

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
NOVEMBER 19, 2020**

The Board of Park Commissioners met on this date, Thursday, November 19, 2020, 8:00 a.m., in-person at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio, and via videoconference pursuant to HB 197.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 20-11-145:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of October 15, 2020, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2020 vs. 2019 Year-To-Date, for the Month Ended October 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **92599** to **92606** and they were filed for audit.

**ACTION ITEMS.**

- (a) **2020 Budget Adjustment No. 10**  
*(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS**  
**Appropriation Summary - 2020**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #10 11/19/2020	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 56,164,224	\$ -	\$ 56,164,224	\$ 25,626	\$ (134,180) <b>A</b>	\$ 56,055,670
52	Employee Fringe Benefits	18,489,702	43,861	18,533,563	143,852	-	18,677,415
53	Contractual Services	14,615,911	1,163,297	15,779,208	501,832	49,520 <b>B</b>	16,330,560
54	Office Operations	24,071,314	2,192,891	26,264,205	3,142,599	72,814 <b>C</b>	29,479,618
	Operating Subtotal	113,341,151	3,400,049	116,741,200	3,813,909	(11,846)	120,543,263
<b>CAPITAL</b>							
571	Capital Labor	900,000	-	900,000	-	-	900,000
572	Capital Construction Expenses	26,205,084	10,954,935	37,160,019	6,194,475	143,529 <b>D</b>	43,498,023
574	Capital Equipment	2,766,476	681,816	3,448,292	469,598	112,346 <b>E</b>	4,030,236
575	Zoo Animals	75,000	5,265	80,265	-	-	80,265
576	Land	2,032,525	12,406	2,044,931	1,675,036	-	3,719,967
	Capital Subtotal	31,979,085	11,654,422	43,633,507	8,339,109	255,875	52,228,491
<b>TOTALS</b>							
Grand totals		\$ 145,320,236	\$ 15,054,471	\$ 160,374,707	\$ 12,153,017	\$ 244,029	\$ 172,771,753

An explanation of the adjustments, by category, can be found on pages **92607** to **92609**. The net effect of all adjustments is an increase of \$244,029, all of which is provided for by increased revenue, donations, grants, or other restricted funds.

**No. 20-11-146:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the 2020 Budget Adjustment No. 10 for a total increase of \$244,029 as delineated on pages **92607** to **92609**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**ACTION ITEMS (cont.)**

- (b) ***Request for 2021 Tax Advances***  
*(Originating Source: William Chorba, Chief Financial Officer)*

By statute, the County Fiscal Officer is only required to deliver all taxes collected ninety days after the close of elections, unless the Board of Park Commissioners adopts a resolution requesting tax advances on a timelier basis.

Calendar year 2021 Real Property Tax Advance Schedule is as follows:

<b><u>1<sup>st</sup> Half Collection Closing Date</u></b>	<b><u>1/21/2021</u></b>
First Half Advance #1 Deposit Date	1/15/2021
First Half Advance #2 Deposit Date	2/16/2021
First Half Settlement Deposit Date	3/15/2021
<b><u>2<sup>nd</sup> Half Collection Closing Date</u></b>	<b><u>7/15/2021</u></b>
Second Half Advance #3 Deposit Date	7/15/2021
Second Half Settlement Deposit Date	8/16/2021

To better meet Cleveland Metroparks 2021 cash requirements, staff is requesting that the Board adopt the resolution listed below.

**RESOLUTION REQUESTING TAX ADVANCES**

**BE IT RESOLVED**, To meet the fiscal obligations of the Board, the Cuyahoga County Fiscal Officer is requested to make advances from time to time on all tax money collected for the payment of all taxes from funds available for distribution and allocated to the Board of Park Commissioners of Cleveland Metroparks; and

**BE IT FURTHER RESOLVED**, That the Secretary of the Board be and is hereby directed to certify a copy of this Resolution to the Cuyahoga County Fiscal Officer.

- No. 20-11-147:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the resolution requesting tax advances as noted above.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)****(c) *Operating Agreement between Cleveland Metroparks and the Cleveland Zoological Society***

*(Originating Source: Christopher W. Kuhar, Zoo Executive Director)*

**Background**

The Cleveland Zoological Society generates philanthropic and community support for Cleveland Metroparks Zoo and shares the Zoo's mission. Between 1998 and 2012, the Zoological Society and Cleveland Metroparks worked together under an operating agreement which provided the Zoo with operating support equal to 70% of the revenue received from the general membership program.

Since 2013, the annual commitment from the Zoological Society was increased to an amount equivalent to 72% of the revenue from the general membership program. The commitment has been divided such that 65% has been credited to the Cleveland Metroparks general fund and 7% has been credited to a restricted fund for education programs and animal feed.

However, this Operating Agreement represents only a portion of the total economic commitment to Cleveland Metroparks each year. A significant amount of additional operating support is provided by Cleveland Zoological Society each year for animal care, education and conservation. For example, in 2019 Cleveland Zoological Society provided \$2.2 million in operating support tied to the Operating Agreement, but also provided an additional \$1.4 million in operating support for animal care, education and conservation through philanthropic support. This is in addition to the \$2.5 million provided for the construction of Daniel Maltz Rhino Reserve.

With the prospect of important capital projects for bears and gorillas on the horizon, it is critical that financial stability for both Cleveland Metroparks and Cleveland Zoological Society is achieved. To that end, we propose an alteration of the Operating Agreement for 2021.

**Proposal for a One-Year Operating Agreement**

Both Cleveland Zoological Society and Cleveland Metroparks have agreed upon operating terms whereby 67% of membership revenue is returned to Cleveland Metroparks as commission, with 60% of that revenue being credited to the Cleveland Metroparks general fund and 7% of that revenue being credited to a restricted fund for education programs and animal care. This reduction will allow Cleveland Zoological Society to retain more revenue for its own operational expenses, in an effort for more long-term support of the Zoo. The reduction of general fund support will be offset by an additional \$135,000 in philanthropic support of animal care.

We also propose the continuation of the \$5.00 conservation surcharge be applied to all memberships sold in 2021 and 60% of the total membership revenue from the general membership program be directed to the Cleveland Metroparks general fund and 7% of

**ACTION ITEMS (cont.)**

the total membership revenue goes to a restricted fund for education programs and animal care after the \$5.00/membership is removed from the gross revenue total.

As its contribution to this thriving public/private partnership, Cleveland Metroparks has and will continue to provide office space and operational support of the Zoological Society membership and fund-raising activities.

- No. 20-11-148:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to amend the Operating Agreement with the Cleveland Zoological Society for 2021, in a form approved by the Chief Legal and Ethics Officer, whereby the Cleveland Zoo Society will, during that year, guarantee general operating support of an amount equal to a conservation surcharge of \$5.00 per membership and 60% of their revenue from the general membership program be directed to Cleveland Metroparks general fund, and 7% of the revenue from the general membership program going to a restricted fund for education programs and animal care after the conservation surcharge is removed from the gross membership revenue total.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(d) *Authorization to File Amicus Curiae Brief in Endangered Species Act Rule Change Litigation***

*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Christopher Kuhar, Executive Director of Cleveland Metroparks Zoo/Rosalina M. Fini, Chief Legal & Ethics Officer/Katie M. McVoy, Assistant Legal Counsel)*

**Background**

On July 25, 2018, the U.S. Fish and Wildlife Service (USFWS) and the National Oceanic and Atmospheric Administration's National Marine Fisheries Service (NOAA Fisheries, with USFWS, the "Services") jointly announced revisions to regulations that implement portions of the Endangered Species Act (ESA). Specifically, the changes fall into the following main categories: (1) the Proposed 4(d) Rule; (2) Proposed Interagency Consultation Rule; and (3) Proposed Listing Rule (hereinafter collectively referred to as the Proposed Rules). Because some of the Proposed Rules would negatively impact Cleveland Metroparks and Cleveland Metroparks Zoo (collectively Cleveland Metroparks) conservation efforts, on September 21, 2018, Cleveland Metroparks and Cleveland Metroparks Zoo submitted detailed comments to urge modifications of those specific proposed changes.

Despite receiving over 300,000 comments, the Services moved forward with the Proposed Rules without any significant modification and issued the final rules on August

**ACTION ITEMS (cont.)**

27, 2019. On September 25, 2019, eighteen attorneys general and the city of New York filed a lawsuit to challenge the Proposed Rules in State of California, et al. v. David Bernhardt, et al., United States District Court, North District of California, Case No. 4:19-cv-06013.

Utilizing the talents, skills and time of the Cleveland Metroparks Legal Department Legal Extern Mary Walsh from Cleveland-Marshall College of Law, and with appropriate attorney supervision, an *amicus curiae* brief has been drafted to address the continuing concerns over the Proposed Rules. Cleveland Metroparks partners with Services (or USFWS) on a number of recovery programs and relies on unoccupied habitats to assist in recovering species. In both the park and the Cleveland Metroparks Zoo, Cleveland Metroparks relies on blanket 4(d) rules to protect threatened species under the ESA. The Proposed Rules will detrimentally affect Cleveland Metroparks's conservation efforts, aimed at enhancing people's experience by integrating high-quality outdoor education, recreation, and zoological opportunities.

In its *amicus* brief, Cleveland Metroparks demonstrates that (1) the Services' implementation of the final rules that were not disclosed in the proposed rules violate Cleveland Metroparks's interests under the Administrative Procedures Act (APA); (2) the blanket 4(d) rule has assisted Cleveland Metroparks in the conservation of threatened species and should remain the practice of the Services; and (3) these rule changes will economically harm Cleveland Metroparks. The conservation successes of Cleveland Metroparks demonstrate that the use of unoccupied habitat and blanket 4(d) rules are necessary to implement the ESA, and that the Proposed Rules will not only be detrimental to the purpose of the ESA, but will also place a financial burden on Cleveland Metroparks should they be implemented.

**No. 20-11-149:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Legal & Ethics Officer and local counsel to file an *amicus curiae* brief in State of California, et al. v. David Bernhardt, et al., United States District Court, North District of California, Case No. 4:19-cv-06013, to state why the Proposed Rules would be detrimental to Cleveland Metroparks' local conservation efforts, to support Plaintiffs' Motion for Summary Judgment, and to respectfully request that the Court grant an injunction to prevent the implementation of the Final Rules and reinstate the prior regulatory regime.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (e) ***Professional Services Agreement RFQu #6402, Amendment No. 2 Contract 1488 - Bridge Inspection and Engineering Support Program, 2019 to 2024; 2019 and 2020 Bridge Inspections and Summary Reports Proposal***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/  
 David L. Frey, P.E., Civil Engineer)*

**Background**

The State of Ohio requires governmental entities to have an annual bridge inspection program for all bridges used by public vehicles. The Ohio Department of Transportation (ODOT) requires that the inspections be performed by an organization qualified and certified by ODOT to perform the work. An annual condition report for each roadway bridge is uploaded to an ODOT database. Cleveland Metroparks’ program also includes bridges that carry maintenance vehicles, golf carts, all-purpose trails (APTs) and a number of selected foot trail bridges that have longer spans or unique construction at least once every five years.

On March 14, 2019, the Board of Park Commissioners approved a contract with Arcadis US, Inc. (Arcadis), RFQu #6402 for bridge inspection and/or bridge rehabilitation/ replacement engineering design services for the period from 2019 through 2024. To date Arcadis has performed the required inspections for the 2019 and 2020 inspection years. The cost to provide the inspections was \$54,910 for 2019, \$93,070 for 2020 with an amendment (Amendment No. 1) of \$7,500 to provide specific additional load rating calculations as requested by the ODOT for a total of \$155,480. The recently completed 2020 bridge inspections included both forty-seven (47) ODOT rated bridges that receive an annual inspection and fifty-eight (58) trail, APT, golf cart and bridle trail bridges that are inspected once every five (5) years.

**Amendment No. 2**

The scope of Amendment No. 2 covers the required annual bridge inspections for 2021 in addition to the evaluation of load ratings associated with fifteen (15) structures in accordance with ODOT’s updated requirements including new Emergency Vehicle (EV) classifications. The cost of the necessary load rating evaluation of \$36,770 is partially offset by the savings of available funds not spent of \$26,895 in the current contract for a balance of \$9,875 as reflected below.

**2021 Tasks included in Proposal**

The RFP included the following Tasks for 2021:

1. Annual ODOT bridge safety inspections (47), with upload to ODOT database	\$37,670.00
2. Submittal of the bridge condition and maintenance recommendation report	\$16,560.00
3. Resources to respond to a bridge emergency within 24 hours (on call services)	\$ 5,000.00
4. Update Load Ratings (15 Bridges) per ODOT updated standards	<u>\$ 9,875.00</u>
2021 Total =	\$69,105.00

**ACTION ITEMS (cont.)**

**No. 20-11-150:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to execute RFQu #6402, Amendment No. 2 with **Arcadis US, Inc.**, for professional services as summarized above, for an additional not-to-exceed amount of \$69,105, resulting in a **total revised contract amount not-to-exceed of \$224,585** in a form acceptable to the Chief Legal and Ethics Officer, pursuant to a proposal dated November 5, 2020.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (f) ***Award of RFQu #6520 – Construction Manager at Risk for Cleveland Metroparks Garfield Park Pond and Stream Restoration Project – Garfield Park Reservation***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Bob Burichin, Project Manager/Chris Cheraso, Landscape Architect)

**Background**

On August 18, 2020 Cleveland Metroparks issued a Request for Qualifications (RFQu #6520) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Garfield Park Pond and Stream Restoration Project (Project). As presented to the Board in July of 2020, the Project includes an exciting and transformative mix of stream restoration, pond re-establishment, wetlands expansion, recreational programming opportunities, green infrastructure, and historic significance.

Garfield Park, designed by renowned landscape architect Ernest W. Bowditch of Boston, Massachusetts, opened to the public in 1894 by the City of Cleveland. The park combined three farms, totaled 145 acres and extended the entire distance from Broadway on the east to Turney Avenue on the west. The Second Annual Report of the Board of Park Commissioners of the City of Cleveland, published in 1895, described the land as “most attractive in general diversity and beauty, and is really a natural park in itself, the grandeur of its groves and forests being unsurpassed by that of any of the older parks of the city.”

In 1986, Cleveland Metroparks entered into a long-term lease with the City of Cleveland to manage Garfield Park. Today, an array of wildlife diversity is evident among hints of the park’s historic splendor, including stone bridges, stairs and walls visible among its now 219 acres of streams, woods, open meadows and popular recreational areas and trails.

Staff has developed, with public feedback, the updated Garfield Park Reservation Master Plan (2017) and then performed specific concept plans with a focus on Garfield Pond and Wolf Creek. Furthermore, the Development Department has secured notable funding for



**ACTION ITEMS (cont.)**

the Project in the form of philanthropic and governmental grants. These funds are complemented by the use of the current and future Stormwater Management Reimbursement Fund established between Cleveland Metroparks and the Northeast Ohio Regional Sewer District (NEORS D). Together, over \$4M has been committed to the Project for design and construction between 2019 and 2023 which shall be implemented in multiple phases. Positive meetings have been held with NEORS D and the U.S. Army Corp of Engineers regarding the Project.

Cleveland Metroparks staff prepared RFQu #6520 and requested that the respondents demonstrate qualifications relative to unique challenges that the Project presents. Following the approval by the Board at the August 20, 2020 meeting to hire the design partner, GPD Group, Inc. (GPD), it is now time to bring aboard the construction manager via the construction manager at risk delivery model which has been very successful for the Park District.

The construction manager at risk RFQu yielded seven (7) responding construction manager at risk firms. Each firm’s statements of qualifications were reviewed by a panel of Cleveland Metroparks staff, including Sean McDermott, Bob Burichin, Chris Cheraso, Jim Rodstrom and

Jennifer Grieser. Through an independent evaluation of the qualifications, the review panel determined a short list of three firms and requested proposals from each. Following receipt of the proposal each short-listed firm was interviewed. GPD and representatives from the NEORS D also participated in the review and interview process as valued project stakeholders.

<b>Cleveland Metroparks                      Construction Manager at Risk for Cleveland Metroparks                      Garfield Park Pond and Stream Restoration Project –                      Garfield Park Reservation                      RFQu #6520</b>	
<b>Construction Manager (at Risk) Firm</b>	<b>Short List</b>
Independence Excavating, Inc.	
The Beaver Excavating Company	
The Great Lakes Construction Company	X
Nerone & Sons, Inc.	X
River Reach Construction	X
The Ruhlin Company	
Schirmer Construction LLC	

Following the interviews, the proposals from each short-listed construction management firm were then ranked by the panel in compliance with the Ohio Revised Code (ORC). As permitted by the ORC, both the qualifications of the firm and their proposed price are blended to produce a “best value” score. At Cleveland Metroparks election, qualifications are weighted at 60% and price at 40%. Below is a listing of the three short-listed firms, and their correlating “best value” score.

**ACTION ITEMS (cont.)**

**RFP #6520-b Results**

Ranking	Construction Manager (at Risk) Firm	Price (sum)	(1) Price Component (40 pts max)	(2) Qualifications Component (60 pts max)	(1)+(2) Best Value Score (100 pts max)
1	Nerone & Sons, Inc.	\$131,500	40	56.4	96.4
2	River Reach Construction	\$215,945	14.3	57.6	71.9
3	The Great Lakes Construction Co.	\$266,000	-9	58.2	57.3

The price reflected in the above table includes the preconstruction services fee, the preconstruction stage compensation, estimated general conditions costs (based on percentage of construction cost), and the construction manager at risk fee (based on percentage of construction cost). The current estimated construction cost is estimated at \$2,800,000 for the first phase of construction. Once construction documents are nearing finalization, staff will return to the Board to set a Guaranteed Maximum Price for each phase of construction, at which time the construction costs, the general conditions costs, and the construction manager fee will be finalized. Upon the negotiation of a contract with the recommended construction manager, Nerone & Sons, Inc., the preconstruction stage compensation will be established at \$11,000.

**RFP Analysis**

Staff recommends the construction manager at risk contract be negotiated and awarded to **Nerone & Sons, LLC** (“Nerone”). Nerone, based in Warrensville Heights, has performed positively for Cleveland Metroparks in the past on projects such as Euclid Beach Pier, Villa Angela Beach, water taxi docks and the Cleveland Foundation Centennial Lake Link Trail (northern phase), among others. The combination of Nerone’s abilities, ability to self-perform important aspects of the work, thoughtful approach to the Project, and competitive pricing provide many positive attributes for the Project. Their project team and goals align with Cleveland Metroparks staff. Their understanding of the Project, approach and methodology will prove valuable in the execution of the Project. Nerone’s team experience with similar and complimentary projects, along with the competitive price associated with their services, establishes their firm as the “best value” when ranked against the other short-listed construction manager (at risk) firms. Notwithstanding, The Great Lakes Construction Co., and River Reach Construction firms submitted thorough and competitive proposals and interviewed extremely well.

**No. 20-11-151:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a Guaranteed Maximum Price contract with **Nerone & Sons, Inc.**, being ranked as the “best value” for RFP #6520-b, Garfield Park Pond and Stream Restoration Project, inclusive of \$11,000 for preconstruction stage compensation. In the event that a GMP contract cannot be negotiated with the construction manager, a contract would then be negotiated, per Ohio

**ACTION ITEMS (cont.)**

Revised Code, with the next ranked construction manager, who the Board, in its discretion, has reflected in the minutes as being the next ranked construction manager. Form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (g) ***Award of Bid #6522: Irishtown Bend Building Demolition & Corresponding Project Development Agreement***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Bob Burichin, Project Manager)*

**Background**

On July 16, 2020, Cleveland Metroparks staff provided the Board with background information relating to the cooperative effort to commence the first major visible step towards stabilizing the Irishtown Bend hillside. Efforts of multiple agencies and organizations continue to bring forward both the stabilization of the Irishtown Bend hillside and the resulting park improvements to follow in later phases. As specific property acquisitions have occurred, funding has been secured by L.A.N.D. studio, Inc. (LAND) through Ohio Public Works Commission (OPWC) Clean Ohio Conservation Fund program for the initial land acquisition and demolition of two structures formerly operated by the Cuyahoga Metropolitan Housing Authority (CMHA). The structures served as 1) the former CMHA administrative headquarters, and 2) the former CMHA “Big 8” multi-family structure.

LAND has been working cooperatively with Riverbed West, LLC, a subsidiary of West Creek Conservancy, who has taken fee title to subject properties. With demolition bids now received, as part of the collective effort, a Project Development Agreement (PDA) is desired among all parties to solidify the details of the execution of the demolition of the subject structures. The PDA will demonstrate and memorialize the financial commitment and responsibility that LAND will provide Cleveland Metroparks the necessary funding, as secured through the Clean Ohio Conservation Fund, to cover the costs of the razing the structures. Furthermore, the PDA will allow for Cleveland Metroparks, through our contractor, the right to demolish the structures, now owned by Riverbed West, LLC.

**Bid Results**

On November 9, 2020 the following sealed bids were received for Bid #6522 Irishtown Bend Building Demolition.

**ACTION ITEMS (cont.)**

**Bid #6522**

**Irishtown Bend Building Demolition**

BIDDER	Engineering Services for Building A	Owner Directed Allowance	Demolition of Buildings A & B	Clearing Grubbing & Restoration	Total Bid
Baumann Enterprises, Inc.	\$17,000	\$50,000	\$167,380	\$60,000	\$294,380
Gary Moderalli Excavating	\$7,000	\$50,000	\$255,440	\$25,000	\$337,440
Prosupply Inc	\$1,000	\$50,000	\$289,000	\$10,000	\$350,000
C&J Contractors	\$15,000	\$50,000	\$203,370	\$104,981	\$373,351
Dore & Associates	\$25,000	\$50,000	\$344,400	\$18,000	\$437,400
ProQuality Land Dev.	\$7,500	\$50,000	\$358,000	\$24,000	\$439,500
SAFECO Services	\$10,000	\$50,000	\$500,000	\$50,000	\$610,000
Independence Excavating	\$19,000	\$50,000	\$359,000	\$190,000	\$618,000
Engineer's Estimate					\$ 450,000.00

**Bid Analysis**

Following receipt of the bids, staff performed a scope review with the apparent low bidder, Baumann Enterprises, Inc. (Baumann) of Garfield Heights, Ohio. Following the interview and subsequent discussions with Baumann, and the fact that Baumann has performed well for Cleveland Metroparks on past projects, staff is confident Bauman will complete the work in an efficient and professional manner and recommends the acceptance and award of **Bid #6522 Irishtown Bend Building Demolition** to Baumann as the lowest and best bidder.

Furthermore, with the bids now received staff is comfortable finalizing the details of a Project Development Agreement with LAND and Riverbed West, LLC.

**No. 20-11-152:**

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a contract with **Baumann Enterprises, Inc.** as the lowest and best bidder for Bid #6522 Irishtown Bend Building Demolition, in the **amount not to exceed \$294,380** (inclusive of \$50,000 of owner directed allowance). In the event the contractor cannot satisfy the bid the award will be given to the next successive bidder who the Board, at its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of the contract to be approved by the Chief Legal and Ethics Officer. Furthermore, that the Board authorize the Chief Executive Officer to enter into a Project Development Agreement with L.A.N.D. studio, Inc. and Riverbed West, LLC in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**ACTION ITEMS (cont.)**

- (h) ***Award of Single Source #6541 – Breakwall Repair – Lakefront Reservation***  
*(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)*

**Background**

The historically high lake levels throughout the Great Lakes and Lake Erie have impacted shorelines and coastal infrastructure throughout the Great Lakes and Lake Erie basins. Although the majority of coastal infrastructure along Cleveland Metroparks lakefront holdings has to date performed well against the high water levels and notable weather and wave events, specific notable breaches and failures have been recently identified in the breakwall along Lakefront Reservation.

A section of breakwall within Edgewater Park and several sections of breakwall within Wendy Park have imminent need of attention. A 130' long breakwall section along Edgewater Yacht Club requires the replacement of 3-5 ton armor stone due to its position against the open lake basin. Three separate areas totaling 440' in length in Wendy Park along and adjacent to Whiskey Island Marina require 24"-36" riprap, a smaller stone in comparison to Edgewater due to the area's location within the protected Cleveland Harbor walls.

On July 14, 2020 Cleveland Metroparks issued Durocher Marine, a Division of Kokosing Industrial (Kokosing), an Access Permit to place a project trailer on the premises of Edgewater Park adjacent to the Edgewater boat ramps. Kokosing was in need of project space related to their performance of work for the U.S. Army Corp of Engineers who had hired Kokosing through a competitive bid process for the Cleveland Harbor West Breakwater Repairs. The \$5.9M project commenced this past summer and will be completed in late November, weather permitting.

**Quote Analysis**

With Kokosing already on site with appropriate vessels and machinery, Cleveland Metroparks requested a quote from Kokosing to address the identified breaches and failures. Kokosing on site presence provides Cleveland Metroparks benefits from the fact that mobilization has already occurred, typically a costly endeavor for maritime projects involving work from water. Kokosing has provided the following unit-based costs with the quote of \$140/ton of in-place stone:

**Area A – Edgewater Breakwall – 130' long section fronting Edgewater Yacht Club**

- o 580 Tons of 3-5 ton armor stone
- o Cost \$81,200

**Area B – North Breakwall Whiskey Island Marina – 170' long section**

- o 1225 Tons of 24"-36" Riprap
- o Cost \$171,500

**Area C1 – Entrance Breakwall Whiskey Island Marina – 50' long section**

- o 600 tons of 24-36" Riprap
- o Cost \$84,000

**ACTION ITEMS (cont.)****Area C2 –Entrance Shoreline Whiskey Island Marina – 220’ long section**

- o 250 Tons of 24”-36” Riprap
- o Cost \$35,000

**Weather Delays**

- o Following project commencement weather days will be billed at \$4,400/day (assume 4 weather days)
- o Cost \$17,600

**Total Not to Exceed Cost: \$389,300**

It is anticipated that Kokosing will need approximately two (2) weeks to complete the above scope, pending acceptable weather.

- No. 20-11-153:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a contract with **Durocher Marine, a Division of Kokosing Industrial**, for Single Source #6541 – Breakwall Repair – Lakefront Reservation, for the **not-to-exceed amount of \$389,300** for the Breakwall Repair as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated November 10, 2020.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

- (i) ***Award of Single Source <sup>1</sup>#~~6539~~6544 – Purchase of Soaring Eagle Zipline for Cleveland Metroparks Zoo***  
*(Originating Sources: Christopher Kuhar, Executive Director, Cleveland Metroparks Zoo/Sean E. McDermott, P.E., Chief Planning and Design Officer)*

**Background**

Over the past 10 years, Cleveland Metroparks Zoo has expanded the entertainment opportunities and used those opportunities to help generate revenue to help defer increased operating costs. Some of these revenue generating ideas include the Circle of Wildlife Carousel, Ben Gogolick Giraffe Encounter and the 4D Theater.

Recently, several zoos around the country have installed the Soaring Eagle Zipline as a revenue generating opportunity. Soaring Eagle Zipline is a unique and proprietary zipline experience that originates and returns to the same location which allows family groups to stay together and kids and teens to safely ride and return to the point of origin. Additionally, the two-person seat design allows for greater accessibility for a broader

---

<sup>1</sup> The number originally assigned to this Single Source item needs to be updated pursuant Procurement staff direction.

**ACTION ITEMS (cont.)**

audience than a traditional zipline which requires a harness. The zipline is also usable in four seasons, as it is operational at multiple ski resorts around the country. As such, the zipline provides a revenue opportunity that fits with the Zoo's core demographic and provides the opportunity to expand the demographic to a more adventure-seeking audience. Recent discussions with the Nashville Zoo revealed revenue of over \$900,000 in 2019 with an attendance of 1.2 million guests.

As documented in the July 16, 2020 Board Agenda, geotechnical work has been performed under the supervision of Cleveland Metroparks staff. With that due diligence now complete a comfort level has been reached that the zipline can be constructed along the rim of the Big Creek Valley.

Soaring Eagle Zipline is a product of Altitude Rides and Attractions, LLC, a single-source supplier of this experience (Single Source #65396544).

**Proposal Analysis**

Cleveland Metroparks Zoo has negotiated a price of \$550,000 for dual ziplines to be fabricated for Cleveland Metroparks Zoo, which reflects a \$50,000 discount. This price includes two approximately 680 foot long ziplines that include carts, drive cables, braking, control panel and LED light and sound packages. Training and certification of Cleveland Metroparks provided staff is included in the initial price. Site preparation is needed in order to accept delivery and perform installation of the dual ziplines and work is underway to secure the services of a construction manager (at risk). The construction manager will provide a guaranteed maximum price to perform the necessary site improvements which will be in addition to the fabrication costs contemplated herein.

The ziplines would be installed such that the loading/unloading platform borders Waterfowl Lake in the Zoo between Stillwater Place and Wade Hall. The upper towers would be located on the top of the Big Creek Valley ridge atop Waterfowl Lake near the Cleveland Metroparks Administration Building. Based on per cap estimates from other zoos, annual revenue for the ziplines is projected to exceed \$600,000 with operating costs of less than \$50,000.

**No. 20-11-154:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a contract with **Altitude Rides and Attractions, LLC** for the construction, delivery and installation of two (2) Soaring Eagle Zipline systems, as outlined in Single Source #65396544, **in the amount not to exceed \$550,000**. This contract will be entered in a form approved by Cleveland Metroparks Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**ACTION ITEMS (cont.)**

- (j) ***Amendment to Management Services Agreement for Volleyball Court Operations – Wendy Park & E. 55th Street Marina (RFP #6129)***  
*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Katie M. McVoy, Assistant Legal Counsel)*

**Background**

On October 5, 2015, Cleveland Metroparks issued RFP #6129 for proposals to manage the volleyball court operations at Wendy Park and E. 55<sup>th</sup> Street Marina for a three (3) year agreement term with the potential for a longer term. On December 17, 2015, based upon staff’s recommendation, the Board voted to award the Management Services Agreement to Cleveland Plays, Inc. (“Cleveland Plays”) pursuant to Board Resolution No. 15-12-204.

Cleveland Metroparks entered into the Management Services Agreement with Cleveland Plays on April 26, 2016 which granted Cleveland Plays the right to manage the volleyball court operations available to the general public at Wendy Park and E. 55<sup>th</sup> Street Marina in the Lakefront Reservation. The term of the Agreement was for three (3) years commencing on January 1, 2016 and ending on December 31, 2018, both dates being inclusive. At the sole discretion of Cleveland Metroparks, the term of the Agreement could be extended for up to three (3) additional one (1) year periods, *i.e.*, through December 31, 2021. On September 18, 2018, pursuant to Board Resolution No. 18-09-132, Cleveland Metroparks extended the term of the Agreement until December 31, 2019 with the option to further extend for up to two (2) additional one (1) year periods. On October 17, 2019, pursuant to Board Resolution No. 19-10-128, Cleveland Metroparks extended the term of the Agreement until December 31, 2020 with the option to further extend for an additional one (1) year period.

If Cleveland Metroparks were to renew the Agreement for the remaining additional one (1) year period, extending the term of the Agreement until December 31, 2021, the following annual remittance is proposed:

	<b><u>Proposed Renewal</u></b>
<b><i>2021 Annual Remittance</i></b>	\$12,500
<b><i>Total Value to Cleveland Metroparks</i></b>	\$12,500

Due to overpayment of the capital improvement requirement from the initial term of the Agreement and the nature of the area of Wendy Park that Cleveland Plays uses, Cleveland Plays will have no capital improvement requirement in 2021. Rather, it will be required to conduct such maintenance and improvement as required to keep volleyball courts in good working order.

In review of the proposed terms, Cleveland Metroparks staff is recommending that the Management Services Agreement with Cleveland Plays, Inc. be extended for an additional one (1) year for the following reasons:



**ACTION ITEMS (cont.)**

- The rate and amount of financial return over the requested one (1) year extension is appropriate.
- Success of Cleveland Plays of managing the operations since January 1, 2016.
- Cleveland Plays demonstrates a strong commitment to Cleveland Metroparks, its mission, and effective management of these operations.

**No. 20-11-155:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve a one (1) year extension of the term of the existing Management Services Agreement with Cleveland Plays, Inc. that would end on December 31, 2021, with a total one-year annual remittance of \$12,500 and, further, that the Board authorize the Chief Executive Officer to execute an Amendment to the Management Services Agreement memorializing the extension in a form approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (k) ***Amendment to License Agreement with BAYarts, Inc. – Chatty's Pizzeria***  
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph R. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Nancy Desmond, Special Projects Administrator/Katie M. McVoy, Assistant Legal Counsel)

**Background**

BAYarts, Inc. ("BAYarts") operates an art gallery and ceramics studio, offers art classes and operates the Huntington Playhouse on Cleveland Metroparks property through a License Agreement with Cleveland Metroparks. Since 2006, one of the buildings included in the BAYarts license agreement—a train station—has been operated as a food service venue, first as a coffee shop and, currently, as an Italian trattoria. The existing License Agreement between Cleveland Metroparks and BAYarts authorizes BAYarts to sublicense the train station building to Vento, LLC ("Vento") for operation of the Italian trattoria, including sales of pastries, coffee, light supper, beer and wine. BAYarts' sublicense with Vento requires BAYarts to approve of any transfer of the sublicense from Vento to another party.

BAYarts has approached Cleveland Metroparks and requested authorization for BAYarts to approve a transfer of the sublicense agreement from Vento to Red Blend LLC d/b/a Chatty's Pizzeria ("Chatty's Pizzeria"), a newly-formed LLC that intends to operate a pizzeria and sandwich shop at the train station location. Chatty's Pizzeria is co-owned by Matt Harlan, Jeffrey Schmittgen and Robert Zunich. Mr. Harlan will actively manage Chatty's along with Melanie Harlan, who will act as general manager. Mr. Harlan has

**ACTION ITEMS (cont.)**

nearly 25 years of experience in the restaurant industry, most recently acting as regional manager for Michael Symon's B-Spot and Bar Symon Airport restaurants.

The term of the sublicense would be from December 1, 2020 through December 31, 2024, the current end of BAYarts' license agreement with Cleveland Metroparks.

Cleveland Metroparks staff recommends that the Board authorize BAYarts to approve the transfer of the sublicense from Vento to Chatty's Pizzeria with terms and conditions similar to those BAYarts has with Vento.

**No. 20-11-156:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize BAYarts to approve of the transfer of the sublicense agreement identified in Section 4.1 of the License Agreement with Cleveland Metroparks from Vento, LLC to Red Blend LLC d/b/a Chatty's Pizzeria for the purpose of operating a restaurant as more fully described above, and that the Board authorize the Chief Executive Officer to execute an Amendment to the License Agreement memorializing the authorization to approve the transfer of the sublicense to Chatty's Pizzeria in a form approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(I) *2021 Cleveland Metroparks Medical Stop-Loss Insurance***  
(*Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Harold Harrison, Chief Human Resources Officer/William Chorba, Chief Financial Officer/Matthew Hawes, Director of Human Resources*)

Since January 1, 2007, the Park District has offered a self-insured medical plan which includes an administrative services only (“ASO”) provider network and claims adjudication service and reinsurance/stop-loss insurance coverage (“stop-loss coverage”). Stop-loss coverage provides the Park District with individual claim caps (currently \$175,000 per individual) and aggregate claim caps (125% of expected claims for the Park District).

Human Resources (“HR”) and its benefits consultant, Oswald Companies (“Oswald”), released RFP #6518 requesting proposals for a new one-year stop-loss coverage policy. Each stop-loss coverage quote contains three elements: premium cost, high-cost claim deductible “lasers” (*i.e.*, the quote sets higher deductible on specific high-risk claims), and ASO integration fees. The following is a summary of the submitted quotes:

**ACTION ITEMS (cont.)**

<b>Carrier</b>	<b>Premium</b>	<b>Laser Risk</b>	<b>ASO Integration Fee</b>	<b>Likely Total Cost</b>
Cigna (incumbent)	\$811,072	\$0	\$0	\$811,072
Medical Mutual	\$811,072	\$0	\$20,000	\$831,072
Tokio Marine HCC	\$709,561	\$425,000	\$20,000	\$1,154,561
Evolution Risk Partners	\$810,416	\$375,000	\$20,000	\$1,205,416
American Fidelity	\$812,906	\$225,000	\$20,000	\$1,057,906
QBE	\$885,437	\$225,000	\$20,000	\$1,130,437
Sun Life Financial	\$896,641	\$175,000	\$20,000	\$1,091,641
Voya Financial	\$927,239	\$375,000	\$20,000	\$1,322,239

The Cigna and Medical Mutual proposals reflect flat-rate renewals of 2020 rates. Because of the full integration with the current ASO provider (Cigna), though, HR and Oswald recommend the Cigna stop loss bid as being the lowest and best.

**No. 20-11-157:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve an award on RFP #6518 and authorize the Chief Executive Officer to enter into a one-year agreement, in a form approved by the Chief Legal & Ethics Officer, with Cigna at a monthly rate of \$118.75 per employee to purchase \$175,000 deductible individual stop-loss coverage and \$5.04 per employee to purchase aggregate stop-loss insurance at 125% of expected claims as projected by Cigna. The agreement shall commence on January 1, 2021 and cover claims incurred in the 12-month period covering the Self-Insured Program's year beginning January 1, 2021 but paid within 36 months.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE:**

**No. 20-11-158:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the following awards:

- (a) **RFP Renewal #6372: 2021 Information Technology Consulting Services** (see page 92566);
- (b) **NCPA Co-Op Renewal #6379: Various Office Supplies** (see page 92568);
- (c) **Bid Renewal #6390: Uniform Apparel** (see page 92569);
- (d) **RFP Renewal #6415: Audio/Visual Services and Rental of Equipment for 2021 Edgewater and Euclid Beach Live Events** (see page 92570);
- (e) **Bid Renewal #6453: Various Paper Products and Trash Can Liners** (see page 92572);
- (f) **Commodities Usage Report:**
  - **Sourcewell Co-Op #6466: 2020 Operational Purchases (Smallwares, Disposables) and Capital Equipment** (see page 92573);
- (g) **Single Source #6528: Manakiki and Sleepy Hollow Greens Drainage Installation** (see page 92574);
- (h) **Single Source #6529: 2021 Beer, Wine and Spirits for Resale** (see page 92575);
- (i) **Sourcewell Co-Op #6531: 2021 Operational Purchases (Smallwares, Disposables) and Capital Equipment** (see page 92577);
- (j) **OMNIA Co-Op ORC 125.04 #6537: Four (4) New 2021 Cushman Refresher Oasis Beverage Carts for Golf** (see page 92579); and,
- (k) **Ohio Co-Op #6538: Watch Guard In-Car and Body Worn Cameras and Accessories, and Motorola Portable Radios for Police** (see page 92580).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCE (cont.)****RFP RENEWAL #6372 SUMMARY:      2021 INFORMATION TECHNOLOGY  
CONSULTING SERVICES**

<b><i>--- HIGHLIGHTS AT A GLANCE ---</i></b>
2020 YTD Expenditure = \$60,000
2021 Estimate = \$60,000

**Background**

Currently, Information Technology Services (ITS) hires outside IT consultant firms on a temporary basis to supplement the efforts of information technology contractors/companies on individual projects, such as web development and system administration services.

This recommendation provides the availability for ITS on relevant projects or initiatives to seek consultant services on an “as needed” basis for a one (1) year period beginning January 1, 2021 through December 31, 2021. The objective is to garner the most appropriate consultant(s) that are best suited for the desired project(s).

The following is a summary of the consultants that responded to the RFP. The RFP detailed potential consulting projects under the headings of: Web Development, Database Administration, Information Security, Telecommunications/Communications, System Administration, and other Information Technology Services. Although there were many objectives, it was determined to choose consultants that were most critical/beneficial for networking or system administration consulting services.

As a result, the top consultants listed below were ranked based on: capabilities/biographies, prior work history, and pricing. Due to the complexity of IT projects, it is likely projects may be awarded to one or more consultants. Consultant(s) selection will be based on relevant criteria to the particular project. ITS staff will request a price proposal by the appropriate vendor and initiate a contract for said vendor.

**Anticipated Vendors** (include, but are not limited to):

- DevCare Solutions
- Global Solutions Group
- COGENT Infotech Corp
- Logicalis
- Systems Soft Technologies
- Swift Strategic Solutions
- Vertex Computer Systems
- V Group
- V2 Technology
- Securance LLC
- Avvenire Solutions

\*Please note other vendors/consultants may be chosen throughout 2021 through the State of Ohio Cooperative Contract, U.S. General Services Cooperative Contract or another cooperative agreement available to government municipalities.

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

Cleveland Metroparks reserves the right to not award any contracts to any of the consultants listed above.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **various consultants** listed and summarized above, and maintained in the proposal file for RFP Renewal #6372, for a one (1) year period beginning January 1, 2021 through December 31, 2021, with a **total one (1) year cost not to exceed \$60,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 20-11-158 on Page 92565)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

**NCPA CO-OP RENEWAL #6379 SUMMARY:** **VARIOUS OFFICE SUPPLIES** for various locations throughout Cleveland Metroparks to be supplied on an “as needed” basis beginning January 1, 2021 through December 31, 2022.

<b>---- HIGHLIGHTS AT A GLANCE ----</b>
2019-2020 YTD Expenditure = \$60,984.26
2021-2022 Estimate = \$125,000.00

\*NOTE: The 2019-2020 YTD expenditure is significantly less due to COVID-19.

**Background**

Independence Business Supply is the current supplier of office supplies throughout Cleveland Metroparks. Cleveland Metroparks staff utilizes a web-based electronic catalog concept for procurement of such supplies with a net-priced catalog custom-tailored for Cleveland Metroparks, which is protected by a username and password for online security system. Independence Business Supply provides Just-In-Time/next day (24-hour) delivery for all items to various locations throughout Cleveland Metroparks. The current contract term is for a two (2) year period beginning on January 1, 2019 and through December 31, 2020, with an option to renew for an additional two (2) year period through December 31, 2022.

Purchasing staff recommends Independence Business Supply as the supplier of office supplies to the Park District for an additional two (2) year period beginning January 1, 2021 through December 31, 2022.

The contract with Independence Business Supply serves as an active contract to evaluate the cost of office supplies monthly which ensures the Park District is getting the optimal cost.

**RECOMMENDED ACTION:**

That the Board authorize the purchase of various office supplies, as specified in the above summary, for NCPA Co-Op Renewal #6379, to **Independence Business Supply (IBS)** to be purchased on an “as needed” basis for a two (2) year period, beginning January 1, 2021 through December 31, 2022, **for a total cost not to exceed \$125,000**, with an option to renew for an additional two (2) year period, in full utilization of the National Cooperative Purchasing Alliance (NCPA) contract number 11-18. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 20-11-158 on Page 92565)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

**BID RENEWAL #6390 SUMMARY:**      **UNIFORM APPAREL** to be ordered bi-annually (bulk) and with the option to be supplied on an “as needed” basis to various locations throughout Cleveland Metroparks for a one (1) year period beginning January 1, 2021 through December 31, 2021.

<i><b>HIGHLIGHTS AT A GLANCE</b></i>
2020 YTD Expenditure - \$58,073.68
2021 Estimate - \$175,000.00

\*NOTE: The 2019-2020 YTD expenditure is significantly less due to COVID-19.

**Background**

B.P Britches and PROforma 3<sup>rd</sup> Degree Marketing are the current suppliers of uniform apparel since 2019. Cleveland Metroparks staff utilizes a web-based electronic catalog concept for procurement of such supplies with a net-priced catalog custom-tailored for Cleveland Metroparks, which is protected by a username and password for online security system.

This bid renewal requires the awarded vendors (split award with B.P. Britches and PROforma 3<sup>rd</sup> Degree Marketing) to provide specified uniform apparel to Cleveland Metroparks to be ordered bi-annually (bulk) and with the option to be supplied on an “as needed” basis from January 1, 2020 through December 31, 2020 with an option to renew for one (1) additional year (2021). This method is intended to ensure quality control, performance, and service standards.

Purchasing staff recommends B.P Britches and PROforma 3<sup>rd</sup> Degree Marketing as the suppliers of uniform apparel to the Park District for an additional one (1) year period beginning January 1, 2021 through December 31, 2021.

B.P. Britches will have an overall price increase of  $\pm 3\%$  and PROforma 3<sup>rd</sup> Degree Marketing of  $\pm 7\%$  for 2021.

**RECOMMENDED ACTION:**

That the Board authorize a split award, as noted in the bid summary and at the unit prices set forth in the Bid Renewal #6390, to the following lowest and best bidders: **B.P. Britches and PROforma 3<sup>rd</sup> Degree Marketing, for a total combined amount not to exceed \$175,000**, to be ordered bi-annually and the option to supplied "as needed" for a period beginning January 1, 2021 through December 31, 2021. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event a vendor cannot satisfy the bid, the award will be given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

**(See Approval of this Item by Resolution No. 20-11-158 on Page 92565)**



**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)****RFP RENEWAL #6415 SUMMARY:      **AUDIO/VISUAL SERVICES AND RENTAL OF EQUIPMENT FOR 2021 EDGEWATER AND EUCLID BEACH LIVE EVENTS** for Cleveland Metroparks****Background**

On March 13, 2019, Cleveland Metroparks released a request for proposal (RFP) for Audio/Visual Services and Rental Equipment for the 2019 and 2020 Edgewater and Euclid Beach Live Events, with a two (2) year term and an option to renew for one (1) additional year (2021).

The RFP was sourced to ±30 vendors and Cleveland Metroparks received two proposals: Northeast Projections Inc. (DBA: NPI Audio Visual Services) and Rock the House Entertainment Group, Inc. (DBA: Rock the House).

On April 18, 2019, the Board of Park Commissioners approved the recommendation to award the RFP to Rock the House as the lowest and best overall value for both Edgewater Live and Euclid Beach Live combined.

Rock the House provided Audio/Visual Services and Rental Equipment in 2019 for Edgewater Live (hosted nine (9) events from May 30, 2019 through August 1, 2019) and Euclid Beach Live (hosted nine (9) events from May 31, 2019 through August 2, 2019).

In 2020, both Edgewater Live and Euclid Beach Live events were canceled due to COVID-19.

**Recommendation**

Cleveland Metroparks staff recommends exercising the option to renew by amending the contract with Rock the House as the provider of audio-visual services and equipment rental for Edgewater Live and Euclid Beach Live for an additional one (1) year period beginning May 1, 2021. In addition, Rock the House will provide a video wall and Sparkular technology at no cost (added value) to Cleveland Metroparks for the 2021 Edgewater Live and Euclid Beach Live events.

**Summary of the proposal from Rock the House**

2019 Edgewater Live (9 events)	2019 Euclid Beach Live (9 events)	2020 Edgewater Live (10 events)	2020 Euclid Beach Live (10 events)	2021 Edgewater Live (10 events)	2021 Euclid Beach Live (10 events)	Total Three (3) Year Total
\$44,226.00	\$30,724.92	\$0.00	\$0.00	\$49,140.00	\$34,138.80	\$158,229.72

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)****RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Office to exercise its option to renew the agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **Rock the House** for one (1) additional year as summarized above, and maintained in the proposal file for RFP Renewal #6415 for the purchase of Audio/Visual Services and Rental Equipment for the 2021 Edgewater Live and Euclid Beach Live events **if those events are actually held by Cleveland Metroparks. The sum of the one (1) year renewal term is \$83,278.80 and the total contract value (three (3) year term) shall not to exceed \$158,229.72.** In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. Form of agreement to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 20-11-158 on Page 92565)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

**BID RENEWAL #6453 SUMMARY:**      **VARIOUS PAPER PRODUCTS AND TRASH CAN LINERS** to be supplied on an “as needed” basis to Cleveland Metroparks Zoo for a one (1) year period beginning November 1, 2020 through October 31, 2021.

<b>---- HIGHLIGHTS AT A GLANCE ----</b>
2019-2020 YTD Expenditure = \$65,696.37
2020-2021 Estimate = \$100,000.00

\*NOTE: The 2019-2020 YTD expenditure is significantly less due to the COVID-19 impact on operations.

**Background**

Currently, Joshen Paper & Packaging provides the supply of trash can liners and W.B. Mason provides the supply of paper products throughout Cleveland Metroparks. W.B. Mason offers a custom-tailored online electronic catalog for Cleveland Metroparks staff to place orders. This catalog is protected by username and password. The current contract term is for a one (1) year period beginning November 1, 2019 through October 31, 2020, with an option to renew for one (1) additional year through October 31, 2021.

The Purchasing Department recommends Joshen Paper & Packaging and W.B. Mason as the suppliers of trash can liners and paper products, on an “as needed” basis, for an additional one (1) year period beginning November 1, 2020 through October 31, 2021.

**RECOMMENDED ACTION:**

That the Board authorize the purchase of various trash can liners and paper products, as specified in the above summary, for Bid Renewal #6453, to **Joshen Paper & Packaging** (trash can liners) and **W.B. Mason** (paper products) to be supplied on an “as needed” basis for a one (1) year period beginning November 1, 2020 through October 31, 2021, **for a total combined cost not to exceed \$100,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 20-11-158 on Page 92565)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

**COMMODITIES USAGE REPORT** - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

**SOURCEWELL CO-OP #6466:** **2020 OPERATIONAL PURCHASES (SMALLWARES, DISPOSABLES) AND CAPITAL EQUIPMENT** for various locations throughout Cleveland Metroparks

ORIGINAL ESTIMATE \$170,000 (90% = \$153,000)

The estimated encumbrance was based upon a one (1) year spend of **Operational Purchases** (smallwares and disposables) and **Capital Equipment** for Cleveland Metroparks. Due to the renovations of Huntington Concessions in 2020, the requested commodity adjustment and additional funds are requested.

ORIGINAL AWARD (11/13/19)	\$170,000
Additional Consumption Estimate	<u>84,025</u>
<b>REVISED TOTAL AWARD:</b>	<b>\$254,025</b>

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to amend Resolution No. 19-11-147 to accommodate usage in excess of the original estimate as follows:

**No. 19-11-147:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize an award of Sourcewell Co-Op #6466 for the purchase of Operational Purchases and Capital Equipment from **Trimark SS Kemp, in the sum of ~~\$170,000~~ \$254,025** as specified in the summary and maintained in the Procurement Office files in full cooperation of Sourcewell Contract Number 091918-TMK and Cleveland Metroparks purchasing policies. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**(See Approval of this Item by Resolution No. 20-11-158 on Page 92565)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

**SINGLE SOURCE #6528 SUMMARY:    MANAKIKI AND SLEEPY HOLLOW  
GREENS DRAINAGE INSTALLATION**

<b>DESIGNATION</b>	<b>Manakiki and Sleepy Hollow Golf Courses</b>
<b>PURCHASE PRICE and INSTALLATION</b>	<b>\$31,613.57 and \$31,613.58 TOTAL: \$63,227.15 (\$1.97 S/F)</b>
Installation Services <i>(include but are not limited to...)</i>	Layout of a drainage system on 6-foot spacings; stripping of existing sod. Slit trenching 14-16 inches deep with laser grade control, removal of exaction. Installation of 2” c.p.t.; includes all connections. Backfill and compaction of trench profile with 60:20:20 sand organic USGA mix (Cleveland Metroparks will supply). Replace sod. Sodded trenches are left slightly mounded in prep for club to roll and prepare for opening.

Charge Codes: 4031403-4G02001-572103  
4031503-5G97002-572103

The greens at Manakiki (greens #6, #11, #12) and Sleepy Hollow (greens #1, #7, #12) are clay based and do not allow for adequate drainage; rainfall will remain standing on the greens. For continuity, XGD Systems, LLC, has previously installed drainage to greens at Manakiki and Sleepy Hollow and proved to be an efficient drainage system.

Golf staff recommends installation of a drainage system by XGD Systems, LLC.

**RECOMMENDED ACTION:**

That the Board approve the precision XGD Classic Greens Draining services as specified in the Single Source #6528 summary, from **XGD Systems, LLC for a cost to install of \$63,227.15**. Form of contract to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 20-11-158 on Page 92565)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

**SINGLE SOURCE #6529 SUMMARY:**    **2021 BEER, WINE AND SPIRITS FOR RESALE** at various locations throughout Cleveland Metroparks for a one (1) year period beginning January 1, 2021 through December 31, 2021.

<b>-- HIGHLIGHTS AT A GLANCE --</b>
2020 YTD Expenditure = \$167,360.64
2021 Estimate = \$450,000.00

\*NOTE: The 2020 YTD expenditure is significantly less due to COVID-19 impact on operations.

**Background**

This item provides for various beer, wine and spirits for resale at Cleveland Metroparks restaurants, concessions, golf courses, and special events on an “as-needed” basis for 2021.

The single source purchases of the various brands are exclusively sold in Northeast Ohio by the distributors listed in the table below. The mix and selected vendor allocations will be evaluated per event and/or per location to effectively and efficiently provide for the relevant target market(s) specific to each initiative.

The following is a summary of the anticipated vendors. Actual expenditures for a given vendor will depend on attendance determined at the location or during specific events. Therefore, the recommendation authorizes an overall “not to exceed” \$450,000 amount versus a specific spend allocation per vendor. It is the intention of staff to have all such purchases centralized under this action.

Anticipated vendors for beer, wine and spirits (include but are not limited to):

<b><u>Distribution Center</u></b>	<b><u>Brand</u></b>
Cavalier Distributing	Fat Heads and other certain craft beer
Sibling Revelry	Sibling Revelry
Superior Beverage	Great Lakes and other craft beers
Platform Brewing	Platform
Brick and Barrel Brewing	Brick & Barrel
Beverage Distributors	Miller
House of LaRose	Budweiser
Heidelberg Cleveland	Wine, craft beers, low proof spirits
R.L. Lipton	Corona and other certain craft beers
Minotti’s	Approved liquor store from State of Ohio

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)****RECOMMENDED ACTION:**

That the Board approve the purchase of various Beer, Wine and Spirits for resale as per Single Source #6529, from **various distribution centers** listed above, for a **total cost not to exceed \$450,000** for the period of January 1, 2021 through December 31, 2021. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 20-11-158 on Page 92565)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

**SOURCEWELL CO-OP #6531 SUMMARY:**      **2021 OPERATIONAL PURCHASES (SMALLWARES, DISPOSABLES) AND CAPITAL EQUIPMENT** for various locations throughout Cleveland Metroparks for a one (1) year period beginning January 1, 2021 through December 31, 2021.

**Background**

The following represents the **Operational Purchases** (smallwares and disposables) for day to day business operations and **Capital Equipment** for any capital projects that come up in the food and beverage area.

**Recommended Operational Purchases and Capital Equipment**

Operational purchases and capital equipment will be purchased through the Sourcewell Government Purchasing Alliance cooperative purchasing program and purchased based upon standard Cleveland Metroparks purchasing policies.

The following items are recommended for purchase from Sourcewell supplier, specifically Trimark SS Kemp (contract number 091918-TMK).

Breakdown of Operational and Capital Equipment by location (included, but not limited to):

<b>Location – Smallwares and Disposables</b>	<b>Estimated Cost</b>
The Chalet	\$2,500.00
Wallace Lake Concessions	\$5,000.00
Huntington Beach Concessions	\$3,000.00
Edgewater Pier Concessions	\$2,500.00
Edgewater Beach House Concessions	\$32,000.00
Hinckley Spillway Concessions	\$1,000.00
Ledge Pool Concessions	\$1,000.00
E. 55 <sup>th</sup> Marina Concessions	\$15,000.00
Merwin's Wharf	\$25,000.00
Euclid Beach Concessions	\$2,500.00
Wildwood Concessions	\$3,500.00
Emerald Necklace Marina Concessions	\$12,000.00
<b>Operational Total</b>	<b>\$105,000.00</b>
<b>Location – Capital Equipment</b>	<b>Estimated Cost</b>
Enterprise Locations	\$65,000.00
<b>Capital Equipment Total</b>	<b>\$65,000.00</b>
<b>Grand Total</b>	<b>\$170,000.00</b>

**RECOMMENDED ACTION:**

That the Board authorize an award of Sourcewell Co-Op #6531 for the purchase of Operational Purchases and Capital Equipment from Trimark SS Kemp in the sum of **\$170,000**, as specified in the summary and maintained in the Procurement Office files in full



**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

cooperation of Sourcewell Contract Number 091918-TMK and Cleveland Metroparks purchasing policies. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 20-11-158 on Page 92565)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)****OMNIA CO-OP ORC 125.04 #6537 SUMMARY:****FOUR (4) NEW 2021 CUSHMAN REFRESHER OASIS BEVERAGE CARTS FOR GOLF**

<b>DESIGNATION</b>	<b>Big Met, Sleepy Hollow, Seneca, and Shawnee Hills Golf Course</b>
<b>UNIT(S) REPLACED</b>	<b>Four (4) Beverage Carts</b>
<b>Item</b>	<b>Four (4) New 2021 Cushman Refresher Oasis Beverage Carts</b>
Base Cost	\$16,577.00 ea.
Accessories	\$313.95 ea.
Freight	\$327.00 ea.
Discount	(\$828.85 ea.)
Unit Total	\$16,389.10 ea.
<b>TOTAL ORDER (4)</b>	<b>\$65,556.40</b>

The four (4) New 2021 Cushman Refresher Oasis Beverage Carts will be used at four (4) Cleveland Metroparks Golf Courses (Big Met, Sleepy Hollow, Seneca, and Shawnee Hills Golf Courses).

The four (4) beverage carts marked for replacement were inherited throughout the years and are nearing the end of their useful life.

Cleveland Metroparks staff recommends the purchase of the four (4) New 2021 Cushman Refresher Oasis Beverage Carts from OMNIA Contractor, Lake Erie Golf Cars, in full cooperation with OMNIA Cooperative Purchasing Program, Contract Number R161104.

The replaced units will go to auction (in-house auction or GovDeals).

**RECOMMENDED ACTION:**

That the Board approve the purchase of **Four (4) New 2021 Cushman Refresher Oasis Beverage Carts**, equipped as specified in the above summary OMNIA Co-Op ORC 125.04 #6537, from **Lake Erie Golf Cars for a total cost of \$65,556.40**, in full utilization of the OMNIA Cooperative Purchasing Program, Contract Number R161104. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 20-11-158 on Page 92565)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)****OHIO CO-OP #6538 SUMMARY:****WATCH GUARD IN-CAR AND BODY WORN CAMERAS AND ACCESSORIES, AND MOTOROLA PORTABLE RADIOS FOR POLICE****Background**

For nearly a decade, Cleveland Metroparks has utilized in-car cameras to record police/public interactions. Cleveland Metroparks Police in-car camera system and supporting equipment is experiencing frequent malfunctions, no longer serviceable and warranties are expiring. Police/public interactions may occur outside the range of the in-car camera systems. These videos are crucial for criminal prosecution as well as the protection of Cleveland Metroparks police officers and the public. Best practices in law enforcement is to equip officers with body worn cameras in addition to the in-car video systems to record all aspects of police/public interactions.

Additionally, 20 portable radio units are no longer serviceable, are at the end of their useful life, and are no longer supported by the manufacturer. To ensure the greatest safety to the public and maximize financial opportunities moving forward, the following purchase/upgrade of watch guard in-car and body worn cameras and accessories, and Motorola portable radios (90 Body Cameras, 38 in-Car Camera Systems including installation and server, and 20 Motorola APX6000 7/800 Portable Radio Package) is necessary.

Cleveland Metroparks has a unique opportunity to utilize a 0% annual rate, 24-month deferred first payment, with a four (4) year finance option to make this purchase (see payment schedule in the chart below).

**Recommendation**

Cleveland Metroparks staff recommends the purchase of Watch Guard In-Car and Body Worn Cameras and accessories and Motorola Portable Radios from Ohio State Contractor, Watch Guard and Motorola Solutions, Inc., in full cooperation with Ohio Cooperative Purchasing Program, Contract Number 573077-0 (as per a bundled quote) including the following:

<b><u>Quantity</u></b>	<b><u>Description</u></b>	<b><u>Unit Price</u></b>	<b><u>Total</u></b>
38	V300 and 4RE System Bundle. Includes 4RE Standard DVR Camera System for vehicles (including additional front Panoramic Cameras) and Body Worn Cameras for officers	\$5,750.00	\$218,500.00
52	Individual Body Worn Cameras for officers	\$995.00	\$51,740.00
8	Transfer Station Kits for field officers	\$1,745.00	\$13,960.00
38	Batteries	\$99.00	\$3,762.00
90	Three (3) Year Warranty for body cameras	\$450.00	\$40,500.00

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

<b><u>Quantity</u></b>	<b><u>Description</u></b>	<b><u>Unit Price</u></b>	<b><u>Total</u></b>
90	Fourth (4 <sup>th</sup> ) Year Warranty	\$180.00	\$16,200.00
90	Fifth (5 <sup>th</sup> ) Year Warranty	\$235.00	\$21,150.00
1	Web Server License	\$1,000.00	\$1,000.00
320	Annual Device License	\$390.00	\$124,800.00
38	In-Car Camera System Warranties Years one -five (1-5)	\$1,075.00	\$40,850.00
1	Tier 1 Onsite Installation	\$5,000.00	\$5,000.00
1	Servers and Hardware	\$24,210.00	\$24,210.00
38	In-Car Camera System Options	\$200.00	\$7,600.00
1	Additional Software and Licensing	\$14,780.00	\$14,780.00
38	In-Car Installation	\$750.00	\$28,500.00
20	Motorola APX6000 Portable radio package and accessories	\$4,100.99	\$82,019.80
1	Shipping and Handling	\$2,760.00	\$2,760.00
1	Additional Quote Discount		(\$51,170.80)
<b><u>Total Amount</u></b>			<b>\$646,161.00</b>

**Payment Schedule**

<b><u>Date</u></b>	<b><u>Payment</u></b>
January 1, 2023	\$206,050.25
January 1, 2024	\$161,540.25
January 1, 2025	\$161,540.25
January 1, 2026	\$117,030.25
<b><u>Total Amount</u></b>	<b>\$646,161.00</b>

**RECOMMENDED ACTION:**

That the Board approve the purchase of **Watch Guard In-Car and Body Worn Cameras and Accessories, and Motorola Portable Radios** as per Ohio Co-Op #6538, equipped as specified in the above summary, from **Watch Guard and Motorola Solutions, Inc.** for a total cost of **\$646,161** in full utilization of the Ohio Cooperative Purchasing Program, Contract Number 573077-0. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. Form of agreement to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 20-11-158 on Page 92565)**

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 11/19/2020)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Complete undercarriage (parts only) for Site Case 850H Dozer; shipping charges.	<b>Gibson Machinery LLC</b>	\$10,905.26 <u>146.24</u> \$11,051.50	(7)
Pest control for a three (3) year period beginning January 1, 2018 through December 31, 2020, additional locations and services.	<b>Central Exterminating Co.</b>	\$23,850.00 <u>501.04</u> \$24,351.04	(7)
Prisoner housing for January 2020 through December 2020, additional charges.	<b>Cuyahoga County Treasurer</b>	\$20,000.00 <u>3,000.00</u> \$23,000.00	(3)
Building materials for Kiwanis Picnic Shelter in Hinckley Reservation.	<b>Lodi Lumber, Inc.</b>	\$33,984.68	(7)
2020 Zoo Lab Fees, additional services.	<b>Northwest Zoopath PC, Petlabs Diagnostic Laboratories, Inc., Marshfield Lab, Ohio Dept. of Agric., and Idexx Distribution Inc.</b>	\$15,000.00 10,000.00 7,500.00 6,000.00 2,700.00 2,000.00 <u>2,500.00</u> \$45,700.00	(3)
Driving range mats for Golf.	<b>Southwest Synthetic Turf</b>	\$10,920.00	(7)
Lower unit marine parts for Police Boat.	<b>Marine Tech Concepts LLC</b>	\$13,336.19	(7)

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Seven (7) handcycles.	<b>Freedom Concepts USA LLC</b>	<b>\$29,578.75</b>	<b>(3)</b>
Concrete and paver replacement at West Creek Reservation.	<b>R.J. Platten Contracting</b>	<b>\$21,827.00</b>	<b>(7)</b>
Blasting and painting services for Pensacola stairs on Wildlife Way.	<b>Southwest Companies</b>	<b>\$14,042.00</b>	<b>(7)</b>
Temporary fence rental for Edgewater Playspace.	<b>Rolen Brothers Fence Co.</b>	<b>\$6,200.00</b> <b>4,000.00</b> <b>\$10,200.00</b>	<b>(6)</b>
Parts and labor costs associated with maintenance and repair for Zoo Veterinarian Hospital CT Scanner, additional parts and labor; and service agreement.	<b>Agiliti Health, Inc.</b>	<b>\$6,000.00</b> <b>6,782.00</b> <b>7,000.00</b> <b>10,000.00</b> <b>1,500.00</b> <b>\$31,282.00</b>	<b>(6)</b>
2021 annual membership dues.	<b>American Association of Zoos &amp; Aquariums</b>	<b>\$29,354.00</b>	<b>(3)</b>
Mobile product cart to sell “hot” tree nut products at 2020/2021 Winterfest at Merwin’s Wharf.	<b>The Nutty Bavarian</b>	<b>\$21,300.00</b>	<b>(3)</b>
Exterior painting and staining of identified areas of Zoo’s Main Food Court.	<b>Pinpoint Painting, LLC</b>	<b>\$18,245.00</b>	<b>(7)</b>

===== **KEY TO TERMS** =====

- (1) “**BID**” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “**COOPERATIVE**” – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) “**SINGLE SOURCE**” – Purchased from one source as competitive alternatives are not available.
- (4) “**PROPRIETARY**” – Products purchased for resale directly from the brand’s manufacturer.
- (5) “**PROFESSIONAL SERVICE**” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) “**COMPETITIVE QUOTE (up to \$10,000)**” – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) “**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (11/19/2020)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), *“...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order.”*

*I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.”, the following is provided:*

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<p><b><u>Professional services for the design of bridge at Wendy Park</u></b></p> <p><u>Revised Contract Amount:</u> Amendment No. 7 adds \$9,917.00 and a revised total to \$1,697,395.34.</p>	<p>Additional services to prepare plan, specification, and quantities for two architectural/ornamental gates at north and south abutments of bridge.</p>	<p>KS Associates, Inc.</p>	<p align="center">#7</p>

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCE; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages 92565 through 92581; \$10,000 to \$50,000 purchased items/services report, pages 92582 through 92583; and construction change orders, page 92584.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 20-11-143:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages 92610 to 92750.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**No. 20-11-144:** It was moved by Vice President Berry, seconded by President Rinker and carried, to approve Visa Card (Arborwear) dated October 4, 2020 to November 7, 2020 in the amount of \$310.00, as identified on pages 92751 to 92752.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Abstained: Mr. Moore.

**PUBLIC COMMENTS.**

Public comments were offered by Ms. Marty Leshar of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.



**INFORMATION/BRIEFING ITEMS/POLICY.**

- (a) **2021 Budget Preview**  
(Originating Source: William Chorba, Chief Financial Officer)

Cleveland Metroparks is making substantial progress towards preparing its 2021 annual appropriations budget. While a work-in-progress, this preview represents a general overview of the draft budget to give directional guidance as we work towards seeking budget approval at the December 17, 2020 board meeting.

- (b) **Summary of Zoo Conservation Funds 2020**  
(Originating Sources: Christopher Kuhar, Zoo Executive Director/Kristen Lukas, Director of Conservation and Science)

**Background**

Cleveland Metroparks Zoo's commitment to securing a future for wildlife includes both supporting and conducting target conservation efforts and enabling our guests to take action to positively impact wildlife conservation. To this end, the Zoo maintains a number of donation opportunities for our guests and partners. Wildlife conservation funds generated at the Zoo and through donations are held in a number of restricted Cleveland Metroparks accounts to be disbursed in support of targeted wildlife conservation efforts in the field around the world.

These funds include:

- **Andean Bear Conservation Fund (#2017006)**
- **Future for Wildlife (FFW) Make a Difference Fund (#2017712)**
- **Future for Wildlife Fund (#2017717)**
- **Event Networks / Zoo Gift Concession Conservation Fund (#2017740)**

In addition to these funds, Cleveland Zoological Society provides funds to support the Zoo's wildlife conservation program through funds raised through Zoo memberships, general fundraising and targeted conservation donations.

The Zoo conservation funds summarized below and detailed here include all funds that have been/will be disbursed in 2020 by Cleveland Zoological Society (CZS) and Cleveland Metroparks Zoo (CMZ) to support Zoo conservation efforts. Funds from the FFW Make a Difference Fund and the FFW Fund will be distributed in November 2020\*.

<b>Cleveland Metroparks Restricted Funds</b>	<b><u>Amount</u></b>
Andean Bear Conservation Fund - #2017006	\$36,927
FFW Make a Difference Fund - #2017712*	\$56,781
FFW Fund - #2017717*	\$1,352
Event Networks Conservation Fund - #2017740	\$5,000
<b>TOTAL</b>	<b>\$100,060</b>

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

<b>Cleveland Zoological Society FFW Funds</b>	
CZS FFW Fund	\$347,564
Additional/One-time FFW funds	\$135,000
<b>TOTAL</b>	<b>\$482,564</b>
<b>GRAND TOTAL</b>	<b>\$582,624</b>

**Lion & Cheetah Conservation Program**

**Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$77,178 in support of the Zoos Lion & Cheetah Conservation Program through the following partnerships and activities.**

**Ruaha Carnivore Project Core Program & Project Support**

The Ruaha Carnivore Project (RCP) studies and monitors populations of lions and other large carnivores in and around Ruaha National Park in Tanzania - a critical area for the conservation of large carnivores. The project works to develop effective conservation strategies for large carnivores by working with local pastoral communities to address human-lion conflicts as well as help reduce the negative impacts of carnivore presence by providing important conservation-related benefits to local communities.

- **Cleveland Zoological Society FFW Conservation Fund = \$61,664**
- **Cleveland Metroparks Zoo Conservation Funds = \$13,014\***

**Action for Cheetahs Kenya**

Action for Cheetahs Kenya (ACK) promotes the conservation of cheetahs through research, awareness and community participation in Kenya. ACK works closely with local wildlife authorities and landholders to develop policies and programs that support wildlife conservation and human livelihoods for the long-term development of sustainable human and wildlife zones. ACK also works to evaluate cheetah habitats, to assess human interactions and tolerance in areas that support cheetah populations on ranchlands and wildlife dispersal areas.

- **Cleveland Zoological Society FFW Conservation Fund = \$2,500**

**Gorilla Conservation Program**

**Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$72,630 in support of the Zoos Gorilla Conservation Program through the following partnerships and activities.**

**Dian Fossey Gorilla Fund Core & Project Support**

The Dian Fossey Gorilla Fund (DFGF) is dedicated to the conservation and protection of gorillas and their habitats in Africa through research, education, health, training and development initiatives. The Zoo works with the Dian Fossey Gorilla Fund International to secure a future for gorillas. Dr. Dian Fossey established Karisoke™ Research Center in 1967 launching one of the longest ongoing research and monitoring programs for any

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

species in the world. DFGFI's staff of Rwandan and Congolese trackers, educators and scientists is on the ground every day in Rwanda and Democratic Republic of Congo protecting gorillas against threats from poaching, loss of habitat and disease.

- **Cleveland Zoological Society FFW Conservation Fund = \$35,000**
- **Cleveland Zoological Society additional/one-time Funds = \$10,000**

**Zoo staff travel to Rwanda & Dian Fossey Gorilla Fund**

Zoo staff and Case Western Reserve University Graduate Students travel to Rwanda to support and conduct training for students from the University of Rwanda as part of DFGF's Memoirs Program at Karisoke Research Center to help develop the next generation of conservation scientists in Rwanda. Zoo staff has trained 30 Rwandan biology students in conservation science through this program since 2014.

- **Cleveland Zoological Society FFW Conservation Fund = \$7,500**

**Dian Fossey Gorilla Fund Grauer's Gorilla Program Support**

The Dian Fossey Gorilla Fund (DFGF) to protect endangered Eastern lowland gorillas, only found in Democratic Republic of Congo (DRC). Fewer than 2500 of these gorillas remain in wild. DFGFI is a long-standing partner of Cleveland Metroparks and a leader in gorilla conservation, representing the longest continuous gorilla conservation project in the world. DFGFI is protecting 150 gorillas in the Nkuba-Biruwe Conservation Area in DRC using monitoring and protection programs modeled after proven programs that protect Mountain Gorillas in Rwanda. The goal is work with local communities to double the number of Grauer's gorillas protected in this region by 2020.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$10,130\***

**Gorilla SAFE (Saving Animals From Extinction) – Cross River Gorilla**

The AZA (Association of Zoos & Aquariums) SAFE program focuses the conservation potential within AZA accredited zoos and aquariums to increase our collective impact through work in the field and public engagement – leveraging our unique expertise, partnerships and massive audiences to save species. Harnessing the power of AZA zoos and aquarium and our visitors, partners and donors, we are creating a movement for conservation that will increase conservation impact and public participation in conservation actions. This support targets work being done in Nigeria through the Wildlife Conservation Society to protect the critically endangered Cross River Gorilla.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

**Giraffe Conservation Program**

**Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$96,717 in support of the Zoos Giraffe Conservation Program through the following partnerships and activities.**

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)****Giraffe Conservation Foundation Core & Project Support**

The Giraffe Conservation Foundation (GCF) is the only organization in the world focused solely on giraffe conservation. GCF is dedicated to the conservation of giraffe and works closely with African and international government and non-government organizations, universities and other partners to conduct and promote giraffe conservation and support innovative research on giraffe ecology, genetics, conservation and management. Two of the nine subspecies of giraffe are endangered and the need for accurate information about giraffe populations and conservation threats across the continent has never been more important.

- **Cleveland Zoological Society FFW Conservation Fund = \$10,000**
- **Cleveland Zoological Society additional/one-time Funds = \$75,000**

**Giraffe Conservation Foundation Rothschild's Giraffe Program Support**

The Rothschild's giraffe has been nearly eliminated from its former range in Kenya, southern Sudan and Uganda. The Zoo is working with GCF and the Uganda Department of Wildlife to complete giraffe translocations, giraffe population health and habitat assessments, develop an ongoing research and monitoring program, and address illegal snaring in Murchison Falls National Park.

- **Cleveland Metroparks Zoo Conservation Funds = \$11,717\***

**Asian Turtle Conservation Program**

**Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$73,620 in support of the Zoos Asian Turtle Program and the following partnerships and activities.**

**Asian Turtle Program Core & Project Support**

The Asian Turtle Program (ATP) was created by the Zoo in 2003 to address the major threats to turtles through a wide range of conservation, education and related activities that strengthen conservation efforts and foster local and regional conservation leadership. The program works with Asian government and non-governmental organizations, and other conservation institutions to confront the Asian turtle crisis in a direct and comprehensive way by implementing strategic interventions that safeguard priority globally threatened tortoise and freshwater turtle species in Indochina. The ATP carries out collaborative and targeted turtle conservation interventions, education and public awareness efforts, training of students and wildlife protection officers, and provides support for rescue and management of turtles confiscated from the wildlife trade through the Turtle Conservation Center in Cuc Phuong National Park.

- **Cleveland Zoological Society FFW Conservation Fund = \$47,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$9,120\***

**Turtle Conservation Centre**

The Turtle Conservation Center (TCC) at Cuc Phuong National Park was established in 1998 as a rescue and holding center for tortoise and freshwater turtles rescued from the

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

illegal wildlife trade. Today, the TCC serves as a regional flagship for tortoise and freshwater turtle conservation efforts and for educating the public about the critical threat to the survival of turtles in Vietnam. The center consists of specialized breeding and holding facilities for more than 800 turtles representing 19 of Vietnam's 25 native species, most endangered. Most animals at the TCC have been confiscated by wildlife protection authorities from the illegal trade or were hatched at the center as part of conservation assurance colonies or reintroduction programs.

- **Cleveland Zoological Society FFW Conservation Fund = \$10,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$5,000**

**Turtle Survival Alliance**

Cleveland Metroparks Zoo proposes to contribute \$ to the Turtle Survival Alliance (TSA). The goal of the TSA is to create a broad-based, international partnership network for the conservation and sustainable management of freshwater turtles and tortoises. TSA initiates and supports range country efforts in education and law enforcement, field research, identification of protected natural areas, and establishment of in-country rescue centers and genetically viable “assurance colonies” for endangered turtle species. The Zoo was a founding member in 2001 and the TSA is now the leading turtle conservation organization in the world - recognized as a global force for turtle conservation.

- **Cleveland Metroparks Zoo Conservation Funds = \$2,500**

**Andean Bear Conservation Program**

**Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$111,927 in support of the Zoos Andean Bear Conservation Program as part of its Andean Bear Conservation Alliance and the following partnerships and activities.**

**Andean Bear Conservation Alliance Core Program/Staff Support**

The Andean Bear Conservation Alliance (ABCA) was created by the Zoo in partnership with the Wildlife Conservation Society in 2010 to provide a cohesive, coordinated, efficient and effective approach to Andean bear conservation throughout its range. ABCA develops and implements new tools and protocols to evaluate and understand the distribution and status of Andean bear populations. It strengthens Andean bear conservation and monitoring through national, regional and local training efforts so that national parks and other conservation professionals can use developed monitoring tools and establish monitoring programs. ABCA also Facilitates the development of local, regional and national Andean bear monitoring programs and National Strategies for Andean bear conservation. The ABCA Program, including the ABCA Senior Advisor and ABCA Coordinator are managed by Cleveland Metroparks Zoo.

- **Cleveland Metroparks Zoo Conservation Funds = \$36,927**
- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)****Andean Bear Conservation Alliance Core Program/Projects**

ABCA monitoring tools and methodologies to study and monitor Andean bear populations are continually being refined and improved in collaboration with Cornell University and other partners. These tools are currently being used in 15 protected areas in Colombia, Ecuador, Peru and Bolivia and are the national standard for the National Park Systems of Colombia and Peru. Two large-scale training workshops on the development of Andean bear monitoring program utilizing ABCA monitoring tools were conducted for National Parks staff and numerous other government and conservation stakeholders in Colombia and Peru.

- **Cleveland Zoological Society FFW Conservation Fund = \$20,000**
- **Cleveland Zoological Society additional/one-time Funds = \$50,000**

**Illegal Wildlife Trade Mitigation Program**

**Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$101,652 in support of the Zoos Illegal Wildlife Trade Mitigation Program through the following partnerships and activities.**

**Education for Nature Vietnam**

Education for Nature-Vietnam (ENV) works with law enforcement agencies to gather intelligence and investigate illegal wildlife trade cases and networks. ENV's National Wildlife Crime Hotline, outreach activities, and awareness campaigns actively engage the public in combating wildlife crime and reduce demand for wildlife products. Advocacy efforts promote stronger legislation and legal protection for wildlife. ENV's National Wildlife Protection Network - more than 4,000 volunteers in 32 province - monitor and survey consumer wildlife trade hotspots and conduct valuable investigations that have led to documentation and resolution of more than 10,000 cases of wildlife crime since 2005.

- **Cleveland Zoological Society FFW Conservation Fund = \$20,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$9,152\***

**Little Fireface Project**

The Little Fireface Project (LFP) protects slow lorises by studying their ecology and by conducting education, awareness and conservation projects aimed at addressing slow loris trade - empowering people locally and globally to help save this unique and threatened primate. In addition to pioneering field research and community-based conservation and awareness efforts, LFP has produced hundreds of valuable scientific, professional, and general publications, media and online resources on slow loris ecology and behavior, illegal wildlife trade, the even the effects of online video viewing behavior on public perceptions of slow loris and their conservation.

- **Cleveland Zoological Society FFW Conservation Fund = \$15,000**

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)****Oxford Wildlife Trade Research Group/Little Fireface - Monitoring trade in wildlife**

Indonesia's live animal trade is vast in scale and volume involved and poses an immense threat to the conservation of an ever-growing list of species. This collaborative project is conducting online studies based on systematic data collection, analysis and distribution of results. These efforts document trade activity and trends over time, help target law enforcement efforts, and generate data-supported evidence of illegal trade routes and networks. This project is collecting and systematically analyzing data on the trade in the wildlife online, sharing data with key stakeholder and the public, and assessing and proposing possible solutions to curb or better regulate this trade.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

**African Wildlife Foundation – Conservation K9 Unit**

Poaching is at an all-time high in Africa with elephants and rhinos targeted by well-funded and well-equipped poachers motivated by a lucrative illegal trade. African Wildlife Foundation's K9 program trains and deploys detection dogs to critical trafficking hubs like airports and seaports to help law enforcement detect illegal wildlife products and head off traffickers before they can export illegal products. These highly trained dogs can detect even the smallest amounts of wildlife contraband and boast a 90 percent accuracy rate.

- **Cleveland Zoological Society FFW Conservation Fund = \$10,000**

**African Wildlife Foundation – Wildlife Judicial and Prosecutorial Assistance Trainings**

Wildlife Judicial and Prosecutorial Assistance Training helps strengthen cases against wildlife offenders. In addition to covering the application of national wildlife laws to individual cases of wildlife crime and various aspects of prosecution, these trainings outline how to handle, preserve, and present material evidence, and how to manage wildlife crime scene investigations. AWF has carried out 45 such trainings since 2015 targeting judicial officers, prosecutors, investigators, law enforcement and customs agents, and rangers benefitting more than 1,550 participants from 16 African countries.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

**Wildlife Trafficking Alliance**

The Wildlife Trafficking Alliance (WTA) is a coalition of leading non-profit organizations, companies, foundations and media interests working together to reduce the purchase and sale of illegal wildlife products. Goals include raising public awareness on the wildlife trafficking crisis, reducing demand for wildlife products, and mobilizing companies to adopt best practices and educate consumers. In 2018 the WTA and American Zoo and Aquarium Association (AZA) formally joined forces in a united effort to fight the global epidemic in wildlife trafficking by expanding WTA efforts and better integrating important activities to combat wildlife trafficking into the broader mission of AZA and harness the reach of AZA member institutions.

- **Cleveland Zoological Society FFW Conservation Fund = \$25,000**

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)****TRAFFIC International - TRAFFIC Bulletin**

TRAFFIC, the wildlife trade monitoring network, is the leading non-governmental organization working globally on wildlife trade. TRAFFIC's mission is to ensure that trade in wild plants and animals is not a threat to the conservation of nature. The globally distributed TRAFFIC bulletin is the only journal devoted exclusively to wildlife trade issue and includes valuable news on the trade in wildlife resources, the latest in related legislation, investigations and seizures, and original global and regional reports.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

**Tiger Conservation Campaign**

The Tiger Conservation Campaign (TCC) focuses efforts on the three most threatened tigers, including the endangered Amur tiger in the Russian Far East. The Russian Far East is home to 95% of the world's remaining Amur tigers. Fewer than 500 animals remain in the wild. The TCC supports efforts to mitigate human-tiger conflicts and curb tiger poaching by holding anti-poaching teams accountable, providing incentives for good work, and generating information to improve patrolling efforts

- **Cleveland Zoological Society FFW Conservation Fund = \$2,500**

**International Rhino Foundation**

For 25 years, the International Rhino Foundation (IRF) has championed the survival of the world's rhinos through conservation and research. IRF operates on-the-ground programs in all areas of the world where rhinos live in the wild, helping to secure viable populations of the five remaining rhino species and the communities that coexist with them. IRF protects particularly threatened rhino populations and their habitats in the wild. Conservation efforts for African rhinos include the Lowveld Rhino Conservation Program in Zimbabwe, and "Operation Stop Poaching Now" in Southern Africa.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

**Collaborative Conservation Partnerships**

**Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$48,900 in support of collaborative conservation efforts supporting key conservation issues, activities and wildlife species targeted by the Zoo's Future for Wildlife Program through the following partnerships and activities.**

**Kinabatangan Orangutan Conservation Program**

The Kinabatangan Orangutan Conservation Program in Malaysian Borneo studies orangutans and their habitat in the Kinabatangan River forest, creates forest corridors, and employs local people to address human-wildlife conflict and create opportunities for sustainable livelihoods. The goal of the KOCP is to achieve long-term viability of orangutan populations by fostering harmonious relationships between people and the orangutan and promoting local socio-economic development compatible with conservation. The project studies and protects important secondary forest habitat and investigates the effects of habitat degradation and fragmentation. This sheds light on how



**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

orangutans cope with changes in their natural habitat and helps to develop important tools for conservation and realistic solutions for the long-term survival of wildlife in the area.

- **Cleveland Zoological Society FFW Conservation Fund = \$10,000**

**UNITE for the Environment Uganda**

UNITE for the Environment is a conservation education and teacher training program conducted by the North Carolina Zoo. UNITE currently focuses on conservation education in Kibale National Park. UNITE's mission is to conserve wild areas in and around Kibale National Park by inspiring the next generation of Ugandan conservationists and fostering an appreciation of nature and wildlife in rural communities. UNITE has four full-time staff in Bigodi, Uganda who work on a daily basis with teachers and students in rural communities in the Kibale National Park area. By having staff on the ground 365 days a year they are able to measure and work to increase the impact and scope of conservation education activities.

- **Cleveland Zoological Society FFW Conservation Fund = \$20,000**

**AZA Conservation Grants Fund**

The AZA Conservation Grants Fund (CGF) supports the cooperative conservation-related scientific and educational initiatives of AZA-accredited zoos and aquariums. CGF grants are awarded in the categories of animal health, animal welfare, conservation education, field conservation, management/captive breeding, and research. AZA-accredited zoos and aquariums of all sizes, including Cleveland Metroparks Zoo have received CGF grants. Many grants have been awarded to collaborations among AZA-accredited institutions; state, federal and international wildlife agencies; academia; and major conservation NGOs. The program has provided more than \$7 million to over 400 projects worldwide since 1991.

- **Cleveland Zoological Society FFW Conservation Fund = \$2,000**

**Center for Conservation Peacebuilding**

The Center for Conservation Peacebuilding (CPeace) is addressing the practical, urgent needs in human-wildlife conflict, on both the local and global scale, through a global partnership that supports greater collaboration on human-wildlife conflict across disciplines, sites, institutions and policy areas. CPeace aims to prevent and mitigate human-wildlife conflicts by facilitating collaborative learning, innovation, scientific analysis and development of best practices and an active and engaged community of practice. CPeace's resources, tools, trainings and active community of practice are widely recognized as critically important resources for conservation practitioners dealing with human-wildlife coexistence issues around the world.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000**
- **Cleveland Zoological Society FFW Conservation Fund = \$1,000**

**Snow Leopard Trust**

The Snow Leopard Trust (SLT) is the oldest and largest snow leopard conservation organization in the world. The Zoo participates in the "Natural Partnerships Program"

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

which brings the global Zoo community and the SLT together in a united effort to ensure the survival of the endangered snow leopard. Through this program we support high priority conservation projects identified and implemented by SLT staff in snow leopard range countries, including China, India, Kyrgyzstan, Mongolia and Pakistan. SLT projects in remote monitoring of snow leopards using camera traps has recently been highlighted in a high-profile tech TV commercial explaining how artificial intelligence software is helping to quickly analyze and classify thousands of these camera trap images.

- **Cleveland Zoological Society FFW Conservation Fund = \$2,500**

**Red Panda Conservation Network**

Red Panda Conservation Network (RPN) develops community-based initiatives that protect red panda and their habitats and benefit the livelihoods of local people. RPN works with local communities to protect and restore red panda habitat, monitor red pandas and their bamboo forest habitat and increase red panda awareness among local communities. The Forest Guardian program, along with ecotourism, anti-poaching network, alternative energy production, organic farming and medicinal plant cultivation programs enhance local livelihoods and foster red panda stewardship.

- **Cleveland Zoological Society FFW Conservation Fund = \$2,500**

**Tree Kangaroo Conservation Project**

For over a decade the Tree Kangaroo Conservation Project TKCP has been working with local landowners in Papua New Guinea to create and manage the country's first Conservation Area, encompassing pristine cloud forest and endangered tree kangaroo habitat. TKCP has grown and evolved over the years from a conservation research project into a holistic program, addressing the goals of species and habitat protection through a community-based approach, involving local landowners in decision-making and providing communities with real and tangible conservation benefits.

- **Cleveland Zoological Society FFW Conservation Fund = \$2,500**

**IUCN CPSG**

The Conservation Planning Specialist Group (CPSG) is a specialist group of the International Union for the Conservation of Nature (IUCN) whose mission is to save threatened species by increasing the effectiveness of conservation efforts worldwide. CPSG efforts include developing and disseminating innovative and interdisciplinary science-based tools and methodologies, providing culturally sensitive and respectful facilitation that results in conservation action plans, and promoting global partnerships and collaborations that support species conservation.

- **Cleveland Zoological Society FFW Conservation Fund = \$1,000**

**Trumpeter Swan Project**

This new Ohio Department of Natural Resources Division of Wildlife project utilizes GPS satellite collars to track movement and migration of trumpeter swans to learn more about the restored swan populations. Results will inform current and future conservation

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

and management efforts by providing basic information about migration, year-round movements, mortality risks, and use of agricultural and other landscapes. A total of 12 trumpeter swans were collared and banded this summer with additional data collected on bird weights, sex, and body measurements as well as blood samples for genetic testing and lead analysis. The swans were captured then released into the same locations near Ottawa, Port Clinton and Columbus. The Zoo participated in the recovery of the trumpeter swan population in Ohio more than 10 years ago. Animal Care staff remain active in the regional management and monitoring of this species and participated in this state project.

- **Cleveland Zoological Society FFW Conservation Fund = \$2,400**

(c) ***Cleveland Harbor Eastern Embayment Resilience Study (CHEERS) Update***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning & Design Officer/Kelly Coffman, Senior Strategic Park Planner)*

Cleveland Metroparks is partnering with the City of Cleveland, Ohio Department of Natural Resources, Ohio Department of Transportation, and Port of Cleveland to study issues and opportunities along Lake Erie's shore in eastern Cleveland. The Cleveland Harbor Eastern Embayment Resilience Study (CHEERS) project area extends from Burke Lakefront Airport east to the Cleveland Lakefront Nature Preserve (approximately two miles) and from the existing federal breakwall in Lake Erie south to St. Clair Avenue (approximately one mile).

The study's scope of work includes a general framework plan for the area with a focus on opportunities along the shoreline and into the lake. Local agencies, community organizations, and residents will be engaged throughout the planning process. The plan will explore actions to improve aquatic and terrestrial habitat, protect existing infrastructure, including Interstate 90, and expand neighborhood access and recreational opportunities along the lakefront. The work will propose options for the beneficial re-use of dredge material to help meet project goals.

The five local partners committed a total of \$126,000 to the effort, and the project was awarded a \$125,000 Coastal Resilience grant from the National Fish and Wildlife Foundation (NFWF) in late 2019. Following the updates to and actions by the Board in February, March, and April of 2020 the CHEERS partners and WRT (consultant) have been hard at work with community engagement, data collection, and concept development. Staff will provide the Board with an update on project status and early concepts prior to additional public engagement in December.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

- (d) ***Canal Basin Park and Heritage Park 1 Update***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning & Design Officer/Brian M. Zimmerman, Chief Executive Officer)*

Cleveland Metroparks has been a stakeholder in the development of Canal Basin Park for several years. In 2016, Cleveland Metroparks administered the Canal Basin Park Initial Greening Project which converted 1.5 acres of former parking lot into passive greenspace with benches, bike racks and trail connections that has set the stage for further expansion of the park. The work was completed through a property adoption agreement with the City of Cleveland whereby construction was funded with \$300,000 generated by the City of Cleveland Steelyard Commons Tax Increment Financing (TIF) account.

With pending completion of Stage 4 of the Towpath Trail in the summer of 2021 the next phase of Canal Basin Park greening is set to occur through a partnership of Cleveland Metroparks, the City of Cleveland, Canalway Partners, and the Ohio Department of Transportation (ODOT). Coupled with the forthcoming public dockage improvements along the Cuyahoga River in Heritage Park 1 which will include the razing of an existing structure, the proposed positive changes in Canal Basin Park and Heritage Park 1 will be notable and impactful. Staff will provide an update to the Board on progress of plan development and schedule expectations.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, December 17, 2020, 8:00 a.m. Details regarding meeting logistics will be posted on the Cleveland Metroparks website.

**ADJOURNMENT TO EXECUTIVE SESSION.**

**No. 20-11-159:** At 10:04 a.m., upon motion by Vice President Moore, seconded by Vice President Berry and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, Collective Bargaining, and Imminent Litigation, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry.  
 Aye: Mr. Moore.  
 Aye: Mr. Rinker.  
 Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 20-11-160:** There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Berry and carried, President Rinker adjourned the meeting at 10:39 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

---

President.

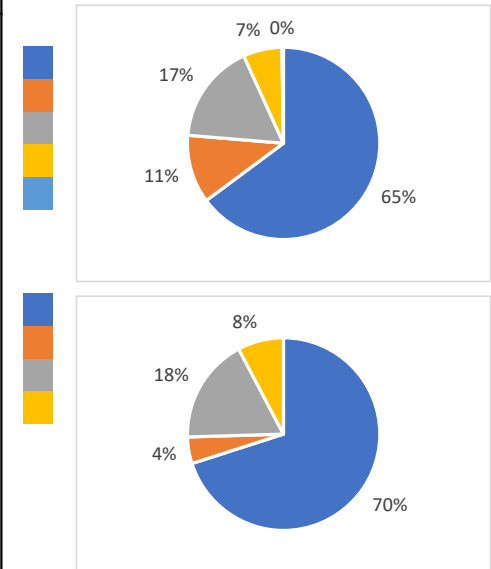
Attest:

---

Secretary.

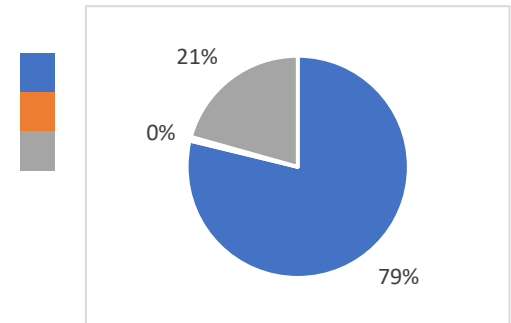
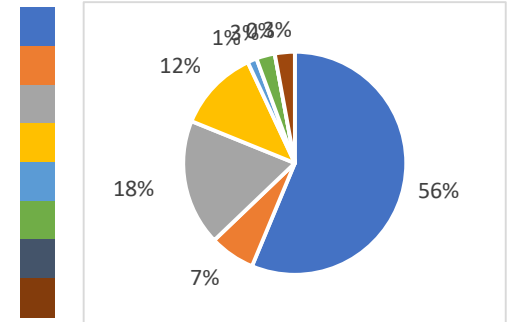
**Cleveland Metroparks  
Financial Performance  
10/31/2020  
CM Park District**

	Actual Oct '19	Actual Oct '20	Fav (Unfav)	Actual YTD Oct '19	Actual YTD Oct '20	Fav (Unfav)
<b>Revenue:</b>						
Property Tax	39,115	2,891,376	2,852,261	76,350,918	76,929,623	578,705
Local Gov/Grants/Gifts	952,019	1,961,045	1,009,026	8,495,118	13,628,805	5,133,687
Charges for Services	2,949,310	1,670,708	(1,278,602)	29,300,686	20,033,859	(9,266,827)
Self-Funded	788,735	758,284	(30,451)	7,789,392	7,713,754	(75,638)
Interest, Fines, Other	<u>91,774</u>	<u>15,318</u>	<u>(76,456)</u>	<u>757,334</u>	<u>310,679</u>	<u>(446,655)</u>
<b>Total Revenue</b>	<b>4,820,953</b>	<b>7,296,731</b>	<b>2,475,778</b>	<b>122,693,448</b>	<b>118,616,720</b>	<b>(4,076,728)</b>
<b>OpEx:</b>						
Salaries and Benefits	5,411,365	6,351,934	(940,569)	56,480,328	51,009,483	5,470,845
Contractual Services	232,962	227,458	5,504	3,423,905	3,264,258	159,647
Operations	1,727,278	1,366,250	361,028	18,984,590	12,888,774	6,095,816
Self-Funded Exp	<u>587,350</u>	<u>685,884</u>	<u>(98,534)</u>	<u>5,324,868</u>	<u>5,638,576</u>	<u>(313,708)</u>
<b>Total OpEx</b>	<b>7,958,955</b>	<b>8,631,526</b>	<b>(672,571)</b>	<b>84,213,691</b>	<b>72,801,091</b>	<b>11,412,600</b>
<b>Op Surplus/(Subsidy)</b>	<b>(3,138,002)</b>	<b>(1,334,795)</b>	<b>1,803,207</b>	<b>38,479,757</b>	<b>45,815,629</b>	<b>7,335,872</b>
<b>CapEx:</b>						
Capital Labor	95,164	37,342	57,822	753,927	798,112	(44,185)
Construction Expenses	662,927	1,237,465	(574,538)	7,496,914	15,176,020	(7,679,106)
Capital Equipment	168,005	268,593	(100,588)	2,797,288	2,019,906	777,382
Land Acquisition	5,201	37,058	(31,857)	2,312,725	3,441,355	(1,128,630)
Capital Animal Costs	<u>708</u>	<u>343</u>	<u>365</u>	<u>22,467</u>	<u>9,344</u>	<u>13,123</u>
<b>Total CapEx</b>	<b>932,005</b>	<b>1,580,801</b>	<b>(648,796)</b>	<b>13,383,321</b>	<b>21,444,737</b>	<b>(8,061,416)</b>
<b>Net Surplus/(Subsidy)</b>	<b>(4,070,007)</b>	<b>(2,915,596)</b>	<b>1,154,411</b>	<b>25,096,436</b>	<b>24,370,892</b>	<b>(725,544)</b>



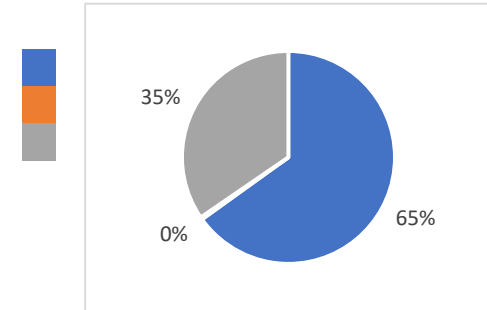
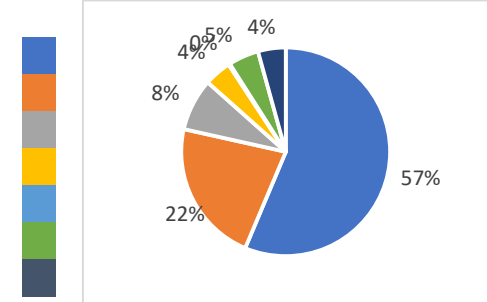
**Cleveland Metroparks  
Financial Performance  
10/31/2020  
Zoo**

	<b>Actual Oct '19</b>	<b>Actual Oct '20</b>	<b>Fav (Unfav)</b>	<b>Actual YTD Oct '19</b>	<b>Actual YTD Oct '20</b>	<b>Fav (Unfav)</b>
<b>Revenue:</b>						
General/SE Admissions	725,807	426,253	(299,554)	5,678,168	3,883,187	(1,794,981)
Guest Experience	53,847	55,226	1,379	955,159	453,399	(501,760)
Zoo Society	541,614	94,945	(446,669)	2,580,009	1,261,868	(1,318,141)
Souvenirs/Refreshments	188,048	74,587	(113,461)	1,641,172	821,995	(819,177)
Education	53,838	(902)	(54,740)	436,035	93,200	(342,835)
Rentals & Events	20,241	29,066	8,825	389,536	184,447	(205,089)
Consignment	7,938	0	(7,938)	42,633	0	(42,633)
Other	<u>1,191</u>	<u>1,668</u>	<u>477</u>	<u>13,978</u>	<u>200,289</u>	<u>186,311</u>
<b>Total Revenue</b>	<b>1,592,524</b>	<b>680,843</b>	<b>(911,681)</b>	<b>11,736,690</b>	<b>6,898,385</b>	<b>(4,838,305)</b>
<b>OpEx:</b>						
Salaries and Benefits	1,206,525	1,410,910	(204,385)	12,644,933	11,411,444	1,233,489
Contractual Services	14,652	7,033	7,619	159,123	83,042	76,081
Operations	<u>457,952</u>	<u>321,430</u>	<u>136,522</u>	<u>4,158,359</u>	<u>2,990,013</u>	<u>1,168,346</u>
<b>Total OpEx</b>	<b>1,679,129</b>	<b>1,739,373</b>	<b>(60,244)</b>	<b>16,962,415</b>	<b>14,484,499</b>	<b>2,477,916</b>
<b>Op Surplus/(Subsidy)</b>	<b>(86,605)</b>	<b>(1,058,530)</b>	<b>(971,925)</b>	<b>(5,225,725)</b>	<b>(7,586,114)</b>	<b>(2,360,389)</b>
<b>CapEx:</b>						
Capital Labor	10,247	0	10,247	41,372	0	41,372
Construction Expenses	90,835	510,575	(419,740)	1,757,707	3,815,131	(2,057,424)
Capital Equipment	26,158	1,136	25,022	166,305	116,365	49,940
Capital Animal Costs	<u>708</u>	<u>343</u>	<u>365</u>	<u>22,467</u>	<u>9,344</u>	<u>13,123</u>
<b>Total CapEx</b>	<b>127,948</b>	<b>512,054</b>	<b>(384,106)</b>	<b>1,987,851</b>	<b>3,940,840</b>	<b>(1,952,989)</b>
<b>Net Surplus/(Subsidy)</b>	<b>(214,553)</b>	<b>(1,570,584)</b>	<b>(1,356,031)</b>	<b>(7,213,576)</b>	<b>(11,526,954)</b>	<b>(4,313,378)</b>
Restricted Revenue	679,391	182,169	(497,222)	1,699,488	2,767,726	1,068,238
Restricted Expenses	<u>60,778</u>	<u>162,394</u>	<u>(101,616)</u>	<u>955,657</u>	<u>2,735,415</u>	<u>(1,779,758)</u>
<b>Restricted Surplus/(Subsidy)</b>	<b>618,613</b>	<b>19,775</b>	<b>(598,838)</b>	<b>743,831</b>	<b>32,311</b>	<b>(711,520)</b>



**Cleveland Metroparks  
Financial Performance  
10/31/2020  
Golf Summary**

	<b>Actual Oct '19</b>	<b>Actual Oct '20</b>	<b>Fav (Unfav)</b>	<b>Actual YTD Oct '19</b>	<b>Actual YTD Oct '20</b>	<b>Fav (Unfav)</b>
<b>Revenue:</b>						
Greens Fees	278,367	387,869	109,502	3,426,531	4,510,209	1,083,678
Equipment Rentals	120,369	174,051	53,682	1,443,028	1,774,253	331,225
Food Service	74,379	41,776	(32,603)	853,527	647,851	(205,676)
Merchandise Sales	26,965	38,327	11,362	378,121	335,171	(42,950)
Pro Services	458	(372)	(830)	151,854	15,577	(136,277)
Driving Range	24,145	29,319	5,174	343,118	380,359	37,241
Other	<u>29,822</u>	<u>34,054</u>	<u>4,232</u>	<u>363,351</u>	<u>341,424</u>	<u>(21,927)</u>
<b>Total Revenue</b>	<b>554,505</b>	<b>705,024</b>	<b>150,519</b>	<b>6,959,530</b>	<b>8,004,844</b>	<b>1,045,314</b>
<b>OpEx:</b>						
Salaries and Benefits	355,154	484,653	(129,499)	3,531,934	3,418,310	113,624
Contractual Services	5,513	4,881	632	25,806	18,377	7,429
Operations	<u>166,241</u>	<u>267,363</u>	<u>(101,122)</u>	<u>1,896,081</u>	<u>1,813,920</u>	<u>82,161</u>
<b>Total OpEx</b>	<b>526,908</b>	<b>756,897</b>	<b>(229,989)</b>	<b>5,453,821</b>	<b>5,250,607</b>	<b>203,214</b>
<b>Op Surplus/(Subsidy)</b>	<b>27,597</b>	<b>(51,873)</b>	<b>(79,470)</b>	<b>1,505,709</b>	<b>2,754,237</b>	<b>1,248,528</b>
<b>CapEx:</b>						
Capital Labor	12,362	0	12,362	171,178	93,161	78,017
Construction Expenses	10,149	0	10,149	309,439	81,786	227,653
Capital Equipment	<u>0</u>	<u>24,705</u>	<u>(24,705)</u>	<u>823,321</u>	<u>148,445</u>	<u>674,876</u>
<b>Total CapEx</b>	<b>22,511</b>	<b>24,705</b>	<b>(2,194)</b>	<b>1,303,938</b>	<b>323,392</b>	<b>980,546</b>
<b>Net Surplus/(Subsidy)</b>	<b>5,086</b>	<b>(76,578)</b>	<b>(81,664)</b>	<b>201,771</b>	<b>2,430,845</b>	<b>2,229,074</b>



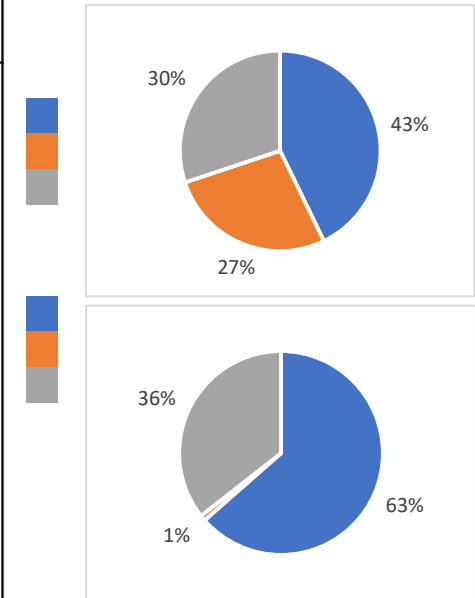


**Cleveland Metroparks  
Financial Performance  
10/31/2020  
Golf Detail**

	<b>Big Met (18)</b>		<b>Little Met (9)</b>		<b>Mastick Woods (9)</b>		<b>Manakiki (18)</b>		<b>Sleepy Hollow (18)</b>	
	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20
Operating Revenue	1,231,302	1,276,198	319,909	426,741	243,026	294,254	1,099,965	1,282,492	1,439,869	1,509,587
Operating Expenses	<u>817,981</u>	<u>881,946</u>	<u>227,370</u>	<u>188,407</u>	<u>222,270</u>	<u>166,782</u>	<u>748,021</u>	<u>790,359</u>	<u>1,163,405</u>	<u>1,129,993</u>
<b>Operating Surplus/(Subsidy)</b>	<b>413,321</b>	<b>394,252</b>	<b>92,539</b>	<b>238,334</b>	<b>20,756</b>	<b>127,472</b>	<b>351,944</b>	<b>492,133</b>	<b>276,464</b>	<b>379,594</b>
Capital Labor	0	0	0	0	0	0	0	0	34,303	0
Construction Expenses	0	0	0	0	0	0	0	0	287,397	0
Capital Equipment	<u>478,715</u>	<u>13,584</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>316,875</u>	<u>13,584</u>	<u>0</u>	<u>13,606</u>
<b>Total Capital Expenditures</b>	<b>478,715</b>	<b>13,584</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>316,875</b>	<b>13,584</b>	<b>321,700</b>	<b>13,606</b>
<b>Net Surplus/(Subsidy)</b>	<b>(65,394)</b>	<b>380,668</b>	<b>92,539</b>	<b>238,334</b>	<b>20,756</b>	<b>127,472</b>	<b>35,069</b>	<b>478,549</b>	<b>(45,236)</b>	<b>365,988</b>
	<b>Shawnee Hills (27)</b>		<b>Washington Park (9)</b>		<b>Seneca (27)</b>		<b>Golf Admin</b>		<b>Total</b>	
	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20
Operating Revenue	1,008,972	1,183,365	425,220	462,791	1,165,416	1,538,333	25,851	31,083	6,959,530	8,004,844
Operating Expenses	<u>735,759</u>	<u>687,524</u>	<u>388,199</u>	<u>295,771</u>	<u>815,331</u>	<u>767,185</u>	<u>335,485</u>	<u>342,640</u>	<u>5,453,821</u>	<u>5,250,607</u>
<b>Operating Surplus/(Subsidy)</b>	<b>273,213</b>	<b>495,841</b>	<b>37,021</b>	<b>167,020</b>	<b>350,085</b>	<b>771,148</b>	<b>(309,634)</b>	<b>(311,557)</b>	<b>1,505,709</b>	<b>2,754,237</b>
Capital Labor	0	0	0	0	136,875	93,161	0	0	171,178	93,161
Construction Expenses	0	0	0	79,386	22,042	2,400	0	0	309,439	81,786
Capital Equipment	<u>3,356</u>	<u>54,713</u>	<u>0</u>	<u>0</u>	<u>24,375</u>	<u>48,800</u>	<u>0</u>	<u>4,158</u>	<u>823,321</u>	<u>148,445</u>
<b>Total Capital Expenditures</b>	<b>3,356</b>	<b>54,713</b>	<b>0</b>	<b>79,386</b>	<b>183,292</b>	<b>144,361</b>	<b>0</b>	<b>4,158</b>	<b>1,303,938</b>	<b>323,392</b>
<b>Net Surplus/(Subsidy)</b>	<b>269,857</b>	<b>441,128</b>	<b>37,021</b>	<b>87,634</b>	<b>166,793</b>	<b>626,787</b>	<b>(309,634)</b>	<b>(315,715)</b>	<b>201,771</b>	<b>2,430,845</b>

**Cleveland Metroparks  
Financial Performance  
10/31/2020  
Enterprise Summary**

	<b>Actual Oct '19</b>	<b>Actual Oct '20</b>	<b>Fav (Unfav)</b>	<b>Actual YTD Oct '19</b>	<b>Actual YTD Oct '20</b>	<b>Fav (Unfav)</b>
<b>Revenue:</b>						
Concessions	174,063	106,777	(67,286)	4,347,319	1,088,017	(3,259,302)
Dock Rentals	9,794	13,395	3,601	759,346	687,091	(72,255)
Other	<u>104,636</u>	<u>45,822</u>	<u>(58,814)</u>	<u>1,371,573</u>	<u>765,387</u>	<u>(606,186)</u>
<b>Total Revenue</b>	<b>288,493</b>	<b>165,994</b>	<b>(122,499)</b>	<b>6,478,238</b>	<b>2,540,495</b>	<b>(3,937,743)</b>
<b>OpEx:</b>						
Salaries and Benefits	273,869	249,058	24,811	3,162,623	1,959,899	1,202,724
Contractual Services	15,261	4,031	11,230	50,962	26,785	24,177
Operations	<u>188,832</u>	<u>127,991</u>	<u>60,841</u>	<u>2,805,369</u>	<u>1,097,563</u>	<u>1,707,806</u>
<b>Total OpEx</b>	<b>477,962</b>	<b>381,080</b>	<b>96,882</b>	<b>6,018,954</b>	<b>3,084,247</b>	<b>2,934,707</b>
<b>Op Surplus/(Subsidy)</b>	<b>(189,469)</b>	<b>(215,086)</b>	<b>(25,617)</b>	<b>459,284</b>	<b>(543,752)</b>	<b>(1,003,036)</b>
<b>CapEx:</b>						
Capital Labor	4,358	1,605	2,753	9,691	8,253	1,438
Construction Expenses	1,211	8,294	(7,083)	140,454	107,077	33,377
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,677</u>	<u>10,042</u>	<u>(365)</u>
<b>Total CapEx</b>	<b>5,569</b>	<b>9,899</b>	<b>(4,330)</b>	<b>159,822</b>	<b>125,372</b>	<b>34,450</b>
<b>Net Surplus/(Subsidy)</b>	<b>(195,038)</b>	<b>(224,985)</b>	<b>(29,947)</b>	<b>299,462</b>	<b>(669,124)</b>	<b>(968,586)</b>



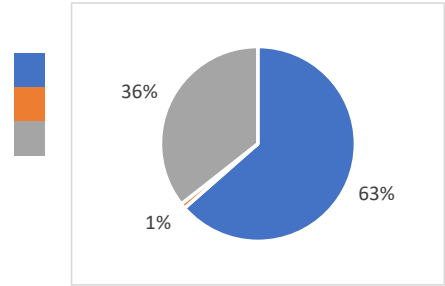
\*Other includes Chalet, Hayrides, Aquatics and Misc.

Cleveland Metroparks  
Financial Performance  
10/31/2020  
Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20		
Operating Revenue	2,212,373	324,620	834,200	224,015	889,519	780,324	741,708	317,381		
Operating Expenses	<u>1,971,976</u>	<u>642,935</u>	<u>633,162</u>	<u>203,222</u>	<u>382,651</u>	<u>276,725</u>	<u>641,113</u>	<u>362,173</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>240,397</b>	<b>(318,315)</b>	<b>201,038</b>	<b>20,793</b>	<b>506,868</b>	<b>503,599</b>	<b>100,595</b>	<b>(44,792)</b>		
Capital Labor	9,691	8,253	0	0	0	0	0	0		
Construction Expenses	4,590	39,230	0	0	54,329	40,011	0	0		
Capital Equipment	<u>0</u>	<u>10,042</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Total Capital Expenditures</b>	<b>14,281</b>	<b>57,525</b>	<b>0</b>	<b>0</b>	<b>54,329</b>	<b>40,011</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>226,116</b>	<b>(375,840)</b>	<b>201,038</b>	<b>20,793</b>	<b>452,539</b>	<b>463,588</b>	<b>100,595</b>	<b>(44,792)</b>		
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20		
Operating Revenue	66,137	39,433	22,030	0	383,809	370,276	397,398	50,571		
Operating Expenses	<u>126,793</u>	<u>46,998</u>	<u>29,335</u>	<u>2,273</u>	<u>278,062</u>	<u>241,307</u>	<u>406,784</u>	<u>124,545</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>(60,656)</b>	<b>(7,565)</b>	<b>(7,305)</b>	<b>(2,273)</b>	<b>105,747</b>	<b>128,969</b>	<b>(9,386)</b>	<b>(73,974)</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	48,820	2,787	0	0	3,101	0	7,232	49		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,375</u>	<u>0</u>		
<b>Total Capital Expenditures</b>	<b>48,820</b>	<b>2,787</b>	<b>0</b>	<b>0</b>	<b>3,101</b>	<b>0</b>	<b>8,607</b>	<b>49</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(109,476)</b>	<b>(10,352)</b>	<b>(7,305)</b>	<b>(2,273)</b>	<b>102,646</b>	<b>128,969</b>	<b>(17,993)</b>	<b>(74,023)</b>		
	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington			
	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20		
Operating Revenue	90,603	40,907	65,502	31,640	34,438	0	148,864	85,630		
Operating Expenses	<u>94,516</u>	<u>38,475</u>	<u>59,082</u>	<u>30,704</u>	<u>37,615</u>	<u>1,425</u>	<u>143,537</u>	<u>67,385</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>(3,913)</b>	<b>2,432</b>	<b>6,420</b>	<b>936</b>	<b>(3,177)</b>	<b>(1,425)</b>	<b>5,327</b>	<b>18,245</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,416</u>	<u>0</u>		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,416</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(3,913)</b>	<b>2,432</b>	<b>6,420</b>	<b>936</b>	<b>(3,177)</b>	<b>(1,425)</b>	<b>3,911</b>	<b>18,245</b>		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20	YTD Oct '19	YTD Oct '20
Operating Revenue	254,186	204,612	190,956	535	146,515	70,551	0	0	6,478,238	2,540,495
Operating Expenses	<u>232,069</u>	<u>187,539</u>	<u>133,052</u>	<u>5,823</u>	<u>27,994</u>	<u>14,115</u>	<u>821,213</u>	<u>838,603</u>	<u>6,018,954</u>	<u>3,084,247</u>
<b>Operating Surplus/(Subsidy)</b>	<b>22,117</b>	<b>17,073</b>	<b>57,904</b>	<b>(5,288)</b>	<b>118,521</b>	<b>56,436</b>	<b>(821,213)</b>	<b>(838,603)</b>	<b>459,284</b>	<b>(543,752)</b>
Capital Labor	0	0	0	0	0	0	0	0	9,691	8,253
Construction Expenses	7,373	0	15,008	0	0	0	0	25,000	140,453	107,077
Capital Equipment	<u>4,276</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,611</u>	<u>0</u>	<u>9,678</u>	<u>10,042</u>
<b>Total Capital Expenditures</b>	<b>11,649</b>	<b>0</b>	<b>15,008</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,611</b>	<b>25,000</b>	<b>159,822</b>	<b>125,372</b>
<b>Net Surplus/(Subsidy)</b>	<b>10,468</b>	<b>17,073</b>	<b>42,896</b>	<b>(5,288)</b>	<b>118,521</b>	<b>56,436</b>	<b>(823,824)</b>	<b>(863,603)</b>	<b>299,462</b>	<b>(669,124)</b>

**Financial Performance**  
**10/31/2020**  
**Nature Shops and Kiosks**

	Actual Oct '19	Actual Oct '20	Fav (Unfav)	Actual YTD Oct '19	Actual YTD Oct '20	Fav (Unfav)
<b>Retail Revenue</b>	<b>26,187</b>	<b>6,680</b>	<b>(19,507)</b>	<b>553,825</b>	<b>330,412</b>	<b>(223,413)</b>
<b>OpEx:</b>						
Salaries and Benefits	21,033	20,385	648	257,802	156,685	101,117
Contractual Services	0	1,119	(1,119)	5,757	4,703	1,054
Operations	<u>20,559</u>	<u>10,945</u>	<u>9,614</u>	<u>234,481</u>	<u>130,068</u>	<u>104,413</u>
<b>Total OpEx</b>	<b>41,592</b>	<b>32,449</b>	<b>9,143</b>	<b>498,040</b>	<b>291,456</b>	<b>206,584</b>
<b>Op Surplus/(Subsidy)</b>	<b>(15,405)</b>	<b>(25,769)</b>	<b>(10,364)</b>	<b>55,785</b>	<b>38,956</b>	<b>(16,829)</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total CapEx</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Surplus/(Subsidy)</b>	<b>(15,405)</b>	<b>(25,769)</b>	<b>(10,364)</b>	<b>55,785</b>	<b>38,956</b>	<b>(16,829)</b>



**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED OCTOBER 31, 2020**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$461,345	\$51,408	\$5,873	\$50,153	\$568,779

RANGER/COURT FINES RECEIVABLE

<b>Total</b>
\$53,174

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
10/01/20	PNC Bank	Money Market (A)	30	0.02%	10/31/20	\$1	\$58,535
10/01/20	Fifth Third Securities	Money Market (B)	30	0.01%	10/31/20	\$0	\$3,294
10/01/20	STAR Ohio	State pool (C)	30	0.15%	10/31/20	\$6,052	\$47,339,125
10/01/20	STAR Plus	State pool (D)	30	0.20%	10/31/20	\$118	\$694,755

(A) Government Performance Money Market Account.

Investment balance ranged from \$58,534 to \$58,535 in October.

(B) Federated Government Money Market Account.

Investment balance ranged from \$3,294 to \$3,294 in October.

(C) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$36,333,073 to \$47,339,125 in October.

(D) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$694,637 to \$694,755 in October.

**CLEVELAND METROPARKS**  
**Appropriation Summary - 2020**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #10 11/19/2020	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 56,164,224	\$ -	\$ 56,164,224	\$ 25,626	\$ (134,180) <b>A</b>	\$ 56,055,670
52	Employee Fringe Benefits	18,489,702	43,861	18,533,563	143,852	-	18,677,415
53	Contractual Services	14,615,911	1,163,297	15,779,208	501,832	49,520 <b>B</b>	16,330,560
54	Office Operations	24,071,314	2,192,891	26,264,205	3,142,599	72,814 <b>C</b>	29,479,618
	Operating Subtotal	113,341,151	3,400,049	116,741,200	3,813,909	(11,846)	120,543,263
<b>CAPITAL</b>							
571	Capital Labor	900,000	-	900,000	-	-	900,000
572	Capital Construction Expenses	26,205,084	10,954,935	37,160,019	6,194,475	143,529 <b>D</b>	43,498,023
574	Capital Equipment	2,766,476	681,816	3,448,292	469,598	112,346 <b>E</b>	4,030,236
575	Zoo Animals	75,000	5,265	80,265	-	-	80,265
576	Land	2,032,525	12,406	2,044,931	1,675,036	-	3,719,967
	Capital Subtotal	31,979,085	11,654,422	43,633,507	8,339,109	255,875	52,228,491
<b>TOTALS</b>							
Grand totals		\$ 145,320,236	\$ 15,054,471	\$ 160,374,707	\$ 12,153,017	\$ 244,029	\$ 172,771,753

**CLEVELAND METROPARKS****Appropriations 2020 - Legend - Amendment #10****OPERATING****51 SALARIES**

- \$ (19,000) Transfer of appropriations from Seasonal Salaries to Misc. Contractual Services for web developer needs  
Net budget effect is zero
- \$ (115,180) Transfer of appropriations from Seasonal Salaries to Grounds Maintenance, Fungicides, Herbicides & Insecticides to take advantage of favorable pricing on 2021 needs.  
Net budget effect is zero

**A** \$ (134,180) Total increase (decrease) to Salaries

**53 CONTRACTUAL SERVICES**

- \$ 300 Transfer of appropriations from Fungicides to Misc. Contractual Services for deep tine needs  
Net budget effect is zero
- \$ (1,000) Transfer of appropriations from Misc. Contractual Services to Enterprise Expense for Winter River Fest  
Net budget effect is zero
- \$ 52,000 Transfer of appropriations from Seasonal Salaries & Conferences/Training to Misc. Contractual Services for web developer needs  
Net budget effect is zero
- \$ (1,780) Transfer of appropriations from Turf Management Services to Grounds Maintenance, Fungicides, Herbicides & Insecticides to take advantage of favorable pricing on 2021 needs.  
Net budget effect is zero

**B** \$ 49,520 Total increase (decrease) to Contractual Services

**54 OFFICE OPERATIONS**

- \$ (300) Transfer of appropriations from Fungicides to Misc. Contractual Services for deep tine needs  
Net budget effect is zero
- \$ 1,000 Transfer of appropriations from Misc. Contractual Services to Enterprise Expense for Winter River Fest  
Net budget effect is zero
- \$ 500 Increase in restricted fund appropriations for Property Maintenance for York archery targets  
Appropriation increase will be covered by existing restricted funds
- \$ (1,635) Transfer of appropriations from Minor Computer Equipment to Technology Equipment for replacement Surface Pro  
Net budget effect is zero
- \$ (6,422) Transfer of appropriations from Fungicides to Misc. Capital Equipment for greens grooming brushes  
Net budget effect is zero
- \$ (1,579) Transfer of appropriations from Program Supplies to Misc. Capital Equipment for hand cycles (Outdoor Rec)  
Net budget effect is zero
- \$ (2,710) Transfer of appropriations from Property Maintenance to Misc. Capital Equipment for items over \$1,000  
Net budget effect is zero
- \$ (33,000) Transfer of appropriations from Conferences/Training to Misc. Contractual Services for web developer needs  
Net budget effect is zero
- \$ 116,960 Transfer of appropriations from Seasonal Salaries & Turf Management Services to Grounds Maintenance, Fungicides, Herbicides & Insecticides to take advantage of favorable pricing on 2021 needs.  
Net budget effect is zero

**C** \$ 72,814 Total increase (decrease) to Office Operations

**\$ (11,846) TOTAL INCREASE (DECREASE) TO OPERATIONS**

**CLEVELAND METROPARKS****Appropriations 2020 - Legend - Amendment #10****CAPITAL****572 CAPITAL CONSTRUCTION EXPENSES**

\$	137,529	Increase in restricted fund appropriations for Capital Project Expenses for Edgewater Play Area Appropriation increase will be covered by new restricted funds
\$	6,000	Increase in restricted fund appropriations for Capital Project Expenses for accessibility projects Appropriation increase will be covered by new restricted funds

<b>D</b>	\$	<u>143,529</u>	Total increase (decrease) to Capital Materials
----------	----	----------------	--

**574 CAPITAL EQUIPMENT**

\$	72,000	Increase in appropriations for Dump Trucks Appropriation increase will be covered by existing vehicle auction proceeds
\$	1,635	Transfer of appropriations from Minor Computer Equipment to Technology Equipment for replacement Surface Pro Net budget effect is zero
\$	6,422	Transfer of appropriations from Fungicides to Misc. Capital Equipment for greens grooming brushes Net budget effect is zero
\$	1,579	Transfer of appropriations from Program Supplies to Misc. Capital Equipment for hand cycles (Outdoor Rec) Net budget effect is zero
\$	28,000	Increase in restricted fund appropriations for Misc. Capital Equipment for hand cycles (Outdoor Rec) Appropriation increase will be covered by existing restricted funds
\$	2,710	Transfer of appropriations from Property Maintenance to Misc. Capital Equipment for items over \$1,000 Net budget effect is zero

<b>E</b>	\$	<u>112,346</u>	Total increase (decrease) to Capital Equipment
----------	----	----------------	--

\$	<u>255,875</u>	<b>TOTAL INCREASE (DECREASE) TO CAPITAL</b>
----	----------------	---

\$	<u>244,029</u>	<b>GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT</b>
----	----------------	--



**RESOLUTION NO. 20-11-143**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Direct Disbursement** dated October 9, 2020 in the amount of \$9,897.00

**Printed Checks** dated October 9, 2020 in the amount of \$468,701.06

**Wire Transfer** dated October 16, 2020 in the amount of \$72,572.15

**Printed Checks** dated October 16, 2020 in the amount of \$746,268.37

**Printed Checks** dated October 23, 2020 in the amount of \$1,111,958.56

**Wire Transfer** dated October 30, 2020 in the amount of \$72,862.15

**Printed Checks** dated October 30, 2020 in the amount of \$1,175,852.98

**Direct Disbursement** dated November 6, 2020 in the amount of \$2,589.65

**Printed Checks** dated November 6, 2020 in the amount of \$489,245.79

**Net Payroll** dated September 13, 2020 to September 26, 2020 in the amount of \$1,091,946.48

**Withholding Taxes** in the amount of \$243,929.82

**Net Payroll** dated September 27, 2020 to October 10, 2020 in the amount of \$1,093,402.98

**Withholding Taxes** in the amount of \$243,595.96

**Net Payroll** dated October 11, 2020 to October 24, 2020 in the amount of \$1,150,203.03

**Withholding Taxes** in the amount of \$271,633.80

**Bank Fees/ADP Fees** in the amount of \$57,286.64

**Cigna Payments** in the amount of \$490,342.30

**ACH Debits (First Energy; Sales Tax)** in the amount of \$114,131.28

**Visa/Travel Purchasing Card** dated October 4, 2020 to November 7, 2020 in the amount of \$318,003.85

**Total amount:** \$9,224,426.85

PASSED: November 19, 2020

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_  
Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 20-11-143** listed above.

**RESOLUTION NO. 20-11-144**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Visa Card-Arborwear** dated October 4, 2020 to November 7, 2020 in the amount \$310.00

**Total amount:** \$310.00

PASSED: November 19, 2020

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_

Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 20-11-144** listed above.