRACTOR SAL	Stores	\$523.75
Total	Convenience, Deli, Specialty	
KURTZ BROS., INC. GARF	Food Stores	\$266.50
Total	Automotive Parts, Accessories	
KWIK KLEEN PARTS WASHE	Stores	\$999.99
Total	Hardware Stores	\$941.23
LAKEWOOD SUPPLY CO Total	Construction Materials	\$139.50
LARSEN LUMBER AND SUPP		
Total	Commercial Equipment	\$75.50
LEPPO RENTS BOBCAT OF	Lumber & Building Materials	
Total	Stores	\$363.07
LEXINGTON SERVICES INC		
Total	Construction Materials	\$14.98
LODI LUMBER CO Total	Commercial Equipment	\$1,305.39
LOWES #00633 Total	Convenience, Deli, Specialty	
LOWES #00770 Total	Food Stores	\$2,152.00
LOWES #01023 Total	Lumber & Building Materials	
LOWES #01139 Total	Stores	\$363.87
LOWES #02339 Total	Home Supply Warehouse Stores	\$17.41
LOWES #02339 Total	Home Supply Warehouse Stores	\$1,124.99
LOWES #02339 Total	Home Supply Warehouse Stores	\$70.86
LOWES #02339 Total	Home Supply Warehouse Stores	\$266.13
LOWES #02339 Total	Home Supply Warehouse Stores	\$184.40

Supplier	Merchant Category	Amount USD
LOWES #02450 Total	Home Supply Warehouse Stores	\$1,815.89
LOWES #02770 Total	Home Supply Warehouse Stores	\$21.92
LOY INSTRUMENT, INC. Total	Industrial Supplies	\$24.10
MARS ELECTRIC Total	Electrical Parts And Equipment	\$1,038.05
MARS ELECTRIC MAYFIELD Total	Electrical Parts And Equipment	\$51.00
MARSHALL EQUIPMENT CO Total	Specialty Retail Stores-Miscellaneous	\$60.94
MCMASTER-CARR Total	Industrial Supplies	\$760.75
MEDINA CO HEALTH DEPT Total	Government Services	\$725.00
MENARDS 3358 Total	Home Supply Warehouse Stores	\$486.53
MERCEDES BENZ OF NORT Total	Automobile & Truck Dealer - New & Used	\$42.20
MERRICK ENTERPRISES CO Total	Industrial Supplies	\$1,382.73
METAL SUPERMARKETS CLE Total	Metal Service Centers And Offices	\$27.55
MG SCIENTIFIC INC Total	Lab,Medical,Dental,Ophthalmic,Hosp Equip&Supplies	\$799.73
MICRO CENTER MAYFIELD Total	Computer Software Stores	\$54.98
MIDWEST VETERINARY SUP Total	Lab,Medical,Dental,Ophthalmic,Hosp Equip&Supplies	\$2,701.44
MILL SUPPLY INC Total	Commercial Equipment	\$146.70
MILLBROOK CRICKET FARM Total	Personal Services	\$1,489.50
MILLCRAFT PAPER Total	Stationery,OfficeSupply,Printing/WritingPaper	\$49.88
MSFT * E0100CWZVZ Total	Computer,Computer Peripheral Equipment,Software	\$89.91
MUZAK DBA MOOD MEDIA Total	Cable and Other Pay Television	\$50.11
MWI*VETERINARYSUPPLY Total	Lab,Medical,Dental,Ophthalmic,Hosp Equip&Supplies	\$717.26
NAB-CDI, LLC Total	Telecommunications Equipment Incl. Telephone Sales	\$299.00
NAPA (CHAGRIN FALLS) Total	Automotive Parts, Accessories Stores	\$29.66
NAPA OHIO INC14740 Total	Automotive Parts, Accessories Stores	\$2,386.78
NAPA STORE 0030002 Total	Automotive Parts, Accessories Stores	\$77.76
NAPA STORE 0281198 Total	Automotive Parts, Accessories Stores	\$162.11
NATIONAL PROCUREMENT Total	Membership Organization	\$90.00
NATIONAL TRUCK EQUIPME Total	Specialty Retail Stores-Miscellaneous	\$425.00
NATURES WAY/INTERNET Total	Pet Shops - Pet Foods & Supply Stores	\$369.05
NET WORLD SPORTS Total	Sporting Goods Stores	\$363.96
NORTH COAST EVENT SERV Total	Business Services	\$995.36
NORTH COAST METAL MART Total	Metal Service Centers And Offices	\$205.00

Supplier	Merchant Category	Amount USD
NORTH OLMSTED CHRYSLER	Automobile & Truck Dealer -	
Total	New & Used	\$750.22
NOVAK SUPPLY Total	Specialty Retail Stores-	
OAKWOOD VILLAGE	Miscellaneous	\$716.25
HARDWA Total	Hardware Stores	\$139.37
OCS TECHNOLOGIES Total	Commercial Equipment	\$521.25
OHIO CAT 00 Total	Commercial Equipment	\$1,588.10
OHIO CAT POWER SYST 20		
Total	Commercial Equipment	\$100.24
ONTARIO STONE CORP Total	Durable Goods	\$445.32
O'REILLY AUTO PARTS 23	Automotive Parts, Accessories	
Total	Stores	\$219.53
O'REILLY AUTO PARTS 39	Automotive Parts, Accessories	
Total	Stores	\$73.43
O'REILLY AUTO PARTS 45	Automotive Parts, Accessories	
Total	Stores	\$53.74
O'REILLY AUTO PARTS 58	Automotive Parts, Accessories	
Total	Stores	\$406.64
PARKER STORE BROOKPAR		
Total	Industrial Supplies	\$30.23
PAYPAL Total	Civic, Social & Fraternal	
PET SUPPLIES PLUS #120	Associations	\$1,535.46
Total	Pet Shops - Pet Foods & Supply	
PET SUPPLIES PLUS #27 Total	Stores	\$84.96
PETSMART # 0519 Total	Pet Shops - Pet Foods & Supply	
PETSMART # 0529 Total	Stores	\$39.76
PIRTEK VALLEY VIEW Total	Pet Shops - Pet Foods & Supply	
PMTCLEVELAND.COM PYMT	Stores	\$51.98
Total	Pet Shops - Pet Foods & Supply	
POLEN IMPLEMENT ELYRIA	Stores	\$88.68
Total	Industrial Supplies	\$25.44
PRAXAIR DIST INC OAM Total	Media- Books+Movies+Music	\$100.00
PROTECH PRODUCTS, INC.		
Total	Commercial Equipment	\$61.85
R L WURZ CO INC Total	Industrial Supplies	\$425.54
RAININ Total	General Merchandise	\$219.22
RAYALLEN.COM JJDOG.C		
Total	Construction Materials	\$25.80
REFRIGERATION SALES CO	Lab,Medical,Dental,Ophthalmic,H	
REVELS TURF & TRACTOR	osp Equip&Supplies	\$689.27
Total	Durable Goods	\$54.99
RMS AQUACULTURE Total	Plumbing And Heating	
ROYALTON ACE Total	Equipment And Supplies	\$589.63
RR PRODUCTS INC Total	Hardware Stores	\$391.28
SAMSEL SUPPLY STORE	Pet Shops - Pet Foods & Supply	
Total	Stores	\$22.91
SAVE-A-LOT #967 Total	Hardware Stores	\$11.98
	Hardware Stores	\$2,378.60
	Marinas, Marine Service and	
	Supplies	\$158.17
	Grocery Stores, Supermarkets	\$17.94

Supplier	Merchant Category	Amount USD
SE BLUEPRINT - CLEVELA	Business Services Not	
Total	Elsewhere Classified	\$27.25
SE EQUIPMENT BRUNSWICK		
Total	Commercial Equipment	\$957.12
SENDGRID 1-877-969-864	Business Services Not	
Total	Elsewhere Classified	\$449.00
SFM CODE ENFORCE Total	Government Services	\$150.00
SHERWIN WILLIAMS 70101		
Total	Glass,Paint, Wallpaper Stores	\$974.32
SHERWIN WILLIAMS 70106		
Total	Glass,Paint, Wallpaper Stores	\$75.37
SHOP.MAXTEC.COM Total	Specialty Retail Stores-	
	Miscellaneous	\$222.50
SIGMA ALDRICH US Total	Direct Marketing-Not Elsewhere	
	Classified	\$435.41
SILL S MOTOR SALES Total	Motorcycle Shops and Dealers	\$329.96
SMALLPDF SUBSCRIPTION		
Total	Computer Software Stores	\$12.00
SMARTSAFETY Total	Data Processing Services	\$1,245.00
	Electronic	
SMARTWAIVER Total	Commerce/Information Services	\$274.65
SOCCER SPORTSPLEX, INC	Zoos, Amusement & Recreation	
Total	Services	\$150.00
	Nurseries, Lawn & Garden	
SOHARS/RCPW INC Total	Supply Stores	\$454.25
SOUTH EAST GOLF CAR CO		
Total	Motorcycle Shops and Dealers	\$780.75
SOUTH HILLS HARDWARE		
Total	Hardware Stores	\$4.99
Total	Ground,Freight Forwarder	\$1,377.10
SP * KONJAC FOODS Total	Computer Software Stores	\$116.00
SP * TRUELEAFMARKET Total	Computer Software Stores	\$141.96
	Camera & Photographic Supply	
SPARTAN CAMERA Total	Stores	\$199.99
SQ *ADVANTAGE WEST* Total	Stores	\$795.00
Total	Stores	\$165.00
Total	Miscellaneous	\$979.46
Total	Stores	\$20.00
Total	Food Stores	\$511.50
Total	Stores	\$8.00
Total	Hobby, Toy & Game Shops	\$102.20
Total	WritingPaper	\$71.06
Total	WritingPaper	\$148.04
Total	WritingPaper	\$182.42
Total	WritingPaper	\$142.14
Total	WritingPaper	-\$71.07
Total	WritingPaper	\$71.07
Total	WritingPaper	-\$71.07
Total	WritingPaper	\$71.07
Total	WritingPaper	\$126.99
Total	Durable Goods	\$649.40
Total	Sporting Goods Stores	\$125.50
SUPERIOR POOL - 460A Total	Industrial Supplies	\$393.81
SUPPLYHOUSE.COM Total	Equipment And Supplies	\$214.51
Total	Hardware Stores	\$92.95
TELESTREAM LLC Total	Data Processing Services	\$99.00
THE CHAS E PHIPPS CO. Total	Construction Materials	\$465.89

Supplier	Merchant Category	Amount USD
THE DEAN SUPPLY CO Total	Commercial Equipment	\$40.00
Total	Screens&AccessoriesStores	\$226.56
Total	Home Supply Warehouse Stores	\$106.53
Total	Home Supply Warehouse Stores	\$79.85
Total	Home Supply Warehouse Stores	\$442.88
Total	Home Supply Warehouse Stores	\$159.47
Total	Home Supply Warehouse Stores	\$234.30
Total	Home Supply Warehouse Stores	\$221.26
Total	Home Supply Warehouse Stores	\$22.44
THE HOME DEPOT #3875		
Total	Home Supply Warehouse Stores	\$185.96
THE HOME DEPOT #6857		
Total	Home Supply Warehouse Stores	\$667.45
THE HOME DEPOT #8981		
Total	Home Supply Warehouse Stores	\$60.66
THE HOME DEPOT 3806 Total	Home Supply Warehouse Stores	\$90.88
THE HOME DEPOT 3817 Total	Home Supply Warehouse Stores	\$407.08
THE HOME DEPOT 3820 Total	Home Supply Warehouse Stores	\$253.41
THE HOME DEPOT 3842 Total	Home Supply Warehouse Stores	\$89.00
THE HOME DEPOT 3875 Total	Home Supply Warehouse Stores	\$310.55
THE UPS STORE #0357 Total	Business Services	\$154.94
TRACTOR SUPPLY #1215	Automotive,Aircraft&Farm Equip	
Total	Dealers	\$119.98
TRACTOR SUPPLY #2241	Automotive,Aircraft&Farm Equip	
Total	Dealers	\$61.99
TRACTOR SUPPLY #2333	Automotive,Aircraft&Farm Equip	
Total	Dealers	\$56.95
	Automotive Parts, Accessories	
UCI CLEVELAND #807 Total	Stores	\$535.46
UNITED RENTALS #05363	Rentals-Tools, Equipment and	
Total	Furniture	\$110.00
UNITED ROTARY BRUSH Total	Commercial Equipment	\$987.07
	Postage Services-Government	
USPS PO 3816520471 Total	Only	\$42.85
	Postage Services-Government	
USPS.COM CLICKNSHIP Total	Only	\$2,278.02
VALLEY FORD TRUCK, INC	Automobile & Truck Dealer -	
Total	New & Used	\$1,982.32
Total	New & Used	\$171.40
VALLEY VET SUPPLY Total	Stores	\$449.97
W J BOLT & NUT SALES Total	Hardware Stores	\$66.00
WB MASON Total	WritingPaper	\$395.58
WEB Total	Continuity/Subscription	\$869.48
Total	Durable Goods	\$135.00
WEST MARINE #1718 Total	Supplies	\$567.53
WHENIWORK.COM Total	Computer Software Stores	\$158.20
Total	Supply Stores	\$1,277.70
WWW.SHOPCHEVYPARTS.CO	Automotive Parts, Accessories	
M Total	Stores	\$971.02
ZIEBART OH61 Total	Automotive Body Repair Shops	\$505.00
	FAX and Telecommunications	
ZOOM.US 888-799-9666 Total	Service	\$399.80
ZORESCO OHIO Total	New & Used	\$8.58

Supplier	Merchant Category	Amount USD
ZORO TOOLS INC Total	Industrial Supplies	\$221.56
Grand Total		\$127,637.92