

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
AUGUST 15, 2024**

The Board of Park Commissioners met on this date, Thursday, August 15, 2024, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore, Vice President Yvette M. Ittu, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Wade Steen, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 24-08-101: It was moved by Vice President Ittu, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of July 18, 2024, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2024 vs. 2023 Year-To-Date, and for the Month Ended July 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **101744** to **101751**.

ACTION ITEMS.

- (a) **2024 Budget Adjustment No. 8**
(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
 Appropriation Summary - 2024**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #8 8/15/2024	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 70,457,162	\$ 3,669	\$ 70,460,831	\$ 419,943	\$ -	\$ 70,880,774
52	Employee Fringe Benefits	21,396,109	543,837	21,939,946	179,150	-	22,119,096
53	Contractual Services	17,161,050	2,919,032	20,080,082	315,150	7,310 A	20,402,542
54	Operations	31,109,745	3,763,826	34,873,572	882,769	17,730 B	35,774,071
	Operating Subtotal	140,124,067	7,230,364	147,354,431	1,797,011	25,040	149,176,482
CAPITAL							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 269,270	\$ -	1,269,270
572	Capital Construction Expense	27,875,059	13,556,329	41,431,388	49,642,798	623,294 C	91,697,480
574	Capital Equipment	6,394,036	2,207,611	8,601,647	862,312	55,000 D	9,518,959
575	Zoo Animals	100,000	298	100,298	-	-	100,298
576	Land	2,500,000	110,632	2,610,632	2,883,100	-	5,493,732
	Capital Subtotal	37,869,095	15,874,871	53,743,966	53,657,480	678,294	108,079,740
TOTALS							
Grand totals		\$ 177,993,162	\$ 23,105,235	\$ 201,098,397	\$ 55,454,490	\$ 703,334	\$ 257,256,222

An explanation of adjustments, by category, can be found on pages **101752** to **101753**. The net effect of all adjustments is an increase of \$703,334 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 24-08-102: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve 2024 Budget Adjustment No. 8 for a total increase of \$703,334 as delineated on pages **101752** to **101753**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

- (b) ***Award of RFP #6840 – Depositories***
(Originating Sources: Wade Steen, Chief Financial Officer)

Background

On April 24, 2024, Cleveland Metroparks released a Request for Proposal (RFP) #6840 for Depositories. Cleveland Metroparks issued this Request for Proposal to enter into a six (6) year contract with a potential for a five (5) year renewal. Financial institutions were asked to provide a proposal on active, inactive, or interim depository services.

Cleveland Metroparks issued this Request for Proposal to assess the market to ensure its depository institution was the lowest and best provider capable of supporting Cleveland Metroparks needs in its current financial operating environment as well as planned innovation and improvement for financial processes.

In selecting a financial institution for the services requested in this RFP, Cleveland Metroparks primary goal was to partner with an organization offering ***best-in-class customer-facing technology*** including web-based transaction processing, reporting, user administration, and interface with customer financial applications. Cleveland Metroparks also sought a partner demonstrating ***superior quality and responsiveness in customer service***, including local decision-making authority available to immediately address the Park District's urgent needs whenever they arise. Further, Cleveland Metroparks sought a financial institution that ***continuously monitors its customers' needs*** in relation to new or changing technology, regulations, service offerings, etc. and ***proactively suggests ideas which improve service, increase security and/or lower cost***. Finally, Cleveland Metroparks expects its financial institutions to ***align with the Park District's core values*** of Guest Focus, Dignity & Respect, Integrity, Sustainability, Teamwork and Professionalism.

Members from Cleveland Metroparks Finance/Purchasing and Legal departments reviewed the submissions and conducted interviews with and demonstrations by the respondents. A group scoring exercise was performed that consisted of scoring each proposal on each weighted evaluation criteria with the maximum score equal to each criteria's weight percentage. In the end, after incorporating each reviewer's input for each criterion, the respondent with the highest total score was deemed the winner. The scores presented below are based upon this process.

Evaluation Criteria – Depositories

Weight	Criteria
20%	Overall financial impact of banking services, including cost of services to Cleveland Metroparks and financial support of Cleveland Metroparks
10%	Security of Cleveland Metroparks assets and taxpayer funds
20%	Qualification of bank, including financial condition, relevant past experience, presence of local dedicated account management team to assist in the transition process and to proactively manage the ongoing relationship
10%	Presence of branch locations to in reasonable proximity to Cleveland Metroparks revenue locations, or a proven, viable alternative for in-person transactions
10%	Ability to maximize investment earnings to Cleveland Metroparks
20%	Sophistication, usability and reporting capability of online portals, including

ACTION ITEMS (cont.)

	user/rights administration, transaction initiation and approval, and export of monthly statement and account analysis details, transactional reporting, and custom reporting to widely used native formats allowing ease of analysis (e.g. PDF and Excel)
10%	Demonstrated commitment to Cleveland Metroparks Core Values, including through future corporate partnership and committed future support of Cleveland Metroparks other than financial support
100%	Total

Key Proposal Elements – Depositories

	PNC Bank	KeyBank	Huntington Bank	JP Morgan Chase
Estimated Annual Account Analysis Fees	\$32,364	\$63,384	\$51,564	\$35,940
Estimated Six-Year Account Analysis Fees	\$194,184	\$380,304	\$309,384	\$215,640
Less: Credit Offered	(\$16,182)	-	-	(\$35,940)
Estimated Net Five-Year Account Analysis Fees	\$178,002	\$380,304	\$257,820 *	\$179,700
Earnings Credit Rate	3.50%	2.45%	4.25%	4.37%

*Huntington Bank’s proposal only committed to pricing for three years (11/1/2024 – 10/31/2027). The amount above extrapolates the proposed pricing for all six years requested, but it should be noted the pricing for the final three years could be higher or lower.

Scoring Results – Depositories

Weight	PNC	KeyBank	HNB	JPMC	Criteria
20%	18	10	10	19	Overall financial impact of banking services, including cost of services to Cleveland Metroparks and financial support of Cleveland Metroparks
10%	10	5	5	9	Security of Cleveland Metroparks assets and taxpayer funds
20%	18	15	10	17	Qualification of bank, including financial condition, relevant past experience, presence of local dedicated account management team to assist in the transition process and to proactively manage the ongoing relationship
10%	10	10	10	9	Presence of branch locations to in reasonable proximity to Cleveland Metroparks revenue locations, or a proven, viable alternative for in-person transactions
10%	9	8	7	10	Ability to maximize investment earnings to Cleveland Metroparks
20%	18	15	13	19	Sophistication, usability and reporting capability of online portals, including user/rights administration, transaction initiation and approval, and export of monthly statement and account analysis details, transactional reporting, and custom reporting to widely used native formats allowing ease of analysis (e.g. PDF and Excel)
10%	9	9	5	5	Demonstrated commitment to Cleveland Metroparks Core Values, including through future corporate partnership and committed future support of Cleveland Metroparks other than financial support
TOTAL	92	72	60	88	

ACTION ITEMS (cont.)

PNC Bank emerged as the lowest and best offer based on its combination of qualitative and quantitative offerings, including its commitment to Cleveland Metroparks Core Values.

No. 24-08-103: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to enter into agreements, as per RFP #6840, between Cleveland Metroparks and PNC Bank as Cleveland Metroparks primary depository for active funds, for the period of December 1, 2024 – November 30, 2030, at an estimated cost of ±\$178,002 over the six-year period, with the option to renew for five (5) additional years at the sole discretion of Cleveland Metroparks, with fees subject to change depending on banking needs and other considerations, and an estimated earnings credit rate of 3.5%, in a form approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(c) ***Authorization of Land Acquisition: Diocese of Cleveland Facilities Services Corporation Property (± 1.9 acres) – West Creek Reservation***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Senior Legal Counsel & Director of Real Estate/Alexis E. Triozzi, Staff Attorney/Stephanie A. Kutsko, Senior Real Estate Manager)

The Diocese of Cleveland Facilities Services Corporation property is located at the southeast corner of Hawthorne Drive and West Ridgewood Drive in the City of Parma, directly adjacent to Cleveland Metroparks West Creek Reservation (“Diocese Property”). The Diocese Property is approximately ± 1.9 acres and includes Carmelita’s House, a facility that was once operated by Catholic Charities, but has since been vacant for several years. Hawthorne Drive is the current access point for the 77-acre former Parmadale property which Cleveland Metroparks acquired from West Creek Conservancy in December of 2023. The Diocese Property is adjacent to Hawthorne Drive, which has a narrow right of way, multiple bends, and steep terrain that does not provide an ideal park entrance (see map, page **101754**). The Diocese Property offers the opportunity to create an improved entrance to the former Parmadale property by providing additional land to expand the park entrance.

The Diocese of Cleveland Facilities Services Corporation has agreed to sell the Diocese Property via fee simple title for \$250,000. The acquisition of the Diocese Property will provide a buffer to West Creek Reservation and a more welcoming and safer park entrance.

ACTION ITEMS (cont.)

No. 24-08-104: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the acquisition of fee simple title of ± 1.9 acres as hereinabove described, from Diocese of Cleveland Facilities Services Corporation for a purchase price of \$250,000 subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(d) ***Land Acquisition from West Creek Conservancy: Olson Property (± 0.65 acres) – West Creek Reservation***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Senior Legal Counsel & Director of Real Estate/Alexis E. Triozzi, Staff Attorney/Stephanie A. Kutsko, Senior Real Estate Manager)

Background

In 2020, Cleveland Metroparks entered into a 4th Lease Amendment with West Creek Conservancy (“WCC”) to add approximately 52 acres to West Creek Reservation. Of those 52 acres, approximately 21 acres were located northwest of West Ridgewood Drive. Additionally in November of 2021, WCC acquired the adjacent Pavia property, subject to a life estate. Cleveland Metroparks entered into a purchase agreement with WCC for the Pavia property and once the life estate expires, the Pavia property will transfer to Cleveland Metroparks. The Olson property is located at 2450 West Ridgewood Drive in the City of Parma, along this corridor as well, and directly adjacent to Cleveland Metroparks West Creek Reservation, consisting of ± 0.65 acres (“Olson Property”), see map, page **101755**. In an effort to further the connection northwest of West Ridgewood Drive, WCC has kept in touch with the property owners in this corridor and was able to obtain a purchase agreement for the acquisition of the Olson Property.

WCC will acquire the Olson Property on January 8, 2025, for the purposes of extending the future West Creek Greenway north from West Ridgewood Drive to Grantwood Drive. The Olson Property is a missing link in this greenway corridor and future trail connection. WCC will purchase the Olson Property for \$300,000.

Partnership and Purchase Agreement with West Creek Conservancy

Cleveland Metroparks would like to assist WCC with this acquisition of the Olson Property as protected greenspace and eventually add it to West Creek Reservation. Cleveland Metroparks is seeking approval to enter into a purchase agreement with WCC whereby Cleveland Metroparks would provide \$100,000 toward WCC’s acquisition. Upon payment of \$100,000 towards WCC’s closing on the Olson Property, Cleveland

ACTION ITEMS (cont.)

Metroparks will file an Affidavit of Facts Relating to Title outlining Cleveland Metroparks interest in the Olson Property and WCC will place a deed transferring the Olson Property to Cleveland Metroparks into escrow. Once WCC has acquired the Olson Property, removed the structures and hardscape, and upon Cleveland Metroparks instruction, the escrow officer will file the deed transferring the Olson Property to Cleveland Metroparks.

Judge Anthony J. Russo approved the acceptance of the partial donation of the land pursuant to Chapter 1545 of the Ohio Revised Code prior to the Board's consideration.

No. 24-08-105: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the acquisition of ± 0.65 acres as hereinabove described, from West Creek Conservancy, for compensation of \$100,000 subject to the filing of an Affidavit of Facts Related to Title as described above, and prior to acceptance of fee simple title to the property, the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(e) ***Amendment No. 6/Guaranteed Maximum Price #5 – Contract 1543 – Construction Manager at Risk, RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo***

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Project Development Manager/Keith Carney, Project Manager/Kevin Lacey, Project Manager)

Background

On February 10, 2020, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6484) for construction management firms to submit qualifications for the construction manager (at risk) services for the proposed Gorilla Primate RainForest Addition (“Gorilla Project”) at the Cleveland Metroparks Zoo. On June 18, 2020, the Board awarded a Guaranteed Maximum Price Contract to The Albert Higley Co. (“Higley”) (Board Resolution No. 20-06-094) for the construction manager (at risk) services for the construction of the Gorilla Project. At the time of the Board's award, only the concept development pricing compensation was fixed at \$21,500.00 for preconstruction services, as the Gorilla Project drawings had not yet surpassed the initial concept phase. The Board later approved Contract Amendment No. 1 to the pre-construction fees in May 2022 (Board Resolution No. 22-05-074) for \$164,500.00 to

ACTION ITEMS (cont.)

continue services through the preparation of a guaranteed maximum price. On April 20, 2023, the Board approved Contract Amendment No. 2 for Guaranteed Maximum Price #1 (“GMP #1”) for \$380,044.76 (Board Resolution No. 23-04-073). On September 21, 2023, the Board approved Contract Amendment No. 3 for Guaranteed Maximum Price #2 (“GMP #2”) for \$673,156.06 (Board Resolution No. 23-09-147). A phased approach has allowed for staff to return to the Board as the Gorilla Project design progresses and provides for preconstruction stage compensation and construction components to also be addressed in progressive stages. On February 15, 2024, the Board approved Guaranteed Maximum Price 3 (“GMP #3”) for \$185,067.04 for select tree removal and temporary road construction and addition preconstruction fees for site enabling and ethylene tetrafluoroethylene design-assist services (Board Resolution No. 24-02-021). On July 18, 2024, the Board approved Guaranteed Maximum Price #4 (“GMP #4”) for \$9,107,198.00 for the construction of a permanent zoo access road adjacent to Big Creek (Board Resolution No. 24-07-091).

Since July 2024, the design team has continued to develop plans and is completing the 90% Construction Documents for the Gorilla Project. Bidding for sequence one of the RainForest addition, which includes Central Amenities, Atrium and Orangutan areas, is underway. In consideration of the scale and complexity of the Gorilla Project, costs for the construction of sequence one will be presented to the Board in iterations to allow the work of critical trades to commence in October 2024 and will not impact the overall duration of construction for the Gorilla Project. Structuring the Guaranteed Maximum Price submissions into focused sections allows the construction management team the necessary time to carefully analyze and identify value engineering opportunities to manage the budget.

Furthermore, the Gorilla Project includes complex and specialized mechanical, structural and site systems and are benefiting from the design-assist partners as the construction drawings near completion.

GMP #5 Establishment

Higley has established the Guaranteed Maximum Price #5 (“GMP #5”) based on 75% Construction Drawings provided by the design team and bids and estimates provided by Higley and their subcontractors:

GMP #5 ITEMS	COST
General Requirements	\$477,875.00
Structural & Selective Demolition	\$600,000.00
Earthwork & Site Utilities	\$900,000.00
Drilled Piers	\$600,000.00
Building Concrete	\$1,600,000.00
Structural Steel, Joists & Metal Deck	\$1,600,000.00
Miscellaneous Metals	\$660,000.00
Fire Protection	\$360,000.00
Plumbing	\$1,650,000.00
Electrical & Technology	\$4,900,000.00
HVAC	\$4,000,000.00
Unsuitable Soils (Allowance)	\$50,000.00
Rerouting Unknown Utilities (Allowance)	\$50,000.00

ACTION ITEMS (cont.)

Design Contingency	\$421,750.00
GMP #5 Item Subtotal	\$17,869,625.00
GMP #5 FEES	
Contingency (3.0%)	\$536,089.00
General Conditions (5.38%) includes builder’s risk insurance and subcontractor default insurance	\$961,386.00
CMR Fee (1.75%)	\$312,718.00
GMP #5 Fee Subtotal	\$1,810,193.00
GMP #5 TOTAL	\$19,679,818.00

Construction Schedule

Higley’s construction schedule associated with the proposed GMP #5 anticipates an October 2024 commencement and a May 2026 sequence one completion barring any unforeseen conditions or delays. Cleveland Metroparks Staff will monitor construction progress and provide updates to the Board. Staff will return to the Board with subsequent GMP’s related to the Gorilla Project as the exact scope of work is developed, sequenced and approved.

No. 24-08-106:

It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price #5 contract with **The Albert Higley Co.**, for the construction of RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo, to reflect a GMP #5 in the amount of **\$19,679,818.00**, which will be an amount in the addition of \$358,539.00 already awarded for Pre-Construction Stage and Design Assist Services and \$10,531,465.86 already awarded for previous GMP #1, GMP #2, GMP #3 and GMP #4 for a total **contract valued at \$30,569,822.86**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
 Nays: None.

- (f) ***Amendment No. 5 – Contract #1696 – Single/Sole Source #1622 – Professional Services Agreement – Barge 225 Permanent Mooring Professional Design Services (Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Project Development Manager/Andrew Stahlke, Project Developer)***

Background

On February 24, 2023, Cleveland Metroparks entered into a contract with Northeast Technical Services Company, Inc. (“NETSCo”) pursuant to Single/Sole Source Determination for professional design services for Barge 225 (“Project”). Cleveland Metroparks has managed the preparation, transit, and temporary mooring of Barge 225 as part of the Project and NETSCo has provided design and condition assessment services.

ACTION ITEMS (cont.)

The contract with NETSCo was established at \$9,850 for a report which provided guidance on the feasibility of purchasing and relocating Barge 225. Subsequent amendments allowed NETSCo to provide additional services related to the transit and mooring of Barge 225. Amendment No. 1, for \$9,900, expanded the scope to include temporary mooring plans, towing plan assistance, and assistance with U.S. Army Corps of Engineers permitting. Amendment No. 2, for \$24,400, provided additional permitting support, permanent mooring concept development, and a post-transit survey and condition report. Amendment No. 3, for \$5,800, and Amendment No. 4, for \$8,500, provided winter mooring design modifications to better resist heavy winter weather encountered since relocating Barge 225 to Wildwood Marina basin.

The total contract amount inclusive of the original contract and Amendments 1 through 4 is \$58,450. The total contract amount with additional proposed services exceeds \$75,000, requiring Board approval.

Amendment No. 5

NETSCo was requested to provide a proposal for additional services to design, permit, and support the permanent mooring of Barge 225. Permanent mooring will prepare Barge 225 for full renovation, utility connections, and access from shore for the future nature-based education center. The NETSCo design proposal scope includes:

1. Hard Mooring Design
 - a. Concept development
 - b. Foundation design
 - c. Mooring Arrangement
 - d. Ballasting Plan
 - e. Structural Stiffening
 - f. Construction Specifications
2. US Army Corps of Engineers (USACE) and Ohio Department of Natural Resources (ODNR) Permitting
3. Meetings and coordination with Cleveland Metroparks and permitting agencies
4. Contractor support, including onsite support during ballasting and barge repositioning operations

Proposal Analysis

A proposal was requested from NETSCo to continue professional services for the Project scope as described above. NETSCo's proposed not-to-exceed fee of \$61,250 will cover the following scope items:

Scope of Services	Fee
Prepare Hard Mooring Design	\$42,050.00
U.S. Army Corps of Engineers and ODNR Permitting	\$4,900.00
Meetings and Coordination with Cleveland Metroparks	\$5,400.00
Contractor Support	\$8,900.00
Scope of Services Total for Amendment No. 5	\$61,250.00
Previous Total Contract Amount	\$58,450.00
NEW Scope of Services TOTAL	\$119,700.00

ACTION ITEMS (cont.)

No. 24-08-107: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to execute Amendment No. 5, as per Single/Sole Source Determination #1622, with **NETSCo** for professional services as summarized above, for an additional not-to-exceed amount of **\$61,250, resulting in a total revised contract amount not-to-exceed \$119,700** for professional services as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated July 3, 2024.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (g) ***Second Amendment to Professional Services Agreement: Cleveland Metroparks Zoo and Dr. Robert Marquez***
(Originating Sources: Christopher W. Kuhar, Zoo Executive Director/Kym Gopp, Curator of Conservation)

Background

The Andean Bear Conservation Alliance (ABCA) is a partnership initiative of Cleveland Metroparks Zoo, with other partners including Cornell University, the IUCN (International Union for the Conservation of Nature) Bear Specialist Group, National Natural Parks of Colombia (PARQUES), the national Service of Natural Areas Peru (SERNANP), the Wildlife Conservation Society (WCS) and others. We established ABCA in 2010 to provide a collaborative, coordinated, and targeted approach to Andean bear conservation and facilitate the development and implementation of range-wide conservation plans for the Andean bear.

To help facilitate the work of ABCA we utilize the expertise and experience of past ABCA Field Lead and former WCS Andean Bear Conservation Program Coordinator Dr. Robert Marquez through a professional services agreement as the ABCA Coordinator. The initial term of the agreement was August 1, 2019 through August 31, 2021 and the agreement was amended in March 2021 to extend through August 31, 2026. Cleveland Metroparks Zoo seeks to further extend the term of the agreement through August 31, 2028.

Dr. Marquez will be elevated from ABCA Coordinator to ABCA Manager with the recent completion of his research and PhD degree in the Fuller Spatial Ecology & Decision Science Lab at Cornell University and his hourly compensation rate will be increased to Forty-Eight Dollars (\$48.00) per hour. This change reflects an increase in Dr. Marquez' dedicated time and responsibility to all ABCA activities.

The ABCA Manager will work in partnership with the ABCA Director (Kym Gopp) and ABCA Senior Advisor (Isaac Goldstein) to develop, plan, coordinate, manage, facilitate, and implement all ABCA activities and projects on the ground in Andean bear range countries (Venezuela, Colombia, Ecuador, Peru, Bolivia).

ACTION ITEMS (cont.)

All funding for support of the ABCA Manager is from Cleveland Metroparks Zoo, Cleveland Zoological Society conservation funds, and other external sources. Travel expenses are not included in this Agreement and are funded from Cleveland Zoological Society Zoo conservation program funding.

No. 24-08-108: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to execute Amendment No. 2, with Dr. Robert Marquez, for professional services as summarized above effective August 1, 2024 through August 31, 2028 in an amount not to exceed one thousand (1,000) hours per year, and for an additional not-to-exceed amount of One Hundred and Forty Thousand Dollars (\$140,000), resulting in a total revised contract value not-to-exceed of \$280,000 as outlined above in a form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

AUGUST 15, 2024

101736

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES.

There is no Award of Bids/RFPs/Co-Ops/Single Sources for this Board meeting.

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 8/15/24)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$75,000. Any contracts where the cost exceeds \$25,000 or any purchase where the amount exceeds \$25,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Bridge railings for Garfield Pond bridge at Garfield Park Reservation.	Fabritech Solutions	\$36,701.66	(7)
Irrigation consultation and design services for Seneca Golf Course at Brecksville Reservation.	A.S. Altum & Associates	\$29,500.00	(3)
3000 cubic yards of soil for Rivergate Flats Industrial Railroad Greening at Ohio and Erie Canal Reservation.	R.L. Cole Enterprise	\$36,800.00	(7)
Furnish and install approximately 137 feet of six (6) foot high black chain link fence with extruded bonded wire at Westcreek Reservation.	Jonathan J. Klaczik, LLC dba Veterans Fence	\$25,019.00	(7)
2024 cedar shake roof cleaning and sealing for Big Creek, Brecksville, Euclid Creek, North Chagrin, Rocky River and South Chargin reservations.	Regency Roofing	\$68,820.70	(7)
Dockwa marina software system for E. 55 th Marina and Emerald Necklace Marina through June 29, 2027.	The Wanderlust Group, Inc.	\$69,366.00	(3)
2024 estimated lab fees for veterinary diagnostic testing at the Zoo; additional fees.	Indexx Distribution Inc.	\$20,000.00 <u>12,000.00</u> \$32,000.00	(3)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Professional services for Rivergate Flats Industrial Railroad Greening – Phase 2 Grading; includes grading and equipment at Ohio & Erie Canal Reservation; additional services to excavate and fill tree pits; additional services for changes in the trail alignment and the addition of trail segment at the skatepark.	F. Buddie Contracting, LTD	\$47,650.00 5,250.00 <u>18,900.00</u> \$71,800.00	(7)
Professional services for Rivergate Flats Industrial Railroad Green Phase III paving and landscaping located at 1785 Merwins Ave., Cleveland, OH 44113 at Ohio and Erie Canal Reservation.	Schirmer Construction, LLC	\$61,700.00	(7)
Precast concrete duplex pump station for Wallace Lake at Millstream Run Reservation.	Norwalk Concrete Industries	\$48,927.00	(7)
Professional services for civil, structural, mechanical, electrical, and plumbing engineering services for Seneca Golf Course Phase IV at Brecksville Reservation.	Osborn Engineering Co.	\$59,450.00	(7)
Smithco SprayStar 1200, 200-gallon sprayer for Washington Golf Course at Washington Reservation.	Baker Vehicle Systems	\$49,177.00	(7)
Professional services to Barge 225 for temporary mooring repair at Wildwood Marina at Euclid Creek Reservation; additional services.	Huffman Equipment Rental, Inc.	\$27,500.00 <u>16,800.00</u> \$44,300.00	(7)
Three (3) new Boss 8’2” V-Plows.	Best Truck Equipment	\$26,190.00	(2)
2024 asphalt crack sealing for Bedford, Bradley Woods, North Chagrin, and South Chagrin Reservations.	Innovative Pavement Maintenance, LTD.	\$54,000.00	(7)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Two (2) month rental of 155-ton AC Chiller w/pump, generator, cable box, hose box, and flat-bed trailer for Zoo Facilities.	The Trane Company	\$70,700.00	(2)
Professional services to assist Cleveland Metroparks with a towing suitability survey and feasibility report for Barge 225; additional services.	Northeast Technical Services Company	\$9,850.00 9,900.00 24,400.00 5,800.00 <u>8,500.00</u> \$58,450.00	(6)
Software update to x-ray unit at Zoo Hospital.	VCA Company	\$54,499.50	(3)
Gas fired GS-450 Condair humidifier for Koala House at the Zoo.	Northrich Company	\$28,266.00	(7)
MapStore and GeoServer support service and customization development for GIS.	Geosolutions USA Corp.	\$36,000.00	(3)

===== **KEY TO TERMS** =====

- (1) "BID" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "COOPERATIVE" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "SINGLE SOURCE" – Purchased from one source as competitive alternatives are not available.
- (4) "PROPRIETARY" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "PROFESSIONAL SERVICE" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, manager, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "COMPETITIVE QUOTE (over \$5,000 up to \$25,000)" – Originally estimated \$25,000 or less, quoted by three vendors.
- (7) "COMPETITIVE QUOTE (over \$25,000 to \$75,000)" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (8/15/24)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$75,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board,” the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Construction Manager at Risk Services for Tropical Bear Habitat Expansion – Cleveland Metroparks Zoo</u></p> <p><u>Contract Amount:</u> Pre-Construction Contract Amount: \$36,040.00 GMP 1 Amount: \$7,691,623.00 Change Order No. 1 Amount: \$45,351.00 Change Order No. 2 Amount: \$160,592.00 Change Order No. 3 Amount: \$32,028.99 Revised Contract Amount: \$7,965,634.99</p>	<p>Additional services for asphalt repairs, electrical conduit, and fencing additional site work.</p>	<p>Panzica Construction</p>	<p>#3</p>
<p><u>Construction Manager at Risk Services for Tropical Bear Habitat Expansion – Cleveland Metroparks Zoo</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$1,856,000.00 Change Order No. 1 Amount: \$599,589.58 Change Order No. 2 Amount: \$74,695.47 Revised Contract Amount: \$2,530,285.05</p>	<p>Additional services for column and beam stain, pressure treating the decking, imperial plumbing, conduit stub of pond control structure, fireplace structural changes, and security data conduit.</p>	<p>Schirmer Construction LLC</p>	<p>#2</p>

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on page **101736**; \$25,000 to \$75,000 purchased items/services report, pages **101737** through **101739**; and construction change orders, page **101740**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 24-08-100: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **101756** to **101915**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Marty Leshner of Olmsted Township and Laura McShane of Cleveland. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- (a) ***2024 National Procurement Institute (NPI) Achievement of Excellence Award***
(Originating Sources: Wade Steen, Chief Financial Officer/Charlie Rosol, Director of Procurement)

Cleveland Metroparks Purchasing Team has been awarded the prestigious Annual Achievement of Excellence in Procurement® (AEP) award for 2024 from the National Procurement Institute, Inc. (NPI). The AEP Award is earned by public and non-profit organizations that obtain a high application score based on standardized criteria. The AEP is awarded annually to recognize overall Best Practices, Innovation, Professionalism, E-Procurement, Productivity, and Leadership in the procurement function. This is the 15th time (14th consecutive) Cleveland Metroparks Purchasing Team has won this award.

For 2024, there were 198 successful applicants, including 72 cities, 49 counties, 25 special districts, 23 school districts, 16 higher education agencies, five (5) state/provincial agencies and eight (8) other municipalities. Cleveland Metroparks was one (1) of only three (3) Ohio agencies and one (1) of the 25 special districts in the US and Canada to win the award.

- (b) ***Invasive Plant Management Contract in Support of SOM Wetland Enhancement Project***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jennifer Grieser, Director of Natural Resources/Jennifer Hillmer, Invasive Plant Management Coordinator)

Natural Resources has begun a multi-year wetland enhancement project on the west side of North Chagrin Reservation (presented to the Board of Park Commissioners in June of 2023 by wetland ecologist John Reinier). An important component of all ecosystem restoration is the reduction of invasive plant species on site during all phases of construction. The goal of invasive plant management (IPM) is to support the recovery and establishment of native plants and high-quality wildlife habitats. The project site is occupied, in varying degrees of density, by invasive shrubs and herbs typical of abandoned farmland and forest edges in northeast Ohio. Chief among these weeds are shrubs including buckthorn, honeysuckle, multiflora rose, and European privet. Herbaceous weeds of forest and marsh include hybrid cattail, yellow flag iris, purple loosestrife, and lesser celandine. Treatment strategies and tactics vary according to species, but in most cases, we use a combination of selective treatment methods to minimize the use of herbicides or gasoline-powered equipment.

There are nearly 330 acres within the project's vegetation management area. Of these, about 300 will be treated by qualified invasive plant management contractors, and about 30 acres will be carefully treated exclusively by Cleveland Metroparks staff and volunteers. The presence of desirable plant communities and rare species is a good indicator of rapid recovery of native plants after the extent of invasive plants has been greatly reduced. Project proposals are due on August 16, 2024, with an effective date of October 1, 2024, running through the end of 2027.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, September 19, 2024, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 24-08-109: At 8:45 a.m., upon motion by Vice President Rinker, seconded by Vice President Ittu and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Mr. Moore.
Aye: Ms. Ittu.
Aye: Mr. Rinker.
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 24-08-110: There being no further matters to come before the Board, upon motion by Vice President Ittu, seconded by Vice President Rinker, and carried, President Moore adjourned the meeting at 8:55 a.m.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

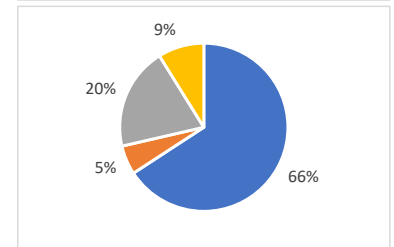
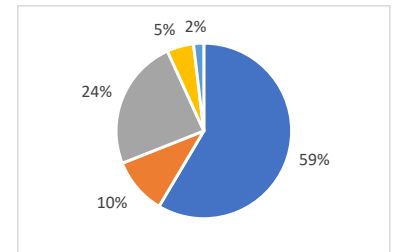
President.

Attest:

Secretary.

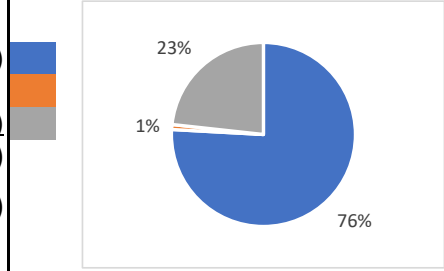
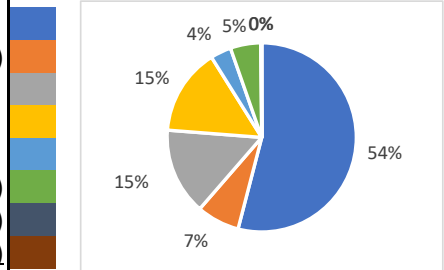
Cleveland Metroparks
 Financial Performance
 7/31/2024
 CM Park District

	Actual July '23	Actual July '24	Fav (Unfav)	Actual YTD July '23	Actual YTD July '24	Fav (Unfav)
Revenue:						
Property Tax	9,588,000	11,404,384	1,816,384	62,416,956	64,792,971	2,376,015
Local Gov/Grants/Gifts	917,179	488,560	(428,619)	10,163,428	11,586,518	1,423,090
Charges for Services	6,559,062	7,400,318	841,256	22,897,511	26,782,678	3,885,167
Self-Funded	751,575	784,878	33,303	4,591,773	5,447,895	856,122
Interest, Fines, Other	<u>630,519</u>	<u>176,551</u>	<u>(453,968)</u>	<u>2,513,865</u>	<u>2,084,125</u>	<u>(429,740)</u>
Total Revenue	18,446,335	20,254,691	1,808,356	102,583,533	110,694,187	8,110,654
OpEx:						
Salaries and Benefits	7,003,595	7,587,578	(583,983)	43,924,936	48,324,184	(4,399,248)
Contractual Services	431,417	483,702	(52,285)	3,857,837	4,109,952	(252,115)
Operations	1,901,872	2,319,672	(417,800)	13,729,187	14,505,902	(776,715)
Self-Funded Exp	999,688	<u>1,043,310</u>	<u>(43,622)</u>	<u>5,639,031</u>	<u>6,503,644</u>	<u>(864,613)</u>
Total OpEx	10,336,572	11,434,262	(1,097,690)	67,150,991	73,443,682	(6,292,691)
Op Surplus/(Subsidy)	8,109,763	8,820,429	710,666	35,432,542	37,250,505	1,817,963
CapEx:						
Capital Labor	45,442	97,390	(51,948)	416,044	579,297	(163,253)
Construction Expenses	1,494,175	3,854,977	(2,360,802)	15,570,397	20,458,090	(4,887,693)
Capital Equipment	160,671	621,436	(460,765)	5,044,857	5,067,577	(22,720)
Land Acquisition	450,646	(1,840)	452,486	727,656	4,989,381	(4,261,725)
Capital Animal Costs	<u>3,573</u>	<u>450</u>	<u>3,123</u>	<u>14,057</u>	<u>11,319</u>	<u>2,738</u>
Total CapEx	2,154,507	4,572,413	(2,417,906)	21,773,011	31,105,664	(9,332,653)
Net Surplus/(Subsidy)	5,955,256	4,248,016	(1,707,240)	13,659,531	6,144,841	(7,514,690)



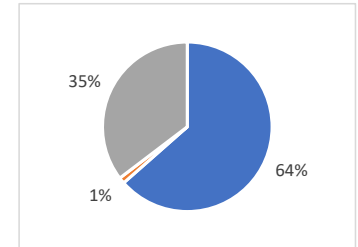
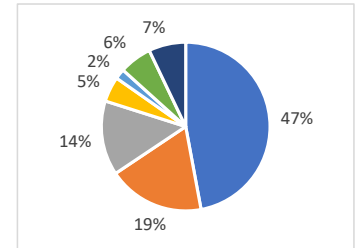
**Cleveland Metroparks
Financial Performance
7/31/2024
Zoo**

	Actual July '23	Actual July '24	Fav (Unfav)	Actual YTD July '23	Actual YTD July '24	Fav (Unfav)
Revenue:						
General/SE Admissions	1,873,094	2,101,699	228,605	4,395,785	4,976,675	580,890
Guest Experience	184,700	273,620	88,920	710,760	675,747	(35,013)
Zoo Society	0	0	0	1,176,992	1,368,413	191,421
Souvenirs/Refreshments	698,551	401,670	(296,881)	1,196,952	1,369,016	172,064
Education	3,558	3,370	(188)	301,907	326,489	24,582
Rentals & Events	67,678	17,503	(50,175)	590,244	478,962	(111,282)
Consignment	7,010	6,766	(244)	17,764	12,105	(5,659)
Other	<u>(3,638)</u>	<u>(4,280)</u>	<u>(642)</u>	<u>5,389</u>	<u>(2,491)</u>	<u>(7,880)</u>
Total Revenue	2,830,953	2,800,348	(30,605)	8,395,793	9,204,916	809,123
OpEx:						
Salaries and Benefits	1,457,387	1,496,093	(38,706)	9,578,702	10,315,043	(736,341)
Contractual Services	13,758	16,201	(2,443)	127,985	117,879	10,106
Operations	<u>384,361</u>	<u>397,593</u>	<u>(13,232)</u>	<u>2,952,098</u>	<u>3,163,270</u>	<u>(211,172)</u>
Total OpEx	1,855,506	1,909,887	(54,381)	12,658,785	13,596,192	(937,407)
Op Surplus/(Subsidy)	975,447	890,461	(84,986)	(4,262,992)	(4,391,276)	(128,284)
CapEx:						
Capital Labor	5,297	0	5,297	15,501	3,945	11,556
Construction Expenses	764,995	520,203	244,792	4,501,017	2,366,638	2,134,379
Capital Equipment	22,362	194,160	(171,798)	97,358	390,196	(292,838)
Capital Animal Costs	<u>3,573</u>	<u>450</u>	<u>3,123</u>	<u>14,057</u>	<u>11,319</u>	<u>2,738</u>
Total CapEx	796,227	714,813	81,414	4,627,933	2,772,098	1,855,835
Net Surplus/(Subsidy)	179,220	175,648	(3,572)	(8,890,925)	(7,163,374)	1,727,551
Restricted Revenue-Other	38,634	132,299	93,665	3,795,817	4,776,955	981,138
Restricted Revenue-Zipline	108,584	102,925	(5,659)	293,202	274,446	(18,756)
Restricted Expenses	<u>80,029</u>	<u>37,944</u>	<u>42,085</u>	<u>4,175,341</u>	<u>1,502,349</u>	<u>2,672,992</u>
Restricted Surplus/(Subsidy)	67,189	197,280	130,091	(86,322)	3,549,052	3,635,374



Cleveland Metroparks
 Financial Performance
 7/31/2024
 Golf Summary

	Actual July '23	Actual July '24	Fav (Unfav)	Actual YTD July '23	Actual YTD July '24	Fav (Unfav)
Revenue:						
Greens Fees	1,117,482	1,273,886	156,404	3,743,140	4,270,563	527,423
Equipment Rentals	411,558	507,806	96,248	1,394,893	1,682,088	287,195
Food Service	247,057	371,370	124,313	875,009	1,295,853	420,844
Merchandise Sales	95,930	112,248	16,318	341,271	438,399	97,128
Pro Services	8,997	2,218	(6,779)	162,920	176,724	13,804
Driving Range	129,211	136,973	7,762	485,827	563,955	78,128
Other	<u>92,386</u>	<u>77,382</u>	<u>(15,004)</u>	<u>593,334</u>	<u>644,187</u>	<u>50,853</u>
Total Revenue	2,102,621	2,481,883	379,262	7,596,394	9,071,769	1,475,375
OpEx:						
Salaries and Benefits	605,732	756,549	(150,817)	3,175,747	3,858,622	(682,875)
Contractual Services	14,245	8,353	5,892	40,275	70,290	(30,015)
Operations	<u>322,181</u>	<u>446,741</u>	<u>(124,560)</u>	<u>1,828,755</u>	<u>2,147,663</u>	<u>(318,908)</u>
Total OpEx	942,158	1,211,643	(269,485)	5,044,777	6,076,575	(1,031,798)
Op Surplus/(Subsidy)	1,160,463	1,270,240	109,777	2,551,617	2,995,194	443,577
CapEx:						
Capital Labor	4,305	29,010	(24,705)	157,671	171,693	(14,022)
Construction Expenses	9,040	1,292,676	(1,283,636)	1,210,453	2,456,150	(1,245,697)
Capital Equipment	<u>0</u>	<u>120,492</u>	<u>(120,492)</u>	<u>445,464</u>	<u>1,454,656</u>	<u>(1,009,192)</u>
Total CapEx	13,345	1,442,178	(1,428,833)	1,813,588	4,082,499	(2,268,911)
Net Surplus/(Subsidy)	1,147,118	(171,938)	(1,319,056)	738,029	(1,087,305)	(1,825,334)

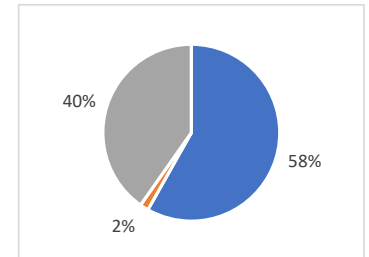
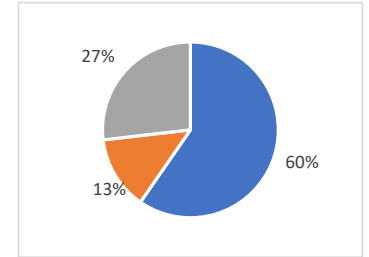


Cleveland Metroparks
Financial Performance
7/31/2024
Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)		Total	
	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24
Operating Revenue	1,184,891	1,363,018	384,160	464,974	276,739	316,766	1,045,693	1,059,767	1,552,860	1,708,838	7,596,394	9,071,770
Operating Expenses	<u>837,417</u>	<u>931,104</u>	<u>189,803</u>	<u>218,461</u>	<u>204,221</u>	<u>228,419</u>	<u>664,344</u>	<u>657,553</u>	<u>1,008,156</u>	<u>1,100,043</u>	<u>5,044,777</u>	<u>6,076,577</u>
Operating Surplus/(Subsidy)	347,474	431,914	194,357	246,513	72,518	88,347	381,349	402,214	544,704	608,795	2,551,617	2,995,193
Capital Labor	0	0	0	1,474	0	0	2,912	120,477	50,104	7,055	157,671	171,692
Construction Expenses	0	0	0	12,402	0	0	912,872	1,266,750	61,535	20,661	1,210,452	2,456,149
Capital Equipment	<u>8,138</u>	<u>37,725</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>49,151</u>	<u>892,630</u>	<u>49,151</u>	<u>166,656</u>	<u>445,465</u>	<u>1,454,657</u>
Total Capital Expenditures	8,138	37,725	0	13,876	0	0	964,935	2,279,857	160,790	194,372	1,813,588	4,082,498
Net Surplus/(Subsidy)	339,336	394,189	194,357	232,637	72,518	88,347	(583,586)	(1,877,643)	383,914	414,423	738,029	(1,087,305)
	Shawnee Hills (27)		Washington Park (9)		Seneca (36)		Ironwood		Golf Admin		Total	
	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24
Operating Revenue	1,017,448	1,125,321	547,094	619,610	1,587,509	1,610,221	0	803,255	0	0	7,596,394	9,071,770
Operating Expenses	<u>606,707</u>	<u>667,070</u>	<u>331,626</u>	<u>351,463</u>	<u>788,026</u>	<u>875,167</u>	<u>0</u>	<u>521,198</u>	<u>414,477</u>	<u>526,099</u>	<u>5,044,777</u>	<u>6,076,577</u>
Operating Surplus/(Subsidy)	410,741	458,251	215,468	268,147	799,483	735,054	0	282,057	(414,477)	(526,099)	2,551,617	2,995,193
Capital Labor	24,376	8,423	28,028	0	52,251	30,040	0	0	0	4,223	157,671	171,692
Construction Expenses	33,737	521,146	14,331	0	151,259	602,755	0	6,790	36,718	25,645	1,210,452	2,456,149
Capital Equipment	<u>720</u>	<u>28,500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>101,746</u>	<u>0</u>	<u>0</u>	<u>338,305</u>	<u>227,400</u>	<u>445,465</u>	<u>1,454,657</u>
Total Capital Expenditures	58,833	558,069	42,359	0	203,510	734,541	0	6,790	375,023	257,268	1,813,588	4,082,498
Net Surplus/(Subsidy)	351,908	(99,818)	173,109	268,147	595,973	513	0	275,267	(789,500)	(783,367)	738,029	(1,087,305)

**Cleveland Metroparks
Financial Performance
7/31/2024
Enterprise Summary**

	Actual July '23	Actual July '24	Fav (Unfav)	Actual YTD July '23	Actual YTD July '24	Fav (Unfav)
Revenue:						
Concessions	874,906	1,078,225	203,319	2,476,439	2,834,137	357,698
Dock Rentals	63,291	5,962	(57,329)	862,653	643,445	(219,208)
Other*	<u>216,703</u>	<u>314,073</u>	<u>97,370</u>	<u>882,956</u>	<u>1,274,552</u>	<u>391,596</u>
Total Revenue	1,154,900	1,398,260	243,360	4,222,048	4,752,134	530,086
OpEx:						
Salaries and Benefits	497,110	565,997	(68,887)	2,191,887	2,312,607	(120,720)
Contractual Services	10,424	9,594	830	50,754	62,205	(11,451)
Operations	<u>399,564</u>	<u>491,338</u>	<u>(91,774)</u>	<u>1,401,920</u>	<u>1,600,384</u>	<u>(198,464)</u>
Total OpEx	907,098	1,066,929	(159,831)	3,644,561	3,975,196	(330,635)
Op Surplus/(Subsidy)	247,802	331,331	83,529	577,487	776,938	199,451
CapEx:						
Capital Labor	9,347	1,746	7,601	16,750	3,741	13,009
Construction Expenses	0	15,137	(15,137)	1,925	27,057	(25,132)
Capital Equipment	<u>7,272</u>	<u>0</u>	<u>7,272</u>	<u>12,241</u>	<u>0</u>	<u>12,241</u>
Total CapEx	16,619	16,883	(264)	30,916	30,798	118
Net Surplus/(Subsidy)	231,183	314,448	83,265	546,571	746,140	199,569



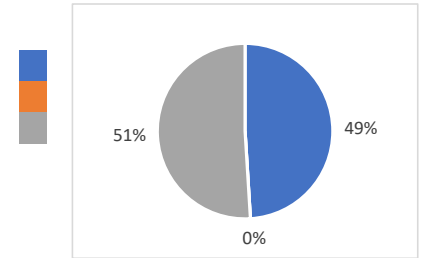
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
Financial Performance
7/31/2024
Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant		Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant		Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington		Boat Dock		Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24	YTD July '23	YTD July '24		
Operating Revenue	1,374,115	1,391,538	343,263	406,470	646,149	750,846	393,174	448,047	27,048	8,650	2,174	1,799	256,677	295,994	216,391	300,240	22,786	37,559	25,829	22,715	16,904	0	266,312	474,806	455	1,334	228,767	231,720	125,719	160,744	276,283	219,673	0	0	4,222,046	4,752,135
Operating Expenses	<u>1,260,385</u>	<u>1,234,938</u>	<u>225,021</u>	<u>234,061</u>	<u>228,840</u>	<u>243,808</u>	<u>294,951</u>	<u>299,639</u>	<u>24,520</u>	<u>16,631</u>	<u>4,196</u>	<u>4,429</u>	<u>151,430</u>	<u>175,091</u>	<u>216,840</u>	<u>275,128</u>	<u>21,649</u>	<u>33,859</u>	<u>28,648</u>	<u>29,338</u>	<u>15,525</u>	<u>320</u>	<u>192,022</u>	<u>280,566</u>	<u>518</u>	<u>1,205</u>	<u>197,865</u>	<u>229,613</u>	<u>95,238</u>	<u>101,245</u>	<u>4,809</u>	<u>14,876</u>	<u>682,102</u>	<u>800,450</u>	<u>3,644,559</u>	<u>3,975,197</u>
Operating Surplus/(Subsidy)	113,730	156,600	118,242	172,409	417,309	507,038	98,223	148,408	2,528	(7,981)	(2,022)	(2,630)	105,247	120,903	(449)	25,112	1,137	3,700	(2,819)	(6,623)	1,379	(320)	74,290	194,240	(63)	129	30,902	2,107	30,481	59,499	271,474	204,797	(682,102)	(800,450)	577,487	776,938
Capital Labor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Construction Expenses	154	15,137	0	0	1,771	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Capital Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Capital Expenditures	154	15,137	0	0	1,771	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Net Surplus/(Subsidy)	113,576	141,463	118,242	172,409	415,538	507,038	98,223	148,408	2,528	(7,981)	(2,022)	(2,630)	105,247	120,903	(449)	25,112	1,137	3,700	(2,819)	(6,623)	1,379	(320)	74,290	194,240	(63)	129	30,902	2,107	30,481	59,499	271,474	204,797	(711,093)	(816,111)	546,571	746,140

Cleveland Metroparks
 Financial Performance
 7/31/2024
 Nature Shops and Kiosks

	Actual July '23	Actual July '24	Fav (Unfav)	Actual YTD July '23	Actual YTD July '24	Fav (Unfav)
Retail Revenue	119,453	60,844	(58,609)	393,001	385,556	(7,445)
OpEx:						
Salaries and Benefits	50,529	32,516	18,013	218,251	215,731	2,520
Contractual Services	2,026	0	2,026	17,113	0	17,113
Operations	<u>25,516</u>	<u>20,304</u>	<u>5,212</u>	<u>183,038</u>	<u>224,307</u>	<u>(41,269)</u>
Total OpEx	78,071	52,820	25,251	418,402	440,038	(21,636)
Op Surplus/(Subsidy)	41,382	8,024	(33,358)	(25,401)	(54,482)	(29,081)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>(37,800)</u>	<u>37,800</u>	<u>21,554</u>	<u>0</u>	<u>21,554</u>
Total CapEx	0	(37,800)	37,800	21,554	0	21,554
Net Surplus/(Subsidy)	41,382	45,824	4,442	(46,955)	(54,482)	(7,527)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED JULY 2024**

ACCOUNTS RECEIVABLE

Current	Past Due				Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days	
\$2,116,308	\$31,811	\$229	\$0	\$30,145	\$2,178,494

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
07/01/24	Fifth Third Securities	Money Market (A)	30	5.26%	07/31/24	15.25	\$3,603
07/01/24	Key Bank Capital Markets	Portfolio (B)	30	0.279%	07/31/24	10,609.06	\$47,199,244
07/01/24	STAR Ohio	State pool (C)	30	10.01%	07/31/24	140,917.25	\$34,801,490

(A) Federated Government Money Market Account

Investment balance ranged from \$3,588 to \$3,603 in July 2024.

(B) KBCM - Net Change in Portfolio \$142,220. Ending Account Value \$48,489,500 in July 2024.

Investment balance ranged from \$47,188,635 to 47,199,244 in July 2024.

(C) State Treasurer's Asset Reserve (STAR Ohio)

Investment balance ranged from \$33,660,573 to \$34,801,490 in July 2024.

Source: Wade Steen, Chief Finance Officer
08/02/24

**CLEVELAND METROPARKS
Appropriation Summary - 2024**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #8 8/15/2024	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 70,457,162	\$ 3,669	\$ 70,460,831	\$ 419,943	\$ -	\$ 70,880,774
52	Employee Fringe Benefits	21,396,109	543,837	21,939,946	179,150	-	22,119,096
53	Contractual Services	17,161,050	2,919,032	20,080,082	315,150	7,310 A	20,402,542
54	Operations	31,109,745	3,763,826	34,873,572	882,769	17,730 B	35,774,071
	Operating Subtotal	140,124,067	7,230,364	147,354,431	1,797,011	25,040	149,176,482
CAPITAL							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 269,270	\$ -	1,269,270
572	Capital Construction Expenses	27,875,059	13,556,329	41,431,388	49,642,798	623,294 C	91,697,480
574	Capital Equipment	6,394,036	2,207,611	8,601,647	862,312	55,000 D	9,518,959
575	Zoo Animals	100,000	298	100,298	-	-	100,298
576	Land	2,500,000	110,632	2,610,632	2,883,100	-	5,493,732
	Capital Subtotal	37,869,095	15,874,871	53,743,966	53,657,480	678,294	108,079,740
TOTALS							
Grand totals		\$ 177,993,162	\$ 23,105,235	\$ 201,098,397	\$ 55,454,490	\$ 703,334	\$ 257,256,222

Appropriations 2024 - Legend - Amendment #8

OPERATING

53 CONTRACTUAL SERVICES

- \$ 2,262 Transfer of appropriations from Operations to Other Contractual Services for Park Operations - Enterprise
 Net budget effect is zero
- \$ 5,048 Transfer of appropriations from Operations to Other Contractual Services for Park Operations - Golf
 Net budget effect is zero

A \$ 7,310 Total increase (decrease) to Contractual Services

54 OPERATIONS

- \$ 2,000 Increase of appropriations for Sponsorship Expense for Zoo Elephant Managers Association Conference
 Appropriation increase will be covered by existing restricted fund balance
- \$ (2,262) Transfer of appropriations from Enterprise Expenses to Contractual Services for Park Operations - Enterprise
 Net budget effect is zero
- \$ 3,040 Increase of appropriations for Merchandise for Resale for Human Resources Volunteer Services
 Appropriation increase will be covered by existing restricted fund balance
- \$ 20,000 Increase of appropriations in Property Maintenance Supplies for Park Operations for pump station and bathroom floor cleaning at
 Lakefront Gordon Park
 Appropriation increase will be covered by existing restricted fund boat dock rental revenues
- \$ (5,048) Transfer of appropriations from Various Operations to Contractual Services for Park Operations - Golf
 Net budget effect is zero

B \$ 17,730 Total increase (decrease) to Operations

\$ 25,040 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

- \$ 354,245 Increase of appropriations in Capital Contracts for Garfield Pond project
 Appropriation increase will be covered by existing restricted fund foundation grants and donations
- \$ 19,049 Increase of appropriations in Capital Materials for Seneca maintenance building garage door and cart path materials
 Appropriation increase will be covered by existing restricted fund balance
- \$ 250,000 Increase of appropriations in Capital Contracts for Barge 225 project
 Appropriation increase will be covered by existing restricted fund donations

C \$ 623,294 Total increase (decrease) to Capital Construction Expenses

574 CAPITAL EQUIPMENT

- \$ 55,000 Increase of appropriations in Veterinarian Equipment for new x-ray machine for the Zoo hospital
 Appropriation increase will be covered by new CZS grant

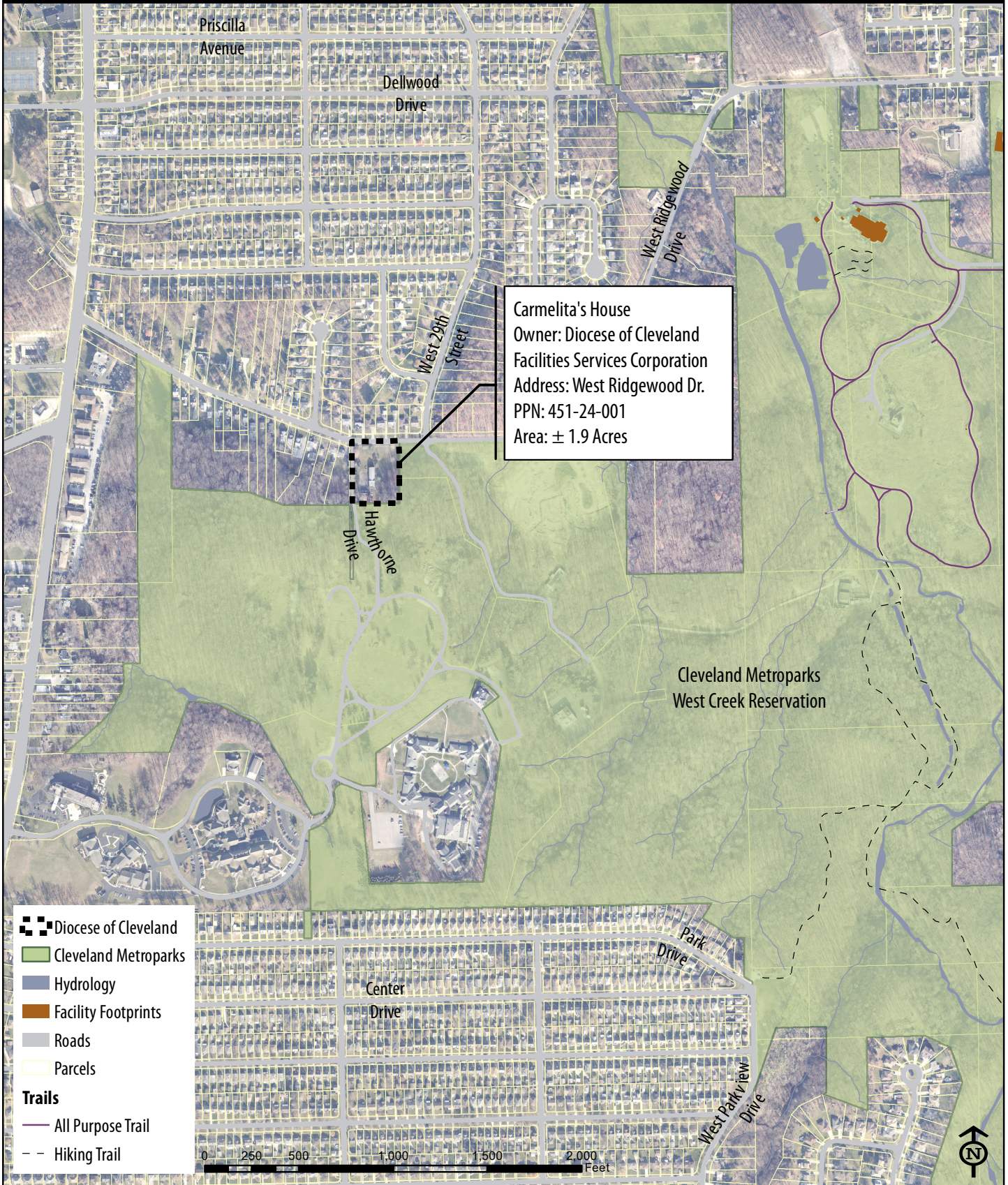
D \$ 55,000 Total increase (decrease) to Capital Equipment

\$ 678,294 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 703,334 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

West Creek Reservation

Diocese of Cleveland Facilities Services Corporation - Parma



West Creek Reservation

Olson Property - Parma



RESOLUTION NO. 24-08-100

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Printed Checks dated July 12, 2024 in the amount of \$2,011,616.91

Wire Transfers dated July 19, 2024 in the amount of \$837,529.41

Printed Checks dated July 19, 2024 in the amount of \$773,837.27

Direct Disbursement dated July 26, 2024 in the amount of \$2,539.49

Printed Checks dated July 26, 2024 in the amount of \$1,097,160.01

Wire Transfers dated August 2, 2024 in the amount of \$825,848.45

Printed Checks dated August 2, 2024 in the amount of \$1,094,990.83

Net Payroll dated June 16, 2024 to June 29, 2024 in the amount of \$2,106,781.57

Withholding Taxes in the amount of \$432,395.56

Net Payroll dated June 30, 2024 to July 13, 2024 in the amount of \$2,159,969.43

Withholding Taxes in the amount of \$448,349.52

Bank Fees/ADP Fees in the amount of \$46,825.19

Cigna Payments in the amount of \$891,939.25

ACH Debits (First Energy; Sales Tax) in the amount of \$564,323.61

JP Morgan Mastercard dated July 1, 2024 to July 31, 2024 in the amount of \$726,148.84

Total amount: \$14,020,255.34

PASSED: August 15, 2024

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 24-08-100** listed above.